

**Company Number 04802152**  
**Charity Number 1099351**

**BRADFORD WOMEN'S AID**

**DIRECTORS' AND TRUSTEES' REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2011**



## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2011**

The directors and trustees have pleasure in presenting their report and audited accounts for the year ended 31 March 2011

#### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS**

Bradford Women's Aid is a charitable company. The charity was registered on 10 September 2003, number 1099351, and the company on 17 June 2003, number 4802152

The registered office and operating address is -

Sancorp House  
836 Leeds Road  
Bradford  
BD3 9TX

The directors of the company, who are the charity trustees, and who served during the year and up to the date of this report were -

Trish Murrain -	(appointed as chair 3 2 2011)
Sheila Asgari – Tourzan	(resigned as chair 2 2 2011)
Diane Bridgewater	(Treasurer)
Marion Mohammed	
Cllr Naveeda Ikram	
Susan Shaw	(resigned 28 6 2010)
Maggie Warwick	(resigned 26 11 2010)

Company Secretary  
Sheila Asgari – Tourzan (appointed 3 2 2011)

Principal staff Sally Deane – Manager

Bankers Unity Trust Bank plc  
9 Brindley Place  
4 Oozells Square  
Birmingham  
B1 2HB

Auditors Ian Pickup & Co  
Chartered Accountants and Statutory Auditors  
123 New Road Side  
Horsforth  
Leeds  
LS18 4QD

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2011**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is a charitable company limited by guarantee. It is governed by the rules contained within its memorandum and articles of association.

The Trustees guarantee to contribute an amount not exceeding £10 each to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2011 was 5 (2010: 6).

All directors of the company are also trustees of the charity and there are no other trustees. The trustees who served during the period under review are set out on page 2. Directors and trustees of the charity are appointed in accordance with the articles of association.

#### **Recruitment, Induction and Training of Trustees**

The application process for becoming a Trustee is as follows -

An application pack is sent out to all prospective trustees to complete and return. The applicant is then invited to meet with a Trustee and the Manager to discuss the requirements of becoming a Trustee. Applicants with the appropriate skills are invited to attend 2 Management Committee/Board meetings after which they will be invited to join. Trustees are required to attend training in Roles and Responsibilities and Understanding Legalities to inform them of their role and legal obligations.

#### **Frequency of Trustee (Management Committee) Meetings and Sub Groups**

During the last year (2010/11) the Trustees (Management Committee) met quarterly (6/5/10, 16/9/10, 4/11/10 (AGM), 3/2/11). The Employment and Finance Sub Groups met regularly throughout the year (bi monthly or as required) and these were chaired by a Trustee who is responsible for reporting back to all Trustees at the quarterly meetings.

#### **Operational Management**

The charity's Manager is responsible for the overall day to day management of the charity.

#### **Organisational Structure**

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout the report are collectively referred to as trustees. New trustees are elected by the existing trustees and serve until their retirement. The Trustees, who meet monthly, administer the charity.

#### **OBJECTIVES AND ACTIVITIES**

The objects of the charity shall be to offer support, assistance and emergency accommodation to women and children experiencing domestic violence. The objects are in bold followed by brief details of how we meet that object.

***'To offer support, assistance and emergency accommodation to women and children experiencing domestic abuse'*** Safe and secure accommodation is provided with the necessary support so that women are enabled to make independent decisions about their lives with the aim of moving on from their experience of domestic abuse.

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2011**

#### **OBJECTIVES AND ACTIVITIES (continued)**

*'To assist in obtaining housing for such women and children'*. We support women with their re-housing needs and we provide long term resettlement support for women once they have moved into their own tenancies

*'To employ persons...for the purpose of furthering the objects of the Charity'*. We employ diverse, trained and experienced staff to provide our services

*'To provide information, meetings, groups, trips and outings for the benefit of such women and children'*. Regular, planned meetings and groups take place where women and children are consulted about the services we provide and where participation in trips and outings is encouraged

*'To raise awareness of domestic violence issues and encourage and promote inter-agency working and partnership networks'*. We actively participate in partnership and strategic working throughout Bradford through involvement in other steering groups and boards (Bradford Violence Against Women's Forum (BVAWF) - a group that campaigns and works strategically to influence policy on violence against women issues, - Multi Agency Risk Assessment Conferences (MARACS) - to protect those who are most in danger from domestic abuse, -Staying Put- a crisis intervention service of women experiencing domestic abuse

#### **Objectives for the Year**

The main objectives of the charity during the last year ended 31st March 2011 were -

- To develop management of Bradford Women's Aid on all levels through the use of external consultancy

#### **Meeting Objectives**

- The charity met the above objective and all those concerned in the management of the organisation undertook leadership and management training with CMS Consultancy

## **ACHIEVEMENTS AND PERFORMANCE**

### **Bradford Women's Aid Services**

In order to meet the requirements of the above 'Charitable Objects' Bradford Women's Aid offers refuge accommodation (for 6 families) with children's services that can be accessed nationwide and resettlement and outreach services which are restricted by their nature to the Bradford area. Our services are available to all women and children

#### **Refuge**

The refuge provides safe and secure supported emergency accommodation for women who have experienced domestic abuse. During the year ended 31 March 2011 the Refuge accommodated 31 women and 43 children. A team leader, 2 refuge workers and a relief worker provide practical and emotional support to women in refuge and specialist support with housing, health and welfare needs. 2 children's workers provide support services and sessions for children

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2011**

#### **ACHIEVEMENTS AND PERFORMANCE (continued)**

##### **Resettlement**

The resettlement service provides practical and emotional support to women and children who are moving from Refuge or other supported accommodation. Their aim is to provide the support required for women to successfully maintain independent tenancies. During the year ended 31 March 2011 support was provided for 59 women and 88 children. A team leader and a team of 3 resettlement workers provide this service for clients for up to 2 years.

##### **Outreach**

The Outreach Service provides support, information and assistance for women experiencing domestic abuse in the Bradford area. During the year ended 31 March 2011 the outreach team provided support to 256 women in the Bradford district. A team leader and a team of outreach workers provide this service.

##### **Regard for Public Benefit**

We have referred to the public benefit guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in planning our future activities. Information was sent to the trustees and referred to at their meeting (7 May 2009).

The aims (objects) of Bradford Women's Aid are for the 'public benefit' and meet the requirements of the Charities Act 2006. This organisation mainly meets the following charitable purpose:

The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

#### **FINANCIAL REVIEW**

The Statement of Financial Activities shows a net surplus for the year of £58,929 with reserves at 31 March 2011 totalling £354,402 of which £69,594 were restricted. The principal funding sources of the charity during the year were £318,287 from City of Bradford Metropolitan District Council, £88,557 from Big Lottery Fund and £67,397 from Bradford City PCT.

Bradford Women's Aid commenced an employer contributory pension scheme on 1/4/09 and as planned we extended this scheme to all staff whether or not they are making employee contributions from 1/4/10.

##### **Reserves policy**

The medium to long term aim of the trustees is that unrestricted funds that have not been designated for a specific use should be at a level equivalent to 12 months expenditure (£561,000). The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. At 31 March 2011 the free reserves of the charity totalled £284,808.

#### **FUTURE PLANS**

Following the government spending review the local authority in Bradford has restructured the way it funds the violence against women (VAW) sector. This has meant that Bradford Women's Aid will become the prime contractor for the local authority contract for itself and 'Staying Put' for a 3-5 year period. Bradford Women's Aid is in the process of restructuring its services and combining the outreach and resettlement service into one generic floating support service for

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2011**

#### **ACHIEVEMENTS AND PERFORMANCE (continued)**

women experiencing domestic abuse Bradford Women's Aid is committed to as far as possible replace any funding that has been lost in order to maintain existing levels of provision

#### **Risk Factors**

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to manage these major risks

#### **Investment Powers**

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the Trustees see fit. This year we have looked at various sources of investment with the aim of maximising our interest through the means of ethical investments

#### **STATEMENT OF RESPONSIBILITIES OF THE DIRECTORS AND TRUSTEES**

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of the surplus or deficit of the company for that period. In preparing those financial statements the trustees are required to

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities

#### **STATEMENT OF DISCLOSURE OF INFORMATION TO AUDITORS**

The trustees of the company who held office at the date of approval of this annual report confirm that

- so far as they are aware, there is no relevant audit information, information needed by the company's auditors in connection with preparing their report, of which the company's auditors are unaware, and
- they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of this information

#### **SMALL COMPANY RULES**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the Board and signed on its behalf



D Bridgewater  
Director and Trustee

1 June 2011

## **BRADFORD WOMEN'S AID**

### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRADFORD WOMEN'S AID**

We have audited the financial statements of Bradford Women's Aid for the year ended 31 March 2011, which comprise the primary statements such as the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the trustees' annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

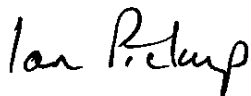
## **BRADFORD WOMEN'S AID**

### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRADFORD WOMEN'S AID**

#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report



Ian Pickup  
Senior Statutory Auditor  
For and on behalf of Ian Pickup & Co  
Chartered Accountants & Statutory Auditors  
123 New Road Side  
Horsforth  
Leeds  
LS18 4QD

Date 10 June 2011



## BRADFORD WOMEN'S AID

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2011 (Including Income and Expenditure Account)

	Note	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS 2011	TOTAL FUNDS 2010
		£	£	£	£
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds:</b>					
<b>Voluntary income:</b>					
Donations	2	28,723	-	28,723	2,855
Investment income		627	-	627	828
<b>Incoming resources from charitable activities:</b>					
Grants and contracts	3	232,249	281,916	514,165	550,299
Rents receivable	4	58,538	-	58,538	57,506
Other incoming resources		131	-	131	266
Total incoming resources		320,268	281,916	602,184	611,754
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities:</b>					
Refuge		151,358	98,733	250,091	254,004
Resettlement		44,669	89,604	134,273	131,142
Outreach		1,923	155,876	157,799	149,273
Governance costs		15,423	3,815	19,238	15,305
Total resources expended	5	213,373	348,028	561,401	549,724
Net income for the year before other recognised gains	6	106,895	(66,112)	40,783	62,030
Other recognised gains					
Gains on investment assets	9	18,146	-	18,146	-
Net movement in funds		125,041	(66,112)	58,929	62,030
Total funds at 1 April 2010		159,767	135,706	295,473	233,443
Total funds at 31 March 2011		284,808	69,594	354,402	295,473

There were no recognised gains and losses for 2011 and 2010 other than those included in the income and expenditure account. All activities derive from continuing operations.

The notes on pages 10 to 17 form part of these accounts.

# BRADFORD WOMEN'S AID

## BALANCE SHEET AS AT 31 MARCH 2011

	Note	2011 £	£	2010 £	£
<b>FIXED ASSETS</b>					
Tangible assets	8		5,236		7,011
<b>CURRENT ASSETS</b>					
Investments held on deposit	9	118,146		100,000	
Cash at bank and in hand		243,301		220,285	
Debtors & prepayments	10	5,481		4,336	
		<u>366,928</u>		<u>324,621</u>	
<b>CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	11	<u>(17,762)</u>		<u>(36,159)</u>	
<b>NET CURRENT ASSETS</b>			<u>349,166</u>		<u>288,462</u>
<b>NET ASSETS</b>			<u>354,402</u>		<u>295,473</u>
<b>CAPITAL</b>					
Unrestricted Funds					
General funds			284,808		159,767
Restricted funds			69,594		135,706
	13/14		<u>354,402</u>		<u>295,473</u>

The financial statements, which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006, were approved by the board of directors and trustees on 1 June 2011 and signed on its behalf

  
D Bridgewater  
Director and Trustee

The notes on pages 9 to 17 form part of these accounts

Company registration number 4802152

## **BRADFORD WOMEN'S AID**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011**

#### **1 ACCOUNTING POLICIES**

##### **a) Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention and include the results of the charity's operations which are described in the Directors' and Trustees' Report and all of which are continuing. The accounts have been prepared in accordance with Statement of Recommended Practice Accounting and Reporting by Charities, issued in March 2005, applicable accounting standards and the Companies Act 2006.

##### **b) Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

- Voluntary income is received by way of donations and gifts and is included in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- The value of services provided by volunteers is not included.
- Investment income is included when receivable.
- Where income is received specifically for expenditure in a future accounting period that amount is deferred.

##### **c) Resources expended**

Resources expended are recognised in the period in which they are incurred and are recognised when there is a legal or constructive obligation to pay for the expenditure. Resources expended include attributable VAT which cannot be recovered.

- Charitable expenditure comprises those costs incurred by the charity in the deliverance of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. staff time, as set out in Note 4.

##### **d) Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at the following annual rates in order to write off fixed assets, less their residual value, over their estimated useful lives:

Equipment - 25% reducing balance basis

Individual tangible assets are capitalised if costing in excess of £1,000

##### **e) Operating leases**

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities in the year in which they fall due over the period of the lease.

## BRADFORD WOMEN'S AID

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011

#### 1 ACCOUNTING POLICIES (CONTINUED)

##### f) Current asset investments

Investments are stated at market value as at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

##### g) General funds

Unrestricted funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

##### h) Restricted funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### 2 DONATIONS

	Unrestricted funds £	Restricted funds £	2011 Total £	2010 Total £
Airedale Women's Aid	27,596	-	27,596	-
Other donations	1,127	-	1,127	2,855
	<u>28,723</u>	<u>-</u>	<u>28,723</u>	<u>2,855</u>

#### 3 GRANTS RECEIVABLE

	Unrestricted funds £	Restricted funds £	2011 Total £	2010 Total £
Grants and contracts				
City Of Bradford Metropolitan District Council				
Commissioned Services	-	61,200	61,200	61,202
Supporting People				
Commission Funding	232,249	24,838	257,087	229,927
Bradford City PCT	-	67,397	67,397	69,064
Big Lottery Fund	-	88,557	88,557	168,260
Lloyds TSB	-	23,700	23,700	-
Children in Need	-	-	-	10,277
Other grants received	-	16,224	16,224	11,569
Total grants and contracts	<u>232,249</u>	<u>281,916</u>	<u>514,165</u>	<u>550,299</u>

#### 4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES RENTS RECEIVABLE

	Unrestricted funds £	Restricted funds £	2011 Total £	2010 Total £
Rents receivable	<u>58,538</u>	<u>-</u>	<u>58,538</u>	<u>57,506</u>

Rents receivable are stated net after voids but before provision is made for bad and doubtful debts.

# BRADFORD WOMEN'S AID

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011

### 5 TOTAL RESOURCES EXPENDED

	Basis of allocation	Refuge £	Resettlement £	Outreach £	Governance £	2011 Total £	2010 Total £
<b>Costs directly allocated to activities</b>							
Staff costs	Direct	143,863	89,356	109,775	4,080	347,074	348,276
Staff welfare and training	Direct	885	3,873	3,225	8,320	16,303	1,852
Rent, rates and room hire	Direct	24,946	7,876	11,647	255	44,724	45,958
Refuge running costs	Direct	26,792	-	-	-	26,792	24,327
Office running costs	Direct	17,926	12,955	11,707	1,412	44,000	44,927
Motor and travel costs	Direct	931	3,054	2,888	-	6,873	7,266
Depreciation	Direct	1,775	-	-	-	1,775	2,337
Other direct costs	Direct	321	1,601	1,832	-	3,754	6,045
Repayment of grant	Direct	654	967	1,110	114	2,845	-
Audit fees - 2010	Direct	-	-	-	3,264	3,264	2,996
Audit fees - 2009	Direct	-	-	-	-	-	805
<b>Support costs allocated to activities:</b>							
Staff costs	Staff Time	31,998	14,591	15,615	1,793	63,997	64,935
Total		250,091	134,273	157,799	19,238	561,401	549,724

## **BRADFORD WOMEN'S AID**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011**

#### **6 NET INCOME/(EXPENDITURE) FOR THE YEAR**

This is stated after charging

	2011 £	2010 £
Auditors' remuneration		
Audit fees	1,644	1,527
Accountancy fees	1,620	1,469
Increase in 2009 fee by previous auditors	-	805
Depreciation of tangible fixed assets	1,775	2,337
Operating lease rentals	20,000	20,000

#### **7 INFORMATION REGARDING EMPLOYEES AND TRUSTEES**

The average monthly number of employees, on the full-time equivalent basis, during the year was as follows

	2011 FTE	2010 FTE
Management	1	1
Refuge	5	4
Resettlement	3	3
Outreach	4	4
Administration	2	1
	<u>15</u>	<u>13</u>

Increased fulltime equivalent numbers are as a result of maternity leave cover

Staff costs during the year were as follows

	2011 £	2010 £
Wages and salaries	367,201	375,361
Social security costs	33,049	34,180
Pension costs	10,821	3,670
	<u>411,071</u>	<u>413,211</u>

No employee earned £60,000 or more during the year (2010 – none)

No trustees received remuneration from the charity during the year (2010 – £Nil)

Travel expenses were reimbursed to a trustee during the year amounting to £20 (2010 £89) and Childcare expenses to a trustee totalling £60 (2010 £nil)

## BRADFORD WOMEN'S AID

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011

#### 8 TANGIBLE FIXED ASSETS

	Equipment £	Total £
Cost or valuation		
At 1 April 2010	58,788	58,788
Additions	-	-
At 31 March 2011	<u>58,788</u>	<u>58,788</u>
Depreciation		
At 1 April 2010	51,777	51,777
Charge for the year	<u>1,775</u>	<u>1,775</u>
At 31 March 2011	<u>53,552</u>	<u>53,552</u>
Net book value		
At 31 March 2011	<u>5,236</u>	<u>5,236</u>
Net book value		
At 31 March 2010	<u>7,011</u>	<u>7,011</u>

#### 9 CURRENT ASSET INVESTMENTS

	2011 £	2010 £
Brought forward at 1 April 2010	100,000	-
Add additions to investments at cost	-	100,000
Add net gain on revaluation	<u>18,146</u>	<u>-</u>
Market value at 31 March 2011	<u>118,146</u>	<u>100,000</u>

Investments at market value comprised	2011 £	2010 £
Platinum Bond Plus investment with Co-operative Insurance		
- invested in property bonds and shares	<u>118,146</u>	<u>100,000</u>

All investment assets were held in the U K

#### 10 DEBTORS

	2011 £	2010 £
Trade debtors	1,583	79
Prepayments and other debtors	3,561	4,257
Accrued income	<u>337</u>	<u>-</u>
	<u>5,481</u>	<u>4,336</u>

#### 11 CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR

	2011 £	2010 £
Taxation and social security	8,424	9,462
Deferred income ( Note 11)	-	23,700
Other creditors & accruals	<u>9,338</u>	<u>2,997</u>
	<u>17,762</u>	<u>36,159</u>

## BRADFORD WOMEN'S AID

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011

#### 12 DEFERRED INCOME

	2011 £	2010 £
At 1 April 2010	23,700	2,569
Amount released to incoming resources	(23,700)	(2,569)
Amount deferred in the year	-	23,700
At 31 March 2011	-	23,700

#### 13 ANALYSIS OF NET ASSETS BY FUND

	Tangible fixed assets £	Net current assets £	Total £
Restricted funds	-	69,594	69,594
Unrestricted funds    General	5,236	279,572	284,808
	<u>5,236</u>	<u>349,166</u>	<u>354,402</u>

#### 14 MOVEMENT IN FUNDS

	Balance 1 April 2010 £	Incoming Resources £	Resources Expended £	Unrecognised Gain £	Balance 31 March 2011 £
Restricted funds					
Outreach					
Workers	71,484	136,699	(152,062)	-	56,121
Resettlement					
Workers	43,861	31,968	(75,829)	-	-
Trips & outings	333	2,555	(2,333)	-	555
Refuge Bradford MDC	-	24,838	(24,838)	-	-
Refuge Big Lottery grant	-	20,411	(20,411)	-	-
Refuge					
Workers	6,801	-	(6,801)	-	-
Lloyds TSB	-	23,700	(21,886)	-	1,814
Finance & admin worker	12,475	35,660	(38,141)	-	9,994
Other grants received	752	6,085	(5,727)	-	1,110
Total restricted funds	<u>135,706</u>	<u>281,916</u>	<u>(348,028)</u>	<u>-</u>	<u>69,594</u>
Unrestricted funds					
General	<u>159,767</u>	<u>320,268</u>	<u>(213,373)</u>	<u>18,146</u>	<u>284,808</u>
Total funds	<u>295,473</u>	<u>602,184</u>	<u>(561,401)</u>	<u>18,146</u>	<u>354,402</u>



## **BRADFORD WOMEN'S AID**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011**

#### Purposes of restricted funds

##### **Outreach**

Workers – The outreach workers fund is used to provide support, information and assistance for women experiencing domestic abuse in the Bradford area

##### **Resettlement**

Workers – The resettlement workers fund provides practical and emotional support to women and children who are moving from the Refuge or other supported accommodation. The aim is to provide the support required for women to successfully maintain independent tenancies

Trips & outings – The trips & outings fund provides trips and outings for the benefit of women and children

##### **Refuge**

Workers – The refuge workers fund provides safe and secure supported emergency accommodation for women who have experienced domestic abuse

##### **Finance and admin**

The finance and admin worker fund is for the salaries of the finance and administration workers

#### **15 COMMITMENTS**

As at 31 March 2011 the charity had annual commitments under non-cancellable operating leases as follows

	Land and buildings		Other	
	2011	2010	2011	2010
	£	£	£	£
Expiry date				
Within one year	-	-	-	-
Between one and five years	20,000	20,000	3,341	3,281

#### **16 TAXATION**

The company is a registered charity and is exempt from income and corporation tax to the extent that income and gains are applicable and applied to charitable purposes only

#### **17 RELATED PARTY**

None of the trustees (or any persons connected with them) received any remuneration during the year (2010 None). Travel expenses were reimbursed to a trustee totalling £20 (2010 £89) and Childcare expenses to a trustee totalling £60 (2010 £nil)

#### **18 LIABILITY OF MEMBERS**

The company is limited by guarantee and does not have a share capital. Every member of the charity undertakes to contribute such sum as may be required (not exceeding ten pounds) to the charity's assets if it should be wound up while he or she is a member, or within one year after he or she ceases to be a member, for payment of the charity's debts and liabilities contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves.

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**BRADFORD WOMEN'S AID**

**ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011**

**SUPPLEMENTARY INFORMATION FOR THE MANAGEMENT COMMITTEE**

**THE ATTACHED INFORMATION DOES NOT FORM PART  
OF THE STATUTORY ACCOUNTS**

## BRADFORD WOMEN'S AID

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2011

	2011		2010	
	£	£	£	£
<b>INCOME</b>				
Donations	28,723		2,855	
Investment income	627		828	
Grants and contracts				
City Of Bradford M D C				
Commissioned Services	61,200		61,202	
Supporting People Commission Funding	257,087		229,927	
Bradford City PCT	67,397		69,064	
Big Lottery Fund	88,557		168,260	
Lloyds TSB	23,700		-	
Children in Need	-		10,277	
Other grants	16,224		11,569	
Rents receivable	58,538		57,506	
Other income	131		266	
		602,184		611,754
Unrecognised gain on investment		18,146		-
<b>Total</b>		<b>620,330</b>		<b>611,754</b>
<b>EXPENDITURE</b>				
Staff costs	411,071		413,211	
Staff welfare and training	16,303		1,852	
Rent, rates and room hire	44,724		45,958	
Refuge running costs	26,792		24,327	
Office running costs	44,000		44,927	
Motor and travel costs	6,873		7,266	
Depreciation	1,775		2,337	
Other direct costs	3,754		6,045	
Audit fees - 2010	3,264		2,996	
Audit fees - 2009	-		805	
Repayment of grant	2,845		-	
		561,401		549,724
<b>Surplus for the year incl inv gains/(losses)</b>		<b>58,929</b>		<b>62,030</b>