

**Company Number 04802152**  
**Charity Number 1099351**

**BRADFORD WOMEN'S AID**

**DIRECTORS' AND TRUSTEES' REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2010**



## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2010**

The directors and trustees have pleasure in presenting their report and audited accounts for the year ended 31 March 2010

#### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS**

Bradford Women's Aid is a charitable company. The charity was registered on 10 September 2003, number 1099351, and the company on 17 June 2003, number 4802152

The registered office and operating address is -

Sancorp House  
836 Leeds Road  
Bradford  
BD3 9TX

The directors of the company, who are the charity trustees, and who served during the year and up to the date of this report were -

S Asgari-Tourzan (Chair)  
L Reynolds (Chair until resigned 7 5 09)  
D Bridgewater  
M Warwick  
J Barbor (resigned 4 2 10)  
S Shaw (appointed 6 11 08, resigned 28 6 10)  
M Mohammed (appointed November 09)  
N Ikram (appointed November 09)  
T Murran (appointed 20 5 10)

Principal staff Sally Deane – Manager

Bankers Unity Trust Bank plc  
9 Brindley Place  
4 Oozells Square  
Birmingham  
B1 2HB

Auditors Ian Pickup & Co  
Chartered Accountants and Statutory Auditors  
123 New Road Side  
Horsforth  
Leeds  
LS18 4QD

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2010**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is a charitable company limited by guarantee. It is governed by the rules contained within its memorandum and articles of association.

The Trustees guarantee to contribute an amount not exceeding £10 each to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2010 was 6 (2009: 6).

All directors of the company are also trustees of the charity and there are no other trustees. The trustees who served during the period under review are set out on page 2. Directors and trustees of the charity are appointed in accordance with the articles of association.

#### **Recruitment, Induction and Training of Trustees**

The application process for becoming a Trustee is as follows -

An application pack is sent out to all prospective trustees to complete and return. The applicant is then invited to meet with a Trustee and the Manager to discuss the requirements of becoming a Trustee. Applicants with the appropriate skills are invited to attend 2 Management Committee/Board meetings after which they will be invited to join. Trustees are required to attend training in Roles and Responsibilities and Understanding Legalities to inform them of their role and legal obligations.

#### **Frequency of Trustee (Management Committee) Meetings and Sub Groups**

During the last year (2009/10) the Trustees (Management Committee) met quarterly (May '09, August '09, November (AGM) February '10 and May '10). The Employment and Finance Sub Groups met regularly throughout the year (bi monthly or as required) and these were chaired by a Trustee who is responsible for reporting back to all Trustees at the quarterly meetings.

#### **Operational Management**

The charity's Manager is responsible for the overall day to day management of the charity.

#### **Organisational Structure**

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout the report are collectively referred to as trustees. New trustees are elected by the existing trustees and serve until their retirement. The Trustees, who meet monthly, administer the charity.

#### **OBJECTIVES AND ACTIVITIES**

The objects of the charity shall be to offer support, assistance and emergency accommodation to women and children experiencing domestic violence. The objects are in bold followed by brief details of how we meet that object.

***To offer support, assistance and emergency accommodation to women and children experiencing domestic abuse***. Safe and secure accommodation is provided with the necessary support so that women are enabled to make independent decisions about their lives with the aim of moving on from their experience of domestic abuse.

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2010**

#### **OBJECTIVES AND ACTIVITIES (continued)**

***'To assist in obtaining housing for such women and children'***. We support women with their re-housing needs and we provide long term resettlement support for women once they have moved into their own tenancies

***'To employ persons...for the purpose of furthering the objects of the Charity'*** We employ diverse, trained and experienced staff to provide our services

***'To provide information, meetings, groups, trips and outings for the benefit of such women and children'***. Regular, planned meetings and groups take place where women and children are consulted about the services we provide and where participation in trips and outings is encouraged

***'To raise awareness of domestic violence issues and encourage and promote inter-agency working and partnership networks'***. We actively participate in partnership and strategic working throughout Bradford through involvement in other steering groups and boards (Bradford Violence Against Women's Forum (BVAWF) - a group that campaigns and works strategically to influence policy on violence against women issues, - Multi Agency Risk Assessment Conferences (MARACS) - to protect those who are most in danger from domestic abuse, - Staying Put- a crisis intervention service of women experiencing domestic abuse

#### **Objectives for the Year**

The main objectives of the charity during the last year ended 31st March 2010 were -

- To secure the necessary funding required to maintain existing levels of service provision for women and children who have experienced domestic abuse

#### **Meeting Objectives**

- The charity met the above objective and we continued to employ all the existing staff through grants and funds raised from different sources. Additionally we successfully underwent a review with our major funder Supporting People that was carried out from November 2009 to Feb 2010 which contributed largely to meeting our objective. 2 new Management Committee members joined in November 2009.

## **ACHIEVEMENTS AND PERFORMANCE**

### **Bradford Women's Aid Services**

In order to meet the requirements of the above 'Charitable Objects' Bradford Women's Aid offers refuge accommodation (for 6 families) with children's services that can be accessed nationwide and resettlement and outreach services which are restricted by their nature to the Bradford area. Our services are available to all women and children.

#### **Refuge**

The refuge provides safe and secure supported emergency accommodation for women who have experienced domestic abuse. During the year ended 31 March 2010 the Refuge accommodated 20 women and 27 children. Turnover was low and women and children stayed much longer in refuge owing to being more 'high need' than last year. A team leader, 2 refuge workers and a relief worker provide practical and emotional support to women in refuge and provide support with housing, health and welfare needs. 2 children's workers provide support services and sessions for children.

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2010**

#### **ACHIEVEMENTS AND PERFORMANCE (continued)**

##### **Resettlement**

The resettlement service provides practical and emotional support to women and children who are moving from Refuge or other supported accommodation. Their aim is to provide the support required for women to successfully maintain independent tenancies. During the year ended 31 March 2010 support was provided for 70 women and 102 children. A team leader and a team of 3 resettlement workers provide this service for clients for up to 2 years.

##### **Outreach**

The Outreach Service provides support, information and assistance for women experiencing domestic abuse in the Bradford area. During the year ended 31 March 2010 the outreach team provided support to 251 women in the Bradford district. A team leader and the outreach team provide this service.

##### **Regard for Public Benefit**

We have referred to the public benefit guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in planning our future activities. Information was sent to the trustees and referred to at their meeting (7 May 2009).

The aims (objects) of Bradford Women's Aid are for the 'public benefit' and meet the requirements of the Charities Act 2006. This organisation mainly meets the following Charitable Purpose:

The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

##### **Financial Review**

The Statement of Financial Activities shows a net surplus for the year of £62,030 with reserves at 31 March 2010 totalling £295,473 of which £135,706 were restricted. The principal funding sources of the charity during the year were £291,129 from City of Bradford Metropolitan District Council, £168,260 from Big Lottery Fund and £69,064 from Bradford City PCT.

##### **Reserves policy**

The medium to long term aim of the trustees is that unrestricted funds that have not been designated for a specific use (the 'free reserves') should be at a level equivalent to between three and six months expenditure (£137,500 to £275,000). The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This year we have reached our medium term goal as our reserves have increased to cover 4 months of staffing costs. At 31 March 2010 the free reserves of the charity totalled £152,756.

##### **Future Plans**

To develop management of Bradford Women's Aid on all levels through the use of external consultancy.

##### **Risk Factors**

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to manage these major risks.

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2010**

#### **Investment Powers**

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the Trustees see fit. This year we have looked at various sources of investment with the aim of maximising our interest through the means of ethical investments.

#### **Statement of Responsibilities of the Directors and Trustees**

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of the surplus or deficit of the company for that period. In preparing those financial statements the trustees are required to

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **STATEMENT OF DISCLOSURE OF INFORMATION TO AUDITORS**

The trustees of the company who held office at the date of approval of this annual report confirm that

- so far as they are aware, there is no relevant audit information, information needed by the company's auditors in connection with preparing their report, of which the company's auditors are unaware, and
- they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of this information

#### **SMALL COMPANY RULES**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the Board and signed on its behalf

  
D Bridgewater  
Director and Trustee

1 September 2010

## **BRADFORD WOMEN'S AID**

### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRADFORD WOMEN'S AID**

We have audited the financial statements of Bradford Women's Aid for the year ended 31 March 2010, which comprise the primary statements such as the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of trustees and auditors**

As described in the Statement of Trustees' Responsibilities the trustees, (who are also the directors of the company for the purposes of company law), are responsible for the preparation of the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and have been properly prepared in accordance with the Companies Act 2006. We also report to you whether, in our opinion, the information given in the Trustees' Annual Report is consistent with those financial statements.

In addition we report to you if, in our opinion, the charity has not kept adequate accounting records, if the charity's financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosures of trustees' remuneration specified by law are not made.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements.

#### **Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## **BRADFORD WOMEN'S AID**

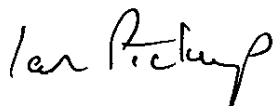
### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRADFORD WOMEN'S AID (CONTINUED)**

#### **Opinion**

In our opinion  
the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities, of the state of the charity's affairs as at 31 March 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,

the financial statements have been properly prepared in accordance with the Companies Act 2006,

the information given in the Trustees' Annual Report is consistent with the financial statements



Ian Pickup  
Senior Statutory Auditor  
For and on behalf of Ian Pickup & Co  
Chartered Accountants & Statutory Auditors  
123 New Road Side  
Horsforth  
Leeds  
LS18 4QD

Date 7 October 2010



# BRADFORD WOMEN'S AID

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2010 (Including Income and Expenditure Account)

	Note	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS 2010	TOTAL FUNDS 2009
		£	£	£	£
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds:</b>					
<b>Voluntary income:</b>					
Donations	2	2,855	-	2,855	2,860
Investment income		454	-	454	3,990
<b>Incoming resources from charitable activities:</b>					
Grants and contracts	3	205,489	344,810	550,299	573,941
Rents receivable	4	57,506	-	57,506	50,543
<b>Other incoming resources</b>		266	-	266	1,508
<b>Total incoming resources</b>		<b>266,570</b>	<b>344,810</b>	<b>611,380</b>	<b>632,842</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities:</b>					
Refuge		157,471	96,533	254,004	243,662
Resettlement		100,498	30,644	131,142	125,030
Outreach		387	148,886	149,273	146,767
<b>Governance costs</b>		<b>10,262</b>	<b>5,043</b>	<b>15,305</b>	<b>10,111</b>
<b>Total resources expended</b>	5	<b>268,618</b>	<b>281,106</b>	<b>549,724</b>	<b>525,570</b>
Net income/(expenditure) for the year before other recognised gains & losses	6	(2,048)	63,704	61,656	107,272
Other recognised gains & losses		374	-	374	(1,267)
<b>Net movement in funds</b>		<b>(1,674)</b>	<b>63,704</b>	<b>62,030</b>	<b>106,005</b>
<b>Total funds at 1 April 2009</b>		<b>161,441</b>	<b>72,002</b>	<b>233,443</b>	<b>127,438</b>
<b>Total funds at 31 March 2010</b>		<b>159,767</b>	<b>135,706</b>	<b>295,473</b>	<b>233,443</b>

There were no recognised gains and losses for 2010 and 2009 other than those included in the income and expenditure account. All activities derive from continuing operations.

The notes on pages 11 to 17 form part of these accounts.

# BRADFORD WOMEN'S AID

## BALANCE SHEET AS AT 31 MARCH 2010

	Note	2010 £	£	2009 £	£
<b>FIXED ASSETS</b>					
Tangible assets	8		7,011		2,415
<b>CURRENT ASSETS</b>					
Debtors & prepayments	9	4,336		6,321	
Investments held on deposit		100,000		50,000	
Cash at bank and in hand		<u>220,285</u>		<u>191,423</u>	
		324,621		247,744	
<b>CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR</b>					
	10	<u>(36,159)</u>		<u>(16,716)</u>	
<b>NET CURRENT ASSETS</b>			<u>288,462</u>		<u>231,028</u>
<b>NET ASSETS</b>			<u>295,473</u>		<u>233,443</u>
<b>CAPITAL</b>					
<b>Unrestricted Funds</b>					
General funds			159,767		161,441
Restricted funds			<u>135,706</u>		<u>72,002</u>
	12/13		<u>295,473</u>		<u>233,443</u>

The financial statements, which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006, were approved by the board of directors and trustees on 1 September 2010 and signed on its behalf

*D Bridgewater*

D Bridgewater  
Director and Trustee

The notes on pages 11 to 17 form part of these accounts

## **BRADFORD WOMEN'S AID**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2010**

#### **1 ACCOUNTING POLICIES**

##### **a) Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention and include the results of the charity's operations which are described in the Directors' and Trustees' Report and all of which are continuing. The accounts have been prepared in accordance with Statement of Recommended Practice Accounting and Reporting by Charities, issued in March 2005, applicable accounting standards and the Companies Act 2006.

##### **b) Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

- Voluntary income is received by way of donations and gifts and is included in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- The value of services provided by volunteers is not included.
- Investment income is included when receivable.
- Where income is received specifically for expenditure in a future accounting period that amount is deferred.

##### **c) Resources expended**

Resources expended are recognised in the period in which they are incurred and are recognised when there is a legal or constructive obligation to pay for the expenditure. Resources expended include attributable VAT which cannot be recovered.

- Charitable expenditure comprises those costs incurred by the charity in the deliverance of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. staff time, as set out in Note 4.

##### **d) Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at the following annual rates in order to write off fixed assets, less their residual value, over their estimated useful lives.

Equipment - 25% reducing balance basis

Individual tangible assets are capitalised if costing in excess of £1,000.

##### **e) Operating leases**

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities in the year in which they fall due over the period of the lease.

## BRADFORD WOMEN'S AID

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2010

#### 1 ACCOUNTING POLICIES (CONTINUED)

##### g) General funds

Unrestricted funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes

##### h) Designated funds

Designated funds are unrestricted funds earmarked by the trustees for particular purposes

##### i) Restricted funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs

#### 2 DONATIONS

	Unrestricted funds £	Restricted funds £	2010 Total £	2009 Total £
Donations	2,855	-	2,855	2,860

#### 3 GRANTS RECEIVABLE

	Unrestricted funds £	Restricted funds £	2010 Total £	2009 Total £
Grants and contracts				
City Of Bradford Metropolitan District Council				
Commissioned Services	-	61,202	61,202	60,000
Supporting People				
Commission Funding	205,089	24,838	229,927	232,474
Worth Project	-	-	-	3,314
Bradford City PCT	-	69,064	69,064	59,141
Big Lottery Fund	-	168,260	168,260	163,690
Tudor Trust	-	-	-	15,000
Children in Need	-	10,277	10,277	30,549
Other grants received	400	11,169	11,569	9,773
Total grants and contracts	205,489	344,810	550,299	573,941

#### 4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES RENTS RECEIVABLE

	Unrestricted funds £	Restricted funds £	2010 Total £	2009 Total £
Rents receivable	57,506	-	57,506	50,543

Rents receivable are stated net after voids but before provision is made for bad and doubtful debts

# BRADFORD WOMEN'S AID

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2010

### 5 TOTAL RESOURCES EXPENDED

	Basis of allocation	Refuge £	Resettlement £	Outreach £	Governance £	2010 Total £	2009 Total £
<b>Costs directly allocated to activities</b>							
Staff costs	Direct	149,802	91,492	102,850	4,132	348,276	328,371
Staff welfare and training	Direct	253	1,248	336	15	1,852	1,500
Rent, rates and room hire	Direct	26,141	8,506	11,028	283	45,958	45,376
Refuge running costs	Direct	24,327	-	-	-	24,327	26,381
Office running costs	Direct	13,629	10,771	15,246	5,281	44,927	37,337
Motor and travel costs	Direct	753	3,499	3,014	-	7,266	9,361
Depreciation	Direct	2,337	-	-	-	2,337	805
Other direct costs	Direct	4,295	845	905	-	6,045	7,144
Audit fees - 2010	Direct	-	-	-	2,996	2,996	3,523
Audit fees - 2009	Direct	-	-	-	805	805	-
Professional fees	Direct	-	-	-	-	-	1,788
<b>Support costs allocated to activities:</b>							
Staff costs	Staff Time	32,467	14,781	15,894	1,793	64,935	63,984
Total		254,004	131,142	149,273	15,305	549,724	525,570

## **BRADFORD WOMEN'S AID**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2010**

#### **6 NET INCOME/(EXPENDITURE) FOR THE YEAR**

This is stated after charging

	2010 £	2009 £
Auditors' remuneration		
Audit fees	2,100	3,523
Accountancy fees	896	972
Increase in 2009 fee by previous auditors	805	-
Depreciation of tangible fixed assets	2,337	805
Operating lease rentals	20,000	20,000

#### **7 INFORMATION REGARDING EMPLOYEES AND TRUSTEES**

The average monthly number of employees, on the full-time equivalent basis, during the year was as follows

	2010 FTE	2009 FTE
Management	1	1
Refuge	4	4
Resettlement	3	3
Outreach	4	4
Administration	1	1
	<u>13</u>	<u>13</u>

Staff costs during the year were as follows

	2010 £	2009 £
Wages and salaries	375,361	358,130
Social security costs	34,180	32,804
Pension costs	3,670	-
	<u>413,211</u>	<u>390,934</u>

No employee earned £60,000 or more during the year (2009 – none)

No trustees received remuneration from the charity during the year (2009 – £Nil)

Travel expenses were reimbursed to trustees expenses during the year amounting to £89 (2009 £Nil)

# BRADFORD WOMEN'S AID

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2010

### 8 TANGIBLE FIXED ASSETS

	Equipment £	Total £
Cost or valuation		
At 1 April 2009	51,855	51,855
Additions	6,933	6,933
At 31 March 2010	<u>58,788</u>	<u>58,788</u>
Depreciation		
At 1 April 2009	49,440	49,440
Charge for the year	<u>2,337</u>	<u>2,337</u>
At 31 March 2010	<u>51,777</u>	<u>51,777</u>
Net book value		
At 31 March 2010	<u>7,011</u>	<u>7,011</u>
Net book value		
At 31 March 2009	<u>2,415</u>	<u>2,415</u>

### 9 DEBTORS

	2010 £	2009 £
Trade debtors	79	2,335
Prepayments and other debtors	<u>4,257</u>	<u>3,986</u>
	<u>4,336</u>	<u>6,321</u>

### 10 CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR

	2010 £	2009 £
Taxation and social security	9,462	9,135
Deferred income ( Note 11)	23,700	2,569
Other creditors & accruals	<u>2,997</u>	<u>5,012</u>
	<u>36,159</u>	<u>16,716</u>

### 11 DEFERRED INCOME

	2010 £	2009 £
At 1 April 2009	2,569	-
Amount released to incoming resources	(2,569)	-
Amount deferred in the year	<u>23,700</u>	<u>2,569</u>
At 31 March 2010	<u>23,700</u>	<u>2,569</u>

### 12 ANALYSIS OF NET ASSETS BY FUND

	Tangible fixed assets £	Net current assets £	Total £
Restricted funds	-	135,706	135,706
Unrestricted funds    General	<u>7,011</u>	<u>152,756</u>	<u>159,767</u>
	<u>7,011</u>	<u>288,462</u>	<u>295,473</u>

## BRADFORD WOMEN'S AID

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2010

#### 13 MOVEMENT IN FUNDS

	Balance 1 April 2009 £	Incoming Resources £	Resources Expended £	Transfers £	Balance 31 March 2010 £
Restricted funds					
Outreach					
Workers	50,362	170,068	(148,946)	-	71,484
Resettlement					
Workers	8,945	57,241	(22,325)	-	43,861
Trips & outings	1,178	-	(845)	-	333
Refuge Bradford MDC	-	24,838	(24,838)	-	-
Refuge Big Lottery grant	-	40,421	(40,421)	-	-
Refuge					
Workers	6,801	-	-	-	6,801
Children in Need	-	10,277	(10,277)	-	-
Finance & admin worker	4,716	32,674	(24,915)	-	12,475
Other grants received	-	9,291	(8,539)	-	752
Total restricted funds	72,002	344,810	(281,106)	-	135,706
Unrestricted funds					
General	161,441	266,944	(268,618)	-	159,767
Total funds	233,443	611,754	(549,724)		295,473

#### Purposes of restricted funds

##### Outreach

Workers – The outreach workers fund is used to provide support, information and assistance for women experiencing domestic abuse in the Bradford area

##### Resettlement

Workers – The resettlement workers fund provides practical and emotional support to women and children who are moving from the Refuge or other supported accommodation. The aim is to provide the support required for women to successfully maintain independent tenancies

Trips & outings – The trips & outings fund provides trips and outings for the benefit of women and children

##### Refuge

Workers – The refuge workers fund provides safe and secure supported emergency accommodation for women who have experienced domestic abuse

##### Finance and admin

The finance and admin worker fund is for the salaries of the finance and administration workers



## **BRADFORD WOMEN'S AID**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2010**

#### **14 COMMITMENTS**

As at 31 March 2010 the charity had annual commitments under non-cancellable operating leases as follows

	Land and buildings		Other	
	2010 £	2009 £	2010 £	2009 £
Expiry date				
Within one year		-		-
Between one and five years	20,000	20,000	3,281	3,263

#### **15 TAXATION**

The company is a registered charity and is exempt from income and corporation tax to the extent that income and gains are applicable and applied to charitable purposes only

#### **16 RELATED PARTY**

None of the trustees (or any persons connected with them) received any remuneration during the year (2009 None) Travel expenses were reimbursed totalling £89 (2009 None)

#### **17 LIABILITY OF MEMBERS**

The company is limited by guarantee and does not have a share capital. Every member of the charity undertakes to contribute such sum as may be required (not exceeding ten pounds) to the charity's assets if it should be wound up while he or she is a member, or within one year after he or she ceases to be a member, for payment of the charity's debts and liabilities contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves.

**BRADFORD WOMEN'S AID**

**ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2010**

**SUPPLEMENTARY INFORMATION FOR THE MANAGEMENT COMMITTEE**

**THE ATTACHED INFORMATION DOES NOT FORM PART  
OF THE STATUTORY ACCOUNTS**

## BRADFORD WOMEN'S AID

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2010

	2010		2009	
	£	£	£	£
<b>INCOME</b>				
Donations	2,855		2,860	
Investment income	454		3,990	
Grants and contracts				
City Of Bradford M D C				
Commissioned Services	61,202		60,000	
Supporting People Commission Funding	229,927		232,474	
Worth Project	-		3,314	
Bradford City PCT	69,064		59,141	
Big Lottery Fund	168,260		163,690	
Tudor Trust	-		15,000	
Children in Need	10,277		30,549	
Other grants	11,569		9,773	
Rents receivable	57,506		50,543	
Other income	266		1,508	
		611,380		632,842
Gain/(Loss) on investment		374		(1267)
Total		611,754		631,575
<b>EXPENDITURE</b>				
Staff costs	413,211		392,355	
Staff welfare and training	1,852		1,500	
Rent, rates and room hire	45,958		45,376	
Refuge running costs	24,327		26,381	
Office running costs	44,927		37,337	
Motor and travel costs	7,266		9,361	
Depreciation	2,337		805	
Other direct costs	6,045		7,144	
Audit fees - 2010	2,996		3,523	
Audit fees – 2009	805		-	
Professional fees	-		1,788	
		549,724		525,570
Surplus for the year incl inv gains/(losses)		62,030		106,005