

**Company Number 04802152**  
**Charity Number 1099351**

**BRADFORD WOMEN'S AID**

**DIRECTORS' AND TRUSTEES' REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2013**



## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2013**

The directors and trustees have pleasure in presenting their report and audited accounts for the year ended 31 March 2013

#### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISORS**

Bradford Women's Aid is a charitable company. The charity was registered on 10 September 2003, number 1099351, and the company on 17 June 2003, number 4802152

The registered office and operating address is -

P O Box 1102  
Bradford  
BD1 9NG

The directors of the company, who are the charity trustees, and who served during the year and up to the date of this report were -

Trish Murrain	(Resigned 8 May 2013)
Sheila Asgari – Tourzan	
Diane Bridgewater	(Resigned 8 May 2013)
Marion Mohammed	(Resigned 28 June 2012)
Michelle Blum	
Tracy Ellis	Chair (Appointed 8 May 2013)
Rashmi Sudhir	(Appointed 8 May 2013)
Councillor Naveeda Ikram	(Appointed 8 May 2013)

Company Secretary     Sheila Asgari – Tourzan

Principal staff     Sally Deane – Manager

Bankers     Unity Trust Bank plc  
              9 Brindley Place  
              4 Oozells Square  
              Birmingham  
              B1 2HB

Auditors     Ian Pickup & Co  
              Chartered Accountants and Statutory Auditors  
              123 New Road Side  
              Horsforth  
              Leeds  
              LS18 4QD

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2013**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is a charitable company limited by guarantee. It is governed by the rules contained within its memorandum and articles of association.

The Trustees guarantee to contribute an amount not exceeding £10 each to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2013 was 5 (2012: 5).

All directors of the company are also trustees of the charity and there are no other trustees. The trustees who served during the period under review are set out on page 2. Directors and trustees of the charity are appointed in accordance with the articles of association.

#### **Recruitment, Induction and Training of Trustees**

The application process for becoming a Trustee is as follows -

An application pack is sent out to all prospective trustees to complete and return. The applicant is then invited to meet with a Trustee and the Manager to discuss the requirements of becoming a Trustee. Applicants with the appropriate skills are invited to attend 2 Management Committee/Board meetings after which they will be invited to join. Trustees are required to attend training in Roles and Responsibilities and Understanding Legalities to inform them of their role and legal obligations.

#### **Frequency of Trustee (Management Committee) Meetings and Sub Groups**

During the last year (2012/13) the Trustees (Management Committee) met quarterly (12/4/12, 12/7/12, 23/8/12, 4/10/12 (AGM) and 23/1/13). The Employment and Finance Sub Groups met regularly throughout the year and were chaired by a Trustee who is responsible for reporting back to all Trustees at the quarterly meetings.

#### **Operational Management**

The charity's Manager is responsible for the overall day to day management of the charity.

#### **Organisational Structure**

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout the report are collectively referred to as trustees. New trustees are elected by the existing trustees and serve until their retirement. The Trustees, who meet quarterly, administer the charity.

#### **OBJECTIVES AND ACTIVITIES**

The objects of the charity shall be to offer support, assistance and emergency accommodation to women and children experiencing domestic violence. The objects are in bold followed by brief details of how we meet that object.

***'To offer support, assistance and emergency accommodation to women and children experiencing domestic abuse'*** Safe and secure accommodation is provided with the necessary support so that women are enabled to make independent decisions about their lives with the aim of moving on from their experience of domestic abuse.

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2013**

#### **OBJECTIVES AND ACTIVITIES (continued)**

*'To assist in obtaining housing for such women and children'*. We support women with their re-housing needs and we provide long term resettlement support for women once they have moved into their own tenancies

*'To employ persons...for the purpose of furthering the objects of the Charity'*. We employ diverse, trained and experienced staff to provide our services

*'To provide information, meetings, groups, trips and outings for the benefit of such women and children'*. Regular, planned meetings and groups take place where women and children are consulted about the services we provide and where participation in trips and outings is encouraged

*'To raise awareness of domestic violence issues and encourage and promote inter-agency working and partnership networks'*. We actively participate in partnership and strategic working throughout Bradford through involvement in other steering groups and boards (Bradford Violence Against Women's Forum (BVAWF) , - a group that campaigns and works strategically to influence policy on violence against women issues, - Multi Agency Risk Assessment Conferences (MARACS) - to protect those who are most in danger from domestic abuse, -Staying Put- a crisis intervention service of women experiencing domestic abuse

#### **Meeting Objectives for the Year**

The main objectives of the charity during the last year ended 31st March 2013 were -

To secure funding for the refuge-based children's worker post and any other shortfalls in the organisation's funding These still remain objectives

#### **Setting Objectives for the Year Ahead**

The main objectives of the charity for the coming year to 31 March 2014 are -

Mindful of the current economic landscape, we are taking appropriate action to prioritise securing the funding of our core services in addition to securing funding for the refuge-based children's worker post and any other shortfalls in the organisation's funding

## **ACHIEVEMENTS AND PERFORMANCE**

### **Bradford Women's Aid Services**

In order to meet the requirements of the above 'Charitable Objects' Bradford Women's Aid offers refuge accommodation (for 6 families) with children's services that can be accessed nationwide, and resettlement and outreach services which are restricted by their nature to the Bradford area Our services are available to all women and children

#### **Refuge**

The refuge provides safe and secure supported emergency accommodation for women who have experienced domestic abuse During the year ended 31 March 2013 the Refuge accommodated 40 women and 51 children A team leader, 2 refuge workers and a relief worker provide practical and emotional support to women in refuge and specialist support with housing, health and welfare needs 2 part-time children's workers provide support services and sessions for children

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2013**

#### **ACHIEVEMENTS AND PERFORMANCE (continued)**

##### **Floating Support (Resettlement and Outreach)**

The outreach and resettlement services are now combined in one floating support service which provides long term practical and emotional support to women and children in the Bradford area who are moving from the refuge or other supported accommodation. Their aim is to support clients' recovery from domestic abuse and to ensure clients are equipped to successfully maintain their tenancies. During the year ended 31 March 2013 support was provided for 228 women and 65 children. A team leader and the floating support team provide this service for clients for up to 2 years.

##### **Regard for Public Benefit**

We have referred to the public benefit guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in planning our future activities. Information was sent to the trustees and referred to at their meeting (7 May 2009).

The aims (objects) of Bradford Women's Aid are for the 'public benefit' and meet the requirements of the Charities Act 2006. This organisation mainly meets the following Charitable Purpose:

The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

#### **FINANCIAL REVIEW**

The Statement of Financial Activities shows net expenditure for the year of £36,555 with reserves at 31 March 2013 totalling £191,936. The principal funding sources of the charity during the year were £406,000 from City of Bradford Metropolitan District Council, £71,678 from Bradford & Airedale NHS and £92,196 from Big Lottery.

##### **Reserves policy**

The medium to long term aim of the trustees is that unrestricted funds that have not been designated for a specific use should be at a level equivalent of 4 months future budgeted expenditure excluding subcontractor costs i.e. £163,684. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. At 31 March 2013 the free reserves of the charity totalled £179,190.

#### **FUTURE PLANS**

The charity plans to continue its work in offering support, assistance and emergency accommodation to women and children experiencing domestic violence. The charity also plans to secure funding for the Refuge Children's Worker post and any other shortfalls in the organisation's funding.

## **BRADFORD WOMEN'S AID**

### **DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2013**

#### **Risk Factors**

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to manage these major risks

#### **Investment Powers**

Under the Memorandum and Articles of Association, the charity has the power to make any investment which the Trustees see fit. This year we have looked at various sources of investment with the aim of maximising our interest through the means of ethical investments

#### **STATEMENT OF RESPONSIBILITIES OF THE DIRECTORS AND TRUSTEES**

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of the surplus or deficit of the company for that period. In preparing those financial statements the trustees are required to

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities

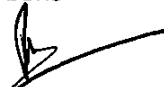
#### **STATEMENT OF DISCLOSURE OF INFORMATION TO AUDITORS**

The trustees of the company who held office at the date of approval of this annual report confirm that

- so far as they are aware, there is no relevant audit information, information needed by the company's auditors in connection with preparing their report, of which the company's auditors are unaware, and
- they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of this information

#### **SMALL COMPANY RULES**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the Board and signed on its behalf



R Sudhir  
Director and Trustee

15 August 2013

## **BRADFORD WOMEN'S AID**

### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRADFORD WOMEN'S AID**

We have audited the financial statements of Bradford Women's Aid for the year ended 31 March 2013, which comprise the primary statements such as the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the trustees' annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

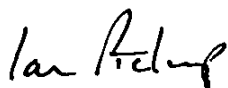
## **BRADFORD WOMEN'S AID**

### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BRADFORD WOMEN'S AID**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report



Ian Pickup  
Senior Statutory Auditor  
For and on behalf of Ian Pickup & Co  
Chartered Accountants & Statutory Auditors  
123 New Road Side  
Horsforth  
Leeds  
LS18 4QD

Date 30 September 2013



# BRADFORD WOMEN'S AID

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2013 (Including Income and Expenditure Account)

	Note	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS 2013	TOTAL FUNDS 2012
		£	£	£	£
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds:</b>					
<b>Voluntary income:</b>					
Donations	2	2,779	-	2,779	4,677
Investment income		489	-	489	473
<b>Incoming resources from charitable activities:</b>					
Grants and contracts	3	418,500	163,874	582,374	441,779
Rents receivable	4	59,621	-	59,621	60,210
Other incoming resources		680	-	680	280
Total incoming resources		482,069	163,874	645,943	507,419
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities:</b>					
Refuge		220,991	724	221,715	235,271
Floating support		277,549	166,030	443,579	377,141
Governance costs		17,204	-	17,204	23,867
Total resources expended	5	515,744	166,754	682,498	636,279
Net (expenditure) for the year before other recognised gains	6	(33,675)	(2,880)	(36,555)	(128,860)
Other recognised gains					
Gains on investment assets	9	-	-	-	2,949
Net movement in funds		(33,675)	(2,880)	(36,555)	(125,911)
Total funds at 1 April 2012		225,611	2,880	228,491	354,402
Total funds at 31 March 2013	13/14	191,936	-	191,936	228,491

There were no recognised gains and losses for 2013 and 2012 other than those included in the income and expenditure account. All activities derive from continuing operations.

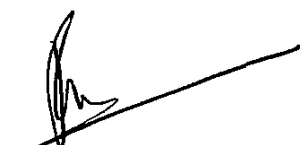
The notes on pages 11 to 17 form part of these accounts.

# BRADFORD WOMEN'S AID

## BALANCE SHEET AS AT 31 MARCH 2013

	Note	2013 £	2012 £
<b>FIXED ASSETS</b>			
Tangible assets	8	12,746	3,927
<b>CURRENT ASSETS</b>			
Debtors & prepayments	10	6,097	8,720
Cash at bank and in hand		<u>201,277</u>	<u>259,959</u>
		207,374	268,679
<b>CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	11	<u>(28,184)</u>	<u>(44,115)</u>
<b>NET CURRENT ASSETS</b>		<u>179,190</u>	<u>224,564</u>
<b>NET ASSETS</b>		<u>191,936</u>	<u>228,491</u>
<b>CAPITAL</b>			
Unrestricted Funds			
General funds		191,936	225,611
Restricted funds		-	<u>2,880</u>
	13/14	<u>191,936</u>	<u>228,491</u>

The financial statements, which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006, were approved by the board of directors and trustees on 15 August 2013 and signed on its behalf



R Sudhir  
Director and Trustee

The notes on pages 11 to 17 form part of these accounts

Company registration number 4802152

## **BRADFORD WOMEN'S AID**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013**

#### **1 ACCOUNTING POLICIES**

##### **a) Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention and include the results of the charity's operations which are described in the Directors' and Trustees' Report and all of which are continuing. The accounts have been prepared in accordance with Statement of Recommended Practice Accounting and Reporting by Charities, issued in March 2005, applicable accounting standards and the Companies Act 2006.

##### **b) Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

- Voluntary income is received by way of donations and gifts and is included in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- The value of services provided by volunteers is not included.
- Investment income is included when receivable.
- Where income is received specifically for expenditure in a future accounting period that amount is deferred.

##### **c) Resources expended**

Resources expended are recognised in the period in which they are incurred and are recognised when there is a legal or constructive obligation to pay for the expenditure. Resources expended include attributable VAT which cannot be recovered.

- Charitable expenditure comprises those costs incurred by the charity in the deliverance of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. staff time, as set out in Note 5.

##### **d) Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at the following annual rates in order to write off fixed assets, less their residual value, over their estimated useful lives.

Equipment - 25% reducing balance basis

Individual tangible assets are capitalised if costing in excess of £1,000.

##### **e) Operating leases**

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities in the year in which they fall due over the period of the lease.

## BRADFORD WOMEN'S AID

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013

#### 1 ACCOUNTING POLICIES (CONTINUED)

##### f) General funds

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes

##### g ) Restricted funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs

#### 2 DONATIONS

	Unrestricted funds £	Restricted funds £	2013 Total £	2012 Total £
Other donations	2,779	-	2,779	4,677
	<u>2,779</u>	<u>-</u>	<u>2,779</u>	<u>4,677</u>

#### 3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES GRANTS AND CONTRACTS RECEIVABLE

	Unrestricted funds £	Restricted funds £	2013 Total £	2012 Total £
Grants and contracts				
City Of Bradford Metropolitan District Council				
Commissioned Services	-	-	-	30,818
Supporting People				
Commission Funding	406,000	-	406,000	337,531
Bradford & Airedale NHS	-	71,678	71,678	71,588
Big Lottery Fund	-	92,196	92,196	-
Lloyds TSB	12,500	-	12,500	-
Other grants received	-	-	-	1,842
Total grants and contracts	<u>418,500</u>	<u>163,874</u>	<u>582,374</u>	<u>441,779</u>

#### 4 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES RENTS RECEIVABLE

	Unrestricted funds £	Restricted funds £	2013 Total £	2012 Total £
Rents receivable	<u>59,621</u>	<u>-</u>	<u>59,621</u>	<u>60,210</u>

Rents receivable are stated net after voids but before provision is made for bad and doubtful debts

## BRADFORD WOMEN'S AID

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013

#### 5 TOTAL RESOURCES EXPENDED

	Basis of allocation	Refuge £	Floating support £	Governance £	2013 Total £	2012 Total £
<b>Costs directly allocated to activities</b>						
Staff costs	Direct	119,166	191,478	3,138	313,782	324,948
Staff welfare and training	Direct	975	2,799	2,380	6,154	13,074
Subcontract costs	Direct	-	164,544	-	164,544	82,272
Rent, rates and room hire	Direct	27,514	21,125	-	48,639	45,583
Refuge running costs	Direct	24,231	-	-	24,231	23,753
Office running costs	Direct	8,634	25,607	4,198	38,439	38,785
Professional fees	Direct	11,520	9,216	2,304	23,040	23,040
Motor and travel costs	Direct	-	5,693	-	5,693	7,971
Depreciation	Direct	4,249	-	-	4,249	1,309
Other direct costs	Direct	1,597	1,142	-	2,739	5,647
Repayment of grant	Direct	-	-	-	-	1,814
Audit fees	Direct	-	-	3,330	3,330	3,264
<b>Support costs allocated to activities:</b>						
Staff costs	Staff Time	23,829	21,975	1,854	47,658	64,819
Total		221,715	443,579	17,204	682,498	636,279

#### 6 NET (EXPENDITURE) FOR THE YEAR

This is stated after charging

	2013 £	2012 £
Auditors' remuneration		
Audit fees	1,682	1,644
Accountancy fees	1,648	1,620
Depreciation of tangible fixed assets	4,249	1,309
Operating lease rentals	20,000	20,000

#### 7 INFORMATION REGARDING EMPLOYEES AND TRUSTEES

The average monthly number of employees, on the full-time equivalent basis, during the year was as follows

	2013 FTE	2012 FTE
Management	0.9	1.0
Refuge	4.4	5.2
Floating Support	6.2	6.4
Administration	0.4	0.4
	<u>11.9</u>	<u>13.0</u>

## BRADFORD WOMEN'S AID

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013

#### 7 INFORMATION REGARDING EMPLOYEES AND TRUSTEES (continued)

Staff costs during the year were as follows

	2013	2012
	£	£
Wages and salaries	327,434	354,143
Social security costs	24,664	25,600
Pension costs	9,342	10,024
	<u>361,440</u>	<u>389,767</u>

No employee earned £60,000 or more during the year (2012 – none)

No trustees received remuneration from the charity during the year (2012 – £Nil)

Travel expenses were reimbursed to one trustees during the year amounting to £138 (2012 Two trustee amounting to £746)

#### 8 TANGIBLE FIXED ASSETS

	Equipment £	Total £
Cost or valuation		
At 1 April 2012	58,788	58,788
Additions	<u>13,068</u>	<u>13,068</u>
At 31 March 2013	<u>71,856</u>	<u>71,856</u>
Depreciation		
At 1 April 2012	54,861	54,861
Charge for the year	<u>4,249</u>	<u>4,249</u>
At 31 March 2013	<u>59,110</u>	<u>59,110</u>
Net book value		
At 31 March 2013	<u>12,746</u>	<u>12,746</u>
Net book value		
At 31 March 2012	<u>3,927</u>	<u>3,927</u>

#### 9 CURRENT ASSET INVESTMENTS

	2013	2012
	£	£
Brought forward - at 1 April 2012 (Market Value)	-	118,146
Less disposal at carrying value	-	(121,095)
Recognised gain on disposal	-	2,949
Carried forward - at 31 March 2013 (Market Value)	<u>-</u>	<u>-</u>

Investments at market value comprised Platinum Bond Plus investment with Co-operative Insurance invested in property bonds and shares All investment assets were held in the U K

## BRADFORD WOMEN'S AID

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013

#### 10 DEBTORS

	2013 £	2012 £
Trade debtors	3,595	3,706
Prepayments and other debtors	2,502	3,172
Accrued income	-	1,842
	<u>6,097</u>	<u>8,720</u>

#### 11 CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR

	2013 £	2012 £
Taxation and social security	6,416	6,240
Deferred income ( Note 12)	16,685	17,797
Other creditors & accruals	5,083	20,078
	<u>28,184</u>	<u>44,115</u>

#### 12 DEFERRED INCOME

	2013 £	2012 £
At 1 April 2012	17,797	-
Amount released to incoming resources	(17,797)	-
Amount deferred in the year	16,685	17,797
At 31 March 2013	<u>16,685</u>	<u>17,797</u>

#### 13 ANALYSIS OF NET ASSETS BY FUND

	Tangible fixed assets £	Net current assets £	Total £
Restricted funds	-	-	-
Unrestricted funds    General	<u>12,746</u>	<u>179,190</u>	<u>191,936</u>
	<u>12,746</u>	<u>179,190</u>	<u>191,936</u>

#### 14 MOVEMENT IN FUNDS

##### Purposes of restricted funds

##### Floating support

Service – To provide specialist, long term support services for women who have experienced domestic abuse with the aim of empowering women to lead safe, secure and independent live free from domestic violence

Trips & outings – The trips & outings fund provides trips and outings for the benefit of the women and children in the refuge

##### Other grants

These are small grants from trusts to provide help with the women leaving the refuge

## BRADFORD WOMEN'S AID

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013

#### 14 MOVEMENT IN FUNDS (continued)

	Balance 1 April 2012 £	Incoming Resources £	Resources Expended £	Balance 31 March 2013 £
Restricted funds				
Floating support service				
Bradford & Airedale NHS	507	71,678	(72,185)	-
Big Lottery	-	92,196	(92,196)	-
Trips and outings	1,649	-	(1,649)	-
Other grants received	724	-	(724)	-
Total restricted funds	2,880	163,874	(166,754)	-
Unrestricted funds				
General	225,611	482,069	(515,744)	191,936
Total funds	228,491	645,943	(682,498)	191,936

#### 15 COMMITMENTS

As at 31 March 2013 the charity had annual commitments under non-cancellable operating leases as follows

	Land and buildings		Other	
	2013 £	2012 £	2013 £	2012 £
Expiry date				
Within one year	20,000	20,000	-	3,405
Between one and five years	-	-	-	-

#### 16 TAXATION

The company is a registered charity and is exempt from income and corporation tax to the extent that income and gains are applicable and applied to charitable purposes only

#### 17 RELATED PARTY

None of the trustees (or any persons connected with them) received any remuneration during the year (2012 None) Travel expenses were reimbursed to one trustee totalling £138 (Two trustees 2012 £746)



## **BRADFORD WOMEN'S AID**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013**

#### **18 LIABILITY OF MEMBERS**

The company is limited by guarantee and does not have a share capital. Every member of the charity undertakes to contribute such sum as may be required (not exceeding ten pounds) to the charity's assets if it should be wound up while he or she is a member, or within one year after he or she ceases to be a member, for payment of the charity's debts and liabilities contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves.

---

**BRADFORD WOMEN'S AID**

**ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013**

**SUPPLEMENTARY INFORMATION FOR THE MANAGEMENT COMMITTEE**

**THE ATTACHED INFORMATION DOES NOT FORM PART  
OF THE STATUTORY ACCOUNTS**

# BRADFORD WOMEN'S AID

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2013

	2013		2012	
	£	£	£	£
<b>INCOME</b>				
Donations	2,779		4,677	
Investment income	489		473	
Grants and contracts				
City Of Bradford M D C				
Commissioned Services	-		30,818	
Supporting People Commission Funding	406,000		337,531	
Bradford City NHS	71,678		71,588	
Big Lottery Fund	92,196		-	
Lloyds TSB	12,500		-	
Other grants	-		1,842	
Rents receivable	59,621		60,210	
Other income	680		280	
		645,943		507,419
Recognised gain on investment		-		2,949
<b>Total</b>		<b>645,943</b>		<b>510,368</b>
<b>EXPENDITURE</b>				
Staff costs	361,440		389,767	
Staff welfare and training	6,154		13,074	
Subcontract costs	164,544		82,272	
Rent, rates and room hire	48,639		45,583	
Refuge running costs	24,231		23,753	
Office running costs	38,439		38,785	
Professional fees	23,040		23,040	
Motor and travel costs	5,693		7,971	
Depreciation	4,249		1,309	
Other direct costs	2,739		5,647	
Audit fees	3,330		3,264	
Repayment of grant	-		1,814	
		682,498		636,279
<b>(Deficit) for the year incl inv gains</b>		<b>(36,555)</b>		<b>(125,911)</b>