# TM02

### Termination of appointment of secretary



You can use the WebFiling service to file this form online Please go to www companieshouse gov uk

What this form is for You may use this form to terminate the appointment of a secretary (individual or corporate)

What this form is NOT fc You cannot use this form if terminating the appointme director To do this, please | TM01 'Termination of appr of director'



03/05/2011 **COMPANIES HOUSE** 

Company details → Filling in this form Company number Please complete in typescript or in bold black capitals Company name in full All fields are mandatory unless specified or indicated by \* Secretary's current details on the Register Please give us the current appointment details of this secretary held on the public Register Title\* Full forename(s) Surname/Corporate name Termination date • Date of termination of 2011 Only one secretary appointment can be terminated per form appointment Signature I am signing this form on behalf of the company Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please Signature delete 'director' and insert details X of which organ of the SE the person signing has membership O Person authorised Under either section 270 or 274 of This form may be signed by Director , Secretary, Person authorised , Liquidator, Administrator, the Companies Act 2006 Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor

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## Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record Contact name -w00 DX 33050 Cardiff County/Region Postcode Country DX Checklist We may return forms completed incorrectly or with information missing Please make sure you have remembered the following ☐ The company name and number match the information held on the public Register You have correctly entered the name of the secretary being terminated You have included the date of termination You have signed the form

### Important information

Please note that all information on this form will appear on the public record

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ

For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

#### Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk