

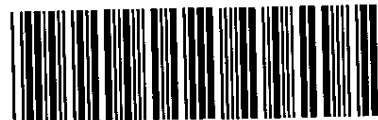
# AM03

## Notice of administrator's proposals



Companies House

FRIDAY



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A10

01/12/2017

#125

COMPANIES HOUSE

### 1 Company details

Company number 0 4 7 5 8 3 4 4

Company name in full H C S Drain Services Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Administrator's name

Full forename(s) Christopher

Surname Petts

### 3 Administrator's address

Building name/number Grant Thornton UK LLP

Street Rotterdam House

116 Quayside

Post town Newcastle upon Tyne

County/Region

Postcode N E 1 3 D Y

Country

### 4 Administrator's name

Full forename(s) David

Surname Dunckley

① Other administrator  
Use this section to tell us about  
another administrator.

### 5 Administrator's address

Building name/number Grant Thornton UK LLP

Street 30 Finsbury Square

Post town London

County/Region

Postcode E C 2 P 2 Y U

Country

② Other administrator  
Use this section to tell us about  
another administrator.

AM03

## Notice of Administrator's Proposals

6

### Statement of proposals



I attach a copy of the statement of proposals

7

### Sign and date

Administrator's  
Signature

Signature

x

*[Handwritten Signature]*

x

Signature date

30

11

2017

## AM03 Notice of Administrator's Proposals



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Grant Thornton UK LLP

Address

Rotterdam House

116 Quayside

Post town

Newcastle upon Tyne

County/Region

Postcode

N E 1 3 D Y

Country

DX

Telephone



### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



### Important information

**All information on this form will appear on the public record.**



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

Our Ref CJP/ZLC/BLA/EZF/H30201806/7

To the creditors

**Recovery and Reorganisation**

**Grant Thornton UK LLP**  
4 Hardman Square  
Spinningfields  
Manchester M3 3EB

T +44 (0)161 953 6900  
F +44 (0)161 953 6317  
grantthornton.co.uk

30 November 2017

Dear Sirs

**H C S Drain Services Limited - In Administration (the Company)**  
**High Court of Justice, Business and Property Court No 897 of 2017**

**1 Introduction**

- 1.1 I was appointed as Joint Administrator of the Company with David Dunckley by the directors on 9 October 2017. We are both authorised by the Insolvency Practitioners Association to act as insolvency practitioners and are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.
- 1.2 Following on from our appointment, we are submitting our proposals pursuant to paragraph 49(1) of Schedule B1 to the Insolvency Act 1986 for achieving the objectives of the Administration.
- 1.3 This report contains the information required by rule 3.35 of the Insolvency (England and Wales) Rules 2016.
- 1.4 In accordance with paragraph 100(2) of Schedule B1 to the Insolvency Act 1986, the functions of the Administrators are to be exercised by either or both of them.

**2 Statutory information**

- 2.1 The Company's statutory details are as follows:

Registered number	04758344
Date of incorporation	09/05/2003
Issued share capital	100
Shareholder	Owen Pugh Holdings Limited
<b>Directors</b>	<b>Shareholding</b>
Robin Armstrong	Nil
John Dickson	Nil
Alan Park	Nil
<b>Secretary</b>	<b>Shareholding</b>
Katherine Applegarth	Nil

**Chartered Accountants**

Grant Thornton UK LLP is a limited liability partnership registered in England and Wales. No OC307742. Registered office: 30 Finsbury Square, London EC2A 1AG.

A list of members is available from our registered office. Grant Thornton UK LLP is authorised and regulated by the Financial Conduct Authority.

Grant Thornton UK LLP is a member firm of Grant Thornton International Ltd (GTIL). GTIL and the member firms are not a worldwide partnership. Services are delivered by the member firms. GTIL and its member firms are not agents of, and do not obligate, one another and are not liable for one another's acts or omissions. A list of personnel permitted by Grant Thornton to accept appointments as insolvency practitioners and of their respective authorising bodies may be inspected at the above address. Please see grantthornton.co.uk for further details.

- 2.2 The Administration constitutes "main proceedings" under the EU Regulation on Insolvency Proceedings (article 3(1)) as the Company's registered office is and always has been in England and its management and principal trading activities are conducted in the United Kingdom.

### **3 Background to Administrators' appointment**

- 3.1 The Company is part of a wider group of companies consisting of:

Owen Pugh Holdings Limited (the parent);  
Owen Pugh & Company Limited  
Owen Pugh Civil Engineering Limited;  
Owen Pugh Aggregates Limited;  
Owen Pugh Contracts Limited;  
Owen Pugh Properties Limited; and  
H C S Drain Services Limited (together the Group)

- 3.2 The Group is a long established contractor, providing a range of vertically integrated services to the construction sector, including civil engineering, earth moving, ground works, and drain services, in addition to being the owner and operator of Marsden Quarry & landfill site.
- 3.3 The Company employed 29 staff. A total of 289 people were directly employed across the Group, plus additional agency labour.
- 3.4 The Group had been suffering from working capital pressure and cash flow constraints in recent years and Grant Thornton UK LLP (the firm) was first engaged by Owen Pugh Holdings Limited (Holdings), the Company's parent, on 14 September 2015 to undertake a covenant and cash flow review in respect of the Group. The firm was subsequently engaged to undertake a follow-up assignment in January 2016.
- 3.5 The firm was then re-engaged in April 2017 to further review the financial position of the Group and provide advice to the senior secured lender, HSBC Bank plc (the Bank).
- 3.6 Whilst the Company did transact with external parties, its main source of trade was from within the Group. The fortunes of each member of the Group were linked through intra-Group trade and subcontracting, in order to deliver Group's projects.
- 3.7 It is, therefore, necessary to understand the position of the Group as a whole to understand why the Company entered Administration.
- 3.8 There is no single project or event that can be highlighted as leading to the failure of the Company and the Group, but, as larger and more complex civil engineering projects were undertaken, which was the Group's strategy, the level of working capital required to continue trading increased, particularly as the Group encountered problems in recovering payment from customers for work performed, which was often disputed by the end customer.

- 3.9 In April 2017, there was a request of the Bank for additional Group funding. The Bank agreed to provide additional funding to the Group, but it was conditional on the Group taking steps to improve its financial performance and seeking the support of other stakeholders to effect change.
- 3.10 All members of the Group are members of a VAT group, meaning that each Group member is jointly and severally liable for the VAT liabilities of the Group.
- 3.11 In May 2017, the Group sought a Time To Pay (TTP) arrangement from HM Revenue & Customs in the sum of £1 million, covering a range of Group VAT and payroll liabilities. The TTP request was granted against the backdrop of the Group looking to effect a turnaround and the additional lending that had been provided by the Bank.
- 3.12 Despite the significant levels of support from key stakeholders, the Group was unable to effect the necessary changes quickly enough and a further cash requirement arose by the end of June 2017.
- 3.13 As the Bank and HM Revenue and Customs had provided significant additional financial support in April and May 2017, it fell to the shareholders of the Group to provide additional support, beyond that already received. The shareholders were unable to provide the necessary additional financial support to the Group.
- 3.14 Alternative solutions were therefore explored, including an additional equity investment, or a sale of the business. The shares in Holdings were sold at the end of July 2017 to Red Poll Holdings Limited, a company owned by Merino Industries Ltd (Merino).
- 3.15 Merino provided a £1 million loan to the Group in order to provide additional working capital and sought to provide a stable platform on which to effect the necessary change within the Group.
- 3.16 Despite the support of the Bank, Merino, and the Time To Pay arrangement with HM Revenue and Customs, the Group remained in a highly distressed state.
- 3.17 During August and September 2017, the new owners of the Group looked to effect an operational restructure to support its turnaround strategy.
- 3.18 Meanwhile, the Group was engaged in a number of adjudications in which it was seeking recourse for amounts it felt were due from customers under a number of contracts. Despite significant resources and costs being incurred in preparing the adjudications, the ultimate adjudication rewards were significantly below management's expectations and provided no solution to the mounting cash challenges within the Group.
- 3.19 On 2 October 2017, the Directors and shareholders of the Group presented the Group-wide restructuring plan to the Bank. The plan required significant funding to implement, estimated at at least £1 million, which was requested of the Bank.

- 3.20 Whilst the Bank considered the request in detail, during the week commencing 2 October 2017, winding up petitions were presented in court against Owen Pugh Civil Engineering Limited and Owen Pugh Contracts Limited. In addition, agency labour and hired plant had been withdrawn, resulting in certain works being at a standstill and the erosion of customer goodwill.
- 3.21 Given the high degree of uncertainty in the Group's ability to successfully deliver the restructuring plan and the trading funding required, the Bank was unable to agree to provide the additional lending being requested.
- 3.22 Having considered all the options, the directors concluded that the best route for the Company was for it to be placed into Administration and subsequently, on 9 October 2017 made the direct appointment of Administrators in accordance with paragraph 22 of Schedule B1 to the Insolvency Act 1986.
- 3.23 The objective of an Administration is to rescue the Company as a going concern, or to achieve a better result for the Company's creditors as a whole than would be likely if the Company were wound up, or, if neither of these is reasonably practicable, to realise property in order to make a distribution to one or more secured or preferential creditors.

#### **4 Assets and liabilities**

- 4.1 The directors have prepared a statement of affairs of the Company, which is attached at Appendix A. Please note that asset valuations are the directors' estimates only and may or may not reflect the ultimate realisable value of the assets. The property valuations are estimates and are not meant as a guide price.
- 4.2 The floating charge debt is cross-guaranteed by each of the Group companies. Therefore the amount shown in the statement of affairs is the total Group debt, for which the Company is jointly and severally liable.

#### **5 Conduct of the Administration** **Trading and financing of the Administration**

- 5.1 Upon our appointment, we considered the option of trading the Company and the financing of the Administration. The Administrators spoke to the Company's largest customers in the hope of gaining sufficient support to approach the Bank for funding. It quickly became clear that this was not straight forward for several reasons. Firstly, the customers were not particularly supportive, citing numerous problems including a lack of supervision and poor quality of work in the pre-Administration period. In addition, ongoing contracts had been terminated by the Company's insolvency and would have to be renegotiated by the Administrators. The Administrators were not in a position to commit to completing long term contracts.
- 5.2 It appeared that a number of the Group's largest customers were anticipating the Group's failure and already had alternative suppliers in place.

- 5.3 The Company was heavily reliant on other Group companies, in particular Owen Pugh Civil Engineering Limited (OPCEL), as a source of work. All the OPCEL construction contracts had insolvency clauses, meaning that long term contracts would need to be renegotiated with customers. This exercise would have been highly challenging given the number of issues raised over the quality of the work being carried out on sites and the time available.
- 5.4 In addition, there were a number of other legal and logistical challenges to overcome, such as the need to obtain an Operator's Licence to allow earth moving vehicles to operate as normal and securing adequate insurance to allow the Administrators to continue to operate the quarry.
- 5.5 Funding of the Administration was also a significant issue, as any continuation of trade would have required significant and immediate funding, which was not available to the Administrators, other than through the Administrators seeking to borrow funds from the Bank. Arrears of wages for staff would have also have needed to have been paid to ensure continued support from the employees.
- 5.6 After considering all of the above, the Administrators concluded that it was not in the creditors' interests to continue to trade the Company.
- 5.7 In this Administration, the rescue of the Company as a going concern is not an appropriate strategy because the Company was unable to continue to trade post appointment. This decision was made based on the reasons cited above, and having taken into account the significant element of risk that existed in the Administrators borrowing funds to trade with. The decision was therefore made to cease trading on the afternoon of the date of appointment, with the loss of 29 of jobs.
- 5.8 Following the unfortunate, but necessary, decision not to trade, our first priority was to secure, as far as possible, the assets of the company as follows:
- A small number of the Group's employees were retained by the Administrators to assist in locating plant and machinery. Once located it was repatriated to the Group's head office in Dudley
  - The debtors ledger was reconciled and the Group credit controller was retained to effect an orderly collection of book debts, providing the necessary backing documentation to maximise recovery rates
- 5.9 We instructed plant agents, Hilco Valuation Services Europe, to realise the Company's plant and machinery assets. All plant and machinery has been entered into an online auction with bidding ending on 28 November 2017. I am aware that there has been significant interest so far.
- 5.10 Our receipts and payments account covering the period from 9 October 2017 to 30 November 2017 is attached at Appendix B.



## **6 Proposals for achieving the objective of the administration**

- 6.1 The Administrators will pursue the objective of realising assets for the benefit of preferential and secured creditors. The rescue of the Company cannot be achieved because the Company was unable to continue to trade post appointment (for reasons explained above). A better result for the Company's creditors as a whole than would be likely if the Company were wound up cannot be achieved as the realisable value of the Company's assets is not expected to be sufficient to permit payment in full of the preferential and secured creditors.
- 6.2 It is proposed that the Administration will end by the Administrators filing a notice to dissolve the Company, or if more time is needed to complete realisations or distributions after any extension of the Administration, the Administrators may present a petition to wind up the Company and then seek their appointment as Liquidators.

## **7 Agents and outsourcing**

- 7.1 We instructed ERA Solutions Limited to assist with the management of the employees rights and their claims. Their costs are included within professionals fees in the receipts and payments account at Appendix B.
- 7.2 As mentioned above, we have instructed Hilco Valuation Services Europe to assist with the disposal of the plant and machinery. All assets are to be disposed of via an online auction, with a buyer's premium being charged to minimise the costs to the Administration estate. All items have been presented for sale at the former Owen Pugh head office in Dudley to minimise external storage costs and allowed three viewing days to occur prior to the auction.
- 7.3 DLA Piper UK LLP has been instructed to act as legal advisors in regards to the Administration.

## **8 Administrators' remuneration and disbursements**

- 8.1 The basis of the Administrators' remuneration is to be fixed by the creditors. If a creditors committee is appointed, then this is a matter for the committee. If no committee is appointed, then as we are of the opinion that the Company has insufficient property to enable any distribution to be made to unsecured creditors other than by virtue of section 176A of the Insolvency Act 1986, approval will be obtained from the secured and preferential creditors.
- 8.2 Pre-Administration costs unpaid at the date of appointment of the Administrators may also be approved as above under rule 3.52 to rank as an expense of the Administration. Approval of the statement of proposals does not constitute approval either of the Administrators' remuneration or of unpaid pre-Administration costs.
- 8.3 In the period immediately prior to the appointment, my firm held meetings to consider the logistical arrangements following appointment. The Company instructed DLA Piper UK LLP to draft the legal documents to place the Group into Administration.
- 8.4 Solicitors costs incurred for the pre-Administration work amount to £2,272 and this has yet to be paid as an expense of the Administration

- 8.5 My firm has not charged any of its time or expenses incurred in the period immediately prior to appointment and we are not seeking to recover these costs.
- 8.6 The Administrators will charge out of pocket expenses at cost, subject to creditor approval. Mileage is charged at 45p a mile. VAT is added to disbursement charges as necessary.
- 8.7 The Administrators' remuneration and disbursements are paid from funds held in the Administration in priority to the claims of creditors.
- 8.8 Time costs to date amount to £30,477. An analysis of time in accordance with Statement of Insolvency Practice 9 is attached at Appendix C. Prior to seeking approval of the basis of remuneration, a detailed fees estimate will be provided.

## **9 Decision of creditors**

- 9.1 A decision of the creditors is not required because, in accordance with paragraph 52(1) of Schedule B1 to the Insolvency Act 1986, we are of the opinion that the company has insufficient property to enable a distribution to be made to unsecured creditors, other than by virtue of section 176A of the Insolvency Act 1986
- 9.2 The proposals contained in this statement will be deemed to have been approved by the creditors unless, within eight business days of this statement being sent out, creditors whose debts amount to at least 10% by value of the total debts of the Company request that the Administrators seek a decision from the creditors as to whether they approve the proposals.
- 9.3 Background information regarding the fees of Administrators can be found at [https://www.r3.org.uk/media/documents/publications/professional/Guide\\_to\\_Administrators\\_fees\\_April\\_2017.pdf](https://www.r3.org.uk/media/documents/publications/professional/Guide_to_Administrators_fees_April_2017.pdf). Alternatively, we will supply this information by post on request free of charge.

Yours faithfully  
for and on behalf of H C S Drain Services Limited



Christopher Petts  
Joint Administrator

The affairs, business and property of H C S Drain Services Limited are being managed by Christopher Petts and David Duncley, appointed as Joint Administrators on 9 October 2017.

**A      H C S Drain Services Limited - in Administration**  
**Estimated statement of affairs as at 9 October 2017**

# Statement of Affairs

## Statement as to affairs of

HCS Drain Services Limited

On the 9 October 2017, the date of the Joint Administrators' appointment

---

## Statement of Truth

I believe that the facts stated in this statement of the affairs are true

Full name: Alan Park

Signed Alan Park

Dated: 30 November 2017

## Assets

UK debtors

Signature Neel Patel Date: 30 November 2017

Book Value £	Estimated to Realise £
5,155	0
53,032	83,250
848,396	65,500
906,583	148,750
203,310	67,750
1,109,893	216,500

## A1 – Summary of Liabilities

As per Schedule L		Estimated to realise  £
<b>Estimated total assets available for preferential creditors (carried from page A)</b>	£	216,500
<b>Liabilities</b>	£	
Preferential creditors:-		(14,500)
<b>Estimated deficiency/surplus as regards preferential creditors</b>	£	202,000
Estimated prescribed part of net property where applicable (to carry forward)	£	(43,400)
<b>Estimated total assets available for floating charge holders</b>	£	158,600
Debts secured by floating charges	£	(6,659,245)
<b>Estimated deficiency/surplus of assets after floating charges</b>	£	(6,500,645)
Estimated prescribed part of net property where applicable (brought down) £		43,400
<b>Total assets available to unsecured creditors</b>	£	43,400
Unsecured non-preferential claims (excluding any shortfall to floating charge holders) £		(64,527)
<b>Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)</b>	£	(21,127)
Shortfall to floating charge holders (brought down)	£	(6,500,645)
<b>Estimated deficiency/surplus as regards creditors</b>	£	(6,521,772)
Issued and called up capital	£	100
<b>Estimated total deficiency/surplus as regards members</b>	£	(6,521,672)

Signature

Neel Patel

Date:

30

November

2017

# COMPANY CREDITORS

Name of creditor	Address 1	Address 2	Address 3	Address 4	Amount of debt (£)	Security held by creditor	Date security given
HSBC Bank plc	8 Canada Square	London	E14 5HQ		5,659,245	Fixed and floating debenture	July 2010 & July 2015
Merino Industries LTD (As Security Agent)	Golden Cross House	8 Duncan Street	London	WC2N 4JF	1,000,000	Fixed and floating debenture	July 2010 & July 2015
Admetec Industrial Services Ltd	Roskitch Burn Industrial Estate	Station Lane	Bintley	Co Durham DH2 1AJ	4,913		
Aquam Water Services Limited	1st Floor, Kingsley Hall	20 Bailey Lane	Manchester	M90 4AW	806		
Buzz Networks Limited	Orpa Chertsey	120 Bridge Road	Chertsey	Surrey KT16 8LA	1		
Camers Technology North West Limited	Unit 121 Red Sea Industrial Estate	Longbridge Road	Preston	LANCS PR2 5LX	14,087		
Civil Engineering Training Group NE	Penham Hall Studios	Penham Hall Drive	Newcastle upon Tyne	NE4 9YH	369		
Cleaving Service Group Limited	Liverpool Road	Cadishall	Manchester	M44 5DT	9,424		
Centre Service Limited	Unit 6 Gladys Yard	Throckley	Newcastle Upon Tyne	NE15 9EP	780		
Construction Skills	Bircham Newton	Kings Lynn	Norfolk PE31 6RH		30		
Daisy Communications Limited	Daisy House	Lindred Road Business Park	Nelson	Lancashire MK41 7PH	1		
Design and Management Systems Limited	Highwood	Old Dartford Road	Farnham	Kent DA4 0EB	2,304		
Runitem Ltd v/a Dyno Rod	5 Rosse Close	Parsons	Washington	Tyne & Wear NE37 1ET	4,636		
Hire Station Limited T/A ESS Salford	Fields Farm Road	Long Eaton	Nottinghamshire	NG10 3FZ	299		
European Waste Solutions Ltd	42-44 Derby Road	Liverpool	L20 1AB		102		
Fuel Card Services Limited	Alexandra House	Lawswood Business Park	Leeds	LS16 6QY	2,201		
Glow Creative Marketing Limited	7 Heavyside Place	Gilesgate	Durham	DH1 1JG	66		
Greenham	Queensway South	Team Valley Trading Estate	Tyne and Wear	NE11 0SD	163		
Derwentdale Eng. Limited T/A Hart Engineering	Unit 26 Stella Gill Industrial Estate	Chester Le Street	Durham	DH2 2RG	134		
Hire Station Limited	Fields Farm Road	Long Eaton	Nottingham	NG10 3FZ	35		
Integraflex Limited	Unit 9, Trident Business Centre	Scarforth Road	Riverside Park	Middlesbrough TS2 1PY	1,171		
Lookers Leasing Ltd	Lookers House, Cardale Park	Bedworth Head Road	Harrogate	North Yorkshire HG3 1RY	610		
Lord Technical Limited	Deportford Road	Gateshead	Tyne and Wear NE8 3AZ		1,069		
Maxim Facilities Management Ltd	60-62 Wearfield	Sunderland	SRS 2TA		961		
Mines Rescue Services	Leeming Lane South	Mansfield Woodhouse, Mansfield	Mansfield	Nottinghamshire NG19 9AQ	1,592		
NI Jetting Systems Limited	Unit 13 Cathedral Park	Belmont Industrial Estate	Belmont	County Durham DH1 1TF	4,798		
Northumbrian Water Limited	Business Income Group	PO Box 400	County Durham	DH1 9WF	424		
Owen Pugh & Co Limited	Dudley	Cramlington	Northumberland	NE23 7PR	110		
Owen Pugh Training School	Cramlington Road	Dudley	Cramlington	Northumberland NE23 7PR	12,994		
Roadside Corporate Group Limited	Railside House	Whitley Road	Blaydon	Tyne & Wear NE21 5NJ	905		
RS Industrial Services (Cleveland) Limited	2 Casel Court	Haverton Hill Road	Billingham	TS23 1RB	2,703		
RS Industrial Services (Tyne & Wear) Limited	190 Kingsway South	Team Valley Trading Estate	Gateshead	Tyne & Wear NE11 0SH	1,357		
Seaton Spring Limited	The Waterworks	Seaton	Seaham	County Durham	130		
SUEZ Recycling & Recovery UK Ltd	301-303 Parkway	Worle	Weston Super Mare	BS22 6WA	137		
David Snaap Motor Body Repairs Limited	Alkerton Industrial Estate	Shiremoor	Tyne & Wear NE27 0NB		94		
Jedchem Systems Limited T/A Superjet	Unit A11 Cuba Industrial Estate	Stubbins	Ramsbottom	Lancashire BL0 ONE	600		
Andrews Syles Hire Limited	Customer Accounts Dept	Premier House	Darlington Street	Wolverhampton WV1 4JJ	1,392		
Anne Thomas Workwear Ltd	180 Park View	Whitley Bay	Tyne and Wear NE26 3PQ		59		
Total Business Systems Ltd	Albany House	Albany Road	Gateshead	Tyne & Wear NE8 3DG	563		
Vision CCTV Repairs Limited	Unit A119 Tustin Way	Longbridge Road	Preston	Lancashire PR2 5LX	377		
Wearside Rewinds and Services Limited	21 Bridgewater Road	Hertburn Industrial Estate	Washington	Tyne & Wear NE37 2SG	4,028		
Zenith	Paragon House	33 Church Street	Ossett	West Yorkshire WF5 9DN	1,855		

Signature

*Dee Roper*

Date: 30 November 2017

## SCHEDULE OF EMPLOYEES

Per attached document

Signature Jason Date: 30 November 2017



## CONSUMER CREDITOR SCHEDULE

None

Signature Debra Rose Date: 30 November 2017

**B H C S Drain Services Limited - in Administration**  
**Receipts and payments account**  
**9 October 2017 to 30 November 2017**

<b>Receipts</b>	<b>Statement of Affairs (£)</b>	<b>Total (£)</b>
Plant & Machinery	65,500.00	0.00
Motor Vehicles	83,250.00	0.00
Book Debts	67,750.00	110,826.28
Miscellaneous Receipts		10.29
Vehicle Licence Refunds		<u>1,053.75</u>
		111,890.32
<b>Payments</b>		
PAYE/NI		1,770.66
Net Wages		3,114.66
Professional Fees		1,495.00
Statutory Advertising		68.70
Bank Charges		20.12
Vat on Purchases		<u>312.74</u>
		6,781.88
<b>Balance - 30 November 2017</b>		<u>105,108.44</u>

**Made up as follows**

Floating Current Account NIB	105,108.44
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## **C SIP 9 time analysis**

### **Introduction**

The following information is provided in connection with the administrators' remuneration and disbursements in accordance with Statement of Insolvency Practice 9.

Explanation of Grant Thornton UK LLP charging and disbursement recovery policies

### **Time costs**

All partners and staff are charged out at hourly rates appropriate to their grade, as shown below. Tasks are allocated to staff at the appropriate level. Support staff (ie secretaries, cashiers and filing clerks) are charged to the case for the time they work on it.

<b>Current rates from 1 October 2017</b>	<b>£</b>
Partner	485-615
Director	485
Manager	445-485
Other senior professional	245-315
Administrators	170-235
Assistants and support staff	155-180

### **Disbursements**

Out of pocket expenses are charged at cost. Mileage is charged at 45p a mile. VAT is added to disbursement charges as necessary.

# H C S DRAIN SERVICES LIMITED - SIP 9 TIME COST ANALYSIS

	Partner		Manager		Executive		Administrator		Total	
	Hrs	£	Hrs	£	Hrs	£	Hrs	£	Hrs	£
Administration and Planning (incl statutory reporting)	1.35	680.75	3.25	1,420	19.25	4,719.75	12.15	1,741.25	36	8,561.75
Chargeholders (incl bank reporting)	0.25	121.25							0.25	121.25
Corporation Tax			0.7	330			3.1	457.5	3.8	787.5
Investigations and reports on directors					0.25	61.25			0.25	61.25
Legal					0.1	24.5			0.1	24.5
PAYE and VAT					0.3	73.5			0.3	73.5
Pensions			2	1,080			0.6	96	2.6	1,176
Preferential creditors			3.75	1,925.25	12.93	3,167.85	1.4	56	18.08	5,149.1
Realisation of Assets: Debtors			11.25	5,006.25	0.7	171.5	3.3	544.5	15.25	5,722.25
Realisation of Assets: Other assets							1.8	72	1.8	72
Realisation of Assets: Property plant vehicles etc (incl HP leasing and third party)	2.25	1,091.25	6.5	2,892.5	1.85	453.25	0.25	41.25	10.85	4,478.25
Realisation of Assets: Stock and WIP (incl ROT)							0.5	82.5	0.5	82.5
Sale of business							1.7	280.5	1.7	280.5
Trading	1	485					3.75	618.75	4.75	1,103.75
Unsecured creditors			0.5	222.5	6.5	1,614.5	7.4	946	14.4	2,783
Total	4.85	2,378.25	27.95	12,876.5	41.88	10,286.1	35.95	4,936.25	110.63	30,477.1

Total fees billed to date (Time) : Nil