

Company no.  
4754210

Norbert Brainin Foundation  
(A company limited by guarantee)

Report and Financial Statements

Period Ended 30 September 2004



**Norbert Brainin Foundation**  
**Report and accounts**  
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**Norbert Brainin Foundation**  
**Legal and administrative information**

**Trustees**

Norbert Brainin (resigned 19/04/04)  
Keith Hatchick  
Clive Britton  
*Sir John Shepherd KVC O CMG (appointed 16/02/04)*

**Accountants**

Nicholas Peters & Co  
18-22 Wigmore Street  
London W1U 2RG

**Auditors**

Chantrey Vellacott DFK  
Russell Square House  
10-12 Russell Square  
London  
WC1B 5LF

**Bankers**

SG Hambros  
41 Tower Hill  
London  
EC3N 4SG

**Solicitors**

Marshall Hatchick  
17 Bentinck Street  
London  
EC3N 4SG

**Registered office**

17 Bentinck Street  
London  
W1U 2ES

**Charity registered number**

1099582

## **Norbert Brainin Foundation Trustees' Report**

The trustees, who are also the directors of the charity for the purposes of the Companies Act, present their annual report and audited financial statements for the period ended 30 September 2004. The trustees have adopted the provisions of Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in October 2000 in preparing the annual report and financial statements of the charity.

The charity is a charitable company limited by guarantee and was set up on 6 May 2003. It is governed by its memorandum and articles of association. Its objects are to advance education in the form of the creation of a music school for the benefit of talented individual musicians.

The trustees have identified a location for this school and its projected educational activities as being the beautiful city of Asolo in the Veneto region of Italy, a place long associated with the arts. The mayor and authorities of Asolo are keen to welcome the school and have indicated that facilities will be provided on generous terms.

### **Financial activities and results**

The Statement of Financial Activities for the period is set out on page 5 of the financial statements. A summary of the work of the charity is set out below.

### **Review of activities and achievements**

After a number of months of research and development the Foundation was formed and an initial launch concert held at Wigmore Hall in London on Wednesday 28 May 2003 at which Norbert Brainin played chamber music with friends. The Hall was sold out and attracted favourable reviews in the national newspapers. In August 2003 a supporter of the Foundation died leaving a generous and substantial legacy to the Foundation which has enabled it to concentrate upon fundraising both in Europe and USA with events being held in London, New York and Washington DC. It has also financed the creation of a promotional video which was filmed in Asolo and London and the production of a brochure. A full business plan together with a mission statement has also been prepared. It is intended that over the next financial year there will be sufficient monies donated to the Foundation to enable the music academy to open in Asolo.

### **Investment powers**

Under the Memorandum and Articles of Association, the Charity has the power to make any investments which the trustees see fit.

### **Risk review**

The trustees actively review the major risk which the Charity faces on a regular basis and believe that maintaining reserves at the current level, combined with an annual review of the controls over the key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate the significant risks.

### **Reserves policy**

The policy to date has been to continue to build a satisfactory level of funds to provide a secure base for the fulfilment of the company's charitable objectives.

## **Norbert Brainin Foundation Trustees' Report**

### **Trustees' responsibilities**

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those accounts, the trustees are required to:

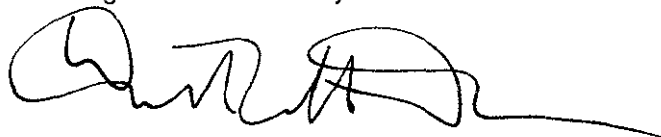
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1985. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Auditors**

During the period Chantrey Vellacot DFK were appointed auditors. A resolution proposing their re-appointment will be made at the Annual General Meeting.

This report was approved by the board on 28 February 2005  
and signed on its behalf by

A handwritten signature in black ink, appearing to be 'Keith Hatchick', written over a horizontal line.

**Keith Hatchick**  
Trustee

**Independent auditors' report  
to the members of Norbert Brainin Foundation**

We have audited the accounts of Norbert Brainin Foundation for the period ended 30 September 2004 which comprise of the Statement of Financial Activities, Balance Sheet and related notes. These accounts have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As described on page three the Charity's Trustees who are also the Directors of the Charity for the purposes of company law are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' Report is not consistent with the accounts, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the company is not disclosed.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

**Basis of opinion**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the accounts, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

**Opinion**

In our opinion the accounts give a true and fair view of the state of the charitable company's affairs as at 30 September 2004 and of its incoming resources and application of resources for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

  
**Chantrey Vellacott DKF**  
**Chartered Accountants and Registered Auditors**

**Russell Square House**  
**10-12 Russell Square**  
**London**  
**WC1B 5LF**

**28/02/2005**

**Norbert Brainin Foundation**  
**Statement of Financial Activities**  
**for the period ended 30 September 2004**

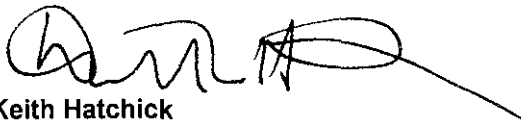
	Notes	2004 £
<b>Incoming Resources</b>		
Concert income		10,750
Donations		1,700
Interest receivable		1,354
Legacy		400,000
Sponsorship income		5,300
<b>Total incoming resources</b>		<u>419,104</u>
<b>Charitable expenditure</b>		
Direct charitable costs	2	112,075
Management and administration	3	<u>13,991</u>
<b>Total resources expended</b>		126,066
<b>Net movement in funds for the year</b>		<u>293,038</u>
<b>Total funds brought forward</b>		-
<b>Total funds carried forward</b>		<u>293,038</u>

There were no recognised gains or losses for the period other than those included in the Statement of Financial Activities.

**Norbert Brainin Foundation**  
**Balance Sheet**  
**as at 30 September 2004**

	Notes	2004 £
<b>Current assets</b>		
Debtors	5	200,000
Cash at bank and in hand		<u>115,749</u>
		315,749
 <i>Creditors: amounts falling due within one year</i>	 6	 <u>(22,711)</u>
<b>Net current assets</b>		293,038
 <b>Net assets</b>		 <u>293,038</u>
 <b>Unrestricted funds</b>		 <u>293,038</u>

Approved by the trustees on 28 February 2005  
and signed on their behalf by:



**Keith Hatchick**  
**Trustee**



**Norbert Brainin Foundation**  
**Notes to the Accounts**  
**for the period ended 30 September 2004**

**1 Accounting policies**

**1.1 Basis of preparation of accounts**

The accounts have been prepared under the historical cost convention and in accordance with best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2000) issued in October 2000.

**1.2 Income**

Donations are accounted for as received by the charity. Sponsorship and funds generated from concerts are accounted for on a receivable basis.

Legacies are included as part of incoming resources when monies are received, or when entitlement arises, provided it is reasonably certain they will be received and amounts can be measured with sufficient reliability.

**1.3 Value added tax**

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities.

**1.4 Management and administration expenditure**

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity. This includes accountancy, audit fees and bank charges.

**2 Direct charitable costs**

**2004**  
**£**

Advertising	4,999
Concert costs	12,500
Consultancy fees	81,350
Insurance	876
Interest	993
Rent	145
Stationery and printing	4,025
Sundry	389
Travel and subsistence	6,798
	<hr/>
	112,075

**Norbert Brainin Foundation**  
**Notes to the Accounts**  
**for the period ended 30 September 2004**

<b>3</b>	<b>Management and administration</b>	<b>2004</b>
		<b>£</b>
	Audit and accountancy	4,348
	Solicitors fees	7,057
	Bank charges	2,586
		<u>13,991</u>
<b>4</b>	<b>Net movement in funds for the year</b>	<b>2004</b>
		<b>£</b>
	The net movement in funds for the year is stated after charging:	
	Audit fees	1,175
		<u>1,175</u>
<b>5</b>	<b>Debtors</b>	<b>2004</b>
		<b>£</b>
	Other debtors	<u>200,000</u>
<b>6</b>	<b>Creditors: amounts falling due within one year</b>	<b>2004</b>
		<b>£</b>
	Bank overdraft	19,241
	Accruals	3,470
		<u>22,711</u>

A personal guarantee of £20,000 has been given by Norbert Brainin to cover the bank overdraft.

**7 Trustees**

Payments of £58,784 were made to Clive Britton, a trustee of the Charity, in respect of consultancy services. Additionally, payments of £4,735 were made to his sister, Carrie Britton, in respect of consultancy services.

Expenses of £2,040 were reimbursed to trustees.

Trustees received no remuneration for their services as trustees.