

**Return of Final Meeting in a  
Creditors' Voluntary Winding Up****Pursuant to Section 106 of the  
Insolvency Act 1986****To the Registrar of Companies****S.106**

Company Number

04747320

Name of Company

Hockley Fire Limited

I / We

Craig Povey, 35 Calthorpe Road, Edgbaston, Birmingham, B15 1TS

Brian Hamblin, 35 Calthorpe Road, Edgbaston, Birmingham, B15 1TS

Note The copy account must be  
authenticated by the written  
signature(s) of the Liquidator(s)

1 give notice that a general meeting of the company was duly held on ~~summoned for~~ 06 May 2015 pursuant to section 106 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of, and ~~that the same was done accordingly~~ / no quorum was present at the meeting,

2 give notice that a meeting of the creditors of the company was duly held on ~~summoned for~~ 06 May 2015 pursuant to Section 106 of the Insolvency Act 1986, for the purpose of having the said account laid before it showing how the winding up the company has been conducted and the property of the company has been disposed of and ~~that the same was done accordingly~~ / no quorum was present at the meeting

The meeting was held at 35 Calthorpe Road, Edgbaston, Birmingham, B15 1TS

The winding up covers the period from 21 March 2014 (opening of winding up) to the final meeting (close of winding up)

The outcome of any meeting (including any resolutions passed) was as follows

The Chairman noted that the meeting was inquorate

Signed

Date 6 May 2015

Chantrey Vellacott DFK LLP  
Town Wall House  
Balkerne Hill  
Colchester  
Essex  
CO3 3AD

Ref HOCK60400/CJP/VSE/MB

MONDAY



A11

\*A47OKD23\*

18/05/2015

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COMPANIES HOUSE

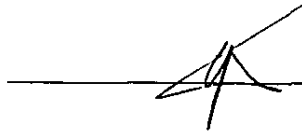
**Hockley Fire Limited**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**  
**From 21 March 2014 To 6 May 2015**

S of A £		£	£
	<b>SECURED ASSETS</b>		
87,000 00	Freehold Land & Property	87,000 00	
	Book Debts	1,612 76	
			88,612 76
	<b>COSTS OF REALISATION</b>		
	Legal Fees	1,500 00	
	Agents/Valuers Fees	2,484 98	
	Disbursements	268 00	
	Commission Fees	1,148 26	
	Service Charges	1,096 26	
			(6,497 50)
	<b>SECURED CREDITORS</b>		
(69,718 71)	Commercial First Business Limited	71,264 46	
4,229 59	Book Debts	NIL	
(7,363 87)	LTSB Commercial Finance	NIL	
			(71,264 46)
	<b>ASSET REALISATIONS</b>		
400 00	Furniture & Equipment	400 00	
800 00	Stock	800 00	
3,800 00	Customer List	3,800 02	
	Bank Interest Gross	8 61	
			5,008 63
	<b>COST OF REALISATIONS</b>		
	Specific Bond	25 00	
	Preparation of S of A	4,500 00	
	Office Holders Fees	10,285 29	
	Company Search	15 00	
	Meeting Room Hire	100 00	
	Agents/Valuers Fees (1)	250 00	
	Stationery & Postage	28 35	
	Online Filing	12 00	
	Statutory Advertising	290 00	
	Insurance of Assets	353 79	
			(15,859 43)
	<b>PREFERENTIAL CREDITORS</b>		
(1,232 40)	Employee Arrears/Hol Pay	NIL	
			NIL
	<b>UNSECURED CREDITORS</b>		
(30,150 87)	Trade & Expense Creditors	NIL	
(24,590 00)	Employees	NIL	
(32,019 84)	Banks/Institutions	NIL	
(9,759 45)	HM Revenue & Customs - CT	NIL	
(1,143 10)	HM Revenue & Customs - VAT	NIL	
			NIL
	<b>DISTRIBUTIONS</b>		
(101 00)	Ordinary Shareholders	NIL	

**Hockley Fire Limited**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**  
**From 21 March 2014 To 6 May 2015**

S of A £	£	£
		NIL
(79,849.65)		NIL

NIL

  
Craig Povey  
Joint Liquidator

**IN THE MATTER OF  
HOCKLEY FIRE LIMITED – IN LIQUIDATION  
("THE COMPANY")  
COMPANY NO: 04747320**

**FINAL REPORT OF THE JOINT LIQUIDATORS  
PURSUANT TO RULE 4.49D  
OF THE INSOLVENCY RULES 1986 (AS AMENDED)**

**CVR Global LLP**  
  
**35 Calthorpe Road  
Edgbaston  
Birmingham  
B15 1TS**  
**Telephone Number: 0121 794 0600**  
  
**E Mail: [gcrees@cvr.global](mailto:gcrees@cvr.global)  
Website: [www.cvr.global](http://www.cvr.global)**

## **HOCKLEY FIRE LIMITED – IN LIQUIDATION**

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## **HOCKLEY FIRE LIMITED – IN LIQUIDATION**

### **REPORT OF THE JOINT LIQUIDATORS**

**6 MAY 2015**

#### **INTRODUCTION**

I, Craig Povey of CVR Global LLP, together with my partner, Brian Hamblin, was appointed Joint Liquidator of the above Company on 21 March 2014

I am now in a position to conclude the Liquidation and, in accordance with Rule 4 49D of the Insolvency Rules 1986 (as amended), now submit my final report, which was presented at the final meetings of members and creditors

#### **BACKGROUND**

The Company was incorporated on 29 April 2003, and traded in the supply and servicing of fire extinguishers from its principle trading address at Unit 13 Rowleys Green Industrial Estate, Rowleys Green Lane, Coventry, CV6 6AN

I refer you to my initial report dated 21 March 2014 for further information regarding the Company's background and events leading up to my appointment

#### **RECEIPTS AND PAYMENTS ACCOUNT**

A copy of the Joint Liquidators' Receipts and Payments account to date is enclosed

#### **ASSET REALISATIONS**

To date, the following assets have been realised, compared with the Estimated Statement of Affairs

	<b>Estimated To Realise</b>	<b>Realised To Date</b>
	<b>£</b>	<b>£</b>
Freehold Land & Property	87,000	87,000
Book Debts (Factored)	4,230	1,613
Furniture & Equipment	400	400
Stock	800	800
Customer List	3,800	3,800
Bank Interest Gross	N/A	9
<b>Total</b>	<b>96,230</b>	<b>93,622</b>

### **Freehold Land & Property**

The Company's premises were sold on 8 May 2014 to Bhamra Estates Limited, an unconnected company, for £87,000. The sale was concluded in accordance with valuation advice provided by independent valuation agents, Paarl Property Services Limited.

As at the date of completion, a balance of £71,264 was outstanding to Commercial First Business Limited ('CFB'), in respect of a mortgage on the property. This was discharged in full from the sale proceeds and the residual balance was received into the estate accordingly.

### **Book Debts**

Creditors will recall from my initial report that the Company's book debts were subject to a factoring agreement with Lloyds TSB Commercial Finance Limited ('LTSBCF'). As at the date of liquidation, the ledger was understood to have an outstanding balance of £8,459.18, with a balance of £7,363.87 due to LTSBCF. For the purposes of the Statement of Affairs, a general provision of 50% was applied to the ledger.

Following the conclusion of LTSBCF's collections, a gross surplus of £1,612.76 remained, from which additional service charges of £1,096.26 plus VAT were drawn by LTSBCF.

### **Furniture & Equipment / Stock / Customer List**

The Company's chattel assets and intellectual property were sold following my appointment to Commercial Fire and Training Limited, an associated company by way of connected directors and shareholders, on 22 May 2013. The assets were sold for £5,000 plus VAT in line with advice provided by independent valuation agents, MGR Appraisals Limited ("MGR").

Deferred consideration was agreed in respect of the sale and I can confirm that the final balance was received in January 2015.

### **Bank Interest Gross**

Total bank interest received to date is £8.61, all of which has been received during the period of this report.

## **CREDITORS**

### **Secured Creditors**

The following charges were registered against the Company at the date of liquidation.

CFB held a mortgage charge secured specifically against the Company's premises dated 21 August 2006. As noted above, the liability due under this charge of £71,264 was settled in full following the sale of the Company's premises.

LTSBCF held an all assets debenture, secured specifically against the Company's book debts, dated 2 December 2008. In accordance with the Directors' Statement of Affairs, the liability to LTSBCF at the date of liquidation was £7,363.87. LTSBCF have confirmed that the liability due to them was settled in full via collection of the Company's book debts.

**Preferential creditors**

In accordance with the Directors' Statement of Affairs, preferential creditor claims in respect of employee arrears of pay and holiday pay were estimated to be £1,232 40.

Unfortunately, asset realisations were insufficient to enable a dividend to be paid on preferential claims

**Prescribed Part**

Pursuant to Section 176A of The Insolvency Act 1986 (as amended), a Prescribed Part of the Company's net assets should be set aside for the benefit of unsecured creditors. This reduces the funds that would otherwise be made available to any secured creditor under Floating Charges created after 15 September 2003.

The liabilities to the floating charge holders were settled in full and therefore, under the provisions of Section 176A(3), the Prescribed part will not apply.

**Unsecured Creditors**

Unsecured creditor claims totalling £34,190 07 have been received.

Asset realisations were insufficient to enable a dividend to be paid to unsecured creditors.

**DIVIDEND PROSPECTS**

Asset realisations were insufficient to enable a dividend to be paid to preferential and unsecured creditors. Funds realised have already been used or allocated for defraying the costs and expenses of the Liquidation.

**COSTS OF REALISATION**

Harrison Clark Rickerbys Solicitors ('HCR'), have been retained as legal advisors in view of their general experience and expertise in these matters. They have assisted me in the sale of the Company's premises and preparation of the relevant sale documentation.

I have agreed their remuneration on the basis of their standard hourly charge-out rates, plus VAT and disbursements. Fees in this regard have been agreed at £1,500 plus VAT and disbursements of £268 were incurred, all of which have been drawn during the period of this report.

Fees of £1,734 98 plus VAT were incurred to Cartwright Hands Estate Agents in respect of the property sale. These fees were drawn from the sale proceeds prior to payment into the estate.

Paarl Property Services Limited were retained as agents to provide valuation advice specifically in respect of the Company's premises. Their remuneration was agreed on a fixed fee basis of £750 plus VAT and I can confirm that this was settled in full during the period of this report.

A payment was agreed to the Company's directors for their assistance in the sale of the property. This was agreed on the basis of 10% of the net proceeds after all other costs, and accordingly, a payment of £1,148 26 was made in respect of this.



MGR Appraisals Limited ('MGR') were retained as agents to provide valuation advice in respect of the Company's chattel assets. I agreed that they be remunerated on a fixed fee basis plus VAT and fees totalling £250 plus VAT have been incurred, all of which were paid during the period of this report.

During the course of the liquidation, the Liquidators have incurred disbursements as follows

<u>Expense</u>	<u>Incurred to date</u>	<u>Future</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Statutory Advertising	290 00	NIL	290 00
Online Filing	12 00	NIL	12 00
Specific Bond	25 00	NIL	25 00
Room Hire	100 00	NIL	100 00
Insurance of Assets	353 79	NIL	353 79
Company Search	15 00	NIL	15 00
Postage and Stationery	28 35	NIL	28 35
<b><u>TOTAL</u></b>	<b><u>824.14</u></b>	<b><u>NIL</u></b>	<b><u>824.14</u></b>

#### JOINT LIQUIDATORS' REMUNERATION AND DISBURSEMENTS

At the Meeting of Creditors held on 21 March 2014 creditors agreed that Chantrey Vellacott DFK LLP be paid £4,500 plus VAT and disbursements for assistance in preparing the Estimated Statement of Affairs and convening the creditors' meeting.

I can confirm that this has been paid in full.

At the same meeting, the creditors also passed a resolution enabling the Joint Liquidators to draw their remuneration based on their firm's time costs, and to draw Category 2 disbursements.

A summary of the Liquidators' time costs, covering the period since my appointment, and analysed by grade of staff, is attached at Appendix 2.

In accordance with the Statement of Insolvency Practice 9 issued by the Association of Business Recovery Professionals and adopted by my professional licensing body, I advise that the overall time spent during the period of the Liquidation from 21 March 2014 to 6 March 2015 and charge out value of that time is 65.30 hours and £11,598 respectively.

This equates to an average hourly charge out rate of £177.61. These figures do not include VAT.

Please note that a small amount of time has been incurred since 6 March 2015, however, as there are insufficient funds within the case, this time has been written off.

To date, the Joint Liquidators have drawn fees in the sum of £10,285.29 and disbursements in the sum of £824.14 all of which have been paid in the period of this report.

There are insufficient funds with the Liquidation to meet my time costs in full and any future costs that are not recoverable from funds on account will be written off

The work undertaken as Joint Liquidators is derived from the responsibilities placed upon us by the underlying legal and regulatory framework for work of this nature. They have been assisted by the assignment manager and administrator, together with secretarial staff and cashiers. All personnel were charged directly to the assignment for all of the time relating to the case.

I believe this case generally to be of average complexity and accordingly no exceptional responsibility has to date fallen upon us as Joint Liquidators.

Disbursements represent the reimbursement of expenses incurred on behalf of the assignment. These are outlined in the attached summary of Joint Liquidators' remuneration and disbursements.

#### **CHARGE OUT RATES**

In common with other professional firms, our charge out rates increase from time to time over the period of the administration of the case. I enclose an explanation of office holders charging and disbursement recovery policies for your reference as Appendix 3.

A Creditors' Guide to Joint Liquidators' Fees, which provides information for creditors in relation to the remuneration of the Joint Liquidators, can be accessed at the website of the Association of Business Recovery Professionals at

<http://www.r3.org.uk/index.cfm?page=1210>

Alternatively, I can provide you with a copy on written request to my office.

#### **RIGHT TO REQUEST FURTHER INFORMATION**

I would draw your attention to Rule 4.49E and Rule 4.131 of the Insolvency Rules 1986 (as amended), the text of which is reproduced at Appendix 4. These Rules set out the circumstances under which creditors may request further information in relation to the Joint Liquidators' remuneration and expenses and their right to challenge the Joint Liquidators' remuneration and expenses.

#### **INVESTIGATIONS**

I have complied with my statutory duty in relation to the Directors' conduct report which has been submitted to the Department for Business, Innovation and Skills, in accordance with the Company Directors Disqualification Act 1986. The report is confidential and accordingly, I cannot disclose its content to the creditors.

No investigation matters have arisen during the course of the liquidation that would give rise to further recoveries for the benefit of the estate.

## **FINAL MEETINGS**

A copy of the notice convening the final meetings of members and creditors circulated on 4 March 2015 is enclosed at Appendix 5

## **CONCLUSION**

This report was presented at the final meetings

Should you require any information in addition to that already given, please contact Glen Crees on 0121 454 4141



**C J POVEY**  
**Joint Liquidator**

Licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales

Enc

**APPENDIX 1**

**RECEIPTS AND PAYMENTS ACCOUNT  
AND  
ESTIMATED OUTCOME STATEMENT**

**Hockley Fire Limited**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**  
**From 21 March 2014 To 6 May 2015**

S of A £		£	£
	<b>SECURED ASSETS</b>		
87,000 00	Freehold Land & Property	87,000 00	
	Book Debts	1,612 76	
			88,612 76
	<b>COSTS OF REALISATION</b>		
	Legal Fees	1,500 00	
	Agents/Valuers Fees	2,484 98	
	Disbursements	268 00	
	Commission Fees	1,148 26	
	Service Charges	1,096 26	
			(6,497 50)
	<b>SECURED CREDITORS</b>		
(69,718 71)	Commercial First Business Limited	71,264 46	
4,229 59	Book Debts	NIL	
(7,363 87)	LTSB Commercial Finance	NIL	
			(71,264 46)
	<b>ASSET REALISATIONS</b>		
400 00	Furniture & Equipment	400 00	
800 00	Stock	800 00	
3,800 00	Customer List	3,800 02	
	Bank Interest Gross	8 61	
			5,008 63
	<b>COST OF REALISATIONS</b>		
	Specific Bond	25 00	
	Preparation of S of A	4,500 00	
	Office Holders Fees	10,285 29	
	Company Search	15 00	
	Meeting Room Hire	100 00	
	Agents/Valuers Fees (1)	250 00	
	Stationery & Postage	28 35	
	Online Filing	12 00	
	Statutory Advertising	290 00	
	Insurance of Assets	353 79	
			(15,859 43)
	<b>PREFERENTIAL CREDITORS</b>		
(1,232 40)	Employee Arrears/Hol Pay	NIL	
			NIL
	<b>UNSECURED CREDITORS</b>		
(30,150 87)	Trade & Expense Creditors	NIL	
(24,590 00)	Employees	NIL	
(32,019 84)	Banks/Institutions	NIL	
(9,759 45)	HM Revenue & Customs - CT	NIL	
(1,143 10)	HM Revenue & Customs - VAT	NIL	
			NIL
	<b>DISTRIBUTIONS</b>		
(101 00)	Ordinary Shareholders	NIL	

**Hockley Fire Limited**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**  
**From 21 March 2014 To 6 May 2015**

<u>S of A £</u>	<u>£</u>	<u>£</u>
		<u>NIL</u>
<u>(79,849 65)</u>		<u>NIL</u>

NIL

  
\_\_\_\_\_  
Craig Povey  
Joint Liquidator

**Hockley Fire Limited**  
**(In Liquidation)**  
**Joint Liquidators' Estimated Outcome Statement**  
**To 24/02/2015**

Statement of Affairs	Realised / Paid	Projected	Total £
<b>SECURED ASSETS</b>			
87,000 00      Freehold Land & Property	87,000 00	NIL	87,000.00
Book Debts	1,612 76	NIL	1,612 76
	<u>88,612 76</u>	<u>NIL</u>	<u>88,612 76</u>
<b>COSTS OF REALISATION</b>			
Legal Fees	1,500 00	NIL	1,500 00
Agents/Valuers Fees	2,484 98	NIL	2,484 98
Disbursements	268 00	NIL	268 00
Commission Fees	1,148 26	NIL	1,148 26
Service Charges	1,096 26	NIL	1,096 26
	<u>(6,497 50)</u>	<u>NIL</u>	<u>(6,497 50)</u>
<b>SECURED CREDITORS</b>			
(69,718 71)      Commercial First Business Limited	71,264 46	NIL	71,264 46
4,229 59      Book Debts	NIL	NIL	NIL
(7,363 87)      LTSB Commercial Finance	NIL	NIL	NIL
	<u>(71,264 46)</u>	<u>NIL</u>	<u>(71,264 46)</u>
<b>ASSET REALISATIONS</b>			
400 00      Furniture & Equipment	400 00	NIL	400 00
800 00      Stock	800 00	NIL	800 00
3,800 00      Customer List	3,800 02	NIL	3,800 02
Bank Interest Gross	8 61	NIL	8 61
	<u>5,008 63</u>	<u>NIL</u>	<u>5,008 63</u>
<b>COST OF REALISATIONS</b>			
Specific Bond	25 00	NIL	25 00
Preparation of S of A	4,500 00	NIL	4,500 00
Office Holders Fees	9,195 00	1,090 29	10,285 29
Company Search	15 00	NIL	15 00
Meeting Room Hire	100 00	NIL	100 00
Agents/Valuers Fees (1)	250 00	NIL	250 00
Stationery & Postage	6 55	21 80	28 35
Online Filing	NIL	12 00	12 00
Statutory Advertising	217 50	72 50	290 00
Insurance of Assets	353 79	NIL	353 79
	<u>(14,662 84)</u>	<u>(1,196 59)</u>	<u>(15,859 43)</u>
<b>PREFERENTIAL CREDITORS</b>			
(1,232 40)      Employee Arrears/Hol Pay	NIL	NIL	NIL
	<u>NIL</u>	<u>NIL</u>	<u>NIL</u>
<b>UNSECURED CREDITORS</b>			
(30,150 87)      Trade & Expense Creditors	NIL	NIL	NIL
(24,590 00)      Employees	NIL	NIL	NIL
(32,019 84)      Banks/Institutions	NIL	NIL	NIL
(9,759 45)      HM Revenue & Customs - CT	NIL	NIL	NIL
(1,143 10)      HM Revenue & Customs - VAT	NIL	NIL	NIL
	<u>NIL</u>	<u>NIL</u>	<u>NIL</u>
<b>DISTRIBUTIONS</b>			
(101 00)      Ordinary Shareholders	NIL	NIL	NIL

**Hockley Fire Limited  
(In Liquidation)  
Joint Liquidators' Estimated Outcome Statement  
To 24/02/2015**

Statement of Affairs	Realised / Paid	Projected	Total £
	NIL	NIL	NIL
<u>(79,849 65)</u>	<u>1,196 59</u>	<u>(1,196 59)</u>	<u>0 00</u>

**REPRESENTED BY**

Vat Receivable	773 00	(773 00)	NIL
Bank 1 Current	982 20	(982 20)	NIL
Vat Payable	(558 61)	558 61	NIL
	<u>1,196 59</u>	<u>(1,196 59)</u>	<u>NIL</u>



**Craig Povey  
Joint Liquidator**



## **APPENDIX 2**

### **SUMMARY OF JOINT LIQUIDATORS' TIMECOSTS AND DISBURSEMENTS**

# HOCKLEY FIRE LIMITED CVL - HOCK60962

Time and Chargeout Summary for the period 21/03/2014 to 06/03/2015							
Classification of work function	Hours					Time Cost £	Average hourly rate £
	Partner / Director	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours		
Administration & Planning	3 30	3 00	4 50	19 40	30 20	5,009 50	165 88
Investigations	0 20	1 40	5 80	0 20	7 60	1,530 00	201 32
Realisation of Assets	0 90	1 00	8 10	0 60	10 60	2,122 00	200 19
Creditors	0 00	0 80	6 50	5 60	12 90	2,244 00	173 95
Case Specific Matters	0 00	0 70	1 40	1 30	3 40	555 50	163 38
Fixed Charge Matters	0 10	0 10	0 40	0 00	0 60	137 00	228 33
Total Hours	4 50	7 00	26 70	27 10	65 30	11,598 00	177 61
Total fees Claimed	1,581 00	2,060 00	5,001 00	2,956 00	11,598 00		

Category 2 Disbursements	
Other amounts paid or payable to the office holder's firm or to any party in which the office holder or his firm or any associate has an interest	
Type and Purpose	£
Statutory Advertising*	290 00
Online Filing*	12 00
Specific Bond	25 00
Room Hire	100 00
Company Search	15 00
Insurance of Assets	353 79
Postage and Stationery*	28 35
	<b>824 14</b>

\*includes future costs

**APPENDIX 3**

**CHARGEOUT RATES  
AND  
DISBURSEMENTS RECOVERY POLICY**

## CHANTREY VELLACOTT DFK LLP

### CHARGEOUT RATES AND DISBURSEMENT RECOVERY POLICIES

#### Chargeout Rates

In accordance with the provisions of Statement of Insolvency Practice 9 ("SIP 9"), the firm's chargeout rates applicable to this appointment, exclusive of VAT, are as follows

	From 1 January 2015 £ per hour	From 1 August 2013 £ per hour
Partners / Office Holders	370 - 475	350 - 450
Consultants	370 - 475	350 - 450
Directors	340 - 370	325 - 350
Senior Manager	315 - 340	300 - 325
Managers	295 - 315	280 - 295
Assistant Managers	275 - 295	260 - 280
Senior Executive / Analyst	230 - 265	220 - 250
Executive	150 - 190	135 - 180
Cashier	130 - 175	125 - 165
Secretaries / Support / Junior Analyst	85 - 120	80 - 115

Chargeout rates are normally reviewed annually on 1 July when rates are adjusted to reflect such matters as inflation, increases in direct wage costs, and changes to indirect costs such as Professional Indemnity Insurance. It is the firm's policy for the cashier's time spent on an assignment to be charged to the case. However, secretarial and office admin support time is charged only in respect of identifiable blocks of time devoted to the case where we consider it to be viable to do so. All time is recorded in 6 minute units.

#### Direct expenses ("Category 1 Disbursements")

Category 1 disbursements as defined by SIP 9, which can be specifically identified as relating to the administration of the case will be charged to the estate at cost, with no uplift. These include but are not limited to such items as case advertising, storage, online reporting facilities, bonding and other insurance premiums and properly reimbursed expenses incurred by personnel in connection with the case.

#### Indirect expenses ("Category 2 Disbursements")

It is our normal practice to also charge the following indirect disbursements ("Category 2 Disbursements as defined by SIP 9) to the case, where appropriate:

#### Circulars to creditors

Plain/headed paper including photocopying	12p per side
Envelopes	12p each
Postage	Actual cost

#### Room Hire

For the convenience of creditors and to save the cost of booking an outside hotel room, meetings of creditors are occasionally held internally at our offices. Where meetings of creditors are held in one of our internal meeting rooms, a charge of £100 plus VAT is levied to cover the cost of booking the room.

#### Travel

Mileage incurred as a result of any necessary travelling is charged to the estate at the HM Revenue & Customs approved rate, currently 40p per mile.

All of the above costs are subject to amendment by the firm at any time and if amended will be notified to creditors with the next circular sent to all creditors.

#### Company Searches & Electronic Verification of Identity

Included in expense and/or disbursements, Company Searches and electronic Verification of Identity include an element of shared costs. Such expenses are of an incidental nature but are generally incurred on each case. In line with the cost of the external provision of such services, a charge of £15 plus VAT is levied to cover the cost of these searches.

**Chantrey Vellacott DFK LLP**

**Effective 1 January 2015**

Chantrey Vellacott DFK is a limited liability partnership registered in England and Wales (NoOC313147) whose registered office is at Russell Square House, 10-12 Russell Square, London, WC1B 5LF. The term "partner" denotes a member of a limited liability partnership. A list of members of Chantrey Vellacott DFK LLP is available at our registered office.

**APPENDIX 4**

**EXTRACTS OF 4.49E AND 4.131  
OF THE INSOLVENCY RULES 1986  
(AS AMENDED)**

**Extracts of 4.49E and 4.131 of The Insolvency Rules 1986 (as amended)**

**4.49E Creditors' and Members' request for further information**

**4.49E(1) [Duty of Liquidator re remuneration or expenses] If-**

- (a) within the period mentioned in paragraph (2)-
  - (i) a secured creditor, or
  - (ii) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question), or
  - (iii) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company, or
- (b) with the permission of the court upon an application made within that period mentioned in paragraph (2)-
  - (i) any unsecured creditor, or
  - (ii) any member of the company in a members' voluntary winding up,

makes a request in writing to the liquidator for further information about remuneration or expenses set out in a progress report in accordance with Rule 4 49B(1)(e) or (f) (including by virtue of Rule 4 49C(5)) or in a draft report under Rule 4 49D, the liquidator must, within 14 days of receipt of the request, comply with paragraph (3) except to the extent that the request is in respect of matter in a draft report under Rule 4 49D or a progress report required by Rule 4 108 which (in either case) was previously included in a progress report not required by Rule 4 108

**4.49E(2) [Period for compliance with r.4.49E(1)] The period referred to in paragraph (1)(a) and (b) is-**

- (a) 7 business days of receipt (by the last of them in the case of an application by more than one member) of the progress report which it is required by Rule 4 108, and
- (b) 21 days of receipt (by the last of them in the case of an application by more than one member) of the report or draft report in any other case

**4.49E(3) [How liquidator to comply] The liquidator complies with this paragraph by either-**

- (a) providing all the information asked for, or

(b) so far as the liquidator considers that-

- (i) the time or cost of preparation of the information would be excessive, or
- (ii) disclosure of the information would be prejudicial to the conduct of the liquidation or might reasonably be expected to lead to violence against any person, or
- (iii) the liquidator is subject to an obligation of confidentiality in respect of the information,

giving reasons for not providing all of the information

**4.49E(4) [Application to court by creditors and members]** Any creditor, and any member of the company in a members' voluntary winding up, who need not be the same as the creditors or members who asked for the information, may apply to the court within 21 days of-

- (a) the giving by the liquidator of reasons for not providing all of the information asked for, or
- (b) the expiry of the 14 days provided for in paragraph (1),

and the court may make such order as it thinks just

**4.49E(5) [Court may extend period in rr.4.131(1B), 4.148C(2)]** Without prejudice to the generality of paragraph (4), the order of the court under that paragraph may extend the period of 8 weeks or, as the case may be, 4 weeks provided for in Rule 4 131(1B) or 4 148C(2) by such further period as the court thinks just

**4.49E(6) [Non-application to official receiver]** This Rule does not apply where the liquidator is the official receiver

#### **4.131 Creditors' claim that remuneration is or other expenses are excessive**

**4.131(1) [Secured or certain unsecured creditors may apply to court]** Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the creditors (including that creditor) or the permission of the court, may apply to the court for one or more of the orders in paragraph (4)

**4.131(1A) [Grounds for application]** Applications may be made on the grounds that-

- (a) the remuneration charged by the liquidator,
- (b) the basis fixed for the liquidator's remuneration under Rule 4.127, or
- (c) expenses incurred by the liquidator,

is or are, in all circumstances, excessive or, in the case of an application under sub-

paragraph (b), inappropriate

**4.131(1B) [Time limit for application]** The application must, subject to any order of the court under Rule 4 49E(5), be made no later than 8 weeks (or, in the case falling within Rule 4 108, 4 weeks) after receipt by the applicant of the progress report, or the draft report under Rule 4 49D, which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report")

**4.131(2) [Power of court to dismiss etc.]** The court may, if it thinks that no sufficient cause is shown for a reduction, dismiss the application, but it shall not do so unless the applicant has had an opportunity to attend the court for a hearing, of which he has been given at least 5 business days' notice but which is without notice to any other party

If the application is not dismissed under this paragraph, the court shall fix a venue for it to be heard, and give notice to the applicant accordingly

**4.131(3) [Notice to liquidator]** The applicant shall, at least 14 days before the hearing, send to the liquidator a notice stating the venue and accompanied by a copy of the application, and of any evidence which the applicant intends to adduce in support of it

**4.131(4) [Court order]** If the court considers the application to be well-founded, it must make one or more of the following orders-

- (a) an order reducing the amount of remuneration which the liquidator was entitled to charge,
- (b) an order fixing the basis of remuneration at a reduced rate or amount,
- (c) an order changing the basis of remuneration,
- (d) an order that some or all of the remuneration or expenses in question be treated as not being expenses of the liquidation,
- (e) an order that the liquidator or the liquidator's personal representative pay to the company the amount of the excess of remuneration or expenses or such part of the excess as the court may specify,

and may make any other order that it thinks just, but an order under sub-paragraph (b) or (c) may be made only in respect of periods after the period covered by the relevant report

**4.131(5) [Costs of application]** Unless the court orders otherwise, the costs of the application shall be paid by the applicant, and are not payable as an expense of the liquidation



**APPENDIX 5**

**NOTICE OF FINAL MEETING**

**AND**

**NOTICE OF NO DIVIDEND**

CVLC410/C5

**HOCKLEY FIRE LIMITED – IN LIQUIDATION  
COMPANY NO: 04747320**

Registered Office Chantrey Vellacott DFK LLP, 35 Calthorpe Road, Edgbaston, Birmingham, B15 1TS

Principal Trading Address Unit 13 Rowleys Green Industrial Estate, Rowleys Green Lane, Coventry, CV6 6AN

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**NOTICE OF FINAL MEETINGS  
PURSUANT TO  
SECTION 106 OF THE INSOLVENCY ACT 1986 (AS AMENDED)**

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**NOTICE IS HEREBY GIVEN**, pursuant to Section 106 of the Insolvency Act 1986 (as amended), that a final general meeting of the members of the above named Company will be held at 35 Calthorpe Road, Edgbaston, Birmingham, B15 1TS on 6 May 2015 at 10 00am to be followed at 10,15am by a final meeting of creditors for the purpose of receiving an account showing the manner in which the winding up has been conducted and the property of the Company disposed of, and of hearing any explanation that may be given by the Liquidators

A member or creditor entitled to vote at the above meetings may appoint a proxy to attend and vote instead of him. A proxy need not be a member of the Company. Proxies to be used at the meetings must be lodged with the Liquidator at Chantrey Vellacott DFK LLP, 35 Calthorpe Road, Edgbaston, Birmingham, B15 1TS, no later than 12 noon on the preceding business day.

Dated 4 March 2015



C J POVEY  
Joint Liquidator

**Statement of rights under Section 325 Companies Act 2006**

A member of a company is entitled to appoint another person as his proxy to exercise all or any of his rights to attend and to speak and vote at a meeting of the Company.

A member may appoint more than one proxy in relation to a meeting, provided that each proxy is appointed to exercise the rights attached to a different share or shares held by him.

A proxy need not be a member of the Company.

Proxies to be used at the meeting must be lodged with Chantrey Vellacott DFK LLP, 35 Calthorpe Road, Edgbaston, Birmingham, B15 1TS no later than 12 noon on 5 May 2015.

**APPENDIX 5**

**NOTICE OF NO DIVIDEND**

In accordance with Rule 4.186(1)(b) and Rule 11.7 of The Insolvency Rules 1986 (as amended), I hereby give notice to creditors that I am unable to declare a dividend as the funds realised have already been distributed or used or allocated for defraying the expenses of the Liquidation

Date

24<sup>th</sup> January 2018

Signed



Craig Povey  
Joint Liquidator

Proxy (Members' or  
Creditors Voluntary  
Winding Up)  
No 8 5 (Rule 8 1)  
Notes to help with  
completion of the form.

**IN THE MATTER OF HOCKLEY FIRE LIMITED – IN LIQUIDATION**

**AND**

**IN THE MATTER OF THE INSOLVENCY ACT 1986 (AS AMENDED)**

(1) Please give full name  
and address for  
communication

(1) Name of [member/creditor]

Address

(2) Please insert name of  
person (who must be 18 or  
over) or the "chairman of  
the meeting" (see note  
below) If you wish to  
provide for alternative  
proxy-holders in the  
circumstances that your  
first choice is unable to  
attend please state the  
name(s) of the alternatives  
as well

(2) Name of proxy-holder

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

I appoint the above person to be my [member's/creditor's] proxy-holder at the meeting of [members/creditors] to be held on 06 May 2015 or at any adjournment of that meeting. The proxy holder is to propose or vote as instructed below (3) (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion)

(3) Please delete words in  
brackets if the proxy-  
holder is only to vote as  
directed ie he has no  
discretion

**Voting instructions for resolutions**

(4) Please complete  
paragraph 1 if you wish to  
nominate or vote for a  
specific person as  
liquidator

1 The Joint Liquidators' final report and receipts and payments account be and are  
hereby approved **FOR/AGAINST**

2 The Joint Liquidators are to be granted their release and discharge  
**FOR/AGAINST**

(5) Any other resolutions  
which the proxy-holder is  
to propose or vote in  
favour of or against should  
be set out in numbered  
paragraphs in the space  
provided below paragraph  
1. If more room is required  
please use the other side  
of this form

(6) Signature \_\_\_\_\_

Date \_\_\_\_\_

Name in CAPITAL LETTERS

(7) Position with [member/creditor] or relationship to [creditor/member] or other authority  
for signature

(6) This form must be  
signed

(7) Only to be completed if  
the Creditor/Member has  
not signed in person

Please note that if you nominate the chairman of the meeting to be your proxy-holder he  
will either be a director of the company or the current liquidator.

**Remember** there may be resolutions on the other side of this form

**Rule 4.73 PROOF OF DEBT - GENERAL FORM**

**Form  
4.25**

**In the matter of Hockley Fire Limited – In Liquidation  
and in the matter of The Insolvency Act 1986  
Relevant Date 21 March 2014**

1	Name of Creditor	
2	Address of Creditor	
3	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into Liquidation (see note)	£
4	Details of any document by reference to which the debt can be substantiated [Note the Liquidator may call for any document or evidence to substantiate the claim at his discretion]	
5	If the total amount shown above includes Value Added Tax, please show - (a) amount of Value Added Tax (b) amount of claim NET of Value Added Tax	£ £
6	If total amount above includes outstanding uncapitalised interest please state amount	£
7	If you have filled in both box 3 and box 5, please state whether you are claiming the amount shown in box 3 or the amount shown in box 5(b)	
8	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986 (as amended) (as read with schedule 3 to the Social Security Pensions Act 1975)	Category  Amount(s) claimed as preferential £
9	Particulars of how and when debt incurred	
10	Particulars of any security held, the value of the security, and the date it was given	£
11	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or relation to creditor	
	Admitted to vote for	Admitted for dividend for
	£	£
	Date	Date
	Liquidator	Liquidator

**NOTE:** A company goes into Liquidation if it passes a resolution for Voluntary Winding Up or an Order for its winding up is made by the Court at a time when it has not already gone into Liquidation by passing such a resolution