



For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number	0	4	7	4	6	8	3	9
Company name in full	Glevum Heating & Plumbing Limited							

→ **Filling in this form**
Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s)	Christopher
Surname	Ratten

3 Administrator's address

Building name/number	9th Floor
Street	3 Hardman Street
Post town	Manchester
County/Region	
Postcode	M 3 3 H F
Country	

4 Administrator's name ①

Full forename(s)	Lindsey J
Surname	Cooper

① **Other administrator**
Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number	9th Floor
Street	
Post town	3 Hardman Street
County/Region	Manchester
Postcode	M 3 3 H F
Country	

② **Other administrator**
Use this section to tell us about
another administrator.

AM10

Notice of administrator's progress report

6 Period of progress report

From date	^d 0	^d 6	^m 0	^m 9	^y 2	^y 0	^y 2	^y 0
To date	^d 0	^d 5	^m 0	^m 3	^y 2	^y 0	^y 2	^y 1

7 Progress report

☒ I attach a copy of the progress report

8 Sign and date

Administrator's
signature

Signature

X



X

Signature date

^d 2	^d 6	^m 0	^m 3	^y 2	^y 0	^y 2	^y 1
-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Liz Brooks**

Company name **RSM Restructuring Advisory LLP**

Address **9th Floor**

3 Hardman Street

Post town **Manchester**

County/Region

Postcode **M 3 3 H F**

Country

DX

Telephone **0161 830 4000**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

GLEVUM HEATING & PLUMBING LIMITED IN ADMINISTRATION

JOINT ADMINISTRATORS' PROGRESS REPORT
FOR THE SIX MONTH PERIOD TO 05 MARCH 2021

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING





INTRODUCTION

Contact details

The key contacts at RSM in connection with this report are:

Primary office holder	Case manager
Christopher Ratten	David Shaw
RSM Restructuring Advisory LLP	RSM Restructuring Advisory LLP
9th Floor, 3 Hardman Street, Manchester, M3 3HF	9th Floor, 3 Hardman Street, Manchester, M3 3HF
Tel: 0161 830 4000	Tel: 0161 830 4000:

Basis of preparation

This report has been prepared solely to comply with the statutory requirements of the relevant legislation to provide creditors with information relating to the progress of the Administration. It should be read in conjunction with any previous reports that have been issued, copies of which are available on request.

This report has not been prepared for use in respect of any other purpose, or to inform any investment decision in relation to any debt or financial interest in the Company. Any estimated outcomes for creditors are illustrative and may be subject to revision and additional costs. They should not be used as the basis for any bad debt provision or any other purpose. Neither the Joint Administrators nor RSM Restructuring Advisory LLP accept any liability whatsoever arising as a result of any decision or action taken or refrained from as a result of information contained in this report. The Joint Administrators act as agents of the Company and without personal liability.

General guidance on the Administration process

You may also wish to note that the profession's trade body, R3, have also produced general guidance on the different insolvency processes, which can be located at their website

Contents

Sections	
Introduction	2
Conduct of the Administration	3
Outstanding matters	5
Creditors' claims and dividend prospects	6
Joint Administrators' fees, costs and expenses	8
Appendices	
A. Statutory information	12
B. Receipts and payments summary	13
C. Proof of Debt	15
D. Post-appointment time analysis	16

CONDUCT OF THE ADMINISTRATION

Realisation of assets

The time costs incurred to date in respect of asset realisations are shown on the attached analysis of time costs.

Unit 5B Tuffley Park, Lower Tuffley Lane, Gloucester GL2 5DE

This is a long leasehold property that was no longer occupied by the Company. As previously reported, following a period of marketing and based on the recommendation of the Joint Administrators' agents, an offer was accepted and Heads of Terms were circulated to all parties in September 2020.

This transaction has been protracted with the purchaser's solicitors asking for a significant amount of information. The Administrators and their advisors have responded to these queries, to the extent possible on a timely basis. In addition the purchaser has experienced some issues regarding its funding of the purchase that we understand have been resolved.

In light of current lockdown restrictions and in order to avoid the additional costs of going back to market and the delay that would create, the Administrators have given the purchaser time to resolve the outstanding points. However, if matters do not progress to completion soon the Joint Administrators will have no alternative but to re-market the premises.

Unit 6B and 6C Tuffley Park, Lower Tuffley Lane, Gloucester GL2 5DE

This is a long leasehold property and was the primary trading location of the business. The Joint Administrators arranged for their agents to market the premises for sale and several offers to purchase the premises were received. Based on the recommendation of their agents the Joint Administrators accepted an offer of £334,000. The sale completed on 3 November 2020 and the Joint Administrators' solicitors remitted the sale proceeds into the Administration bank account on 3 December 2020.

Book Debts and Work in progress

At the date of appointment of Administrators the Company's records showed an amount of c. £600,000 owed to in relation to completed and invoiced work. In addition the Company had undertaken work for customers that was not complete and therefore had not been invoiced, amounting to c. £700,000 (at completed value).

Following their appointment the Administrators have been in contact with the Company's customers in order to obtain payment for both elements of this work.

The Administrators have successfully negotiated and agreed settlements of the amounts due with the majority of customers. This process has been protracted due to the repeat Covid-19 lockdowns, restricting the ability of customers to complete works and also due to the complexity of the various ongoing projects that the Company was involved in. Where appropriate it has been necessary to agree reductions in amounts due to the Company relating to costs of completing the works and in some cases issues with the quality of work completed that required rectification.

In the current period £5,943 has been realised in relation to the outstanding book debts taking the total to £300,625. This however excludes a debtor settlement agreed during the period that was received shortly after the date of this report of c. £142,000.

£228,565 has been realised in respect of work in progress during the period taking the total for the year to £287,504.

There are two customers where matters are ongoing:

- Bristol City Council; this customer has made a number of counter-claims in relation to amounts due to the Company. Legal advisors have been instructed by the Administrators and have been liaising with the customer for several months. Whilst one counterclaim is agreed, many have not been substantiated and the customer claims not yet to be in a position to establish its full losses resulting from the Company ceasing to trade. It is considered likely that it will be necessary to use adjudication to bring the matter to a close.
- Gloucester City Homes; whilst this customer paid the work invoiced as at the date of our appointment it has not agreed the amount outstanding for work undertaken and not invoiced. Whilst over a year has passed, the customer claims that it has been unable to complete the outstanding works. It is the Administrators' intention to provide this customer with a little more time to complete the works and then, in the absence of information to support a final account under the terms of the contract, to take legal advice as to whether the matter should be moved into adjudication or other legal action taken.

In order to maximise realisations there has been a significant amount of work involved in obtaining and analysing information as well as liaising with customers, the costs of which are shown in the attached time cost analysis.

Retentions

As defect periods have elapsed the Administrators have been liaising with customers in relation to retentions. In the current period £44,464 has been realised. There remains two projects

where a retention is outstanding and it is anticipated that payment of these will be received in full shortly.

Other contractual claim

In addition to the amounts owed by Bristol City Council referred to above, there is an outstanding dispute as to elements of work that the Company considered were chargeable under the terms of the contract. The discussions with the Council had stalled at the date of appointment of Administrators and this matter has formed part of the ongoing discussions with the customer.

In the absence of agreeing the position the Administrators are advised to take the matter to adjudication.

Insurance Refund

A pre appointment insurance refund of £1,968 was remitted to the Joint Administrators by Brunsdon Financial on 23 October 2020.

Rates Refund

On 29 October 2020, Gloucester City Council processed refunds and transferred £511 into the Joint Administrators' bank account in relation to pre appointment business rates.

Investigations

All investigative matters have previously been reported.

Other matters

Motor Vehicles

In the current period the Joint Administrators have continued to liaise with various parties including their insurance brokers, Mercedes Benz and the DVLA in relation to two Company vehicles that we have been unable to collect. These matters are ongoing and additional costs have been incurred by the Joint Administrators to deal with these issues.

Statutory and case management matters

The following work does not usually result in a financial return to creditors but is required by legislation, best practice and to ensure that the case is managed efficiently and effectively. Key work done in the period included:

Statutory requirements

- statutory filing, advertising and appointment notifications to prescribed parties in relation to the appointment of Lindsey Cooper

- preparing and issuing a progress to creditors and other prescribed parties
- obtaining an extension to the period of the Administration, including all associated formalities
- taxation matters including the submission of post appointment VAT returns

Case management matters

- periodic case reviews, ongoing case planning and statutory matters
- maintaining and updating computerised case management records
- liaising with former accountants and solicitors
- dealing with routine correspondence not attributable to other categories of work
- maintenance of cashiering records, bank accounts, receipts and payments, billing
- initial and ongoing consideration of ethical, conflict & anti money laundering checks

The time costs incurred to date in dealing with these matters is set out in the attached analysis of time costs.

Receipts and payments

A summary of receipts and payments is attached. Receipts and payments are shown net. Any amount due to or from HM Revenue and Customs shown separately. An element of irrecoverable VAT is listed on the Receipts and Payments Account in respect of property related expenses. The Administrators will be reviewing the VAT position to establish the extent to which this VAT may be recoverable.

Change in Joint Administrator

As a result of Jeremy Woodside leaving RSM Restructuring Advisory LLP, by Court Order dated 7 January 2021 he was removed as Joint Administrator and Lindsey Cooper (IP No 9831) of RSM Restructuring Advisory LLP was appointed in his place. A Notice to this effect was advertised in the London Gazette on 18 January 2021, and in accordance with the terms of the Order, the prior appointee was released from office 28 days from the publication of the notice in the London Gazette.

RSM Restructuring Advisory LLP met the costs of the application. The Order also provided that each creditor of the estate was at liberty to apply to vary or discharge the Order within 28 days of publication in the Gazette.

OUTSTANDING MATTERS

Assets remaining to be realised

As highlighted above there are ongoing activities in relation to the Company's long leasehold property, debtors and work in progress. The Administrators have not disclosed their expected future realisations in relation to these matters as this could be prejudicial to the ongoing negotiations with customers and property purchasers.

Other outstanding matters

The Administrators will finalise the agreement of claims and process distributions to the secured, preferential and unsecured creditors (prescribed part distribution).

Work is ongoing in relation to the agreement of claims to allow for a dividend as set out in the Creditors' Claims and Dividend Prospects section below.

Extension of the Administration

The Administration was extended on 14 December 2020 to 5 March 2022 by preferential and secured creditors.

Based on current information the Joint Administrators do not consider that a further extension to the period of the Administration will be required. However if legal action is required to recover amounts due to the Company this process may be protracted, in which case an application to extend the administration further may be necessary.

End of the Administration

It is currently anticipated that the Company will exit Administration by way of Dissolution.

Based on the information currently available it is anticipated that the Administration will end on or prior to 5 March 2022.

CREDITORS' CLAIMS AND DIVIDEND PROSPECTS

Dividend prospects

	Owed (£)	Paid to date (£)	Estimated future prospects
Secured creditor (Beechbrook Mezzanine II Jersey Limited as security agent)	2,501,483	306,349	Shortfall
Secured creditor (HSBC Bank Plc)	NIL (liability set off against bank balance)	NIL	NIL
Preferential creditors	63,000	NIL	100 p in the £
Unsecured creditors	1,103,456	NIL	15 p in the £
Estimated Net Property	809,524		
Estimated 'Prescribed Part' available for creditors	164,905		

Prescribed Part

The 'Prescribed Part' is a statutory amount set aside for unsecured creditors from funds ('Net Property') available to a Qualifying Floating Charge Holder ('QFCH'). The amount of Net Property is calculated on a sliding scale up to maximum £800,000 depending on when the floating charge was created and whether or not it is a first ranking floating charge.

An estimate of the amounts available under the Net Property and Prescribed Part are detailed above.

Based on current information, it not proposed that that an application will be made to court under Section 176A(5) of the Insolvency Act 1986 for an order disapplying the Prescribed Part provisions.

Agreement of claims

Creditors' claims are usually only agreed if there is a likelihood of a dividend being made to that particular class of creditor.

As set out above, it is anticipated that a dividend will be paid to preferential and unsecured creditors. The anticipated dividends set out above are subject to future realisations and limited work has therefore been done as yet to agree preferential and unsecured claims, other than that necessary for the purposes of admitting claims for voting, where applicable. Details of the time spent in relation to this work as set out in the attached time analysis.

If you have not already submitted a Proof of Debt, a copy of the form is attached at Appendix C and can also be obtained at <https://rsmuk.ips-docs.com> or by request to this office.

Creditors whose debts are treated as a small debt in accordance with Rule 14.31(1) of the Insolvency (England and Wales) Rules 2016 must still deliver a proof of debt if they wish to vote. Rule 14.31(1) states that Office Holders may treat a debt, which is a small debt according to the accounting records or the statement of affairs of the company, as if it were proved for the purposes of paying a dividend. Small debts are defined in Rule 14.1(3) as a debt (being the total amount owed to a creditor) which does not exceed £1,000.

Dividend payments

The estimated timing of future dividends is set out below. Please note these may be subject to change and are an estimate only.

- Preferential creditors - within the next three months
- Unsecured creditors in relation to the Prescribed Part – within the next six to nine months

Creditor communication

The following work was done in the period to comply with legislation, best practice and to ensure creditors were kept informed. It is also necessary to enable a dividend to be paid.

- agreement and/or rejection of preferential claims, for voting purposes
- dealing with communication with creditors
- maintenance of schedules of creditors' claims
- agreeing employee claims, submitting documentation to, and liaising with, the Redundancy Payments' Service
- liaising with, and reporting to, the secured creditor

Creditors only derive an indirect financial return from this work on cases where a dividend has been, or will be, paid.

The time incurred in dealing with these matters during the period is set out in the attached post appointment analysis of time costs.

JOINT ADMINISTRATORS' FEES, COSTS AND EXPENSES

Guide to Administrator's fees and expenses

A Guide to Administrator's Fees, which provides information for creditors in relation to the fees and expenses of an Administrator, can be accessed at [www.insolvency.gov.uk](#) under 'general information for creditors'. A hard copy can be requested from this office by telephone, email or in writing. All fees, costs and expenses are subject to VAT.

Relevant Approving Body

The secured and preferential creditors are the Relevant Approving Body responsible for approving the Joint Administrators' post appointment fee basis and, where applicable, 'Category 2' expenses. However, if a creditors' committee is established at any stage, this will become its responsibility and it will be the Relevant Approving Body.

Post Appointment fees, costs and expenses

Basis of Remuneration

Insolvency legislation allows an Administrator to charge fees on one of, or a combination of, the following bases:

- as a percentage of the value of the property the Administrator has to deal with (percentage basis);
- to the time spent by the Administrator or their staff on the administration of the case (time cost basis);
- as a set amount (fixed fee basis); or
- a combination of the above (mixed fee basis).

The Relevant Approving Body approved the Joint Administrators' fees on a time cost basis, limited to the sum of £100,000. The fee estimate was prepared for the life of the appointment.

Remuneration Charged

Legislation requires that 'remuneration charged' is reported. Remuneration is charged when the work to which it relates is done. It does not mean the Joint Administrators' fees have been paid. Amounts paid to date, if any, are shown in the attached receipts and payments account.

During the period, the fees charged by the Joint Administrators, on the basis set out above, totalled £41,510.50. An analysis of time incurred in the period is attached. Time costs incurred

since appointment total £155,056.00. Please note that where fees are based on time costs, remuneration charged will be limited to the amount approved.

Amounts paid to date are shown in the attached receipts and payments account.

Further fee approval

The amount of fee that can be drawn is limited to the amount approved by the Relevant Approving Body, whether calculated on the basis of time in accordance with a fee estimate, or for a fixed amount or a percentage rate, cannot be further increased or the percentage rate changed, without their approval.

The Joint Administrators anticipate that it may be necessary to seek further approval for additional fees due to the additional work involved in the debt/work in progress/retentions collection process as well as the protracted time to complete the sale of the property.

Expenses and professional costs

The total costs and expenses estimated to be incurred by the Joint Administrators are set out below together with details of those incurred in the period. Amounts incurred in the period may include estimates where actual invoices have not been received. Amounts paid to date are shown in the attached receipts and payments account. Elements of the costs and expenses are higher than the estimate previously provided to creditors:

- Insurance costs are higher due to the protracted period to collect the motor vehicles and the requirement to insure them until they were either sold or returned to the owners (leased). In addition, it was anticipated that one of the leasehold properties would be sold relatively quickly as there was an incumbent purchaser who still wished to pursue the purchase.
- Legal costs are expected to be higher as a result of the aborted and protracted property sales.

Category 1 expenses

These comprise external supplies of incidental services specifically identifiable to the insolvency estate. They do not require approval of the Relevant Approving Body prior to being paid.

Type of expense	Total estimated (£)	Incurred in period (£)
Property Costs	3,000.00	3,155.49
Utilities	3,712.35	671.50
Insurance	10,000.00	4,034.14
IT Costs	1,022.60	52.80
Books & Research	Nil	49.98
Postage	Nil	5.75
Books & records collection & storage	500.00	83.51
Total	18,234.95	8,053.17

Category 2 expenses

These are costs which are not capable of precise identification or calculation, or that may include an element of shared or allocated costs. Payments to outside parties that the Office Holder, firm, or any associate has an interest, are also treated as 'Category 2' expenses. These expenses require the specific approval of the Relevant Approving Body before being paid from the insolvency estate. No Category 2 expenses have been incurred during the period.

Other professional costs

The office holders retained the following advisers based on their experience and expertise. These costs are not subject to approval by the Relevant Approving Body. However, they are subject to review and approval by the Joint Administrators.

Party	Nature of advice	Total estimated (£)	Incurred in period (£)
Brabners LLP	Legal advice (motor vehicles, sale of premises and ancillary matters)	15,000.00	10,027.00
Lambert Smith Hampton	Asset disposal commission and disbursements (property)	15,000.00	7,312.00
Davies & Partners Solicitors	Legal advice in relation to the contract between the Company and its customer. Correspondence with the customer.	25,000.00 (for debt collection)	3,696.00
Total		55,000.00	21,035.00

Creditors' right to information and ability to challenge fees

Creditors have a right to request further information about fees or expenses (other than pre-Administration costs) and to challenge such fees or expenses.

If you wish to make a request for further information it must be made in writing within 21 days of receipt of this report either by (i) any secured creditor or (ii) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question).

Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the unsecured creditors (including that creditor) or the permission of the court, may apply to court that the fees charged, the basis fixed or expenses incurred by the Administrator are in all the circumstances excessive. Any such challenge must be made no later than eight weeks after receipt of the report which first discloses the charging of remuneration or incurring of the expenses in question.

Any such challenge must be made no later than eight weeks after receipt of the report which first discloses the charging of fees or incurring of the expenses in question.



Christopher Ratten
RSM Restructuring Advisory LLP
Joint Administrator

Christopher Ratten is licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales

Lindsey J Cooper is licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales

Insolvency Practitioners are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment

The affairs, business and property of the company are being managed by the Joint Administrator who act as agents of the company and without personal liability

APPENDICES

A. STATUTORY INFORMATION

Company information		Administration information		
Company name:	Glevum Heating & Plumbing Limited	Court reference:	High Court of Justice Business and Property Courts of England and Wales Insolvency and Companies No 1512 of 2020	
Company number:	04746839			
Date of incorporation:	28 April 2003	Joint Administrators:	Christopher Ratten and Lindsey J Cooper	
Trading name:	Glevum Heating & Plumbing Limited		Jeremy Woodside appointment as Joint Administrator ceased on 7 January 2021	
Trading address:	Unit 6 B Tuffley Park, Lower Tuffley Lane, Gloucester GL2 5DE			
Principal activity:	Installation of plumbing, heat and air-conditioning	Date of appointment:	06 March 2020	
Registered office:	RSM Restructuring Advisory LLP 9th Floor 3 Hardman Street Manchester M3 3HF	Joint Administrators:	Primary office holder Christopher Ratten RSM Restructuring Advisory LLP 9th Floor, 3 Hardman Street, Manchester, M3 3HF 0161 830 4000 IP Number: 9338	Joint office holder Lindsey J Cooper RSM Restructuring Advisory LLP 9th Floor, 3 Hardman Street, Manchester, M3 3HF 0161 830 4000 IP Number: 8931
Previous company names:	None			
Directors:	Anish Shail Patel Raj Kishore Patel			
Secretary:	None			

B. RECEIPTS AND PAYMENTS SUMMARY

Glevum Heating & Plumbing Limited
In Administration
Joint Administrators' Summary of Receipts & Payments

Statement of Affairs £	From 06/09/2020 To 06/03/2021 £	From 06/03/2020 To 06/03/2021 £
505,000.00		
SECURED ASSETS		
Leasehold Land & Property	334,000.00	334,000.00
	334,000.00	334,000.00
COSTS OF REALISATION		
Agents Disbursements	300.00	300.00
Agents/Valuers Fees	7,820.00	7,820.00
Clearance Costs	NIL	325.00
Insurance	3,507.74	9,580.65
Legal Disbursements	42.00	66.00
Legal Fees	6,935.00	7,768.50
Marketing	992.00	992.00
Property Costs	1,071.20	1,501.20
Service Charge	1,073.04	1,609.56
Telephone	NIL	1,267.67
Utilities	671.50	1,195.64
VAT - Irrecoverable	2,870.04	3,076.04
	(25,282.52)	(35,502.26)
SECURED CREDITORS		
(2,069,000.00) Beechbrook Mezzanine II Sarl	306,348.78	306,348.78
	(306,348.78)	(306,348.78)
HIRE PURCHASE		
(25,000.00) Finance Company (various)	NIL	1,143.52
	NIL	(1,143.52)
ASSET REALISATIONS		
Bank Interest Gross	NIL	84.01
307,000.00 Book Debts	5,942.94	300,625.64
160,000.00 Cash at Bank	NIL	150,544.30
NIL Deposits	NIL	NIL
1,600.00 Furniture & Equipment	NIL	640.00
Insurance Refunds	1,968.43	1,968.43
NIL Inter Company Debts	NIL	NIL
38,400.00 Motor Vehicles	NIL	34,000.00
Other Debtors	NIL	17,861.20
Other Refunds	NIL	195.00
500.00 Plant & Machinery	NIL	NIL
Policy Refund	NIL	230.50
Rates Refunds	511.05	511.05
NIL Retentions	44,463.72	44,463.72
250.00 Stock	NIL	160.00
NIL Stock/WIP	228,564.80	287,504.14
	281,450.94	838,787.99
COST OF REALISATIONS		
Agents Disbursements	NIL	207.60
Agents Fees	NIL	5,080.00
Bank Charges	NIL	40.20
Bordereau Premium	NIL	85.00
Insurance of Assets	526.40	16,960.75
IT Costs	52.80	1,075.40
Legal Fees	5,568.00	10,784.00
Library Services	NIL	27.00
Mileage	NIL	541.89
Office Holders Expenses	55.73	55.73

Glevum Heating & Plumbing Limited
In Administration
Joint Administrators' Summary of Receipts & Payments

Statement of Affairs £	From 08/09/2020 To 06/03/2021 £	From 08/03/2020 To 05/03/2021 £
Office Holders Fees	65,000.00	80,000.00
PAYE & NIC	NIL	1,256.41
Pension Specialists	NIL	350.00
Postage	NIL	7.62
Pre Appointment Administrator fees	NIL	20,000.00
Pre Appt Legal Fees and Disbursemen	NIL	3,966.48
Statutory Advertising	NIL	94.50
Storage Costs	83.51	1,755.86
Sundry Expenses	NIL	94.15
Vehicle Repairs	NIL	429.50
Vehicle Storage & Porters Costs	NIL	4,701.45
Wages & Salaries	NIL	2,627.64
	(71,286.44)	(150,141.18)
PREFERENTIAL CREDITORS		
(48,000.00) Employee Arrears	NIL	NIL
(15,000.00) Employee Holiday Pay	NIL	NIL
	NIL	NIL
UNSECURED CREDITORS		
(154,485.00) Employees / Directors	NIL	NIL
(288,000.00) HMRC	NIL	NIL
(640,023.00) Trade & Expense Creditors	NIL	NIL
	NIL	NIL
(2,228,758.00)	212,533.20	879,852.25

C. PROOF OF DEBT

Rule 14.4. of the Insolvency (England and Wales) Rules 2016

In the High Court of Justice Business and Property Courts of England and Wales Insolvency and Companies No 1512 of 2020

Glevum Heating & Plumbing Limited In Administration

Company No: 04746839

Christopher Ratten and Jeremy Woodside appointed as Joint Administrators to the above company on 06 March 2020

Relevant date for creditors' claims: 06 March 2020

1	Name of creditor If a company please also give company registration number	
2	Address of creditor for correspondence.	
3	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the relevant date. Less any payments made after that date in relation to the claim, any deduction in respect of discounts and any adjustment by way of mutual dealings and set off in accordance with relevant legislation	£
4	Details of any documents by reference to which the debt can be substantiated. There is no need to attach them now, but you should retain them safely as the Joint Administrators may ask you at a future date to produce any document or other evidence which is considered necessary to substantiate the whole or any part of the claim, as may the chairman or convenor of any qualifying decision procedure.	
5	If amount in 3 above includes outstanding uncapitalised interest please state amount.	£
6	Particulars of how and when debt incurred If you need more space append a continuation sheet to this form	
7	Particulars of any security held, the value of the security, and the date it was given.	£ Date
8	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates.	
	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Date	
	Position with or in relation to creditor	
	Address of person signing (if different from 2 above)	

Notes:

1. This form can be authenticated for submission by email, to restructuring.manchester@rsmuk.com, by entering your name in block capitals and sending the form as an attachment from an email address which clearly identifies you or has been previously notified to the office holder. If completing on behalf of a company, please state your relationship to the company.

D. POST-APPOINTMENT TIME ANALYSIS

Joint Administrators' post appointment time cost analysis for the period 06 September 2020 to 05 March 2021

SIP9 Time Report - Level 3

Glevum Heating & Plumbing Limited

1121161-702 Post Appointment Administration

For the period 06/09/2020 to 05/03/2021

Period	Hours Spent	Partners	Directors / Associate Directors	Managers	Assistant Managers	Administrators	Assistants & Support Staff	Total Hours	Total Time Costs	Average Rates
	Statutory Requirements									
	Appointment documentation (statutory)	0.0	0.0	0.4	0.0	0.0	0.0	0.4	£ 134.00	335.00 335.00
	Bonding / Bond Review	0.0	0.0	0.0	0.0	0.1	0.0	0.1	£ 17.00	170.00 170.00
	Application for extension (ADM's)	0.0	0.3	0.0	0.0	0.0	0.0	0.3	£ 139.50	465.00
	Preparing progress & final reports (inc. R&Ps)	0.9	0.9	0.0	7.5	0.4	0.0	9.7	£ 2,743.00	282.78
	Qualifying decisions / meeting documentation / advert / agenda / minutes / report	0.0	0.0	0.0	0.0	0.6	0.0	0.6	£ 78.00	130.00
										279.29
	General	0.0	0.0	0.0	1.4	0.2	0.0	1.6	£ 362.00	226.25 226.25
	CT/IT/CGT post-appointment returns	0.0	0.0	0.0	0.2	0.0	0.0	0.2	£ 48.00	240.00
	Post-appointment VAT	0.0	2.4	0.0	0.7	3.1	0.0	6.2	£ 1,811.00	292.10
	Pre-appointment VAT & Tax returns	0.0	0.0	0.0	0.4	0.0	0.0	0.4	£ 96.00	240.00
										287.50
	Total	0.9	3.6	0.4	10.2	4.4	0.0	19.5	£ 5,428.50	278.38

CXR/JXW/JDS/LB/JAL/SD/1121161/F0110cv150319

Realisation of Assets

etc)	Other (e.g. rates, insurance pre-payments	0.0	0.0	0.0	2.1	1.5	0.0	3.6	£ 699.00	194.17
										194.17
	Legal	0.0	0.2	0.0	0.0	0.0	0.0	0.2	£ 93.00	465.00
										465.00
	Debt collection	0.0	7.3	0.0	0.2	0.0	0.0	7.5	£ 3,442.50	459.00
	Legal / Risk Board clearance	0.0	2.1	0.0	0.0	0.0	0.0	2.1	£ 976.50	465.00
	Other major book debt issues	0.0	0.0	0.0	0.6	0.0	0.0	0.6	£ 144.00	240.00
										447.35
	Collection arrangements	0.0	0.0	0.0	1.3	0.0	0.0	1.3	£ 312.00	240.00
	Insurance	0.0	0.0	0.0	3.7	0.0	0.0	3.7	£ 888.00	240.00
creditors	Meetings/corres/tel with HP/leasing	0.0	0.0	0.0	1.5	0.0	0.0	1.5	£ 360.00	240.00
										240.00
	Agent liaison	0.0	1.1	0.0	1.6	0.0	0.0	2.7	£ 895.50	331.67
	Insurance	0.0	0.0	0.0	0.4	0.0	0.0	0.4	£ 96.00	240.00
	Legal matters / Risk Board clearance	1.2	2.3	0.0	1.1	0.0	0.0	4.6	£ 1,963.50	426.85
	Meetings/corres/tel with charge holder(s)	0.0	0.1	0.0	0.0	0.0	0.0	0.1	£ 46.50	465.00
property	Meetings/corres/tel with others re tenanted	0.0	0.0	0.0	0.0	0.2	0.0	0.2	£ 26.00	130.00
	Meetings/corres/tel with Utility suppliers	0.0	0.0	1.0	3.4	2.7	0.0	7.1	£ 1,492.00	210.14
	Other major land & property issues	0.0	0.0	0.0	7.2	6.9	0.0	14.1	£ 2,625.00	186.17
										244.67
	Legal	0.0	1.5	0.0	0.0	0.0	0.0	1.5	£ 697.50	465.00
	Meetings/corres/tel with purchaser	0.0	3.9	0.0	0.0	0.0	0.0	3.9	£ 1,813.50	465.00
	Other major stock & WIP issues	0.0	0.3	0.0	0.0	0.0	0.0	0.3	£ 139.50	465.00
	Sales formalities (contract negotiations)	0.0	3.9	0.0	0.0	0.0	0.0	3.9	£ 1,813.50	465.00
										465.00
Total		1.2	22.7	1.0	23.1	11.3	0.0	59.3	£ 18,523.50	312.37

Investigations

	Antecedent transactions - other	0.0	0.0	0.0	0.0	0.2	0.0	0.2	£ 26.00	130.00
	Collect / schedule / general review of	0.0	0.0	0.0	0.6	0.0	0.0	0.6	£ 150.00	250.00
books & records & other papers										220.00
Total		0.0	0.0	0.0	0.6	0.2	0.0	0.8	£ 176.00	220.00

Case Specific Matters

	Correspondence/tel	0.0	0.0	0.0	0.5	0.0	0.0	0.5	£ 120.00	240.00
										240.00
	Distributions - Shareholders	0.0	0.0	0.0	0.0	0.6	0.0	0.6	£ 102.00	170.00
										170.00
Total		0.0	0.0	0.0	0.5	0.6	0.0	1.1	£ 222.00	201.82

CXR/JXW/JDS/LB/JAL/SD/1121161/F0110cv150319

--	--	--	--	--	--	--	--	--	--

Creditors									
Other major issues	0.0	0.0	0.0	1.7	0.0	0.0	1.7	£ 408.00	240.00
									240.00
Meetings/corres/tel	0.0	0.0	0.0	3.9	0.1	0.0	4.0	£ 949.00	237.25
									237.25
Distributions / Disapplication of PP	0.2	0.3	0.0	1.6	0.7	0.0	2.8	£ 719.50	256.96
Meetings/corres/tel	0.0	0.1	0.0	1.5	0.1	0.0	1.7	£ 419.50	246.76
Reports (non statutory)	0.0	0.8	0.0	0.0	0.0	0.0	0.8	£ 372.00	465.00
									285.09
Agreement / Rejection of claims	0.0	0.0	1.0	1.9	8.0	0.0	10.9	£ 1,821.00	167.06
Correspondence/tel	0.0	0.2	0.0	5.2	5.9	0.0	11.3	£ 2,108.00	186.55
									176.98
Total	0.2	1.4	1.0	15.8	14.8	0.0	33.2	£ 6,797.00	204.73
Administration and Planning									
IPS / PASO case set up & data entry	0.0	0.0	0.2	0.0	0.0	0.0	0.2	£ 67.00	335.00
									335.00
Billing	0.2	0.2	0.0	0.1	3.1	0.0	3.6	£ 686.00	190.56
Case review / KPI reports	0.1	0.2	0.0	2.7	0.0	0.0	3.0	£ 793.50	264.50
Communication with Joint office holder	0.0	0.0	0.0	0.0	0.6	0.0	0.6	£ 105.00	175.00
Diary updates / checklists	0.0	0.0	0.0	0.5	0.3	0.0	0.8	£ 171.00	213.75
Filing	0.0	0.0	0.0	0.4	3.0	0.0	3.4	£ 512.00	150.59
Ongoing case planning/strategy	0.0	0.1	0.1	3.3	0.1	0.0	3.6	£ 884.00	245.56
Redirected mail	0.0	0.0	0.0	0.0	0.0	0.4	0.4	£ 76.00	190.00
									209.58
Bank Reconciliations	0.0	0.0	0.0	0.0	0.6	0.4	1.0	£ 178.00	178.00
Cashiering / TPS transaction posting	1.5	0.2	0.0	3.8	5.4	2.7	13.6	£ 3,226.50	237.24
Journals	0.0	0.0	0.0	0.0	1.3	0.0	1.3	£ 221.00	170.00
Receipts and Payments	0.0	0.5	0.0	0.0	12.4	8.4	21.3	£ 3,443.50	161.67
									190.03
Total	1.8	1.2	0.3	10.8	26.8	11.9	52.8	£ 10,363.50	196.28
Total Hours	4.1	28.9	2.7	61.0	58.1	11.9	166.7	£ 41,510.50	249.01
Total Time Cost	£ 2,152.50	£ 13,428.50	£ 883.50	£ 14,646.00	£ 8,139.00	£ 2,261.00	£ 41,510.50		
Total Hours	4.1	28.9	2.7	61.0	58.1	11.9	166.7	£ 41,510.50	249.01
Total Time Cost	£ 2,152.50	£ 13,428.50	£ 883.50	£ 14,646.00	£ 8,139.00	£ 2,261.00	£ 41,510.50		
Average Rates	525.00	464.65	327.22	240.10	140.09	190.00	249.01		