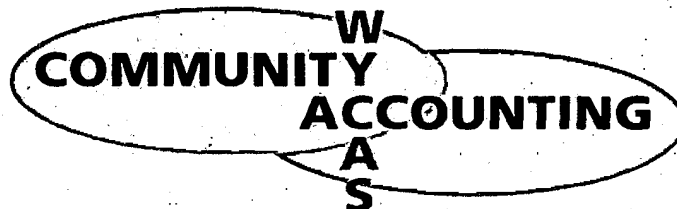


# **Hive Bradford**

Charity number 1100741

A company limited by guarantee number 04720047

## **Annual Report and Financial Statements for the year ended 31 March 2018**



**West Yorkshire Community Accounting Service**



**Annual Report and Financial Statements**  
**for the year ended 31 March 2018**

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# Hive Bradford

## Trustees' report for the year ended 31 March 2018

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Geoff Taylor	Chair	
Kate Stearn	Treasurer (to 30/09/17)	Resigned 30/09/17
Irene Lofthouse	Secretary	
Joyce Baruch		Resigned 30/09/17
Steve Mackay	Treasurer (from 30/09/17)	
Karen Steenson		Appointed 21/06/17
Lizzy Moyce		Appointed 21/06/17
Nicola Shaw		Appointed 30/09/17

### Company secretary

Irene Lofthouse

### Charity number

1100741

Registered in England and Wales

### Company number

04720047

Registered in England and Wales

### Registered and principal address

Kirkgate  
Shipley  
West Yorkshire  
BD18 3EH

### Bankers

Cooperative Bank	1 Balloon Street, Manchester, M60 4EP
Virgin Money	Jubilee House, Gosforth, NE3 4PL
Nationwide Building Society	5-11 St Georges Street, Douglas, Isle of Man, IM99 1AS

### Independent examiner

Helen Galvin FCCA

### West Yorkshire Community Accounting Service

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### Structure, governance and management

The charity is a company limited by guarantee and was formed on 2nd April 2003. It is governed by memorandum and articles of association as amended by special resolution dated 22nd October 2003, as amended by certificate of incorporation on change of name dated 16th March 2012, as amended by special resolution registered at Companies House on 4th April 2017. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

### Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

### Change of name

On 1 April 2012 Kirkgate Studios and Workshops changed its name to Hive Bradford (working name Hive).

# **Hive Bradford**

## **Trustees' report (continued) for the year ended 31 March 2018**

### **Objectives and activities**

#### **The charity's objects**

The advancement of education for the public by the provision of vocational and other training courses. The provision of facilities for recreation and leisure time activities for people who have need of them by reasons of age, infirmity or disablement, poverty or social and economic circumstances with a view of improving the conditions in life of such persons.

#### **The charity's main activities**

Hive offers adult education classes in various arts and crafts activities. We also provide a range of activities for specific communities and clients both at the workshop and across Bradford District. We offer access to our facilities, creative equipment and support to individuals and volunteers looking to develop their skills and confidence.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the provision of facilities for recreation or other leisure time occupation.

Hive Bradford works to promote the inclusion of:

- vulnerable and disadvantaged children and young people, young offenders and those at risk of offending, through learning, skills-building, creative opportunities and community projects.
- disadvantaged adults, particularly providing steps back into employment through volunteering, skills-building and self-confidence.
- vulnerable and disadvantaged older people, through providing activities, social links and combatting loneliness.

Hive Bradford supports continuing life-long learning through a programme of creative adult learning, creative outreach courses, arts and health activities and free drop-in access. Hive Bradford also supports local economy and community regeneration through involvement in local visioning events, working in and fostering partnership, creating employment and volunteering opportunities, local procurement where possible and access to workshop facilities.

#### **Achievements and performance**

In 2017-18 Hive has run 46 adult classes (totalling 515 hours) in a range of subjects across ceramics, visual arts and woodwork. 552 people attended our core course programme in the last twelve months.

We provided 6,454 hours of independent drop-in access to creative facilities and equipment for aspiring and practising artists, to our membership of 372 people. Our drop-in is now also open on a Saturday for five hours (11am-4pm) run by volunteers and 40 people, mainly those who work during the week, have clocked up 800 hours between them.

Our wellbeing work is more popular than ever with waiting lists for each area, leading us to put on additional supported textile and woodwork groups, bringing us to five supported drop-in groups running weekly for people recovering from mental health issues.

We have delivered 240 smaller supported classes and groups for people who have barriers to engaging with more formal training, totalling 515 user hours across 107 participants. These sessions include Anything Sews, Chat & Craft, Drop in and Draw and Woodwork Wednesdays. This has also provided opportunities for two volunteers in support roles. These sessions reduce social isolation and enable participants to learn new practical and creative skills. Several participants have progressed from attending these activity groups to joining our programme of taught classes.

**Thrive** has delivered 50 sessions to 87 individuals with additional needs. People have moved from these sessions into volunteering training and employment. We held a major conference for 45 mental health partners, service users and volunteers, enabling creative discussions around, wellbeing, volunteering and sustainability. These will feed into the ongoing reporting of the project and help us to look at continuing this provision once the current funding has ended.

## **Hive Bradford**

### **Trustees' report (continued) for the year ended 31 March 2018**

#### **Achievements and performance (continued)**

We provide **volunteering** opportunities for 25 people per week across our range of activities and have worked with 63 volunteers over the year on various projects and activities. We supported student placements for 5 students from Bradford College, 3 from Shipley College, 2 from local schools and 1 from Huddersfield University, as well as 6-month paid placements for 5 adults through the Employment Opportunities Fund (one of whom we now employ) and one young person through Talent Match.

This year we have run 50 hours of robotics sessions for 20 young people, supported by older people.

In February we started the POP project for young people with barriers to engaging with education, training and employment, providing creative team building activities that are accredited through Certa.

We ran a 20-hour pilot of our woodwork skill builder course, before securing funding to launch a full project next year. This is an accredited course for young people with barriers to education, training and employment and an interest in building, joinery or carpentry, enabling them to progress onto a more formal qualification.

We are in our 18th year of providing creative activities for young offenders in partnership with Bradford Youth Offending Team - delivering 184 hours of provision to 21 young people.

Worn Stories, our Heritage Lottery funded project, is half way through its final year. Sessions have been delivered across Bradford District, particularly with groups in West Bowling and Keighley - working there with Roshni Ghar, a South Asian Women's organisation.

The Bradford Refugee Action family project meets at SHINE in West Bowling every Wednesday afternoon with up to 40 people attending each week, using recycled cloth and clothing to create 'zero-waste' textile craft projects.

The group has also engaged in reminiscing activities about the heritage of second hand textiles in their community and shared skills around reuse and repair. A young participant (12) commented: 'I like learning while I make things and I wish I could do this every day'.

The 'New Start' group at Community Works in Undercliffe meet weekly and there are around 15 attendees. The group is intergenerational and mostly female. All are refugees or asylum seekers and many are recent arrivals to the UK. The practical activities include a collaborative quilt project and conversations about life in the UK and shared stories of textile heritage.

Our Creative Threads sessions in West Bowling comprises women aged in their 20s to 79 from a variety of backgrounds, bringing together recent migrants and those who were migrants in the 1960s who are well established in the community.

We provided 55 hours of creative activities promoting community regeneration, cohesion, personal development, sustainability and wellbeing for over 530 people, including the Shipley Festival, Saltaire Dragon Boat Festival, Tour de Yorkshire, Baildon Boundary Way, Volunteering Bradford's 'People Can' recruitment and induction event, the Northern Potters Association's 'Clay Conversations' day, the Crafts Council's annual 'Hey Clay' day and a series of poetry-writing workshops at Hive.

We ran 100 hours of creative activities bringing together new and existing refugee groups in West Bowling.

We work in partnership with Staying Put to fund and house two creative workshops each week for women who have experienced domestic abuse, two per week throughout the year.

We also work with the Three Valleys Hospital to deliver woodwork sessions to their patients.

We run weekly sessions at ST@Y, providing housing-related support for people with multiple or complex needs who are homeless or at risk of becoming homeless. The project aims to help the group focus on a creative project and to create a safe space for the residents of Horton Housing.

This year Hive have been particularly looking at raising additional funding to offset the increase in rent from the council, and to cope with the transition from mainly WEA classes to a stronger Hive programme. We have managed to bring in an additional £40K from small charitable trusts and £2K (and invaluable publicity) through a funding campaign spearheaded by one of our volunteers including events at a local farmers market, running the Great North Run and organising bag packs at local supermarket chains. Our fundraising campaign for a new kiln has raised nearly £5,000 so far.

Hive is currently working with the Kirkgate Centre to undertake a Community Asset Transfer for our premises. The second stage application has been completed and we are awaiting news from the council.

#### **Financial review**

The net income for the year was £8,989, including net income of £9,414 on unrestricted funds and net expenditure of £425 on restricted funds.

## Hive Bradford

### Trustees' report (continued) for the year ended 31 March 2018

#### Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £110,889.

The management committee of Hive has agreed to maintain reserve funds at sufficient levels in order to allow the smooth operation of the charity's activities (in accordance with Charity Commission guidelines). Hive aims to hold free reserves (i.e. unrestricted funds not committed or invested in tangible fixed assets) of between 6 and 9 months (currently £99,074 - £148,611).

#### Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed S.B. Mackay (Trustee)

Name S.B. MACKAY

Date 8-8-2018

# Hive Bradford

## Independent examiner's report to the trustees of Hive Bradford

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2018, which are set out on pages 7 to 12.

### Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

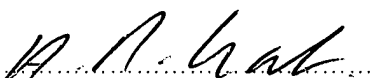
Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Helen Galvin

Relevant professional qualification or body: FCCA

Date: 21-08-2018

### West Yorkshire Community Accounting Service

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

# Hive Bradford

## Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 March 2018

	Notes	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
<b>Income from:</b>					
Grants, contracts and donations	(2)	35,955	118,080	154,035	147,235
Sales and fees		31,418	-	31,418	29,347
Membership fees		6,974	-	6,974	4,869
Room hire income		4,495	-	4,495	11,435
Bank interest		645	-	645	869
Other income		8,993	-	8,993	18,826
Community Arts Umbrella income		578	-	578	166
<b>Total income</b>		<b>89,058</b>	<b>118,080</b>	<b>207,138</b>	<b>212,747</b>
<b>Expenditure on:</b>					
Salaries, NIC, pensions and payroll fees	(3)	33,267	72,970	106,237	120,359
Sub-contractors (artists)		27,038	8,638	35,676	20,746
Travel and subsistence expenses		127	1,684	1,810	1,203
Training and recruitment		-	3,804	3,804	2,067
Volunteer expenses		51	1,857	1,908	1,844
WEA fees		-	-	-	4,067
Rent, rates and insurance		3,836	5,638	9,474	2,686
Utilities		2,051	3,996	6,047	5,777
Internet and telephone		243	987	1,230	1,275
Materials		1,070	6,287	7,357	6,538
Printing, stationery and office supplies		2,619	1,437	4,056	9,812
Marketing and publicity		305	3,650	3,955	3,935
Professional fees		362	1,315	1,678	1,678
Accounting (incl. examination)		3,187	-	3,187	684
Equipment		823	3,770	4,594	5,723
Cleaning and maintenance		1,204	1,580	2,784	2,473
Subscriptions		-	80	80	93
Security		712	11	722	544
Bank service charges		1,018	-	1,018	876
Community Arts Umbrella		1,156	-	1,156	-
Sundries		-	800	800	3,650
Depreciation		577	-	577	1,952
<b>Total expenditure</b>		<b>79,644</b>	<b>118,505</b>	<b>198,149</b>	<b>197,980</b>
<b>Net income</b>		<b>9,414</b>	<b>(425)</b>	<b>8,989</b>	<b>14,767</b>
<b>Transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>9,414</b>	<b>(425)</b>	<b>8,989</b>	<b>14,767</b>
<b>Fund balances brought forward</b>		<b>102,052</b>	<b>70,128</b>	<b>172,180</b>	<b>157,413</b>
<b>Fund balances carried forward</b>	(4)	<b>111,465</b>	<b>69,703</b>	<b>181,169</b>	<b>172,180</b>

All incoming resources and resources expended derive from continuing activities.



# Hive Bradford

## Balance sheet as at 31 March 2018

	2018 Unrestricted £	2018 Restricted £	2018 Total £	2017 Total £
<b>Fixed assets</b>				
Tangible assets (5)	577	-	577	1,153
<b>Total fixed assets</b>	<u>577</u>	<u>-</u>	<u>577</u>	<u>1,153</u>
<b>Current assets</b>				
Debtors and prepayments (6)	1,958	759	2,717	16,811
Cash at bank and in hand (7)	115,296	70,979	186,275	159,970
<b>Total current assets</b>	<u>117,255</u>	<u>71,738</u>	<u>188,992</u>	<u>176,781</u>
<b>Current liabilities: amounts falling due within one year</b>				
Creditors and accruals (8)	6,366	2,034	8,400	5,754
<b>Total current liabilities</b>	<u>6,366</u>	<u>2,034</u>	<u>8,400</u>	<u>5,754</u>
<b>Net current assets</b>	<u>110,889</u>	<u>69,703</u>	<u>180,592</u>	<u>171,027</u>
<b>Total assets less current liabilities</b>	<u>111,465</u>	<u>69,703</u>	<u>181,169</u>	<u>172,180</u>
<b>Net assets</b>	<u>111,465</u>	<u>69,703</u>	<u>181,169</u>	<u>172,180</u>
<b>Funds</b>				
Unrestricted funds	111,465	-	111,465	102,052
Restricted funds	-	69,703	69,703	70,128
<b>Total funds</b>	<u>111,465</u>	<u>69,703</u>	<u>181,169</u>	<u>172,180</u>

For the year ending 31 March 2018 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date: 8-8-2018

Signed: 

(Trustee)

Name S.B. MACKAY

# **Hive Bradford**

## **Notes to the accounts for the year ended 31 March 2018**

### **1 Accounting policies**

#### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

No changes have been made to the accounts for previous years.

#### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

#### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

#### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources. Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

#### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

#### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

#### **Tangible fixed assets**

Tangible fixed assets costing more than £1,200 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives (3 years for computer equipment, 4 years for other equipment).

#### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

#### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

# Hive Bradford

## Notes to the accounts for the year ended 31 March 2018

### 2 Grants, contracts and donations

		2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Albert Hunt Trust	Make at Hive	-	1,000	1,000	-
Big Lottery Fund	Thrive	-	38,384	38,384	37,245
Big Lottery Fund Awards 4 All	Skill Builder	-	9,950	9,950	-
Big Lottery Fund Awards 4 All	Woodworks	-	-	-	9,675
Big Lottery Fund Ppl's Project	Brochure	-	-	-	499
Bradford & District Association for Mental Health	Flourish	-	-	-	25,291
Bradford Met. District Council	Community buildings	-	4,030	4,030	-
Bradford Met. District Council	Other grants	-	650	650	-
Bradford Met. District Council	Justart	9,000	-	9,000	9,000
Bradford Met. District Council	Arts & Investment Grant	18,500	-	18,500	18,500
Charles & Elsie Sykes Trust	Make at Hive	-	5,000	5,000	-
Fundraising		3,611	-	3,611	128
Garfield Weston Foundation	Core funding	-	15,000	15,000	-
George A Moore Foundation	Social toolkit	-	1,500	1,500	-
Gifts and donations		4,844	-	4,844	4,162
Heritage Lottery Fund	Worn Stories	-	27,080	27,080	33,850
John Feldberg Foundation	Kiln repairs	-	-	-	685
Lord Barnby's Foundation	Make at Hive	-	2,500	2,500	-
Morrisons Foundation	Animation workshops	-	-	-	3,870
Percy Bilton Foundation	Marketing PC	-	-	-	500
Santander Foundation	ST@Y	-	5,000	5,000	-
Sir George Martin Trust	Core funding	-	-	-	1,500
Sovereign Healthcare	Make at Hive	-	2,561	2,561	-
Staying Put / Butterfly Project		-	-	-	348
WW Spooner Charitable Trust	Make at Hive	-	500	500	-
WY Police Safer Communities	Creative Threads	-	4,925	4,925	-
Other unrestricted grants and contracts		-	-	-	1,983
		<u>35,955</u>	<u>118,080</u>	<u>154,035</u>	<u>147,235</u>

### 3 Staff costs and numbers

	2018 £	2017 £
Gross salaries	99,622	112,997
Social security costs	7,617	8,579
Employment allowance	(3,000)	(3,000)
Payroll fees	1,364	1,397
Pensions	435	185
Pension fees	199	200
	<u>106,237</u>	<u>120,359</u>

The average number of employees during the year was 9, being an average of 5 full time equivalent (2017: 10.5, 6 FTE).

There were no employees with emoluments above £60,000.

### Defined contribution pension scheme

	2018 £	2017 £
Costs of the scheme to the charity for the year	634	385
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

# Hive Bradford

## Notes to the accounts for the year ended 31 March 2018

(continued)

4 Restricted funds		Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Big Lottery Fund	Thrive	13,966	38,384	38,887	-	13,463
Bradford & District Association for Mental Health	Make at Hive	4,355	-	4,355	-	-
	Flourish	2,248	-	2,248	-	-
	Development	15,505	-	-	-	15,505
Heritage Lottery Fund	Worn Stories	25,619	27,080	33,513	-	19,186
Big Lottery Fund A4A	Woodworks	8,178	-	8,178	-	-
Sir George Martin Trust	Salary	258	-	258	-	-
Albert Hunt Trust	Make at Hive	-	1,000	727	-	273
Big Lottery Fund A4A	Skill Builder	-	9,950	84	-	9,866
Bradford Metropolitan District Council	Community Buildings	-	4,030	4,030	-	-
	Other grants	-	650	650	-	-
Bradford Youth Build Trust	POP	-	-	1,610	-	(1,610)
Charles & Elsie Sykes Trust	Make at Hive	-	5,000	2,162	-	2,838
Garfield Weston Foundation	Core costs	-	15,000	9,891	-	5,109
George A Moore Foundation	Social toolkit	-	1,500	1,227	-	273
Lord Barnby's Foundation	Make at Hive	-	2,500	1,643	-	857
Santander Foundation	ST@Y	-	5,000	4,146	-	854
Sovereign Healthcare	Make at Hive	-	2,561	2,550	-	11
VW Spooner Charitable Trust	Make at Hive	-	500	350	-	150
West Yorkshire Police Safer Communities	Creative Threads	-	4,925	1,995	-	2,930
		<u>70,128</u>	<u>118,080</u>	<u>118,505</u>	<u>-</u>	<u>69,703</u>

### Fund name

Thrive

Make at Hive

Flourish

B&DAMH Development

Worn Stories

Woodworks

Sir George Martin Trust

Skill Builder

Community Buildings

BMDC other grants

POP

Core costs

Social toolkit

ST@Y

Creative Threads

### Purpose of restriction

Sessions promoting volunteering for people with mental health issues.

Creative drop-in sessions, including provision of supported access referrals for people with mental health issues.

Creative ecotherapy projects for people with mental health issues.

Development projects.

Heritage of textile reuse and second hand textiles in Bradford, 1880-2015.

Enabling woodwork and electronics skills in vulnerable groups of older and young people, particularly those with mental health issues.

Arts Technician salary.

Developing practical joinery skills for young people.

Council grant to partially mitigate rent increases.

Tour de Yorkshire project, Shipley College brochure

Creative team building for young people with mental health issues.

Contribution to core / overhead costs

Practical handicraft sessions for men with complex issues.

Community sessions for people who are vulnerably housed.

Community sessions for new and existing refugee groups.

# Hive Bradford

## Notes to the accounts for the year ended 31 March 2018

(continued)

### 5 Tangible assets

#### Cost

	Equipment £	Computers £	Total £
At 1 April 2017	2,306	4,125	6,431
Additions	-	-	-
Disposals	-	-	-
At 31 March 2018	2,306	4,125	6,431

#### Depreciation

At 1 April 2017	1,153	4,125	5,278
Charge for year	577	-	577
At 31 March 2018	1,730	4,125	5,855

#### Net book value

At 31 March 2018	577	-	577
At 31 March 2017	1,153	-	1,153

### 6 Debtors and prepayments

	2018 £	2017 £
Debtors		
Room hire	945	580
Overpayment of invoices (to be refunded)	460	600
Community Arts Umbrella cost repayments	122	-
Justart project / Copier refund	-	10,332
Prepayments		
Insurance	299	283
Copier lease	192	233
Security alarm	261	261
Salaries prepayment	438	4,492
Materials paid for in advance	-	30
	2,717	16,811

### 7 Cash at bank and in hand

	2018 £	2017 £
Current account	79,887	37,790
Deposit accounts	106,311	122,115
Petty cash	78	64
	186,275	159,970

### 8 Creditors and accruals

	2018 £	2017 £
Utilities and copier	1,196	1,248
Direct projects costs (Artists, materials, marketing)	5,218	1,382
Professional fees	315	-
Community Arts Umbrella costs	244	-
Other trade creditors	743	205
Independent examination	684	684
Evaluation, course refunds	-	2,235
	8,400	5,754

### 9 Trustee expenses

No trustee received any expenses during this year or the previous year.

### 10 Related party transactions: key management personnel

The key management personnel of the charity comprises the Manager only. The total employee benefits of the key management personnel of the charity were £22,856 (2017: £21,764).

### 11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	Land and buildings £	Copier £
Within one year	7,600	2,304
In the second to fifth years inclusive	5,700	6,336
(No payments are committed over five years from the balance sheet date)	13,300	8,640