Company registration number 4681702 Charity registration number 1106646

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar

known as Carmarthenshire Heritage Regeneration Trust (A company limited by guarantee) Annual Report and Financial Statements

for the Year Ended 31 March 2013

LHP Statutory Auditors 29/30 Quay Street Carmarthen **SA313JT**



COMPANIES HOUSE

2.11

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Reference and Administrative Details

Charity name

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Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar known as

Carmarthenshire Heritage Regeneration Trust

Charity registration number

1106646

Company registration number

4681702

Principal office

21-25 West End

Llanelli

Carmarthenshire SA15 3DN

Registered office

21-25 West End

Llanellı

Carmarthenshire SA15 3DN

Trustees

Mr J C Williams MBE, Chairman

Sir Roger Jones OBE

Ven R Thomas

Mr R Pugh

Mr S Wardle

Mr Robert Parker

Ms Joanse Speers

Mr Tim Amery

Mr Tom Lloyd OBE

Ms Alison Evans

Ms Susan Roberts

Mr Dai Onllwyn Jones MBE

Chief executive officer

Ms C Deacon

Secretary

Ms C Deacon

Solicitor

Morgan Cole Llys Tawe

Kings Road

Swansea Waterfront

Swansea

SAI 8PG Page 1

Reference and Administrative Details

Bankers

Barclays Bank PLC

Carmarthen

Auditor

LHP

29/30 Quay Street Carmarthen SA31 3JT

Insurers

Norwich Union

VAT Advisor

Alun Mathias

VAT Capital Limited

Trustees' Report

CHRT – TRUSTEES ANNUAL REPORT 2012/13

1. CHAIRMAN'S REPORT TO THE AGM OF CHRT 11th JULY 2013

Introduction

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The year 2012-13 has been one of concentrated activity on the Llanelly House project. The complexity of the restoration and the need for the careful planning for the economically sustainable future operation of the building have led to an extension of the restoration period with opening now scheduled for Autumn 2013.

In additional to the Llanelly House Project, the Trust secured funding from the Heritage Lottery for the Big Picture Llanelly House Project, which will build on the success of our Big Picture (Learning from the Landscape) project, and it has enabled the purchase of a portrait of Sir John Stepney 8th Baronet by Sir Joshua Reynolds PRA

The directors of CHRT Ventures Limited made the difficult decision to cease the production of Carmarthenshire Life Magazine with the final edition dated March 2013. This not-for-profit arms-length trading company was established to pursue a number of long-term publishing activities and consultancy work will continue to be its primary activity.

PROJECTS

Llanelly House

The Llanelly House Project saw a number of major events during the year including -

- establishment of the Trustees Llanelly House Working Group to prepare for operation of the House,
- appointment of Linda Coode as the first Llanelly House Manager,
- despite delays caused by the complexity of the restoration, significant progress has been made by John Weavers Contractors
- additional costs, both in the building work, professional fees, and the continued need to run a project office has required continual budget review by the Llanelly House Working Group,
- negotiation of a working capital arrangement with Carmarthenshire County Council to replace the arrangement with Finance Wales,
- "re-profiling" of the WEFO grant,
- continuing a positive working relationship with all partners including Cadw, Llanelli Town Council, Carmarthenshire Council, HLF, WEFO and Grantscape,
- assisting the main contractor with the procurement of the specialist fit out of the building to the Trust's requirements including the Historic Interiors, showcases for the Stepney Armorial Dinner Service, the café, shop, and kitchen,
- development of an innovative digital fit out, and securing funding from Visit Wales for this work
- continued development of social media to promote the scheme including a Facebook page and Twitter account
- the Community Engagement Team undertook 17 sessions of digital heritage training, gave 13 talks to community groups, gave 2 themed talks, attended 10 community/trade/roadshow events, took 7 group tours around the Llanelli, led 2 outreach/care home reminiscence sessions, held 21 training sessions and organised 140 hours of volunteer placements and a total of 165 hours at the town center HUB

Trustees' Report

Llanelly House: Who do you Think you Art

This has become a small project within the Llanelly House Project to raise awareness of the pending opening of the house amongst local schoolchildren. An art competition was organized by the team, on the theme of "what Llanelli means to you" Fronted by Terry Morris, Arts Ambassador for Carmarthenshire, the Llanelly House Who Do You Think You Art? competition is Carmarthenshire's first open art competition encouraging budding artists to enter a work of art about Llanelli, based on the three themes, People, Place, Identity. The competition has gathered much interest with over 200 entries received from local schools, as well as a number of adult entries. All submissions will be exhibited in the Athenaeum Hall in Llanelli Library on the 1st of June through to the 15th June 2013.

We have approached local businesses seeking sponsorship for prizes for each category. There are four award categories, Primary School, Secondary School, Learning Support and Adult. Tata Steel, Tinopolis and the Scarlets have offered to sponsor this project by each donating £250 00. Other local businesses will be contacted to seek further sponsorship and prizes. The team is currently organizing the judging panel and an award ceremony in which all sponsors and winners will be invited to attend. The competition has aired on S4C and also featured in the Llanelli Star, we anticipate a lot more media coverage. There were four categories of award, the winners of each category to be special guests at the opening ceremony of the house. Lydia Giorgi should be thanked for her hard work in organising this project with considerable professionalism.

Llanelly House: St Elli's Clock

The team has been working to help St Elli's church secure funding for the repair of the mechanism and broken face of the tower clock prior to the opening of Llanelly House Smiths of Derby have assessed the extent of the works needed and have quoted a fee of £14,410 00 plus vat for full upgrade and restoration. The Team have successfully raised £2,525 00 from private donators towards works. The total Project Cost plus vat is £17,892 00. Grant aid is being sought from the James Pantyfedwen Foundation, HLF Your Heritage and Allchurches Trust. It is hoped the grant request will be successful in 2013. Joanna Jones has developed this project and is to be commended for her work to date.

The Big Picture Llanelly House:

During this year £81,000 was secured from the Heritage Lottery Fund combined with £20,000 from a private trust for this project. The project has allowed for the purchase of a portrait painted by Sir Joshua Reynolds PRA (1723-1792) of Sir John Stepney 8th Baronet (1743-1811), its restoration and display in Llanelly House. The portrait is, at the time of writing, being restored by Katherine Ara, Painting Conservators in London

In addition to its purchase, conservation and display, the portrait will act as a focus to work with normally excluded groups, children and adults, to bring the personality of Sir John Stepney to life, and to encourage exploration of their own identity through photography and other mixed media including paints, sculpture and silhouettes, with the aim of building confidence and self esteem

The project will be run by Cheryl Kitt, assisted by an arts facilitator and will form an important first "out reach" project in Llanelly House on its opening

Big Picture 3 & 4

Cheryl Kitt continues to prepare submission of a funding application for Big Picture 4 which plans to extend the project throughout Wales Big Picture 3 was subject to an independent review by the Big Lottery Fund by Wavehill Research and Evaluation Services. This universally praised the effectiveness of the project in raising confidence and self esteem among the participants in the medium and long term. Cheryl should be thanked for her continuing role with the Trust and her commitment to continue to work and develop the Big Picture concept.

Trustees' Report

Gelli Aur – Golden Grove: work on this project has been on hold during this financial year but hopefully, it will re-commence in 2013-14 and meetings have already been held with the chair of the Trust

The Gatehouse:

CHRT secured £11,425 00 in grant aid from Carmarthenshire County Council's Rural Development Programme, towards a feasibility study and options appraisal into potential future uses of the Gatehouse The draft report is now complete with a recommendation of a mixed use of office and character holiday accommodation in the style of the Landmark or Vivat Trust If CHRT is to take the project forward, Trustees might consider operating the building, or selling it on following restoration

YMCA, Merthyr Tydfil

This project has continued to develop with funds being secured for project development and the purchase of the building, a price having been agreed with the owner. The Trust is working closely with the Local Authority and other key funding partners including HLF and Welsh Assembly Government. It is proposed that the purchase will proceed once key triggers have been secured, these including confirmation of offers of funding from Heritage Lottery Fund and the local Merthyr Tydfil Townscape Heritage Initiative for the first phase of works and a business plan.

Strata Florida, Ceredigion

CHRT began a partnership with University of Wales Trinity St David to act as the Building Preservation Trust for the purchase and restoration of the farmhouse and outbuildings at Strata Florida

In addition CHRT has seen:

CHRT Audits

During the financial period in question we had various audits, these included

WEFO

Quarterly review meetings with us and WEFO, with Ian Lewis, our Project Development Officer (PDO)

In 2012 we had a major re-profiling exercise with WEFO this was lead by Eurof Wyn Thomas, our Consultant Accountant and started in March 2012 and WEFO agreed to the re-profiling in October 2012

Claim Reports – Following the monthly claim report we report to WEFO regarding a random mix of invoices, providing copy invoices and bank statement information

Yearly we have to organize an independent auditor to check over our WEFO grant claims and produce a report for WEFO, this usually happens in April to match the March grant claim. The auditor we have is Gareth Jones from Donald Owen Accountants in Carmarthen.

In 2012 we had two visits due to the re-profiling with WEFO. The final time in October 2012 to finish his duties which included checking over the claims by randomly selecting invoices, payment and grant claim procedures and produced a report for WEFO.

Also in July 2012 the WEFO European Audit audited us on all the claims which we had submitted to date to WEFO. This involved a full audit on all invoices, payments and procedures to date in connection with the WEFO grant claims.

Trustees' Report

HLF

Claim Reports – When we are providing information for this claim the procedure with HLF is also to conduct a mini audit, this includes sending all the invoices

LHP - Chartered Accountants

The main Accountants and Auditors produce a yearly audit report based on the annual accounts in June/July

H M Revenue and Customs

Completed a VAT inspection on 18th July 2012 on all projects connected with CHRT. This involved HMRC Inspector, Mr. Christopher Davies, checking through all the paperwork which we claimed VAT on

Financial Performance

Our financial activity increased yet again over the previous year, with turnover being £2,351,002 an increase from last year of £527,206 Expenditure exceeded income by £15,112, this is accounted for by the 10% retention on all eligible expenditure by HLF and WEFO. This is managed through the use of our working capital arrangements with Finance Wales and the Architectural Heritage Fund and will be resolved when the grant retentions are released as the Llanelly House project comes to a close during August and September 2013

Expenditure was primarily funded with public sector grants from Welsh European Funding Office, Heritage Lottery Fund, Cadw, Llanelli Town Council, Carmarthenshire County Council and the CFAP grant (Welsh Assembly Government) Several private donations where also gratefully received

As always, the Trust received excellent support from our accountants – LHP Chartered Accountants of Carmarthen and our VAT advisor – Alun Mathias of VAT Capital During the year the Trust was ably supported by the accounting officer – Andrea Whitehead of Winning Figures During the year Andrea became an employee of the Trust to work as the Finance Manager on Llanelly House Project

Membership and Corporate Governance

This year saw John C Williams continue as Chair of the Trust and Tom Lloyd return as Trustee following his sabbatical during his term as High Sheriff of Dyfed New Trustees Dai Onllwyn Jones, Alison Evans and Susan Roberts became key members of the Llanelly House Working Group

As proposed the Llanelly House Finance Board became the Llanelly House Working Group during 2012-13 as the Trust prepares for the opening and operation of the House. The Working Group has been represented by

Robert Pugh (Chair)

Robert Parker

Dai Onwylln Jones

Alison Evans

Susan Roberts

The Working Group meets on a monthly basis and is guiding the setting-up of the Llanelly House Operation, receiving monthly project reports from the CEO and House Manager. Its tasks have included the appointment of the Llanelly House Manager, reviewing and monitoring the restoration budget and forecasts for operation, reviewing the budget on a monthly basis, and confirming decisions to restrict spending as and when required

In addition to the Llanelly House Working Group the Audit Committee and Finance and Operations Committee met on several occasions

Trustees' Report

Governance:

The trust continues to expand its area of operation to Wales as a whole through the Big Picture Wales (4) Project, the YMCA Merthyr Tydfil and Strata Florida Projects During 2013/14 it is proposed that the new Memorandum will be formally adopted with a name change which reflects a Wales-wide presence. It is anticipated that this will occur following the opening of Llanelly House in the Autumn

In addition 2013/4 will see the establishment of a new trading arm which will be responsible for trading activities at Llanelly House

Staffing

The Llanelly House Project Team continued to develop and deliver the project with several changes in personnel As the project draws to a close some members of staff have understandably sought more permanent roles with other organizations. Financial restraints have meant that it has not been possible to renew all contracts until the end of the project, making this a difficult process for all involved.

Best wishes and thanks for the hard work and commitment are extended to all staff members who left during the year and it is hoped that the Lianelly House project will have provided them with valuable experience in their own career development

Joanna Jones and Lydia Giorgi have maintained consistency within the Project Team and continue to support the project professionally and with commitment. They are ably supporting Linda Coode with preparation for opening and Claire Deacon, who is working to delivery the final stages of the restoration project supported by the professional team. The Trust is deeply grateful for their commitment and hard work, and the professional rigor of all team members.

Linda Coode began work as the first Llanelly House Manager on the 5th November 2012 bring to bear her many years experience of working in museum and historic attraction operations, including the National Trust Linda has set an ambitious work program to prepare for opening in 2013

Following the loss of the previous Finance Officer, the replacement appointee subsequently failed to satisfactorily complete a probationary period of employment necessitating the re-advertising of the post. The Trust was pleased to appoint Andrea Whitehead (nee Jones) as Finance Manager for the Llanelly House Project, with continued forecasting support being provided by Consultant Accountant Eurof Thomas whose work is very much appreciated.

The Trust also continues to work with Cheryl Kitt as a regular freelance member of the team, and benefitted enormously from her able leadership as Project Manager for the Big Picture Project Cheryl has also supported Lydia Giorgi in the development of the Lianelly House "Who do you think you Art" competition

The year saw Claire Deacon through her second year as CEO and Secretary of the Trust and her first full year as Secretary of CHRT Ventures. The need for continual budget review both in the Llanelly House project, the Trust as a whole and CHRT Ventures, together with the ambition of the Trust to develop new projects and review Governance, has made it a difficult year with considerable pressures. It is hoped however, that with difficult decisions now made, the Trust can move forward, less encumbered into 2013/14

During the year the Trust reaffirmed its commitment to achieving Investors in People following the opening of Llanelly House

Trustees' Report

CHRT Ventures

The Trust's arms-length sister company CHRT Ventures does not form part of this report but it should be noted that the beginning of the year saw Jon Hobden standing down as Editor to become the Senior Development Manager at the newly-opened Coleshill Centre in Llanelli Fiona Hobden, who had worked with Jon on the publication of the magazine took over as Manager, and a series of guest editors worked on the magazine as an interim measure. Although great strides were made in advertising sales, with Fiona and the team doubling advertising revenue during the course of the year, difficulties in distribution through the County and a downturn in newspaper and magazine sales continually presented difficulties in ensuring that the magazine business was economically sustainable. Grant applications where made to try secure marketing support to increase subscriptions sales and an online presence including a Kindle version of the magazine. These applications were unsuccessful and in January 2013, the Directors of CHRT Ventures took the difficult decision to cease publication of the magazine. CHRT Ventures will continue to operate a consultancy service within the heritage industry. I would like to take this opportunity to thank both Jon and Fiona Hobden and Sarah Powell, and the rest of the magazine team, which was largely produced through a network of the magazine, for their hard work over the last few years.

Registered office

The Registered Office of the Trust has continued to be at the Means offices, West End Yard, Llanelli and will transfer to Llanelly House as soon as we are operational

Personal:

I take this opportunity of expressing sincere thanks and appreciation to fellow Trustees and all Staff members for their continuing dedication and commitment often in difficult and uncertain circumstances. Our many and various partners also provided crucial support during the year – particularly Llanelli Town Council and Carmarthenshire County Council and the Trust has been able to rely upon them for the provision of essential resources, support and advice throughout the year

Finally, the year ahead beckons with the promise of a most exciting period of growth with Llanelly House becoming fully operational, and other potential schemes in development. The Trust can look forward to that future with every confidence

JC Williams MBE

Chair

Carmarthenshire Heritage Regeneration Trust

11th July 2013

Trustees' Report

2. ADMINISTRATIVE NOTE

In accordance with the requirements of the Charities Commission and Companies House the following information is offered

Senior Staff

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The Charity is managed by the Secretary and CEO – Claire Deacon (unpaid for Secretary's duties), who is paid on a daily basis for Project and CEO duties

At the end of the year the Charity had three full time members of staff, and one part time member of staff working on the Llanelly House Project/Llanelly House Operation These were Linda Coode – Llanelly House Manager, Joanna Jones – Project Administrator, Lydia Giorgi – Project Assistant, Andrea Whitehead – Finance Manager (part-time)

The Trust's projects are also more than ably supported by a number of freelance / consultant staff who work long hours and give a considerable credence to our activities. These include Cheryl Kitt and Eurof Thomas

Induction and Trustee recruitment

As University of Wales, Trinity St David is a member of the trust they are to be approached to recommend a new Trustee to represent them. In additional it is proposed to recruit a new Trustee from Merthyr Tydfil. All new trustees are given an induction course. The new governance structure will incorporate a framework for on-going training of all trustees through a themed approach of topics appropriate to the committees.

Investments Policy

The CHRT had no investments and there were therefore no social, ethical or environmental issues relating to the policy aspects

Principal Funding Sources

The CHRT is entirely reliant on earned income or grants and the principal sources during 2011/12 were

- Llanelli Town Council support for the Llanelly House project
- Carmarthenshire County Council Lianelly House
- Heritage Lottery Fund Llanelly House & Big Picture Llanelly House
- Welsh Assembly Government Llanelly House via WEFO and CFAP
- Various private benefactors (who generally prefer anonymity) Llanelly House and Big Picture Llanelly House
- Carmarthenshire County Council RDP Programme, The Gatehouse, Carmarthen
- Merthyr Tydfil County Borough Council YMCA Merthyr Tydfil
- Private Sponsorship Who do you Think You Art
- Private Sponsorship St Elli's Church Tower Clock

Trustees and Advisors (2012/3)

Trustees

Mr J C Williams MBE - Chairman, retired Public Servant

Trustees' Report

- Sir Roger Jones OBE, (also Chair of the National Trust in Wales)
- · Robert Pugh Business person
- · Simon Wardle Civil Servant, Cadw
- Ven Randolph Thomas Chair, Trinity University College, Carmarthen
- Joanie Speers
- Tim Amery
- Robert Parker Business Advisor
- Dai Onllwyn Jones MBE
- Susan Roberts
- Alison Evans
- Tom Lloyd OBE (returning)

Advisors

Claire Deacon - Secretary

Morgan Cole - Solicitors

L H Phillips and Co - Accountants

Alun Mathias - VAT Advisor

Barclays Bank - Bankers

Norwich Union - Insurers

Structure Governance and Management

The Trust is a registered charity, a company limited by guarantee and a building preservation trust. It is governed by Articles of Association dated 9th April 2003 and a Memorandum of Association. The framework of the operation of the Trust is set out below. Day to day decisions are taken by the Chief Executive and the Project Officers. Key decisions relating to the direction of a project and policy decisions are taken in committee meetings and recorded in minutes, special meetings are held as and when required if an urgent decision is required outside the normal meeting timetable.

A full meetings of the trust are held 3 monthly, the Llanelly House Working Group meets monthly with the two sub-committees meeting on a staggered basis

Objectives and Activities

Quoted from the Memorandum of Incorporation

The Charity's objects ("the Objects") are for the benefit of the people of Carmarthenshire and the public at large -

Trustees' Report

- 3 1 to preserve, restore and regenerate, the historical, architectural, constructional and environmental heritage that may exist in and around Carmarthenshire in buildings (including any building as defined in Section 336 of the Town & Country Planning Act 1990), sites or areas of particular beauty or historical, architectural, constructional or environmental interest'
- 3 2 to advance the education of the public in history, arts, culture and heritage or Carmarthenshire and the surrounding area
- 3 3 In pursuance of objects 3 1 and 3 2 to promote such charities or charitable purposes as the Charity may by unanimous resolution of its members from time to time decide

The broad objectives of the charity remain and are currently being met through the projects which include the preservation, restoration and regeneration of Llanelly House and towards similar work at the Gatehouse, YMCA Merthyr Tydfil and Strata Florida thus meeting objective 3 1, Big Picture Wales/Llanelly House meets objective 3 2 through the advancement of education and understanding of the historic, artistic and heritage of Carmarthenshire through its work with children with special needs

Until the formal adoption of the new Memorandum in Autmn 2013 the remit of the Trust to develop projects on a Wales wide basis is covered through resolutions made at Full Trust meetings and covered under section 3.1 "in and around Carmarthenshire and 3.3 "wider promotion of charitable purposes as decided by members"

Public Benefit

The CHRT has demonstrated that our aims are for public benefit through the provision of activities and events which have enabled all to enjoy and experience it including activities such as the Community Engagement work undertake by the Llanelly House team and through the restoration and regeneration of Llanelly House as a community heritage centre, the proposed Big Picture Llanelly House and Big Picture Wales

A statement confirming whether the charity trustees have complied with their duty to have due regard to the guidance on public benefit

Management of Risk

As a significant project Llanelly House has a risk register. As general practice each committee meeting is given a progress report on all projects and a risk assessment is given for a range of activities including reputation and financial control. This allows the regular review of all risks by the staff and Trustees

Achievements and Performance

See Chairman's Report

Plans for Future Periods

It is intended that the portfolio of projects will continue to grow, Llanelly House will move into a new "post restoration" period which will deliver new challenges for the Trust, Big Picture 4 will be developed Wales wide, in addition it is intended that the with the trust will explore the development of income streams to support its core funding requirements and help provide funding for the development of future projects

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006

Trustees' Responsibilities in relation to the Financial Statements

The trustees (who are also directors of Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware

- there is no relevant audit information of which the charitable company's auditor is unaware, and
- the trustees have taken all steps they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

Independent Auditors' Report to the Trustees of

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar known as

Carmarthenshire Heritage Regeneration Trust

We have audited the financial statements of Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar for the year ended 31 March 2013, set out on pages 16 to 30 The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities)

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 Our work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of trustees and auditors

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As explained more fully in the Trustees' Responsibilities Statement set out on page 13, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006 Accordingly we have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees'. Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006

Independent Auditors' Report to the Trustees of

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar known as

Carmarthenshire Heritage Regeneration Trust

continued

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements, or

29/30 Quay Street

Carmarthen

SA313JT

- the charitable company has not kept adequate accounting records, or
- the financial statements are not in agreement with the accounting records and returns, or

- we have not received all the information and explanations we require for our audit

LHP

Statutory Auditors

Date

16/12/13.

LHP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

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Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 March 2013

Funds Funds 2013	otal Funds 2012
Note £ £	£
Incoming resources Incoming resources from generated funds	
Voluntary income 2 - 2,525 2,525	14,904
Investment income 4 42 - 42	1
Incoming resources from charitable	
activities 5 - 2,327,788 2,327,788	1,786,310
Governance - 42 42	-
Other incoming resources 6 20,605 - 20,605	22,581
Total incoming resources 20,647 2,330,355 2,351,002	1,823,796
Decourage expanded	
Resources expended 7 (16,135) 2,361,644 2,345,509	1,667,503
Governance costs 7 20,605 - 20,605	16,668
Total resources expended 4,470 2,361,644 2,366,114	1,684,171
Net (expenditure)/income before transfers 16,177 (31,289) (15,112)	139,625
Transfers Gross transfers between funds	
Net movements in funds 16,177 (31,289) (15,112)	139,625
Reconciliation of funds	
Total funds brought forward (60,825) 302,878 242,053	102,428
Total funds carried forward (44,648) 271,589 226,941	242,053

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar trading as

Carmarthenshire Heritage Regeneration Trust (Registration number: 4681702)

Balance Sheet as at 31 March 2013

		201	3	201	2
	Note	£	£	£	£
Fixed assets Tangible assets	12		512,700		468,961
Current assets Debtors Cash at bank and in hand	13	953,098 185,337 1,138,435		300,765 333,190 633,955	
Creditors: Amounts falling due within one year	14	(1,424,194)		(140,863)	
Net current (liabilities)/assets			(285,759)		493,092
Total assets less current liabilities			226,941		962,053
Creditors: Amounts falling due after more than one year	15		<u>-</u>		(720,000)
Net assets			226,941		242,053
The funds of the charity:					
Restricted funds in surplus			274,888		302,878
Restricted funds in deficit Stepney armorial fund Big picture 3					-
Big picture 4 Gate house carmarthen			(994)		-
Llanelly house operations Total restricted funds			(2,305) 271,589		302,878
Unrestricted funds Unrestricted income funds			(44,648)		(60,825)
Total charity funds			226,941		242,053

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar trading as

Carmarthenshire Heritage Regeneration Trust (Registration number: 4681702)

Balance Sheet as at 31 March 2013

continued

For the financial year ended 31 March 2013, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of the accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by the Board on UJuly 2013nd signed on its behalf by

Mf/C Williams MBE

Trustee

Notes to the Financial Statements for the Year Ended 31 March 2013

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose

Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes

Further details of each fund are disclosed in note 18

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability

Investment income is recognised on a receivable basis

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract or where entitlement to grant funding is subject to specific performance conditions. Grant income included in this category provides funding to support programme activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Grant funding not received or quantified at the year end are not included in the accounts, however they have been disclosed in a note to the accounts

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters. It also includes insurance and depreciation on assets in line with the accounting policy

Notes to the Financial Statements for the Year Ended 31 March 2013

continued

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage

Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred

Fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows

Fixtures, fittings and equipment

25% reducing balance basis

Leasehold and other interests in land and Over the term of the lease, 150 years

buildings

Stepney Amorial Dinner Service

No depreciation charged

Operating leases

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar known as

Carmarthenshire Heritage Regeneration Trust

Notes to the Financial Statements for the Year Ended 31 March 2013

continued

2 Voluntary income

Donations and legacies Appeals and donations UK Government grants Unrestricted Funds Fun	- 10,729
3 Grants receivable Unrestricted Restricted Total Funds Funds Funds 2013 £ £ £ UK Government grants - 2,309,081 2,309,08	
Unrestricted Restricted Total Funds Funds Funds 2013 £ £ £ UK Government grants - 2,309,081 2,309,08	
Funds £ Funds £ 2013 £ £ £ £ UK Government grants - 2,309,081 2,309,08	
	Total Funds 2012 £
4 Investment income	1,795,009
Unrestricted Restricted Total Funds Funds Funds 2013	Total Funds
Interest on cash deposits $\mathbf{\pounds}$ $\mathbf{\pounds}$ $\mathbf{\pounds}$ 42 - 4	2012 £

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar known as

Carmarthenshire Heritage Regeneration Trust

Notes to the Financial Statements for the Year Ended 31 March 2013

continued

6

Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2013 £	Total Funds 2012 £
Llanelly House project				
Appeals and donations	-	-	-	30
UK Government grants	-	2,243,931	2,243,931	1,775,164
Other income		1,082	1,082	1 775 104
	•	2,245,013	2,245,013	1,775,194
The Big Picture				
UK Government grants	-	-	-	9,116
S				
Gwili Railway				
Consultancy	-	-	-	2,000
YMCA				
Consultancy		2,625	2,625	_
Consummey		2,025	2,025	
GHC				
UK Government grants	-	4,650	4,650	-
Big Project Llanelly House				
UK Government grants	-	60,500	60,500	-
Llanelly House Operations				
Other income		15,000	15,000	
		2,327,788	2,327,788	1,786,310
Other incoming resources				
	Unrestricted Funds £	Restricted Funds £	Total Funds 2013 £	Total Funds 2012 £
Other income				
Other income	20,605		20,605	22,581

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar known as Carmarthenshire Heritage Regeneration Trust

Notes to the Financial Statements for the Year Ended 31 March 2013

7 Total resources expended

Total	બ	22,344	1,656,471	154,312	8,414	1,050	4,302	1,055
Governance	ધ્ય	•	ı	112	3,624	,	137	•
Llanelly House Operations	બ	•	•	14,973	•	ı		36
St Ellis Parish Church Ctock	બ	•	•	•	•	•	1	1
Big Project Llanelly House	બા	•	•	•	•	ı	ı	4
СНС	લ	ı	•	•	•	,	•	v.
YMCA	બ	•	,	•	•	•	•	∞
Gells Aur	લા	•	ı	•	•	•	,	•
Llanelly House project	બ	22,344	1,656,471	139,227	4,790	1,050	4,165	1,002
- -		Direct costs Establishme nt costs	Kepairs and maintenanc	Employmen t costs	Establishme nt costs	Repairs and maintenanc	office expenses	Printing, posting and stationery

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Garknown as Carmarthenshire Heritage Regeneration Trust

Notes to the Financial Statements for the Year Ended 31 March 2013

	504	1,599	5,992	7,342	20,570	4,000	400,522	(15,745)	950	85,768	6,570
	112	ı	185	•	•	4,000	11,846	ı	589	•	1
		,	25	289	•	1	2,271	•	•	•	
	ı	ı	1	•	•	•	27	1	•	1	
	•	1	•	ı	•	1	2,380	•	•	t	
	ı	ı	ı	125	•	•	5,514	ı		1	
	•	·	ı	1	•	1	1,581	•	•	•	
	1	ı	•	•	1	ı	(390)	(15,745)	1	•	
	392	1,599	5,782	6,928	20,570	ı	377,293	•	361	85,768	6,570
continued	Subscriptions and	donations Equipment	Sundry and other costs	Advertising and	Accountanc y fees	Auditors' remuneratio	n Legal and professional	Bad debt expense	Bank charges	Interest payable	Deprectation of tangible fixed assets

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Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar known as Carmarthenshire Heritage Regeneration Trust

Notes to the Financial Statements for the Year Ended 31 March 2013

2,366,020	94	2,366,114
20,605		20,605
17,594		17,594
27		27
2,384		2,384
5,644		5,644
1,589		1,589
(16,135)		(16,135)
2,334,312	94	2,334,406
continued	Support costs Establishme nt costs	-

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar known as

Carmarthenshire Heritage Regeneration Trust

Notes to the Financial Statements for the Year Ended 31 March 2013

Trustees' remuneration and expenses

No trustees received any remuneration during the year

Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting)

	2013		20	12
	£	£	£	£
Auditors' remuneration - audit		4,000		3,675
services Profit on disposal of tangible		4,000		5,075
fixed assets		(42)		-
Depreciation of tangible fixed assets		6,570		8,056

10 Employees' remuneration

The average number of persons employed by the charity (including trustees) during the year was as follows

Charitable activities	2013 No.	2012 No.
The aggregate payroll costs of these persons were as follows		
	2013 £	2012 £
Wages and salaries	152,117	175,355

Senior employees

During the year, defined contribution pension contributions on behalf of these staff amounted to £nil (2012 - £nıl)

11 Taxation

The company is a registered charity and is, therefore, exempt from taxation

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar known as

${\bf Carmarthenshire\ Heritage\ Regeneration\ Trust}$

Notes to the Financial Statements for the Year Ended 31 March 2013

continued

12 Tangible fixed assets

		Freehold interest in land and buildings (including heritage assets)	Fixtures, fittings and equipment £	Total £
	Cost			
	As at 1 April 2012	270,000	223,536	493,536
	Additions		50,309	50,309
	As at 31 March 2013	270,000	273,845	543,845
	Depreciation			
	As at 1 April 2012	3,600	20,975	24,575
	Charge for the year	1,800	4,770	6,570
	As at 31 March 2013	5,400	25,745	31,145
	Net book value			
	As at 31 March 2013	264,600	248,100	512,700
	As at 31 March 2012	266,400	202,561	468,961
13	Debtors			
			2013 £	2012 £
	Trade debtors		709,033	4,792
	Other debtors	-	244,065	295,973
			953,098	300,765
14	Creditors: Amounts falling due within one year			
			2013 £	2012 £
	Trade creditors		465,730	137,188
	Other creditors		719,984	-
	Accruals and deferred income		238,480	3,675
			1,424,194	140,863

Notes to the Financial Statements for the Year Ended 31 March 2013

continued

15 Creditors Amounts falling due after more than one year

	2013	2012
	£	£
Other creditors		720,000

16 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

Notes to the Financial Statements for the Year Ended 31 March 2013

continued

17 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company

Related party transactions

During the year, the charity invoiced its sister company CHRT Ventures Limited for services provided of £1,852 At the year end there was an amount due from CHRT Ventures Limited in relation to the provision of these services of £3,773 (2012 £3,113) In the prior year, the charity also provided its sister company with a loan of £20,000 During the year repayments were received in relation to this loan of £9,000 and a further loan made by the charity of £1,136 At the year end there was an amount due from CHRT Ventures Limited in relation to this loan of £12,136 (2012 £20,000)

During the year, Ymddiriedolaeth Atgyfnerthu Treftadaeath Sir Gar (CHRT) employed the services of Ms Claire Deacon, CEO, a historic building consultant. The total expenses paid by CHRT for consultancy was £59,159 (2012 £41,873) At the year end, CHRT owed Ms Claire Deacon £9,436 (2012 £3,386) This balance is included in trade creditors

During the previous year, Ymddiriedolaeth Atgyfnerthu Treftadaeath Sir Gar (CHRT) employed the services of Robert Parker (previously CEO) a trustee, through Ross Carbery Limited, a company owned & under the control of Mr Robert Parker Total expenses were incurred by CHRT for project management fees of £8,000 in the prior year No such costs were incurred this year

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar known as

Carmarthenshire Heritage Regeneration Trust

Notes to the Financial Statements for the Year Ended 31 March 2013

continued

18 Analysis of funds

	At I April 2012	Incoming resources	Resources expended	Transfers	At 31 March 2013
	£	£	£	£	£
Designated Funds Gelli Aur			16,135	(16,135)	
General Funds Unrestricted income fund	(60,825)	20,647	(20,605)	16,135	(44,648)
Restricted Funds	202 070	2 245 055	(2.224.606)		212 220
Llanelly House Gate House Carmarthen St Ellı Parısh Church	302,878	2,245,055 4,650	(2,334,695) (5,644)	-	213,238 (994)
Clock	-	2,525	(27)	-	2,498
YMCA	-	2,625	(1,589)	-	1,036
Big Picture - Llanelly House Llanelly House	-	60,500	(2,384)	-	58,116
Operations		15,000	(17,305)	<u>-</u>	(2,305)
•	302,878	2,330,355	(2,361,644)		271,589
	242,053	2,351,002	(2,366,114)	_	226,941

19 Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2013	Total Funds 2012
	£	£	£	£
Tangible assets	-	512,700	512,700	468,961
Current assets	28,732	1,109,719	1,138,435	633,955
Creditors Amounts falling due within one year	(73,380)	(1,350,830)	(1,424,194)	(140,863)
Creditors Amounts falling due after more than one year	_	_	_	(720,000)
Net assets	(44,648)	271,589	226,941	242,053

Statement of financial activities by fund Year Ended 31 March 2013

	Gelli Aur 2013 £	Gelli Aur 2012 £
Resources expended		
Charitable activities	(16,135)	16,764
Total resources expended	(16,135)	16,764
Net (expenditure)/income before transfers	16,135	(16,764)
Transfers Gross transfers between funds	(16,135)	16,764
Reconciliation of funds Total funds carried forward		-

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar trading as

Carmarthenshire Heritage Regeneration Trust

Statement of financial activities by fund Year Ended 31 March 2013

	Gwili Railway 2013 £	Gwili Railway 2012 £
Incoming resources Incoming resources from charitable activities Total incoming resources	-	2,000
Net (expenditure)/income before transfers	-	2,000
Transfers Gross transfers between funds	-	(2,000)
Reconciliation of funds Total funds carried forward	-	_

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar trading as

Carmarthenshire Heritage Regeneration Trust

Statement of financial activities by fund Year Ended 31 March 2013

	Unrestricted income fund 2013	Unrestricted income fund 2012
	£	£
Incoming resources		
Incoming resources from generated funds		
Investment income	42	-
Other incoming resources	20,605	22,581
Total incoming resources	20,647	22,581
Resources expended		
Governance costs	20,605	16,668
Total resources expended	20,605	16,668
Net (expenditure)/income before transfers	42	5,913
Transfers		
Gross transfers between funds	16,135	(20,598)
Net movements in funds	16,177	(14,685)
Reconciliation of funds		
Total funds brought forward	(60,825)	(46,140)
Total funds carried forward	(44,648)	(60,825)

Statement of financial activities by fund Year Ended 31 March 2013

	Llanelly House 2013	Lianelly House 2012
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	-	10,729
Investment income	-	1
Incoming resources from charitable activities	2,245,013	1,775,194
Governance	42	-
Total incoming resources	2,245,055	1,785,924
Resources expended		
Charitable activities	2,334,695	1,630,862
Total resources expended	2,334,695	1,630,862
Net movements in funds	(89,640)	155,062
Reconciliation of funds		
Total funds brought forward	302,878	147,816
Total funds carried forward	213,238	302,878
		

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sır Gar trading as

Carmarthenshire Heritage Regeneration Trust

Statement of financial activities by fund Year Ended 31 March 2013

	Stepney Armorial Fund 2013	Stepney Armorial Fund 2012
	£	
Net (expenditure)/income before transfers	-	-
Transfers Gross transfers between funds		(752)
Net movements in funds	-	(752)
Reconciliation of funds Total funds brought forward		752
Total funds carried forward		

Statement of financial activities by fund Year Ended 31 March 2013

	Big Picture 3 2013	Big Picture 3 2012
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	-	4,175
Incoming resources from charitable activities	-	9,116
Total incoming resources		13,291
Resources expended		
Charitable activities	-	19,775
Total resources expended	_	19,775
Net (expenditure)/income before transfers	-	(6,484)
Transfers		C 404
Gross transfers between funds	•	6,484
Reconciliation of funds		
Total funds carried forward		

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar trading as

Carmarthenshire Heritage Regeneration Trust

Statement of financial activities by fund Year Ended 31 March 2013

	Big Picture 4 2013	Big Picture 4 2012
	£	£
Resources expended Charitable activities Total resources expended		102
Net (expenditure)/income before transfers	-	(102)
Transfers Gross transfers between funds	-	102
Reconciliation of funds Total funds carried forward		

Statement of financial activities by fund Year Ended 31 March 2013

		Gate House Carmarthen 2012
Incoming resources		
Incoming resources from charitable activities	4,650	
Total incoming resources	4,650	
Resources expended		
Charitable activities	5,644	
Total resources expended	5,644	
Reconciliation of funds		
Total funds carried forward	(994)	

Statement of financial activities by fund Year Ended 31 March 2013

	St Elli Parish Church Clock 2013	St Elli Parish Church Clock 2012
	£	£
Incoming resources		
Incoming resources from generated funds	2,525	_
Voluntary income Total incoming resources	2,525	
Resources expended		
Charitable activities	27	_
Total resources expended	27	
Reconciliation of funds		
Total funds carried forward	2,498	

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sır Gar trading as

Carmarthenshire Heritage Regeneration Trust

Statement of financial activities by fund Year Ended 31 March 2013

	YMCA 2013	YMCA 2012
	£	£
Incoming resources		
Incoming resources from charitable activities	2,625	-
Total incoming resources	2,625	-
Resources expended		
Charitable activities	1,589	-
Total resources expended	1,589	
Reconciliation of funds		
Total funds carried forward	1,036	

Ymddiriedolaeth Atgyfnerthu Treftadaeth Sir Gar trading as

Carmarthenshire Heritage Regeneration Trust

Statement of financial activities by fund Year Ended 31 March 2013

	Big Picture - Llanelly House 2013	Big Picture - Llanelly House 2012
Incoming resources		
Incoming resources from charitable activities	60,500	-
Total incoming resources	60,500	
Resources expended		
Charitable activities	2,384	-
Total resources expended	2,384	
Reconciliation of funds		
Total funds carried forward	58,116	

Statement of financial activities by fund Year Ended 31 March 2013

	Llanelly House Operations 2013 £	Llanelly House Operations 2012 £
Incoming resources		
Incoming resources from charitable activities	15,000	-
Total incoming resources	15,000	
Resources expended		
Charitable activities	17,305	-
Total resources expended	17,305	
Reconciliation of funds		
Total funds carried forward	(2,305)	