

REGISTERED COMPANY NUMBER: 04680981 (England and Wales)
REGISTERED CHARITY NUMBER: 1098364

Report of the Trustees and
Audited Financial Statements for the Year
Ended 31 March 2017
for

Lincolnshire Integrated Voluntary
Emergency Service

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Lincolnshire Integrated Voluntary
Emergency Service

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for the Year Ended 31 March 2017

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Lincolnshire Integrated Voluntary
Emergency Service (Registered number: 04680981)

Report of the Trustees
for the Year Ended 31 March 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The company's objects and principal activities are to:

- Provide immediate medical care to any person injured in any accident or involved in any medical emergency in the area of Lincolnshire, North Lincolnshire, North East Lincolnshire or any area reasonably close thereto.
- Advance the principles of Pre-Hospital Emergency Care on a national basis; providing advice and guidance in all aspects of such care; including delivery of training and provision of approved emergency equipment when required to do so.
- Obtain, collect and receive money and funds that arise from the national furtherance of LIVES objects.

Volunteers

LIVES depends on the goodwill and enthusiasm of its volunteers, both operational and non-operational. We recognise our volunteers as our greatest asset and without them we could not provide our services which are vital to so many people. We are committed to continually improving the support we provide to volunteers and regularly review LIVES Volunteer Policy, Member's Handbook and the systems we have in place for working with and supporting our volunteers. We reach out to individual volunteers via a programme of local volunteer meetings, weekly organisational updates and surveys on specific issues of interest. The organisation intends to continue to provide our volunteers with exemplary, effective, appropriate training and ensure that skill levels are maintained to a high standard.

It is impossible to put a monetary value on the contribution of our volunteers but an interesting statistic quoted in the SchARR report (2011) was that "LIVES provide a response to 18% of Cat A calls at a cost of only 1% of the emergency budget received by the Ambulance Trust." It is likely that the contribution provided to emergency care within Lincolnshire now far exceeds that quoted in the SchARR report of 2011. It is worthy of note that LIVES is currently recognised nationally as one of the leaders in the field of community and pre-hospital response and other areas and Trusts have sought to replicate the successful Lincolnshire model.

LIVES would like to express their thanks to all volunteer members and acknowledge the significant impact that they have in the care of acutely ill and injured persons in Lincolnshire.

LIVES also recognises the significant contribution made by those volunteers who provide administrative and organisational support to the First Responder Scheme and all those who work tirelessly to raise funds locally to ensure the continued sustainability of the scheme. Our thanks go to these resourceful, dedicated individuals whose efforts provide a significant contribution to the overall success of the organisation.

Lincolnshire Integrated Voluntary
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Report of the Trustees
for the Year Ended 31 March 2017

ACHIEVEMENT AND PERFORMANCE

The main areas of charitable activity are the provision of pre-hospital emergency care and equity of emergency response to the population of Lincolnshire. Our main activities are described below and in setting our objectives and planning our activities the trustees have given due consideration to the Charity Commission's guidance on public benefit. The direct public benefit of our activities in the year ended 31 March 2017 was that First Responder Members attended 19,052 emergency calls and LIVES Medic Members attended 2,068 emergency calls across the operational area as detailed in our Objectives and Activities, an increase of 14.7% over the 2015/16 activity. As a result of these calls a defibrillator was used on 193 occasions and in 63 of these instances the patient was successfully revived at the scene giving a success rate of 32.6% which is significantly above the national rate of 8-13%.

The national promotion of the concept of pre-hospital care by lay and professional volunteers is an important role that has been undertaken by LIVES. The LIVES First Responder scheme is the largest in the UK and is recognised nationally as a model of excellence.

LIVES is continuing to develop and expand its First Responder scheme and encourage increased membership to its team of healthcare professional LIVES Medics. Since 2008 we have been pursuing a policy of increased positive marketing and PR designed to increase volunteer recruitment and funding opportunities. We have continued to focus specifically on areas of the county that currently have very few LIVES resources, very rural areas and areas where there is a high rate of medical emergency. During the year we received 224 applications to become a First Responder and 153 completed their First Responder training to level 2. This represents a reduction in applications from 2015/16 but an improvement in the conversion rate of applicants to qualified responder.

LIVES recognises that our members volunteer for a wide variety of reasons and we seek to provide an inclusive environment with a place for all volunteers and that recognises and rewards the good work of all our members. We have reviewed our training and responder levels to ensure that we maintain an environment that recognises and optimises the skills and interests of all volunteers and creates opportunities for volunteers to contribute to their communities at a level that is appropriate for each individual.

LIVES has worked in partnership with Lincolnshire Fire and Rescue since the start of the Community First Responder Scheme in 1999. Building on the success of the Co-Responder service (provided by volunteer fire fighters) LIVES was instrumental in the successful implementation of the Joint Ambulance Conveyance Project (JACP) during 2014/15. This pilot has received national interest and was awarded the prestigious HSJ Award for acute service redesign. Other fire services are looking to Lincolnshire for the knowledge and experience gained through this string partnership working.

Lincolnshire Integrated Voluntary
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Report of the Trustees
for the Year Ended 31 March 2017

FINANCIAL REVIEW

There is emphasis on securing the income of the organisation through developing new income streams including grant funding and commercial relationships and ensuring the success of existing fundraising sources. Ongoing work to mitigate costs and ensure appropriate expenditure continue. This has included a successful project to reduce the levels of stock held and reduce wastage in 2016/17. The objective to achieve unrestricted reserves that are equivalent to at least two years operational costs remains. During the year costs increased to £1,264,857. This is due to investment in the recruitment of staff including a chief executive and head of fundraising and community engagement, and a rebranding project to better position the organisation for future growth, and to the 14.7% increase in activity delivered. Income increased to £1,070,616 due largely to increases in trading income from sales of training and equipment. The traditional source of income from fundraising by First Responder groups continues to decline and in 2016/17 contributed 19% of the total income received.

Care Quality Commission

LIVES has been registered as a health care provider with the CQC since August 2011. This is a requirement of all health care providers and will enable LIVES to continue as a care provider in the future health environment and economy. LIVES was inspected by the CQC for the second time in May 2013 and again received a very positive report with no recommendations or actions. LIVES and its membership continue to adhere to the standards required to ensure we remain compliant partly to ensure readiness for any future unannounced visits.

Principal funding sources

Aside from the income generated by general public donations and fund raising activities, the principal funding sources for the charity are currently by way of a Service Level Agreement with the NHS in Lincolnshire, via the four Clinical Commissioning Groups, for the provision of an emergency response within Lincolnshire. North Lincolnshire CCG have agreed a contract for provision of an emergency response in this area during the 2017/18 year. Additional income is generated by the sale of emergency equipment and training on a commercial basis and the provision of event first aid. During 2016/17 two grants have been obtained for the provision of a cycle response unit in Lincoln and a further grant for the provision of CPR skills in schools in North Lincolnshire.

A system of nominal accounts for each First Responder Group is maintained which details direct income and expenditure for each group. A nominal "operational charge" is levied annually against the individual First Responder Group accounts which represents a contribution towards the costs of running the wider organisation.

In 2016/17 LIVES undertook a programme to review the identity of the organisation which resulted in the adoption a new branding strategy. This included the development of a new website and launch of a regular programme of communications and campaigns to raise awareness of the value of the organisation, and to raise funds for the organisation. This programme will continue into 2017/18.

Lincolnshire Integrated Voluntary
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Report of the Trustees
for the Year Ended 31 March 2017

FINANCIAL REVIEW

Fundraising approach

LIVES takes a responsible approach to fundraising and has voluntarily registered with the Fundraising Regulator. We hold ourselves to high standards and ensure that we meet or exceed the requirements of the regulations. Fundraising activities are predominantly carried out at public events, static collection tins or through unsolicited donations. The organisation has a small regular giving programme with less than 100 members who are approached by letter to renew their subscription. The organisation does not employ the services of professional fundraisers or have relationships with commercial participators. It does not undertake door to door collections or telephone marketing campaigns to raise funds. The organisation has not received any complaints regarding fundraising activities during the 2016/17 year.

Investment and reserves policy

a) General objectives

The investments must be managed in such a way as to fulfil Charity Commission requirements to obtain a reasonable return on those investments without excessive risk to the capital.

b) Capital growth and income requirements

The investments need only to provide capital growth; there is no requirement for them to generate income.

c) Acceptable risk

A "moderate" approach is to be adopted in the management of the charity's assets. Refer to JCH Investment Management document, "Attitude to Risk."

d) Functions delegated to the trustees' agent (investment manager)

The investments are to be managed on an "advisory" basis within the bounds of the declared acceptable risk.

e) Ethical restrictions

The investments must avoid areas that might be in conflict with the overall aims of LIVES wherever possible and taking into account the large diversification of underlying holdings within the Investment Portfolio.

Reserves policy and going concern

The Free Reserves of the charity as at 31 March 2017 are in the region of £150,000 (2016 £340,000), these being the unrestricted reserves after removing the net book value of the fixed assets. The reserves policy remains as it was, to aim for £400,000 of unrestricted reserves in order to provide a secure financial footing for LIVES and to protect against any significant reduction in its normal income or any significant unforeseen expenditures.

Qualifying Third Party Indemnity Provisions

Qualifying third party provisions made by the charity are in force for the benefit of the trustees.

Lincolnshire Integrated Voluntary
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Report of the Trustees
for the Year Ended 31 March 2017

FUTURE PLANS

LIVES is aware of the challenges facing the healthcare community with increasing demands on their diminishing resources. We will continue to work with our partners in healthcare to develop innovative ways of enabling First Responder volunteers to help people in their local community and improve outcomes. We will proactively identify opportunities where the skills and interests of our volunteers can support communities. The development of the Lincoln Cycle Response Unit during this year is an example of this commitment to respond to local need.

Our vision is that no person should suffer unnecessarily as a result of their illness, injury or their rural location. Our mission is to provide equality and excellence of care to any person who suffers an emergency medical problem or injury within Lincolnshire.

During 2015 LIVES designed a response to calls to the Clinical Assessment Service under development by NHS partners. All First Responders have been trained in safe moving and handling techniques and taking of observations to allow them to act as the 'eyes and ears' for the CAS clinician. The rollout of this service was anticipated during 2016/17 but has been stalled by a number of operational issues with NHS partners. A number of small pilots will continue in 2017/18 to develop this response further.

The organisation will continue to build upon the platform created through re-branding last year to raise the profile of the organisation and improve its capability to generate income. This includes the development of new campaigns including the Everyday Heroes Week and the launch of a Friends of LIVES regular giving programme. LIVES will work with BBC Radio Lincolnshire to deliver the Save A Life campaign to train 10,000 people in Lincolnshire in bystander CPR skills. The organisation will recruit a fundraising officer to create and lead community fundraising teams and deliver income from large events.

LIVES continues to focus on the development of skills of volunteers to better equip them to address a wide variety of medical emergencies. During 2017/18 we will train First Responders to conduct near patient urine testing in support of the Clinical Assessment Service. We will recruit additional Medics and support existing Medics to undertake additional skills training.

LIVES recognises that our members volunteer for a wide variety of reasons and we seek to provide an environment that recognises and rewards the good work of all our members. We will create opportunities for volunteers who wish to focus on fundraising through the establishment of fundraising teams supported by HQ and the creation of the new role of LIVES First Aider for those members who want to provide support at first aid events only.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 27 February 2003 and registered as a charity on 4 July 2003. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

Recruitment and appointment of new trustees

The company at the time of this report has six trustees. The trustee board had carried out an analysis of the strengths and weaknesses of the board and based on the outcome of this have identified that additional trustees with specific skills in operational and financial management will help the trustee board to deliver the organisation's strategy. Recruitment of new trustees will occur during 2017/18.

Report of the Trustees
for the Year Ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

In order to strengthen the management structure of LIVES, ensure informed effective decision making and mitigate risk, the trustees have three subcommittees in the areas of Risk Management, Clinical Governance and Finance. These committees are tasked with reviewing, monitoring and evaluating specific areas of the organisation and its activities and making proposals or recommendations to the trustee board based on their findings. Membership of the subcommittees is drawn from the trustee board and management team.

The committees are made up of representatives from all aspects of LIVES and specialists with particular relevant skills or knowledge. A minimum of one trustee sits on each of these committees and volunteer members of the organisation are encouraged to join / contribute to the working of these committees. LIVES values transparency and volunteer involvement in the decision making process. Communication is a two way process and we recognise that as an organisation, we need feedback and suggestions from all those members who are committed to helping LIVES achieve its objectives. LIVES greatly appreciates the time given by the volunteer members who participate in the subcommittees which is above and beyond their role as operational responders.

The Treasurer is chairman of the Finance subcommittee which in turn was developed to ensure closer financial monitoring and more effective budgeting in LIVES within terms of reference approved by the trustees. There are robust internal systems within LIVES to ensure appropriate authorisation of all large financial transactions and projects and to guard against fraud.

There is a robust clinical governance framework in place within LIVES to ensure a consistent quality of delivery for all operational aspects of the organisation. These procedures are regularly reviewed by the Clinical Director and the Clinical Governance subcommittee to ensure that they continue to meet the needs of the charity. The Clinical Governance subcommittee operates within terms of reference approved by the trustees.

A Chief Executive Officer was appointed in February 2016 and is directly responsible for the effective management of all activities of LIVES. The CEO reports directly to the board of trustees and works in close association with the Clinical Director.

During 2016/17 the CEO restructured the HQ to ensure that the organisation is providing appropriate and sufficient support to volunteers and develop new sources of income generation. New roles have been introduced to ensure clear focus and accountability for all members of the HQ team.

The Head of Clinical Delivery is responsible for the quality and efficiency of all activity delivered by LIVES. This includes the activity of First Responder Groups and Medics, the delivery of training and for event first aid provision. The Community Liaison Officer role was developed in 2016 to provide more substantial support to First Responder Groups for all activities including responding, fundraising and delivery of first aid events. The Head of Clinical Delivery has management responsibility for the Community Liaison Officers and the HQ administration team.

The Head of Fundraising and Community Engagement is responsible for all marketing, fundraising, community engagement and communications activities. This includes the development and delivery of the fundraising strategy, development of new sources of income including a grant strategy and the delivery of effective communications campaigns. An administrator reports to the Head of Fundraising and Community Engagement and a communications officer has been appointed in 2016.

Lincolnshire Integrated Voluntary
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Report of the Trustees
for the Year Ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

A Sales Manager was appointed in 2016 to focus on the development of commercial activities as a source of income. This is predominantly sales of training and equipment to business and public sector clients.

A Finance Manager was appointed in 2016 to ensure the effective management of this function. A finance assistant supports this team.

The trustees are responsible for:

1. Delivery of LIVES Objects, as stated in the Articles of Association
2. Setting the strategic direction of LIVES
3. Upholding the core values of LIVES
4. Monitoring performance and financial solvency
5. Ensuring that LIVES complies with all relevant law and regulatory legislation
6. Ensuring that policies, procedures and internal controls are effective and fit for purpose
7. Protection of the assets and property of LIVES
8. Reviewing and managing risk
9. Upholding and applying the principles of equality and diversity and ensuring that LIVES is fair and open to all sections of the community in its activities

Induction and training of new trustees

All LIVES trustees undergo an induction process which in addition to familiarisation with the objectives and operational activities of LIVES also includes formal training in the role of a trustee.

Trustees are required to sit on at least one subcommittee, to attend quarterly Trustee Board meetings and to attend the Annual General Meeting each year.

Key management remuneration

The directors consider the board of directors, who are the Trust's trustees, and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the Trust on a day to day basis. All directors give their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in notes 10, 11 and 21 to the accounts.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the charity, the directors benchmark against pay levels in other charitable organisations of a similar size.

Lincolnshire Integrated Voluntary
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Report of the Trustees
for the Year Ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

LIVES is aware that it faces a number of risks in the delivery of its activities and takes active steps to evaluate and mitigate these risks. This is monitored through the Risk Management subcommittee. Key risks faced by the organisation are categorised as:

1. Breakdown of relationships with key operational partners including East Midlands Ambulance Service, Lincolnshire Fire and Rescue, or with NHS commissioning organisations making it difficult for LIVES to deliver services
2. A reduction in income through the loss of NHS funding or a decline in fundraising
3. Risks associated with the delivery of clinical services and with provision of first aid cover at events
4. Threats to the health and safety of volunteers and staff through the predominance of lone working
5. Competitive threats from other CFR schemes

The organisation maintains a risk register and takes actions to mitigate risks wherever possible.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04680981 (England and Wales)

Registered Charity number

1098364

Registered office

LIVES Headquarters
Units 5 - 8 Birch Court
Boston Road Industrial Estate
HORNCASTLE
Lincolnshire
LN9 6SB

Trustees

Dr A Sagar
Mrs S J Cousland
Mr M V Adie
Mr P Carlsson
Mr T Downing
Dr Y Owen

All of the above trustees (who are also the directors of the charity for the purposes of company law) held office during the year under review.

Company Secretary

Mr M V Adie

Senior Statutory Auditor

Emma Murray

Auditors

Nicholsons
Statutory Auditors
Newland House
The Point

Lincolnshire Integrated Voluntary
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Report of the Trustees
for the Year Ended 31 March 2017

REFERENCE AND ADMINISTRATIVE DETAILS

Weaver Road
LINCOLN
Lincolnshire
LN6 3QN

Bankers

Natwest
27 High Street
HORNCASTLE
Lincolnshire
LN9 5XB

Key management personnel

Nikki Silver, Chief Executive Officer
Dr Simon Topham, Clinical Director
Amy Rose, Head of Fundraising and Community Engagement
David Hickman, Head of Clinical Delivery
Kirsty Raywood, Sales Manager
Alison Taylor, Finance Manager

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Lincolnshire Integrated Voluntary Emergency Service (LIVES) for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Lincolnshire Integrated Voluntary
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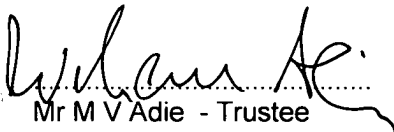
Report of the Trustees
for the Year Ended 31 March 2017

AUDITORS

The auditors, Nicholsons, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 24/10/2017 and signed on its behalf by:


Mr M V Adie - Trustee

Report of the Independent Auditors to the Members of
Lincolnshire Integrated Voluntary
Emergency Service (Registered number: 04680981)

We have audited the financial statements of Lincolnshire Integrated Voluntary Emergency Service for the year ended 31 March 2017 on pages thirteen to twenty eight. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees' Responsibilities set out on page 9, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

Report of the Independent Auditors to the Members of
Lincolnshire Integrated Voluntary
Emergency Service (Registered number: 04680981)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Emma Murray (Senior Statutory Auditor)
for and on behalf of Nicholsons
Statutory Auditors
Newland House
The Point
Weaver Road
LINCOLN
Lincolnshire
LN6 3QN

Date: 24/10/2017.....

Lincolnshire Integrated Voluntary
Emergency Service

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2017

	Notes	Unrestricted fund £	Restricted funds £	2017 Total funds £	2016 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	186,168	204,867	391,035	415,432
Charitable activities	5				
Training activities		155,137	5,400	160,537	138,718
Resale of stock		137,391	-	137,391	93,788
First Responder		33,580	331,896	365,476	332,480
Event first aid		14,775	-	14,775	-
Other trading activities	3	915	-	915	1,954
Investment income	4	487	-	487	543
Total		528,453	542,163	1,070,616	982,915
EXPENDITURE ON					
Raising funds		462	2,305	2,767	5,089
Charitable activities	6				
Training activities		198,722	4,650	203,372	199,073
Medics		261,746	-	261,746	202,411
First Responder		-	796,972	796,972	612,052
Total		460,930	803,927	1,264,857	1,018,625
Net gains/(losses) on investments		32,532	-	32,532	1,454
NET INCOME/(EXPENDITURE)		100,055	(261,764)	(161,709)	(34,256)
Transfers between funds	20	(267,703)	267,703	-	-
Net movement in funds		(167,648)	5,939	(161,709)	(34,256)
RECONCILIATION OF FUNDS					
Total funds brought forward		420,055	214,085	634,140	668,396
TOTAL FUNDS CARRIED FORWARD		252,407	220,024	472,431	634,140

CONTINUING OPERATIONS

The Statement of Financial Activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

The notes form part of these financial statements

Lincolnshire Integrated Voluntary
Emergency Service (Registered number: 04680981)

Statement of Financial Position
At 31 March 2017

	Notes	Unrestricted fund £	Restricted funds £	2017 Total funds £	2016 Total funds £
FIXED ASSETS					
Tangible assets	14	100,791	5,201	105,992	106,805
Investments	15	72,959	215,609	288,568	256,036
		<u>173,750</u>	<u>220,810</u>	<u>394,560</u>	<u>362,841</u>
CURRENT ASSETS					
Stocks	16	3,919	13,630	17,549	42,704
Debtors	17	59,521	13,280	72,801	80,236
Cash at bank and in hand		45,286	16,120	61,406	233,862
		<u>108,726</u>	<u>43,030</u>	<u>151,756</u>	<u>356,802</u>
CREDITORS					
Amounts falling due within one year	18	(30,069)	(43,816)	(73,885)	(85,503)
NET CURRENT ASSETS/(LIABILITIES)		<u>78,657</u>	<u>(786)</u>	<u>77,871</u>	<u>271,299</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>252,407</u>	<u>220,024</u>	<u>472,431</u>	<u>634,140</u>
NET ASSETS		<u>252,407</u>	<u>220,024</u>	<u>472,431</u>	<u>634,140</u>
FUNDS	20				
Unrestricted funds:					
General				252,407	420,055
Restricted funds:					
First Responder				215,609	214,085
Community Grant				750	-
Cycle Response Unit Grant				3,665	-
				<u>220,024</u>	<u>214,085</u>
TOTAL FUNDS				<u>472,431</u>	<u>634,140</u>

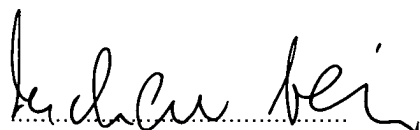
The notes form part of these financial statements

Lincolnshire Integrated Voluntary
Emergency Service (Registered number: 04680981)

Statement of Financial Position - continued
At 31 March 2017

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 24/10/2017.....
and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'M V Adie', written over a dotted line.

Mr M V Adie -Trustee

The notes form part of these financial statements

Lincolnshire Integrated Voluntary
Emergency Service

Statement of Cash Flows
for the Year Ended 31 March 2017

	Notes	2017 £	2016 £
Cash flows from operating activities:			
Cash generated from operations	1	(120,417)	(17,092)
Net cash provided by (used in) operating activities		<u>(120,417)</u>	<u>(17,092)</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(53,289)	(40,066)
Purchase of fixed asset investments		-	(155,828)
Sale of tangible fixed assets		1,250	448
Sale of fixed asset investments		-	155,979
Net cash provided by (used in) investing activities		<u>(52,039)</u>	<u>(39,467)</u>
Change in cash and cash equivalents in the reporting period		<u>(172,456)</u>	<u>(56,559)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>233,862</u>	<u>290,421</u>
Cash and cash equivalents at the end of the reporting period		<u>61,406</u>	<u>233,862</u>

The notes form part of these financial statements

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Statement of Cash Flows
for the Year Ended 31 March 2017

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2017 £	2016 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(161,709)	(34,256)
Adjustments for:		
Depreciation charges	53,065	63,056
Gain on investments	(32,532)	(1,454)
Profit on disposal of fixed assets	(213)	(162)
Decrease/(increase) in stocks	25,155	(9,425)
Decrease/(increase) in debtors	7,435	(43,317)
(Decrease)/increase in creditors	(11,618)	8,466
Net cash provided by (used in) operating activities	<u>(120,417)</u>	<u>(17,092)</u>

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Financial Statements
for the Year Ended 31 March 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis e.g. floor areas, estimated usage, staff time. Where costs cannot be directly attributed to particular headings they have been allocated to an activity on a basis consistent with the use of resources.

Investments

Listed investments are stated at market value at the end of the year. Any gain or loss resulting from revaluation is included in the Statement of Financial Activities.

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

1. ACCOUNTING POLICIES - continued

Fixed assets for use by the charity

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- Straight line over the life of the lease
Plant and machinery	- 33% on reducing balance and 25% on reducing balance
Fixtures and fittings	- 33% on cost, 33% on reducing balance and 20% on reducing balance

Fixed assets are stated at cost less depreciation, or in cases where fixed assets have been donated, at valuation at the time of acquisition.

Stocks

Stock is valued at the lower of cost and net realisable value.

Value added tax

As the activities of the charity are classified as exempt for the purposes of value added tax, LIVES is unable to reclaim the value added tax which it suffers on its purchases. Expenditure in these financial statements is therefore shown inclusive of value added tax paid.

Fund accounting

Unrestricted funds are incoming resources receivable or generated for the objects of the charity which are available as general funds.

Restricted funds are amounts receivable by the charity where the use is specified by the donor, or where funds have been internally generated for a specific purpose relating to the objects of the charity. Full details relating to the restricted funds of the charity are included within the notes to the accounts.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the term of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Voluntary help and gifts in kind

No value has been put on the help received by LIVES during the period. Individual gifts of significant value are valued at estimated cost to the donor and included in voluntary donations; however, there are numerous small gifts that cannot be quantified.

Going concern

LIVES are able to settle all operating costs as they arise.

Accordingly the trustees consider that it is appropriate for the Financial Statements to be prepared on the Going Concern basis.

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

2. DONATIONS AND LEGACIES

	2017 £	2016 £
Donations	330,376	391,053
Legacies	60,659	24,379
	<u>391,035</u>	<u>415,432</u>

3. OTHER TRADING ACTIVITIES

	2017 £	2016 £
Fundraising events	<u>915</u>	<u>1,954</u>

4. INVESTMENT INCOME

Incoming resources from investments represents interest receivable on bank deposits and dividends on investments.

5. INCOME FROM CHARITABLE ACTIVITIES

	Training activities £	Resale of stock £	First Responder £
Income from training solutions	155,137	-	-
Grants	5,400	-	365,476
Receipt re resale of stock	-	137,391	-
	<u>160,537</u>	<u>137,391</u>	<u>365,476</u>

	Event first aid £	2017 Total activities £	2016 Total activities £
Income from training solutions	14,775	169,912	138,718
Grants	-	370,876	332,480
Receipt re resale of stock	-	137,391	93,788
	<u>14,775</u>	<u>678,179</u>	<u>564,986</u>

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

6. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 7)	Support costs (See note 8)	Totals
	£	£	£
Training activities	165,951	37,421	203,372
Medics	187,761	73,985	261,746
First Responder	624,469	172,503	796,972
	<u>978,181</u>	<u>283,909</u>	<u>1,262,090</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2017 £	2016 £
Staff costs	266,723	203,225
Rents payable	8,750	11,435
Light and heat	3,965	2,517
Telephone	37,239	33,519
Consumables and repairs to equipment	237,465	149,506
Provision of training	68,222	46,133
Purchases for resale	72,487	81,699
IHCD	9,850	11,739
Consultancy fees	30,000	30,000
Training expenses	84,339	77,199
Rates	1,378	849
Room hire	1,430	1,964
Cleaning expenses	2,464	2,046
Printing	36,862	23,211
Motor and travel	31,556	28,424
Insurance	8,048	8,226
Computer expenses	16,416	5,040
Professional fees	7,440	4,878
Advertising	695	528
Depreciation	53,065	63,056
Loss on sale of assets	(213)	(162)
	<u>978,181</u>	<u>785,032</u>

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

8. SUPPORT COSTS

	Other £	Governance costs £	Totals £
Training activities	37,421	-	37,421
Medics	73,221	764	73,985
First Responder	165,627	6,876	172,503
	<u>276,269</u>	<u>7,640</u>	<u>283,909</u>

Support costs, included in the above, are as follows:

Other

	Training activities £	Medics £	First Responder £	2017 Total activities £	2016 Total activities £
Wages	32,864	53,809	94,513	181,186	137,760
Social security	2,908	5,147	8,501	16,556	11,391
Pensions	1,643	1,093	2,631	5,367	3,469
Printing, postage and stationery	6	973	9,199	10,178	16,494
Light and heat	-	396	3,567	3,963	2,517
Telephone	-	4,138	-	4,138	3,724
Advertising	-	1,366	12,295	13,661	14,036
Staff recruitment expenses	-	829	-	829	5,609
Cleaning expenses	-	246	2,218	2,464	2,045
Office repairs and renewals	-	160	1,438	1,598	2,063
General expenses	-	345	3,104	3,449	774
Computer expenses	-	2,799	15,722	18,521	5,040
Subscriptions	-	1,663	-	1,663	949
Bank charges	-	257	2,311	2,568	2,941
Rent payable	-	-	8,750	8,750	11,434
Rates	-	-	1,378	1,378	848
	<u>37,421</u>	<u>73,221</u>	<u>165,627</u>	<u>276,269</u>	<u>221,094</u>

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

8. SUPPORT COSTS - continued

Governance costs

	Medics £	First Responder £	2017 Total activities £	2016 Total activities £
Auditors' remuneration	350	3,150	3,500	3,500
Auditors' remuneration for non audit work	314	2,826	3,140	2,910
Trustees indemnity insurance	100	900	1,000	1,000
	<u>764</u>	<u>6,876</u>	<u>7,640</u>	<u>7,410</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2017 £	2016 £
Auditors' remuneration	3,500	3,500
Other non-audit services	3,140	2,910
Depreciation - owned assets	53,065	63,056
Other operating leases	17,500	22,869
Surplus on disposal of fixed asset	<u>(213)</u>	<u>(162)</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016 .

**Lincolnshire Integrated Voluntary
Emergency Service**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2017**

11. STAFF COSTS

	2017	2016
	£	£
Wages and salaries	435,875	330,389
Social security costs	35,562	25,544
Other pension costs	<u>11,397</u>	<u>7,205</u>
	<u>482,834</u>	<u>363,138</u>

The average monthly number of employees during the year was as follows:

	2017	2016
Co-ordinator	1	1
First Responder Developing Officer	3	1
Financial	1	1
Other	8	7
Income generation	<u>2</u>	<u>2</u>
	<u>15</u>	<u>12</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2017	2016
£70,001 - £80,000	<u>1</u>	<u>-</u>

The key management personnel, are listed in the Trustees' Annual Report, they received employee benefits totalling £240,655 (2016: £126,606).

12. TAXATION

Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 31 March 2017 nor for the year ended 31 March 2016.

13. DIRECTORS EMOLUMENTS

The charity has purchased professional indemnity insurance on behalf of the trustees for claims made by third parties arising from:

Fidelity loss
Loss of or damage to documents
Pollution

The cost of this insurance is £1,000 (2016 - £1,000).

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

14. TANGIBLE FIXED ASSETS

	Short leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1 April 2016	35,700	40,929	1,014,499	1,091,128
Additions	-	10,428	42,861	53,289
Disposals	-	(8,700)	-	(8,700)
At 31 March 2017	35,700	42,657	1,057,360	1,135,717
DEPRECIATION				
At 1 April 2016	6,801	38,538	938,984	984,323
Charge for year	1,741	4,558	46,766	53,065
Eliminated on disposal	-	(7,663)	-	(7,663)
At 31 March 2017	8,542	35,433	985,750	1,029,725
NET BOOK VALUE				
At 31 March 2017	27,158	7,224	71,610	105,992
At 31 March 2016	28,899	2,391	75,515	106,805

15. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 April 2016	256,036
Revaluations	32,532
At 31 March 2017	288,568
NET BOOK VALUE	
At 31 March 2017	288,568
At 31 March 2016	256,036

There were no investment assets outside the UK.

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

16. STOCKS

	2017	2016
	£	£
Stocks	17,549	42,704
	<u>17,549</u>	<u>42,704</u>

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Trade debtors	51,935	34,008
Other debtors	10,456	41,211
Prepayments and accrued income	10,410	5,017
	<u>72,801</u>	<u>80,236</u>

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Trade creditors	57,481	34,716
Social security and other taxes	9,836	9,397
Other creditors	2,668	30,920
Accruals and deferred income	3,900	10,470
	<u>73,885</u>	<u>85,503</u>

19. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2017	2016
	£	£
Within one year	17,500	17,500
Between one and five years	70,000	70,000
In more than five years	8,750	26,250
	<u>96,250</u>	<u>113,750</u>

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

20. MOVEMENT IN FUNDS

	At 1.4.16 £	Net movement in funds £	Transfers between funds £	At 31.3.17 £
Unrestricted funds				
General	420,055	100,055	(267,703)	252,407
Restricted funds				
First Responder	214,085	(266,179)	267,703	215,609
Community Grant	-	750	-	750
Cycle Response Unit Grant	-	3,665	-	3,665
	<u>214,085</u>	<u>(261,764)</u>	<u>267,703</u>	<u>220,024</u>
TOTAL FUNDS	<u><u>634,140</u></u>	<u><u>(161,709)</u></u>	<u><u>-</u></u>	<u><u>472,431</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General	528,453	(460,930)	32,532	100,055
Restricted funds				
First Responder	507,091	(773,270)	-	(266,179)
Community Grant	5,400	(4,650)	-	750
Cycle Response Unit Grant	29,672	(26,007)	-	3,665
	<u>542,163</u>	<u>(803,927)</u>	<u>-</u>	<u>(261,764)</u>
TOTAL FUNDS	<u><u>1,070,616</u></u>	<u><u>(1,264,857)</u></u>	<u><u>32,532</u></u>	<u><u>(161,709)</u></u>

Lincolnshire Integrated Voluntary
Emergency Service

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

20. MOVEMENT IN FUNDS - continued

Funds carried forward

First Responder

The First Responder Scheme was established in December 1998 by LIVES (Charity number 501354) in order to assist local communities to provide emergency assistance in support of the ambulance service. In addition First Responders are to be recruited from paramedics, fire fighters, police and nurses. This scheme has continued to operate in the same way within the charitable company.

Working groups are trained to provide local defibrillator response to heart attack victims within communities maintaining support to the victim pending arrival of the ambulance.

Community Grant

To promote health and wellbeing in North Lincolnshire through the teaching of CPR in secondary schools.

Cycle Response Unit Grant

To establish and provide a cycle response unit in Lincoln City Centre to respond to emergency calls at times of high demand.

Transfer between funds

Several of the major grants received by the charity require matched funding to be found. Sometimes the match is provided from the charity's Unrestricted Funds so that a transfer will be shown from General Fund.

21. RELATED PARTY DISCLOSURES

A payment of £Nil (2016: £49) was made to The Wolds Practice, which is connected to Dr Y Owen a Trustee, for consumables in the year.

A payment of £53 (2016: £Nil) was made to Adie Pepperdine Solicitors, which is connected to Mr M V Adie a Trustee, for legal searches in the year.

22. ULTIMATE CONTROLLING PARTY

There is no ultimate controlling party.

23. LEGAL STATUS OF THE CHARITY

LIVES is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10.

Lincolnshire Integrated Voluntary
Emergency Service

Detailed Statement of Financial Activities
for the Year Ended 31 March 2017

	2017 £	2016 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	330,376	391,053
Legacies	60,659	24,379
	<hr/> 391,035	<hr/> 415,432
Other trading activities		
Fundraising events	915	1,954
Investment income		
Interest received	487	543
Charitable activities		
Income from training solutions	169,912	138,718
Receipt re resale of stock	137,391	93,788
Grants	370,876	332,480
	<hr/> 678,179	<hr/> 564,986
Total incoming resources	1,070,616	982,915
 EXPENDITURE		
Other trading activities		
Fundraising expenses	2,767	5,089
Charitable activities		
Wages	241,687	185,556
Social security	19,006	13,933
Pensions	6,030	3,736
Rents payable	8,750	11,435
Light and heat	3,965	2,517
Telephone	37,239	33,519
Consumables and repairs to equipment	237,465	149,506
Provision of training	68,222	46,133
Purchases for resale	72,487	81,699
IHCD	9,850	11,739
Consultancy fees	30,000	30,000
Training expenses	84,339	77,199
Rates	1,378	849
Room hire	1,430	1,964
Carried forward	821,848	649,785

This page does not form part of the statutory financial statements

Lincolnshire Integrated Voluntary
Emergency Service

Detailed Statement of Financial Activities
for the Year Ended 31 March 2017

	2017 £	2016 £
Charitable activities		
Brought forward	821,848	649,785
Cleaning expenses	2,464	2,046
Printing	36,862	23,211
Motor and travel	31,556	28,424
Insurance	8,048	8,226
Computer expenses	16,416	5,040
Professional fees	7,440	4,878
Advertising	695	528
Depreciation of tangible fixed assets	53,065	63,056
Profit on sale of fixed assets	(213)	(162)
	<hr/> 978,181	<hr/> 785,032
Support costs		
Other		
Wages	181,186	137,760
Social security	16,556	11,391
Pensions	5,367	3,469
Rent payable	8,750	11,434
Rates	1,378	848
Light and heat	3,963	2,517
Telephone	4,138	3,724
Printing, postage and stationery	10,178	16,494
Advertising	13,661	14,036
Staff recruitment expenses	829	5,609
Cleaning expenses	2,464	2,045
Office repairs and renewals	1,598	2,063
General expenses	3,449	774
Computer expenses	18,521	5,040
Subscriptions	1,663	949
Bank charges	2,568	2,941
	<hr/> 276,269	<hr/> 221,094
Governance costs		
Auditors' remuneration	3,500	3,500
Auditors' remuneration for non audit work	3,140	2,910
Trustees indemnity insurance	1,000	1,000
	<hr/> 7,640	<hr/> 7,410
Total resources expended	<hr/> 1,264,857	<hr/> 1,018,625
Net expenditure before gains and losses	<hr/> (194,241)	<hr/> (35,710)

This page does not form part of the statutory financial statements

Lincolnshire Integrated Voluntary
Emergency Service

Detailed Statement of Financial Activities
for the Year Ended 31 March 2017

	2017 £	2016 £
Realised recognised gains and losses		
Realised gains on fixed asset investments	32,532	1,454
	<hr/>	<hr/>
Net expenditure	<u>(161,709)</u>	<u>(34,256)</u>

This page does not form part of the statutory financial statements