# REGISTERED COMPANY NUMBER 4667035 (England and Wales) REGISTERED CHARITY NUMBER 1099302

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 January 2010
For
Transformational Business Network Foundation Limited

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## Report of the Trustees for the Year Ended 31 January 2010

The trustees, who are also directors of the chanty for the purposes of the Companies Act 2006, present their report with the financial statements of the chanty for the year ended 31 January 2010. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

## REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number 4667035 (England and Wales)

# Registered Charity number 1099302

Registered office The Old Church Quicks Road Wimbledon SW19 1EX

### **Trustees**

The trustees who served the charity during the period were as follows

Stuart D McGreevy Michael L Perreau Dr Kim Tan Andrew Carruthers Ralph Catto

### **Company Secretary**

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The TRANSFORMATIONAL BUSINESS NETWORK FOUNDATION is registered as a charitable company limited by guarantee

The principal object of the TRANSFORMATIONAL NETWORK FOUNDATION is to use business to bring both spiritual and physical transformation to the world's poor

There have been no changes in the structure, governance or management of the company since the last annual reports

## Report of the Trustees for the Year Ended 31 January 2010

### **OBJECTIVES AND ACTIVITIES**

2009 was a year of continued growth and development with membership numbers growing from 165 to approx 200 including 10 corporate members. Several new local or interest based groups were formed

We moved to an office at the University of Warwick Science Park, bringing all our administration onto one site, giving a more central location and offering scope to expand. We established a new vehicle for helping Partners fund business projects, TBN Business Growth Services Ltd, and made our first loan.

Despite the difficult business climate for most members, 160 attended the London conference in May. The Members Day in October attracted 78 delegates. A conference was also held in Edinburgh and we supported a major conference in Cape Town which led to the foundation of a TBN sister organization, Transformational Business Connections. Keynote speakers at these events included Sir Tom Farmer, Professor Paul Collier, Bob Edmiston, Sir David Freud and Lord Michael Hastings.

We ran a workshop on developing pro-poor mobile phone applications which attracted some leading practitioners in the field. We developed a new full colour eNews format to share resources and opportunities.

However, TBN's real impact lies in what is achieved by our Members and Partners in pursuit of our vision to use our business skills and resources to alleviate poverty. A survey during the year indicated that TBN members are running 67 projects in 22 countnes that have created or are sustaining over 20,000 jobs and have released over £30m of investment capital.

#### **GRANTS MAKING POLICIES**

As this is a limited direct activity at the moment each opportunity and request is currently reviewed on a case by case basis as funds permit. The intention as the Foundation grows is to establish an appropriate sub committee which will make recommendations to the trustees for consideration and approval.

### STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of the surplus or deficit of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In preparing this report the trustees have taken advantage of special provisions of the Companies Act 2006 relating to small companies. I approve the attached statement of financial activities and balance sheet for the year ended 31 January 2010, and confirms that I have made available all information necessary for its preparation.

Report of the Trustees
For the Year Ended 31 January 2010

Registered Office: The Old Church Quicks Road Wimbledon London United Kingdom SW19 1EX

ON BEHALF OF THE TRUSTEES

Stuart D McGreevy – Chairman

Date 27.10.10

Statement of Financial Activities
For the Year Ended 31 January 2010

Incorporating Income And Expenditure Account

	Notes	Unrestricted funds	Restricted funds	31 1 10 Total funds £	31 1 09 Total funds £
INCOMING RESOURCES Incoming resources from generated funds Voluntary income	Notes	39,209	2,000	41,209	69,018
RESOURCES EXPENDED Costs of generating funds Costs of generating voluntary income		24,612	4,617	29,229	48,973
NET INCOMING RESOURCES		14,597	(2,617)	11,980	20,045
RECONCILIATION OF FUNDS					
Total funds brought forward		30,425	2,693	33,118	13,073
		<del></del>			<del></del>
TOTAL FUNDS CARRIED FORWARD		45,022	<u>76</u>	<u>45,098</u>	33,118

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared

All of the above amounts relate to continuing activities

### Balance Sheet At 31 January 2010

	Notes	Unrestricted funds	Restricted funds	31 1 10 Total funds	31 1 09 Total funds
FIXED ASSETS	Notes	ı.	£	£	£
Tangible assets	4	4	-	4	22
CURRENT ASSETS	_				
Debtors amounts falling due within one year	5 6	74,232	-	74,232	79,373
Investments Cash at bank and in hand	0	17,228	<u>76</u>	17,304	5,831
		91,461	76	91,537	85,204
CREDITORS Amounts falling due within one year	7	(46,443)	-	(46,443)	(52,108)
				<del></del>	
NET CURRENT ASSETS		45,018	76	45,094	_33,096
TOTAL ASSETS LESS CURRENT LIABILITIES		45,022	76	45,098	33,118
				<del></del>	
NET ASSETS		45,022	<del>76</del>	45,098	33,118
FUNDS					
FUNDS Unrestricted funds	8	45,022	-	45,022	30,425
Restricted funds		<del></del>	76	76	2,693
TOTAL FUNDS		45,022	<u>76</u>	45,098	33,118

The chantable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2010

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 January 2010 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the chantable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on by and were signed on its behalf

Stuart D McGreevy - Chairman

The notes form part of these financial statements

# Notes to the Financial Statements for the Year Ended 31 January 2010

#### 1 ACCOUNTING POLICIES

### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006

#### Incoming resources

All incoming resources are included in the Statement of the Financial Activities when the TRANSFORMATIONAL BUSINESS NETWORK FOUNDATION is legally entitled to the income and the amount can be quantified with reasonable accuracy

Gifts in kind donated for the distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. No amounts are included in the financial statements for services donated by volunteers.

Intangible income, which comprises donated services, is included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantified and measurable. No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation

Income tax recoverable in relation to investment income is recognised at the time investment income is receivable

#### Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Costs of the activities in furtherance of the charity's objects are those costs incurred directly for the furtherance of the objects of the TRANSFORMATIONAL BUSINESS NETWORK FOUNDATION

Support costs are those costs incurred directly in support of expenditure on the objects of the TRANSFORMATIONAL BUSINESS FOUNDATION and include project management carried out at the head office

### Tangible Fixed Assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

All fixed assets are initially recorded at cost. All assets costing more than £100 are capitalised

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Fixtures & Fittings - 15% straight line

#### Fund accounting

General funds are unrestricted funds which are available for the use at the discretion of the trustees in furtherance of the general objectives of the TRANSFORMATIONAL NETWORK FOUNDATION and which have not been designated for the other purposes

### **Related Party Disclosures**

Expenses amounting to £750 (2009-£392) has been gifted by companies associates to Mr S D McGreevy (Chairman, TBN) thus subsidizing the expenses of TBNF Limited during the year

# Notes to the Financial Statements - continued for the Year Ended 31 January 2010

2	NET INCOMING/(OUTGOING) RESOURCES
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Net resources are stated after charging/(crediting)		
	31 1 10	31 1 09
	£	£

 Depreciation - owned assets
 £
 £

 18
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### 3 STAFF REMUNERATION AND BENEFITS

The staff remunerations for the year ended 31 January 2010 are as follows. But for the year ended 31 January 2009, there were no staff remunerations

	2010	2009
	£	£
Wages and salaries	10,400	NIL
Social Security costs	<u>805</u>	NIL_
	11,205	NIL

Particulars of Employees

The average number of employees during the year, calculated on the basis of full time equivalents, was as follows

2010	2009
1	NIL

No employee received emoluments of more than £60,000 during the year (2009-NIL)

### 4 TANGIBLE FIXED ASSETS

	fittings £
COST At 1 February 2009 and 31 January 2010	120
DEPRECIATION At 1 February 2009 Charge for year	98 18
At 31 January 2010	116
NET BOOK VALUE At 31 January 2010	4
At 31 January 2009	22

Fixtures and

### DEBTORS. AMOUNTS FALLING DUE WITHIN ONE YEAR

	31 1 10	31 1 09
	£	£
Trade debtors	7,901	6,656
Other Debtors - TBN	60,456	41,762
Deposits	90	-
Prepayments and accrued income	_ 5,785	30,955
	74,232	79,373

# Notes to the Financial Statements - continued For the Year Ended 31 January 2010

6	CURRENT	<b>ASSET INVESTMENTS</b>	
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6	CURRENT ASSET INVESTMENTS			
	Shares in group undertakings		31 1 10 £ 1	31 1 09 £
	Charles in group uncertakings		<del></del>	
7	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
			31 1 10 £	31 1 09 £
	Bank loans and overdrafts Trade creditors		<del>-</del>	575 296
	Social security and other taxes		456	-
	SD McGreevy Director's Loan		45,987	51,237
			<u>46,443</u>	<u>52,108</u>
8	MOVEMENT IN FUNDS			
		At 1 2 09	Net movement in funds	At 31 1 10
		£	£	£
	Unrestricted funds General fund	30,425	14,597	45,022
	Restricted funds			
	Restricted	2,693 ———	(2,617)	76 ———
	TOTAL FUNDS	33,118	11,980	45,098
	Net movement in funds, included in the above are as follows			
		Incoming resources	Resources expended	Movement in funds
	Harristand Grado	£	£	£
	Unrestricted funds General fund	39,209	(24,612)	14,597
	Restricted funds		(4.047)	(0.047)
	Restricted	2,000	(4,617)	(2,617)
	TOTAL FUNDS	41,209	(29,229)	11,980
	TOTAL FUNDS	71,203	(20,220)	- 1,000

# Detailed Statement of Financial Activities for the Year Ended 31 January 2010

	31 1 10	31 1 09
	£	£
INCOMING RESOURCES		
Voluntary income		
TBNF Memberships and Subscriptions	24,220	60,689
Donations	5,273	5,787
Gift aid Misc Income	11,716	1,193
MISC Income	<del></del>	1,349
	41,209	69,018
Total incoming resources	41,209	69,018
DESCUIPEES EXPENDED		
RESOURCES EXPENDED		
Costs of generating voluntary income		36
Insurance Telephone	226	1,910
Consultancy Fees	220	10,933
Sundres	355	182
Travelling	2,602	413
Bookkeeping & Admin fees	750	392
Professional Fees	104	31,462
Bank Charges	332	276
Donations	442	492
Subscriptions Staff Salaries	113 10,400	-
Bank Interest	25	38
Computer Expenses	-	781
Social Security & Other Taxes	805	100
Bad Debts	-	1,940
Awards & Grants	4,586	-
Conference & Meetings	335	-
Books & Periodicals	624	-
Printing & Stationery Expenses	154 7,800	-
Pension Fixtures and fittings	18	18
·		40.070
	29,229	48,973
Total resources expended	29,229	48,973
Net income	11,980	20,045