### **AFRICA MANDE UNION LIMITED** TRUSTEES REPORT AND ACCOUNTS **31 DECEMBER 2004**

**Charity Number 1100654** 

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# AFRICA MANDE UNION LIMITED FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2004

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## AFRICA MANDE UNION LIMITED MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

The board of trustees

**Company secretary** 

Ibrahim Turay
Sorie Kuyateh
Yayah Turay
Mahmoud Dabo
Mohamed Sesay
Abdul Karim Nabe
Sheku Kakay
Alhaji Jabbie

Yayah Turay

Registered office 11 Portland House

Tulse Hill London SW2 3PD

Accountants ERNST & BRUN

**Chartered Certified Accountants** 

26 Blunden Close Chadwell Heath

Essex RM8 1YG

## AFRICA MANDE UNION LIMITED TRUSTEES ANNUAL REPORT YEAR ENDED 31 DECEMBER 2004

The trustees, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 December 2004.

#### INTRODUCTION

Africa Mande Union is a charitable organisation founded in the united kingdom in 2002.

Its mission is to cater for the pressing needs of the disadvantaged, socially isolated and disaffected young people irrespective of their background.

Through culturally appropriate mechanisms we will focus on areas of health, crime prevention, education, employment, training, information exchange, business set ups, and integration into the British society.

Most of our services are culture sensitive and the information will be relayed in English as well as in Community languages e.g. Mandingo.

Our role will compliment efforts by government agencies in ensuring that disadvantaged young and mature African people gain access to economic and social services.

On inception, we will work toward the promotion of health, education, social and economic development among young and matured people while fighting against ignorance, diseases, crime and poverty within these groups.

#### **LEGAL STATUS**

The charity is a limited company by guarantee.

#### **OBJECTIVES OF THE CHARITY**

To advance the education of person under 25 and help the over 25 to start businesses and advance them on training to enhance employment opportunities.

Relieve poverty, sickness and distress of said persons in particular but not exclusively by the provision of information, workshops and seminars and by carrying out research to better understand the needs of said persons.

To provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for said persons.

Each young person can expect:

Help to review their strengths and weaknesses, understand their situation, recognise their potential, and set their goals.

Advice and guidance on planning to achieve their educational and life goals including impartial careers information, advice and guidance, Information and advice where required on health, milestone, housing, financial support and personal issues to assist them in achieving their goals. Information and access to personal development opportunities to broaden horizons and develop talents, including volunteering, community services activities sports, arts and recreational activities: Personal support and advice and referral to specialist advice and services where needed, to remove barriers to participation in learning and achievement.

#### TRUSTEES ANNUAL REPORT (continued)

#### YEAR ENDED 31 DECEMBER 2004

#### **ORGANISATION**

The charity is managed by a committee of management which consists of elected officers, holding trustees and nominated representatives of statutory and voluntary organisations within the charity's area of work.

The committee is authorised to co-opt persons having special knowledge or experience provided that the number of co-opted members shall not exceed one quarter of the total membership of the committee.

The appointment and removal of committee of management is governed by the constitution of the charity. The committee holds at least two ordinary meetings in each year and may hold such other ordinary meetings regularly as may be required. A full time volunteer manager, manages the day to day aspects of the charity.

There are no specific restrictions imposed by the trustees concerning the way the charity can operate, in as much as it does not contradict the constitution.

#### FINANCIAL REVIEW

The committee was satisfied with the level of member's donations and funds from fundraising activities, received during the year. The statement of financial activities shows a surplus of £897 for the year and the reserves show surplus of £3,902.

We are in need of substantial financial support and are confident that the grants and donations in the coming year will be sufficient to permit the charity to carry out its present projects to completion.

#### RESERVE POLICY

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The committee considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the scheme's current activities while considerations is give to ways in which additional funds may be raised. This level of reserves has been maintained throughout the period.

#### RISK FACTOR

The committee has assessed the major risks to which the schemes is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks

#### TRUSTEES ANNUAL REPORT (continued)

#### YEAR ENDED 31 DECEMBER 2004

#### REVIEW OF DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS

We worked with "The Action for Children charity" in organising a two-week tour to the UK of amputees from Sierra Leone in August 2003.

The highlights include regional games versus amputee teams representing Everton and Southend. The feature match being an international friendly game against England on 31 August 2003.

The "play for hope Tour" aims to raised awareness of the peace that now exists in Sierra Leone.

Amputees bear the symbolic scars of what happened during the war, but also gave hope to the future through their ability to make the most of their current situation.

The tour is part of a long-term strategy to help with funding for the entire amputee community in Sierra Leone. For the team members, the tour will give the players the chance to be recognised as athletes as opposed to war victims.

The team chairman, Largoa says "enabling us to play a fellow amputee team will give us strength in human spirit to know we are not alone."

Amputation was a callus hallmark of the 10-year civil war and as such the amputee camps have long been a press stop for international journalists and officials.

However, this interest has seldom yielded in any tangible support for the amputee community, which is what motivated AfC to help. Furthermore, football is life for these guys and seeing them play, despite their personal traumas was truly amazing.

#### RESULTS

The results for the year, and the charity's financial position at the end of the year are shown in the attached financial statements.

#### THE TRUSTEES

The trustees who served the charity during the period were as follows:

Ibrahim Turay
Sorie Kuyateh
Yayah Turay
Mahmoud Dabo
Mohamed Sesay
Abdul Karim Nabe
Sheku Kakay
Alhaji Jabbie

#### TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the incoming and outgoing resources for the year then ended.

## AFRICA MANDE UNION LIMITED TRUSTEES ANNUAL REPORT (continued)

#### YEAR ENDED 31 DECEMBER 2004

#### TRUSTEES'S RESPONSIBILITIES (continued)

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently, making judgements and estimates that are reasonable and prudent. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### REPORTING ACCOUNTANTS

Messrs ERNST & BRUN will continue in office as reporting accountants for the ensuing year.

Signed by order of the trustees

Yayah Turay Company Secretary

Approved by the trustees on .....

### ACCOUNTANTS' REPORT TO THE MEMBERS OF AFRICA MANDE UNION LIMITED

#### YEAR ENDED 31 DECEMBER 2004

We report on the unaudited accounts for the year ended 31 December 2004 set out on pages 7 to 11.

### RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE REPORTING ACCOUNTANTS

As described on page 8 the trustees of the charity are responsible for the preparation of the accounts, and they consider that the charity is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

#### BASIS OF OPINION

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the charity, and making such limited enquiries of the officers of the charity as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

#### **OPINION**

In our opinion:

- (a) the accounts are in agreement with those accounting records kept by the charity under section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - (i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
  - (ii) the charity satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) of the Act as modified by section 249A(5) and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemptions specified in section 249B(1)(a) to (f).

ERNST & BRUN
Chartered Certified Accountants

26 Blunden Close Chadwell Heath Essex RM8 1YG

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# AFRICA MANDE UNION LIMITED STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 DECEMBER 2004

		Total Funds 2004	Total Funds 2003	
	Note	£	£	
INCOMING RESOURCES				
Members contribution & Fundraising	2	7,170	5,865	
·				
TOTAL INCOMING RESOURCES		7,170	5,865	
RESOURCES EXPENDED				
Costs of generating funds:				
Fundraising and publicity	3	2,810	750	
Charitable expenditure:				
Costs in furtherance of charitable objects	4			
Donations		433	_	
Depreciation and other costs		2,661	1,771	
Support costs	4	369	339	
TOTAL RESOURCES EXPENDED	5	6,273	2,860	
NET INCOMING RESOURCES FOR THE YEAR	6	897	3,005	
Balances brought forward		3,005		
Balances carried forward		3,902	3,005	

All movements are in Unrestricted Funds

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

### AFRICA MANDE UNION LIMITED BALANCE SHEET

#### **31 DECEMBER 2004**

			2003	
	Note	£	£	£
FIXED ASSETS				
Tangible assets	7		824	969
CURRENT ASSETS				
Debtors	8	2,261		2,275
Cash at bank		1,052		261
		3,313		2,536
CREDITORS: Amounts falling due within on	e			_,
year	9	(235)		(500)
NET CURRENT ASSETS			3,078	2,036
MODELE ACCORDING VIDEO CONTRACTOR AND				
TOTAL ASSETS LESS CURRENT LIABILI	TIES		3,902	3,005
NET ASSETS			3,902	3,005
			<del></del>	
FUNDS				
Unrestricted	10		3,902	3,005
TOTAL FUNDS			3,902	3,005

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

Alhaji Jabbie

Director

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2004

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2000) and the Companies Act 1985.

#### Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment - 15% Fixtures & Fittings - 15%

#### 2. DONATIONS AND FUNRAISING

	Total Funds	Total Funds
	2004	2003
	£	£
Members contribution	4,031	3,725
Fundraising	3,139	2,140
	7,170	5,865

#### 3. FUNDRAISING AND PUBLICITY

	Total Funds	Total Funds
	2004	2003
Accountancy fees Fundraising costs & publicity costs	£	£
	250	750
	2,560	-
	2,810	750
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# AFRICA MANDE UNION LIMITED NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2004

#### 4. COSTS IN FURTHERANCE OF CHARITABLE OBJECTS

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COSIS IN FURTHER	MANCE OF	CHARL	ADLL	ODJECIS		
D					Total Funds 2004 £	Total Funds 2003 £
Provision of charitable Direct costs	e services:				2.022	1.600
Sundries					3,033 61	1,699 72
Dullarios					<del></del>	
α					3,094	1,771
Support costs:					260	220
Support costs					369	339
					3,463	2,110
Analysis of provision	of charitable	services:	!			
	Donations			Other costs	Total 2004	Total 2003
	£	Dop. cc.	£	£	£	£
Direct charitable						
expenditure	433		84	2,516	3,033	1,699
						72
	433		84	2,516	3,033	1,771
TOTAL RESOURCE	S EXPENDE	:D				
			Donati	ons and	Total Funds	Total Funds
	Depr	eciation	oth	er costs	2004	2003
	44	£		£	£	£
Direct charitable expend		145		3,318	3,463	•
Fundraising and public	ity	_		2,810	2,810	
		145		6,128	6,273	2,860
No salaries or wages hat the year.	ave been paid	to any or	ne, inclu	ding the meml	pers of the com	mittee, during
					2004	2003
					£	£
Other costs:					251/	1 (00
Premises					2,516	1,600 339
Other					3,362	
					5,878	1,939
OPERATING SURPL	us					
Operating profit is state	d after charoi	ng:				
a harmonia hrane in ame		<b>0</b> ·			2004	2003
					£	£
Depreciation					145	171

# AFRICA MANDE UNION LIMITED NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2004

#### 7. TANGIBLE FIXED ASSETS

		Equipment £	Fixtures & fittings	Total £
	COST			
	At 1 December 2003 and 30 November 2004	<u>660</u>	480	1,140
	DEPRECIATION			
	At 1 December 2003	99	72	171
	Charge for the year	84	61	145
	At 31 December 2004	183	133	316
	NET BOOK VALUE			
	At 31 December 2004	477	347	824
	At 31 December 2003	561	408	969
8.	DEBTORS		2004	2003
			£	£
	Prepayments		2,261	2,275
9.	CREDITORS: Amounts falling due within one	year		
			2004 £	2003 £
	Accruals		235	500
10.	ANALYSIS OF NET ASSETS IN UNRESTRIC	CTED FUNDS		
	Tangible fixed assets Other net assets			Total
	Unrestricted funds	£ 824 —	3, <u>078</u>	£ 3,902