# **NPPG Limited**

A Private Company Limited by Guarantee

Company Number 4620347 Registered Charity Number 1117648

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2010

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# A PRIVATE COMPANY LIMITED BY GUARANTEE

# REFERENCE AND ADMINISTRATIVE DETAILS

DIRECTORS:

P A Dale S R Tomlin J Wallace Ms D Mowbray N Gooding

SECRETARY.

N Gooding

**CHAIR:** 

Simon Keady

VICE CHAIR.

Penny North-Lewis

TREASURER.

Diana Mowbray

REGISTERED OFFICE:

38 Myrtle Drive

Burwell

Cambridgeshire CB25 0AJ

**COMPANY NUMBER** 

4620347

REGISTERED CHARITY NUMBER.

1117648

AUDITORS.

**Bentleys Chartered Accountants** 

Hazlemere

70 Chorley New Road

BOLTON Lancashire BL1 4BY

**BANKERS:** 

**HSBC** 

525 Prescot Road

Old Swan LIVERPOOL L13 5UU

### A PRIVATE COMPANY LIMITED BY GUARANTEE

# REPORT OF THE BOARD (AS TRUSTEES AND DIRECTORS)

### FOR THE YEAR ENDED 31 DECEMBER 2010

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the audited financial statements for the year ended 31 December 2010. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in 2005 in preparing the annual report and financial statements of the charity.

# 1 STRUCTURE, GOVERNANCE AND MANAGEMENT

# Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 18 December 2002 and registered as a charity since 22 January 2007

As a registered charity the company is non-profit making and its directors and trustees are volunteers. The company has been incorporated without share capital and it is limited by guarantee, to a maximum of £1 by each of its members.

# **Appointment of Trustees**

The directors/trustees are appointed by the NPPG Limited as the directors/trustees have the power under the governing documents to co-opt individuals who support the objects of the organisation

#### **Trustee Induction**

As part of their induction, the new directors/trustees are provided with information about the charity, the management structure, its history and working practices. In addition they are also provided with extracts of the Memorandum and Articles of Association plus information from the Charity Commission and Companies House regarding the duties and responsibilities of directors and trustees.

The Directors/Trustees who served during the year are listed below

	31 December 2010	31 December 2009
Members	Dr Sharon Conroy	Dr Sharon Conroy
	Mr Philip A Dale	Mr Philip A Dale
	Mr Stephen R Tomlin	Mr Stephen R Tomlin
	Mr James Wallace	Mr James Wallace
	Ms Diana Mowbray (appointed 16/11/201	0)

# Changes in Directors/Trustees since the year-end

Dr Sharon Conroy resigned as a director/trustee after 31 December 2010 but prior to the date of this report Nigel Gooding was appointed as a director after 31 December 2010 but prior to the date of this report

#### Risk review

The Board has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks

# **Organisational Structure**

NPPG is managed by its Board of Members and an executive committee which meets three times a year

Minutes from the previous meeting and discussion papers are circulated before the scheduled meeting. The discussion papers are tabled either by a director/trustee or the executive committee. During the meetings the progress of the past months is assessed and considered against the targets and aims. The current status of the planned work is considered and discussed. Future aims and ambitions are considered in conjunction with the ongoing programme. Any discussion papers circulated before the meeting will be discussed and considered.

Day to day responsibility for the management of the charity has been delegated to Mr S Tomlin

#### A PRIVATE COMPANY LIMITED BY GUARANTEE

REPORT OF THE BOARD (AS TRUSTEES AND DIRECTORS)

FOR THE YEAR ENDED 31 DECEMBER 2010

#### 2. OBJECTIVES AND ACTIVITIES

The principal activities continue to be the advancement of education and training in paediatric and neonatal pharmacy, including the undertaking of research and the provision of information and advice concerning paediatric and neonatal pharmacy for the benefit of the general public

### 3. PUBLIC BENEFIT

We have referrred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set

### 4 ACHIEVEMENTS AND PERFORMANCE IN THE YEAR

- Involvement in a joint venture to publish a National Formulary of Medicines for Children (BNFC) This
  is widely used by Health Care Professionals across the UK to ensure that medicines are used in
  children safely and effectively
- Involvement in a joint venture to develop information leaflets aimed at the parents of children who are prescribed medicines for various conditions, leading to information leaflets and a website
- Undertake study days for members of NPPG to participate in education and training opportunities
- Host an annual conference which provides an opportunity for NPPG members to share research and development, and to learn more about medicines for children
- Production of conference podcasts (placed on the NPPG website) to extend the audience the information can reach
- Host awards which are a joint venture with other interested parties and allow research and development on matters relating to medicines in children
- · Awarded the second NPPG research grant
- Ensure that children's medicines practice has remained high on the agenda of national policy, including involvement in NICE, NPSA, DH and RPSGB
- Liaison with Pharmaceutical industry to produce products which can be used with safety in children
- Completed monographs for a paediatric antimicrobial book in conjunction with the EU and RCPCH
- Funding for the posts of Professional Secretary and Membership Liaison were formalised and set in motion with the relevant NHS Trusts from 1 January 2010 The third post is still under construction and will become an Information Officer post

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### **5 FINANCIAL REVIEW**

The deficit for the year was To which is added the retained surplus brought forward	(32,752) 1,048,847
Leaving a surplus carried forward of	1,016,095 ======

NPPG general fund administers the day to day running of the charity. Income is derived from member subscriptions, publications and donations

### A PRIVATE COMPANY LIMITED BY GUARANTEE

### REPORT OF THE BOARD (AS TRUSTEES AND DIRECTORS)

### FOR THE YEAR ENDED 31 DECEMBER 2010

#### Investment Policy

Under the Memorandum and Articles of Association, the charity has the power to invest in any way the trustees wish

The trustees, having regard to the liquidity requirements of the charity and to the reserves policy, have operated a policy of keeping available funds in interest bearing current accounts

# **Reserves Policy**

It is the policy of the charity to maintain unrestricted funds, which are free reserves of the charity, at a level which equates to approximately six months unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs and allows the charity to react to changes in funding in a constructive manner. Currently reserves generated are over and above the equivalent of six months unrestricted expenditure, the Trustees are aware of this and are investigating reinvesting in activities which support the objects of the Charity as outlined in the plans for future periods.

### **Grant Making Policy**

Grant payments are made at the discretion of the Trustees Three grants have been paid during the year amounting to £272,451 £200,000 was paid to the charity's related undertaking RCPCH Publications Limited The two further grants made during the year were made to research teams following a round of applications The proposals were assessed by a panel of reviewers in accordance with the Research Project Funding procedures

# **6 PLANS FOR FUTURE PERIODS**

The charity plans continuing the activities as outlined in (2) above in the forthcoming years by

- Continuing to further develop jointly with other interested parties and charities, Patient Information Leaflets (PILs) for a greater range of medicines used in children
- Working with other interested organisations to consider ways of risk managing the use of unlicensed oral liquid medicines in children
- Developing an electronic based educational package for pharmacists working with children who are admitted to paediatric intensive care units
- Maintaining the Paediatric Intensive Care Unit package which has been written to keep the information up to date and relevant
- To write a neonatal intensive care package for education purposes to mirror the paediatric package
- Continuing to provide education and training opportunities for NPPG members by hosting an annual conference and specialist study days
- Facilitating research and development in the field of paediatric pharmacy by hosting research awards
- · Provision of annual funding for a research grant to improve the use of medicines in children
- Continuing involvement in a joint venture to provide specialist input into materials used to train nonspecialist pharmacists and pre-registration pharmacists about issues relating to the safe and effective use of medicines in children

# 7 FUNDS

The funds held by the Charity are detailed in note 11 to the accounts

# 8. TAXATION

The Directors are of the opinion that the company is a close company for taxation purposes. Exemption to taxation has been granted to the charitable company, but not its trading subsidiary, by virtue of its charitable status.

### A PRIVATE COMPANY LIMITED BY GUARANTEE

REPORT OF THE BOARD (AS TRUSTEES AND DIRECTORS)

FOR THE YEAR ENDED 31 DECEMBER 2010

#### 9. STATEMENT OF TRUSTEES AND DIRECTORS RESPONSIBILITIES

The trustees (who are also directors of NPPG Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year

In preparing these financial statements the trustees are required to

- · Select suitable accounting policies and then apply them consistently,
- · Observe the methods and principles in the Charities SORP,
- Make judgements and estimates that are reasonable and prudent,
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# 10. STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information

# 11 SMALL COMPANY EXEMPTION

In preparing this report the directors have taken advantage of the special provisions of Part 15 of the Companies Act 2006 relating to small companies

# 12. AUDITORS

A resolution will be proposed at the Annual General Meeting to reappoint the Auditors, Bentleys, Chartered Accountants and Registered Auditor

SIGNED ON BEHALF OF THE BOARD BY -

Nigel Gooding, Secretary

21 September 2011

### INDEPENDENT AUDITORS' REPORT

### TO THE MEMBERS OF NPPG LIMITED

#### A PRIVATE COMPANY LIMITED BY GUARANTEE

#### FOR THE YEAR ENDED 31 DECEMBER 2010

We have audited the financial statements of NPPG Limited for the year ended 31 December 2010 which comprise the Statement of Financial Activities, the Balance Sheet and related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with Section 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed

# Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement (see page 2), the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report

# Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2010, and
  of its incoming resources and application of resources, including its income and expenditure, for the
  year then ended.
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006

# INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF

### TO THE MEMBERS OF NPPG LIMITED

# A PRIVATE COMPANY LIMITED BY GUARANTEE

#### FOR THE YEAR ENDED 31 DECEMBER 2010

# Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements

# Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report

John Joseph Shaw BA (Hons) FCA DChA (Senior Statutory Auditor)

for and on behalf of Bentleys Chartered Accountants 70 Chorley New Road Bolton BL1 4BY

21 September 2011

### A PRIVATE COMPANY LIMITED BY GUARANTEE

### **ACCOUNTING POLICIES**

### FOR THE YEAR ENDED 31 DECEMBER 2010

The principal accounting policies of the charitable company are set out below

#### BASIS OF ACCOUNTING

The financial statements have been prepared under the Historical Cost Convention, on a going concern basis, and are in accordance with the Statement of Recommended Practice. Accounting and Reporting by Charities, (SORP 2005) issued in March 2005, applicable UK accounting standards, and the Companies Act 2006.

### **COMPANY STATUS**

The charity is a company limited by guarantee The members of the company are the trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity

# CONSOLIDATION

The statement of financial activities (SOFA) and balance sheet consolidate the financial statements of NPPG Limited and its related undertaking, RCPCH Publications Limited, details of the relationship is given in notes 7 and 13. The results are consolidated on a 'one-line basis' (of net results or share of net assets) for an associated undertaking. No separate SOFA or cash flow statement has been presented for NPPG Limited alone as permitted by paragraph 397 of the SORP and section 398 of the Companies Act 2006.

#### **FUND ACCOUNTING**

General Funds are unrestricted funds which represent the accumulated funds of the company that are not subject to any restrictions regarding their use, and are available in the furtherance of the general objectives of the company

Designated Funds have been designated by the Board for particular purposes, and are also unrestricted as the Board can re-assign those monies if it so desires

Restricted Funds can only be used for their stated purpose, due to specific conditions imposed by the providers of those funds or grants. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

# **INCOMING RESOURCES**

Income is recognised in the accounting period in which it is receivable. Grants or income relating to a future accounting period or received in advance of the attributable costs is deferred and carried forward as grants and income in advance in creditors. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. Investment income comprises interest receivable on cash balances held in appropriate interest bearing accounts.

# A PRIVATE COMPANY LIMITED BY GUARANTEE

#### **ACCOUNTING POLICIES**

#### FOR THE YEAR ENDED 31 DECEMBER 2010

#### RESOURCES EXPENDED

Expenditure is recognised on an accrual basis as a liability is incurred, grants payable being separately disclosed. Expenditure includes irrecoverable VAT and is reported as part of the expenditure to which it relates.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements
- All costs are allocated between the expenditure categories on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

#### **VAT ACCOUNTING**

All grant income and donations are outside the scope of VAT

Irrecoverable VAT on expenditure is not analysed separately but attributed to the category of expenditure on which it is incurred

#### **FIXED ASSET INVESTMENTS**

Fixed asset investments are included at market value at the balance sheet date

# **FOREIGN CURRENCIES**

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

# **TAXATION**

The charitable company, but not its trading subsidiary, by virtue of its charitable status, is exempt from corporation tax on any surplus of income over expenditure

#### **CASH FLOW STATEMENT**

The Company qualifies as a small company under the Companies Act 2006. The directors have elected to take advantage of the exemption under FRS1 not to prepare a cash flow statement.

# A PRIVATE COMPANY LIMITED BY GUARANTEE

# CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

# FOR THE YEAR ENDED 31 DECEMBER 2010

			NRESTRICTED	
	Note	<b>2010</b> £	2009 £	
INCOME AND EXPENDITURE				
INCOMING RESOURCES				
Incoming resources from generated funds Voluntary income	2	5,718	20,500	
Investment income Bank Interest Received	3	•	6	
Gift Aid Receipts from Associated Undertaking	13	330,722	386,409	
Incoming resources from charitable activities		00.004		
Members' subscriptions		20,604	18,951 	
TOTAL INCOMING RESOURCES		357,044	425,866	
RESOURCES EXPENDED				
Charitable activities Governance costs	4 5	360,410 29,386	280,386 19,315	
	Ü			
TOTAL RESOURCES EXPENDED		389,796 	299,701 	
NET (OUTGOING)/INCOMING RESOURCES BEFORE INTEREST IN ASSOCIATE	1	(32,752)	126,165	
INTEREST IN ASSOCIATE	•	(32,732)	120,103	
Interest in result of Associated Undertaking		-		
NET MOVEMENT IN FUNDO FOR THE VEAR		(20.750)	400 405	
NET MOVEMENT IN FUNDS FOR THE YEAR		(32,752)	126,165	
Fund Balance Brought Forward at 1 January 2010		1,048,847	922,682	
Fund Balance Carried Forward at 31 December 2010	10	1,016,095	1,048,847	
i unu balance Carrieu Forward at 31 December 2010	10	1,010,033	1,040,047	
		=====	=====	

Movements in funds are disclosed in note 11 to the financial statements

All incoming resources and resources expended are derived from continuing activities

There are no other gains or losses other than those noted above and therefore no separate statement of total recognised gains and losses has been prepared

The accompanying accounting policies and notes form an integral part of these financial statements

The statement of financial activities incorporates an income and expenditure account

# A PRIVATE COMPANY LIMITED BY GUARANTEE

# **BALANCE SHEET AS AT 31 DECEMBER 2010**

	Note	Group 2010 £	Group 2009 £	Company 2010 £	Company 2009 £
FIXED ASSETS Investments	7	2	2	2	2
CURRENT ASSETS Debtors Cash at bank	8	330,838 699,499	- 1,060,233	330,838 699,499	1,060,233
		1,030,337	1,060,233	1,030,337	1,060,233
<b>LIABILITIES</b> Creditors falling due within one year	9	14,244	11,388	14,244	11,388
NET CURRENT ASSETS		1,016,093 =====	1,048,845	1,016,093 =====	1,048,845 =====
NET ASSETS		1,016,095	1,048,847 =====	1,016,095 =====	1,048,847 =====
REPRESENTED BY. Unrestricted Funds	11	1,016,095	1,048,847 =====	1,016,095 =====	1,048,847 =====

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies 2006 relating to small companies

The financial statements on pages 4 to 7 were approved by the Board of the Directors and signed on its behalf by -

D Mowbray DIRECTOR

21 September 2011

# A PRIVATE COMPANY LIMITED BY GUARANTEE

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2010

1 INCOME	2010 £	2009 £
Income is directly attributable to the principal activities of the company	L	£.
Income and operating surplus is stated after		
Auditors' remuneration (inc. VAT)	4,700	6,075
Trustees remuneration	=====	=====
2 VOLUNTARY INCOME		
2 VOLUNTART INCOME	Total	Total
	Funds	Funds
	2010	2009
	£	£
Sponsorship	5,718	20,500
	====	====
3 INVESTMENT INCOME		
o iiiveoriiieii iivoonie	Total	Total
	Funds	Funds
	2010	2009
	£	£
Bank interest received	-	6
Bank interest received	-	6 =====
Bank interest received  4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES	-	<del>-</del>
	2010	<del>-</del>
		====
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid	<b>2010</b> £ 272,451	2009
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid Telephone and internet	<b>2010</b> £ 272,451 55	2009 £
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid Telephone and internet Post and stationery	<b>2010</b> £ 272,451 55 2,150	2009 £ 217,500 1,879
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid Telephone and internet	<b>2010</b> £ 272,451 55	2009 £
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid Telephone and internet Post and stationery Travelling expenses Education meeting costs Awards and prizes	2010 £ 272,451 55 2,150 6,954 19,009 21,595	2009 £ 217,500 1,879 8,086 31,468 8,923
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid Telephone and internet Post and stationery Travelling expenses Education meeting costs Awards and prizes Honoraria and accreditation	2010 £ 272,451 55 2,150 6,954 19,009 21,595	2009 £ 217,500 1,879 8,086 31,468
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid Telephone and internet Post and stationery Travelling expenses Education meeting costs Awards and prizes Honoraria and accreditation Technical literature	2010 £ 272,451 55 2,150 6,954 19,009 21,595 141 13,560	2009 £ 217,500 1,879 8,086 31,468 8,923 297
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid Telephone and internet Post and stationery Travelling expenses Education meeting costs Awards and prizes Honoraria and accreditation Technical literature Bank charges	2010 £ 272,451 55 2,150 6,954 19,009 21,595 141 13,560 86	2009 £ 217,500 1,879 8,086 31,468 8,923
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid Telephone and internet Post and stationery Travelling expenses Education meeting costs Awards and prizes Honoraria and accreditation Technical literature	2010 £ 272,451 55 2,150 6,954 19,009 21,595 141 13,560	2009 £ 217,500 1,879 8,086 31,468 8,923 297
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid Telephone and internet Post and stationery Travelling expenses Education meeting costs Awards and prizes Honoraria and accreditation Technical literature Bank charges Sundry expenses	2010 £ 272,451 55 2,150 6,954 19,009 21,595 141 13,560 86 790 23,619	2009 £ 217,500 1,879 8,086 31,468 8,923 297 97
4 RESOURCES EXPENDED: CHARITABLE ACTIVITIES  Grants paid Telephone and internet Post and stationery Travelling expenses Education meeting costs Awards and prizes Honoraria and accreditation Technical literature Bank charges Sundry expenses	2010 £ 272,451 55 2,150 6,954 19,009 21,595 141 13,560 86 790	2009 £ 217,500 1,879 8,086 31,468 8,923 297

All of the above costs relate to direct service provision

A grant of £200,000 (2009 - £217,500) was paid from the general fund to RCPCH Publications Limited, a company with similar objectives to NPPG Limited

# A PRIVATE COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2010

# 5 GOVERNANCE COSTS

5 GOVERNANCE COSTS	Total Funds 2010 £	Total Funds 2009 £
Audit and accountancy Legal and professional	4,700 680	6,075 340
Secretarial services	24,006  29,386 =====	12,900  19,315 =====

# 6 STAFF COSTS

Neither the Chairman nor any other members of the Board received any remuneration for their services during the year

No staff costs were incurred during the current or preceding year

# 7 FIXED ASSET INVESTMENTS

, , , , , , , , , , , , , , , , , , ,	Gr	Group		pany
	2010	2009	2010	2009
	£	£	£	£
Held by the Charity Net interest in Associate undertaking	2	2	-	-
Shares at cost RCPCH Publications Limited	-	-	2	2
			J	
	2	2	2	2
	===	===	===	===

These financial statements include the results of the company (see note 13) which has been consolidated with those of the charity in accordance with the accounting policy on consolidation

The charity owns 50% of the ordinary share capital of RCPCH Publications Limited and, as there is no controlling interest, it has therefore been consolidated as an associated undertaking. Both companies are registered in England and Wales

# 8 **DEBTORS**

	G	Group		Company		
	2010	2009	2010	2009		
	£	£	£	£		
Amount owed from related undertakings	330,722	-	330,722	-		
Other debtors	116	-	1 <b>1</b> 6	-		
	330,838	-	330,838	-		
	=====	=====	======	======		

# A PRIVATE COMPANY LIMITED BY GUARANTEE

# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2010

# 9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Company	
	2010	2009	2010	2009
	£	£	£	£
Trade creditors	107	3,923	107	3,923
Accruals and deferred income	14,137	7,465	14,137	7,465
	14,244	11,388	14,244	11,388

# 10 ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS: UNRESTRICTED

	2010 £	2009 £
Fixed asset investments	2	2
Current assets	1,030,337	1,060,233
Current liabilities	(14,244)	(11,388)
	1,016,095	1,048,847
	=====	=====

The unrestricted fund is used in furtherance of the charity's principal activities as explained in the report of the Board

# 11 MOVEMENTS IN FUNDS

	At 01/01/2010 £	Incoming Resources £	Outgoing Resources £	Transfer Between Funds £	At 31/12/2010 £
Unrestricted Funds General Fund	1,048,847	357,044	(389,796)	-	1,016,095

The General Funds represent the free funds of the charity which are not designated for particular purposes

# 12 CONSTITUTION

The company is limited by guarantee and does not have a share capital. In the event of the company being wound up the members are committed to a contribution of £1 each

### A PRIVATE COMPANY LIMITED BY GUARANTEE

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 DECEMBER 2010

#### 13 NET INCOME FROM AND TRANSACTIONS WITH RELATED UNDERTAKINGS

The Charity has a related trading undertaking, RCPCH Publications Limited (primary purpose), further details of which are given in note 7. The related trading undertaking makes gift payments to the charitable company, usually its total net profit. This amounts to £330,722 in these financial statements. Also, during 2010 the charitable company paid a grant to its related undertaking amounting to £200,000. All activities have been consolidated in the SOFA in accordance with the accounting policy on consolidation.

The related trading undertaking has an accounting reference date of 31 August and a summary of its trading results is shown below

RCPCH Publications Limited publishes formularies aimed at pharmacists, paediatricians, general practitioners, nurse prescribers and other health care professionals. The aim of each formulary is to assist those who prescribe, dispense or administer medicines for children. The formularies are unusual in that they cover the off-label use of medicines and also list unlicensed medicines necessary for the treatment of children.

	RCPCH P 31/8/2010 £	ublications 31/8/2009 £
Turnover Cost of sales and administrative expenses	572,172 (36,333)	797,324 (26,384)
Operating profit	535,839	770,940
Interest receivable	604	1,877
Net Profit	536,444 =====	772,817 =====
Charitable Trading Funds Balance at 1 September Net profit To be gifted to RCPCH for year ended 31 August To be gifted to NPPG for year ended 31 August	536,444 (205,722) (330,722)	772,817 (386,408) (386,409)
Balance at 31 August	-	======
Charity share Balance at 1 September	-	
Balance at 31 August	-	-

### A PRIVATE COMPANY LIMITED BY GUARANTEE

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 DECEMBER 2010

### 13 NET INCOME FROM AND TRANSACTIONS WITH RELATED UNDERTAKINGS cont. .

The first edition of the British National Formulary for Children ("BNFC") was published in September 2005 with the website going live that month and publication of a CD rom version in October 2005. The year ended 31 August 2010 principally includes the company's share of income and costs associated with developing and publishing the sixth edition of BNFC, which was published in July 2010.

The BNFC is produced as a joint venture, the arrangements for which were formalised in an agreement between RCPCH Publications Limited, The Royal Pharmaceutical Society and BMJ Publishing Group Limited dated 13 April 2005. The joint ventures then entered into a three year supply agreement with the Department of Health dated 20 September 2005 that will ensure all relevant health professionals in England will receive BNFC. On 9<sup>th</sup> March 2011, the Paediatric Publications Board considered, agreed and signed the new BNFC contract with NICE (National Institute of Clinical Excellence) for the bulk purchase of the formulary over the next eight years.

### 14 CAPITAL COMMITMENTS

The company had no capital commitments at the year end

### 15 RELATED PARTY TRANSACTIONS

Mr S R Tomlin is a Director of NPPG Limited and is also an employee of Guys and St Thomas NHS Trust During the year NPPG Limited paid £20,988 (2009 - £12,900) to Guys and St Thomas NHS Trust for the services of Mr S R Tomlin

# 16 TRANSACTIONS WITH DIRECTORS AND TRUSTEES

Mr Steve Tomlin was awarded a £13,500 research award in 2009, by ManMed Ltd – a Pharmaceutical company with an interest in specialist products. This award is anonymously adjudicated, by a panel from the company and NPPG members and awarded at NPPG's annual conference.

There have been no other transactions with Directors during the year apart from reimbursement of modest amounts of incidental expenses, totalling less than £1,000

However, the 2009 NPPG Research Award was granted to Dr Sharon Conroy (director of NPPG at the time of winning) at Derby Children's Hospital, and the 2010 NPPG Research Award was granted to a collaboration including Mr Steve Tomlin (director of NPPG) from Guy's and St Thomas' Hospital in London and Mr David Terry from Birmingham Children's Hospital. The monies provided for these awards are supplied to the NHS Trusts conducting the research and not to the named individuals. The research adjudication panel consists of 2 external researchers (1 medical and 1 pharmaceutical person) and NPPG committee members with no conflicts of interest in any of the applications received each year for transparency

# 17 ETHICAL STANDARDS

In common with many other charities of our size and nature, we use our auditors to assist with the preparation of the financial statements and to prepare and submit relevant returns to the tax authorities

# 18 ULTIMATE CONTROLLING PARTY

The charitable company is under the control of the Board

# A PRIVATE COMPANY LIMITED BY GUARANTEE

# INCOME AND EXPENDITURE ACCOUNT

# FOR THE YEAR ENDED 31 DECEMBER 2010

	•	2010	c	2009
Tunnavan	£	£	£	£
Turnover Member subscriptions	13,840		11,818	
Corporate member subscriptions	6,764		7,133	
Sponsorship	5,718		20,500	
Donation received	330,722		386,409	
Donation received				
		357,044		425,860
Other income				
Bank interest received		-		6
		357,044		425,866
Expenditure				
Grants paid	272,451		217,500	
Telephone and internet	. 55		-	
Post and stationery	2,150		1,879	
Travelling expenses	6,954		8,086	
Education meeting costs	19,009		31,468	
Awards and prizes	21,595		8,923	
Honoraria and accreditation	141		297	
Technical literature	13,560		-	
Sundry expenses	790		12,900	
Professional secretarial services	24,006 23,610		12,900	
Administration and clerical support	23,619 680		340	
Legal and professional fees Auditors' remuneration	4,700		6,075	
Auditors remuneration	4,700 		0,075	
		389,710		299,604
		(32,666)		126,262
Finance costs				
Bank charges		86		97
NET (DEFICIT)/SURPLUS		(32,752)		126,165
(22 ) 66.11 266		=====		======