

## USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.



CHWP036 Comp	any Number	4603231		
Company	Name in full	ABINGDON SECRETAR	ELES LTD	
		Participant of the state of the		
Balance	Sheet as at	31 MARCH 2009		
			Current Year	Previous Year
			2009	2008
Called up Share Ca	pital not paid	£		
Cash at Bank and in	n Hand	£	2.00	2.00
NET ASSETS			£ 2.00	£ 2.00
Authorised share ca	apital:			
100 ordin	nary shares of	£ 1.00 each		
Issued share capita	d:			
Two ordin	nary shares of	£ 1.00 each	2	2
SHAREHOLDERS	S' FUNDS		£ 2.00	£ 2.00
Companies Act 198 (c) The director(s) ackr i. ensuring the cii. preparing acc financial year,	any acted as an allowed any acted as an allowed as a allow	as £	is applies please tick the a late) the company was en- in accordance with section the comply with section 221 the state of affairs of the con- typear, in accordance with	titled to exemption under n 249B(2) of the
applicable to t	the company.		You do not have to	give any contact information in
and signed on their behalf by Director(s)			House to contact y The contact inform	ou if there a query on the form, ation that you give will be of the public record.
M.P. Chick.	RSDA	*VMVK SBAB*	HP21 9DH	

\*AWAK88VB\* 09/04/2009 COMPANIES HOUSE GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- b. Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form - if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice
- g. This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

	DIGITA  USE THIS FORM FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000,  DCA	1
CHWP0		
	Company Number 00123456	
	Company Name in full A Company Limited	
	Balance Sheet as at 31 July 2002	
Called	Current Year Previous 2002 d up Share Capital not paid (See note b. above)	Year
Cash a	at Bank and in Hand (See note b. above) £ 100	
NET A	ASSETS £ 100	
Author	prised share capital:	
10	ordinary shares of £ 1,00 each	
Issuec	d share capital:	
	00 ordinary shares of £ 1.00 each	_
SHAR	REHOLDERS' FUNDS £ 100 £	
Notes: 1. Durin cons	ing the year the company allotted $\frac{100}{100}$ ordinary shares with an aggregate nominal value of $\frac{100}{100}$ sideration received by the company was $\frac{100}{100}$	, the
2. Qurir	ing the year the company acted as an agent for a person - if this applies please tick the box	
Stateme		
	For the year ended30 July 2002 (date) the company was entitled to exemption	n under
(a)	section 249AA(1) of the Companies Act 1985.	
, ,	the second secon	
, ,	Members have not recuired the company to obtain an audit in accordance with section 249B(2) of the Companies Act 1985.	
, ,	Companies Act 1985.	
(p)	Companies Act 1985.  The director(s) acknowledge(s) responsibility for: i. ensuring the company keeps accounting records which comply with section 221, and ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the financial year, and oils profit and loss for the financial year, in accordance with the requirements 226, and which otherwise comply with the requirements of the Companies Act relating to account applicable to the company.	of sections, so far
(b) (c)	Companies Act 1985.  The director(s) acknowledge(s) responsibility for: i. ensuring the company keeps accounting records which comply with section 221, and ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the financial year, and of its profit and loss for the financial year, in accordance with the requirements 226, and which otherwise comply with the requirements of the Companies Act relating to account applicable to the company.  You do not have to give any contact information the box below but if you do, it will help Companie House to contact you differ her a query on the form	of sections, so far
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## An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

## Note:

The total of Net Assets should equal the total of Shareholders' Funds.

## Please Note:

This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

Of

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh

for companies registered in Scotland