

**A & J CLEANING SERVICES LIMITED**  
**ABBREVIATED UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 30 NOVEMBER 2015**

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FOR THE YEAR ENDED 30 NOVEMBER 2015**

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**A & J CLEANING SERVICES LIMITED**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 30 NOVEMBER 2015**

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**DIRECTORS:**

Miss J C Druce  
A A Polston

**SECRETARY:**

Miss J C Druce

**REGISTERED OFFICE:**

2 Lakeview Stables  
Lower St Clare  
Kemsing  
Sevenoaks  
Kent  
TN15 6NL

**REGISTERED NUMBER:**

04588255

**ACCOUNTANTS:**

Lakeview Southern Limited  
Unit 2 Lakeview Stables  
Lower St Clare  
Kemsing  
Sevenoaks  
Kent  
TN15 6NL

**ABBREVIATED BALANCE SHEET**  
**30 NOVEMBER 2015**

	Notes	30.11.15 £	£	30.11.14 £	£
<b>FIXED ASSETS</b>					
Intangible assets	2		<b>6,900</b>		10,350
Tangible assets	3		<b>19,257</b>		<b>16,721</b>
			<b>26,157</b>		<b>27,071</b>
<b>CURRENT ASSETS</b>					
Stocks		<b>42,000</b>		-	
Debtors		<b>467</b>		13,343	
Cash at bank and in hand		<b>11,279</b>		<b>3,858</b>	
		<b>53,746</b>		<b>17,201</b>	
<b>CREDITORS</b>					
Amounts falling due within one year		<b>24,996</b>		<b>17,791</b>	
<b>NET CURRENT ASSETS/(LIABILITIES)</b>			<b>28,750</b>		<b>(590)</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>54,907</b>		<b>26,481</b>
<b>CREDITORS</b>					
Amounts falling due after more than one year			<b>8,333</b>		<b>6,367</b>
<b>NET ASSETS</b>			<b>46,574</b>		<b>20,114</b>
<b>CAPITAL AND RESERVES</b>					
Called up share capital	4		<b>100</b>		100
Profit and loss account			<b>46,474</b>		<b>20,014</b>
<b>SHAREHOLDERS' FUNDS</b>			<b>46,574</b>		<b>20,114</b>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2015.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2015 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

**ABBREVIATED BALANCE SHEET - continued**  
**30 NOVEMBER 2015**

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The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 10 August 2016 and were signed on its behalf by:

Miss J C Druce - Director

**NOTES TO THE ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 30 NOVEMBER 2015**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax.

**Goodwill**

Goodwill, being the amount paid in connection with the acquisition of a business in 2012, is being amortised evenly over its estimated useful life of five years.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures & fittings	- 25% on reducing balance
Motor vehicles	- 25% on reducing balance
Office equipment	- 25% on reducing balance

**Stocks**

Work in progress is valued at the lower of cost and net realisable value.

Cost includes all direct expenditure and an appropriate proportion of fixed and variable overheads.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**2. INTANGIBLE FIXED ASSETS**

	<b>Total £</b>
<b>COST</b>	
At 1 December 2014 and 30 November 2015	<u>17,250</u>
<b>AMORTISATION</b>	
At 1 December 2014	6,900
Amortisation for year	<u>3,450</u>
At 30 November 2015	<u>10,350</u>
<b>NET BOOK VALUE</b>	
At 30 November 2015	<u>6,900</u>
At 30 November 2014	<u>10,350</u>

NOTES TO THE ABBREVIATED ACCOUNTS - continued  
FOR THE YEAR ENDED 30 NOVEMBER 2015

3. TANGIBLE FIXED ASSETS

	Total £
<b>COST</b>	
At 1 December 2014	51,654
Additions	13,490
Disposals	(10,750)
At 30 November 2015	<u>54,394</u>
<b>DEPRECIATION</b>	
At 1 December 2014	34,933
Charge for year	6,419
Eliminated on disposal	(6,215)
At 30 November 2015	<u>35,137</u>
<b>NET BOOK VALUE</b>	
At 30 November 2015	<u>19,257</u>
At 30 November 2014	<u>16,721</u>

4. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:				
Number:	Class:	Nominal value:	30.11.15	30.11.14
		£1	£	£
100	Ordinary		<u>100</u>	<u>100</u>

5. RELATED PARTY DISCLOSURES

At the year end the Company owed the Director £0. (2014: £900.00)

Dividends were paid during the year to the directors in respect of their capacity as shareholders.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.