

REGISTERED NUMBER: 04588255

ABBREVIATED UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 30TH NOVEMBER 2012
FOR
A & J CLEANING SERVICES LIMITED

SATURDAY



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20/04/2013

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COMPANIES HOUSE

A & J CLEANING SERVICES LIMITED

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FOR THE YEAR ENDED 30TH NOVEMBER 2012**

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A & J CLEANING SERVICES LIMITED

**COMPANY INFORMATION
FOR THE YEAR ENDED 30TH NOVEMBER 2012**

DIRECTORS: Miss J C Druce
A A Polston

SECRETARY: Miss J C Druce

REGISTERED OFFICE: 2 Lakeview Stables
Lower St Clere
Kemsing
Sevenoaks
Kent
TN15 6NL

REGISTERED NUMBER: 04588255

ACCOUNTANTS: Lakeview Southern Limited
Unit 2 Lakeview Stables
Lower St Clere
Kemsing
Sevenoaks
Kent
TN15 6NL

A & J CLEANING SERVICES LIMITED

ABBREVIATED BALANCE SHEET 30TH NOVEMBER 2012

	Notes	2012 £	2011 £
FIXED ASSETS			
Intangible assets	2	17,250	-
Tangible assets	3	<u>18,428</u>	<u>9,046</u>
		35,678	9,046
CURRENT ASSETS			
Debtors		27,745	50,118
Cash at bank		<u>6,541</u>	<u>3,257</u>
		34,286	53,375
CREDITORS			
Amounts falling due within one year		<u>31,389</u>	<u>32,749</u>
NET CURRENT ASSETS		<u>2,897</u>	<u>20,626</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		38,575	29,672
CREDITORS			
Amounts falling due after more than one year		<u>7,032</u>	<u>-</u>
NET ASSETS		<u>31,543</u>	<u>29,672</u>
CAPITAL AND RESERVES			
Called up share capital	4	100	100
Profit and loss account		<u>31,443</u>	<u>29,572</u>
SHAREHOLDERS' FUNDS		<u>31,543</u>	<u>29,672</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th November 2012

The members have not required the company to obtain an audit of its financial statements for the year ended 30th November 2012 in accordance with Section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company

The notes form part of these abbreviated accounts

A & J CLEANING SERVICES LIMITED

ABBREVIATED BALANCE SHEET - continued
30TH NOVEMBER 2012

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

The financial statements were approved by the Board of Directors on
its behalf by

11/4/2013

and were signed on



A A Polston - Director

The notes form part of these abbreviated accounts

A & J CLEANING SERVICES LIMITED

NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30TH NOVEMBER 2012

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax

Goodwill

Goodwill, being the amount paid in connection with the acquisition of a business in 0, is being amortised evenly over its estimated useful life of nil years

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Fixtures & fittings	- 25% on reducing balance
Motor vehicles	- 25% on reducing balance
Office equipment	- 25% on reducing balance

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease

2 INTANGIBLE FIXED ASSETS

	Total £
COST	
Additions	<u>17,250</u>
At 30th November 2012	<u>17,250</u>
NET BOOK VALUE	
At 30th November 2012	<u>17,250</u>

A & J CLEANING SERVICES LIMITED

**NOTES TO THE ABBREVIATED ACCOUNTS - continued
FOR THE YEAR ENDED 30TH NOVEMBER 2012**

3 TANGIBLE FIXED ASSETS

	Total £
COST	
At 1st December 2011	24,830
Additions	<u>15,524</u>
At 30th November 2012	<u>40,354</u>
DEPRECIATION	
At 1st December 2011	15,784
Charge for year	<u>6,142</u>
At 30th November 2012	<u>21,926</u>
NET BOOK VALUE	
At 30th November 2012	<u>18,428</u>
At 30th November 2011	<u>9,046</u>

4 CALLED UP SHARE CAPITAL

Allotted, issued and fully paid Number	Class	Nominal value £1	2012 £ <u>100</u>	2011 £ <u>100</u>
100	Ordinary			

5 RELATED PARTY DISCLOSURES

At the year end the directors owed the company £NIL (2011 £11,091)

Dividends were paid during the year to the directors in respect of their capacity as shareholders