(a Company Limited by Guarantee)

**Financial Statements** 

for the year ended 31 March 2005

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COMPANIES HOUSE

08/12/2005

### **Company Information**

Company no: 4569133

#### **Directors**

Mr R P Driver Mr P Fraser Mr S J Hampson Mr H R Parnell Mr A Pavlou Mr R H Riseley Mr P J Prior Mr S V Robertson

### Company secretary

Mr M J Tolond

### Registered office

Centenary House St Mary's Street Huntingdon PE29 3PE

#### Accountants

Peters Elworthy & Moore Salisbury House Station Road Cambridge CB1 2LA

#### **Bankers**

Lloyds TSB Bank plc Long Causeway Peterborough

### **Directors' Report**

The directors present their report together with the audited financial statements for the year ended 31 March 2005.

#### **Business review**

The principal activity of the company is the provision of advice, information and support on environmental matters to businesses.

The result of the period's trading, the financial position of the company and the transfer to reserves are shown in the annexed financial statements. The company's profit for the year, before taxation, amounted to £7,321.

#### **Directors**

The directors who served during the year were as follows:

Mr R P Driver

Mr P Fraser

Mr S J Hampson

Mr H R Parnell

Mr A Pavlou

Mr R H Riseley

Mr P J Prior

Mr S V Robertson

EnvorolinkUK Limited is a company limited by guarantee and accordingly does not have a share capital. The members of the company are as follows:

Bedfordshire and Luton Business Link Cambridgeshire Business Limited Business Link for Essex Hertfordshire Business Link Business Link for Norfolk Suffolk Business Link

#### Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business;

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Directors' Report (continued)

### Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

ON BEHALF OF THE BOARD

M J TOLOND Secretary

**29 November 2005** 

## Profit and loss account

# for the year ended 31 March 2005

	Notes	Year ended 31 March 2005 £	22 October 2002- 31 March 2004 £
Turnover	2	203,245	234,240
Operating expenses		(195,924)	(213,063)
Operating profit	3	7,321	21,177
Profit on ordinary activities before taxation		7,321	21,177
Tax on ordinary activities	5		-
Profit on ordinary activities after taxation	9	7,321	21,177

 ${\it The\ attached\ notes\ form\ part\ of\ these\ financial\ statements}.$ 

#### **Balance Sheet**

#### as at 31 March 2005

Notes	2005	2005	2004	2004
	<b>d•</b>	£	x.	£
6		1,434		1,809
7	53,776 39,301		41,570 8,878	
	93,077		50,448	
8	(66,013)		(31,080)	
		27,064		19,368
		28,498		21,177
9		28,498		21,177
	6 7 8	£  7	£ £  6 1,434  7 53,776 39,301  93,077  8 (66,013)  27,064  28,498	£ £ £ 6 1,434  7 53,776 39,301 41,570 8,878  93,077 50,448  8 (66,013) (31,080)  27,064  28,498

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

For the year ended 31 March 2005, the company was entitled to exemption under Section 249A(1) of the Companies Act 1985. No notice has been deposited under Section 249B(2) in relation to the financial statements for the financial year. The directors acknowledge their responsibility for ensuring that the company keeps accounting records which comply with Section 221 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Act, and which otherwise comply with the requirements of this Act relating to financial statements so far as applicable to the company.

ON BEHALF OF THE BOARD

S J HAMPSON

Director

Approved by the Board on 29 November 2005

The attached notes form part of these financial statements

### Notes to the financial statements

### for the year ended 31 March 2005

#### 1 Principal accounting policies

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

Turnover represents net invoiced services, donations and grant funding, excluding Value Added Tax.

#### Depreciation

Depreciation is provided to write off the cost of tangible fixed assets, over their estimated useful lives by equal annual instalments at the following rate:

Computer equipment

25% on cost

#### Grants receivable

Capital grants are treated as deferred income, which is credited to the profit and loss account by instalments over the expected useful life of the related asset on a basis consistent with the depreciation policy.

Revenue grants received specifically relating to identifiable expense items are credited to the profit and loss account in aggregate and disclosed as a reduction in expenses. Income is deferred to the extent that it relates to expenditure not yet incurred at the balance sheet date.

Sponsorship received which is available for general expenditure is recorded within turnover. Income is deferred where sponsorship has been received for a period extending beyond the balance sheet date.

## Notes to the financial statements

# for the year ended 31 March 2005

2	Turnover	2005 £	2004 £
	The turnover was derived from the following activities within the United Kingdom:	•	~
	Encapital project income	45,854	121,081
	Grants and sponsorship	157,391	73,002 30,000
	Subscriptions Services	-	10,157
	Services	<u>-</u> 	10,137
		203,245	234,240
3	Operating profit		
		2005	2004
	Operating profit is shown after charging:	£	£
	Depreciation of tangible fixed assets	594	302
	Loss on disposal of tangible fixed assets	646	<u>-</u>
4	Staff costs	2005	2004
		£	£
	Staff costs comprise:		
	Wages and salaries	23,513	24,936
	Social security costs	2,220	-
		25,733	24,936
	The average number of employees, including directors, during the year	Number	N
	was:	Number	Number
	Office and management	9	9

None of the directors received any remuneration from the company during the year.

# Notes to the financial statements (continued)

## for the year ended 31 March 2005

### 5 Tax on ordinary activities

No Corporation Tax provision is required for the period as the company's profits are derived from mutual trading with its members.

6	Tangible fixed assets		Computer equipment £
	Cost at 1 April 2004		2,111
	Additions		865
	Disposals		(912)
	Cost at 31 March 2005		2,064
	Accumulated depreciation at 1 April 2004		302
	Charged in year		594
	Released on disposal		(266)
	Accumulated depreciation at 31 March 2005		630
	Net book value at 31 March 2005		1,434
	Net book value at 31 March 2004		1,889
7	Debtors	2005	2004
	Due within one year:	£	£
	Trade debtors	5,088	-
	Other debtors	9,343	41,570
	Prepayments and accrued income	39,345	-
		53,776	41,570

## Notes to the financial statements (continued)

## for the year ended 31 March 2005

8	Creditors: amounts falling due within one year	2005 £	2004 £
	Trade creditors	60,504	13,036
	Taxes and social security costs	-	10.044
	Other creditors Accruals	5,509	18,044 -
		66,013	31,080
9	Reconciliation of movement in members' funds	2005 £	2004 £
	Accumulated funds at 1 April 2004	21,177	_
	Profit / (loss) for the year	7,321	21,177
	Accumulated funds at 31 March 2005	28,498	21,177

### 10 Related party transactions

The members of the company are as follows:

Business Link Bedfordshire and Luton Cambridgeshire Business Limited Business Link Essex Business Link Hertfordshire Business Link Norfolk & Waveney Business Link Suffolk

#### 11 Status

The Company is a private company, limited by guarantee and not having a share capital.