

Charity Registration No 1097962

Company Registration No 04557100 (England and Wales)

**FAGLEY YOUTH AND COMMUNITY CENTRE  
COMPANY LIMITED BY GUARANTEE  
TRUSTEES' REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2011**

WEDNESDAY



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# **FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Trustees</b>	S Blackshaw T Dethendge M Ramzin Din P Mitchell D Wood K Wood
<b>Co-ordinator</b>	A Clarke
<b>Secretary</b>	S Blackshaw
<b>Charity number</b>	1097962
<b>Company No</b>	04557100
<b>Principal address</b>	Fagley Road Bradford BD2 3QP
<b>Registered office</b>	Fagley Road Bradford BD2 3QP
<b>Accountant</b>	Greenwood Barton Barclays Bank Chambers 2 Northgate Cleckheaton BD19 5AA
<b>Bankers</b>	Lloyds TSB Bank PLC 45 Hustlergate Bradford BD1 1NT

# FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE

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# FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE

## TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2011

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The trustees present their report and accounts for the year ended 31 March 2011

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005

### **Structure, governance and management**

The charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association. It was incorporated on 9 October 2002 and registered as a charity on 12 June 2003

The trustees, who are also the directors for the purpose of company law, who served during the year were

S Blackshaw  
T Dethendge  
M Ramzin Din  
P Mitchell  
D Wood  
K Wood

The charity may by ordinary resolution appoint a person who is willing to act as a trustee either to fill a vacancy or as an additional trustee, and may also determine the rotation in which any additional trustees are to retire

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £10 in the event of a winding up

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks

### **Objectives and activities**

The charity's objectives are to advance education and provide facilities in the interest of social welfare for recreation and other leisure time occupation with the object of improving the conditions of life of the inhabitants of Fagley and the neighbourhood. The strategy for achieving these objects is to, in partnership with other relevant organisations and agencies, deliver a planned programme of activities and training designed to meet the needs of all sections of the community with a particular emphasis on work with young people

### **Achievements and performance**

Through funding received from the Lottery under Local Food and Changing Spaces we are undertaking a food growing project and developing an environmental park. This new facility will be a major benefit to the local community and will be used by all sections of the local population. We have appointed a Local Development Worker and he will be starting his employment in April 2011

We work in partnership with various other organisations and agencies in our developmental work with young people and this touches all aspects of Bradford's cohesion plan and meets the aims of 'every child matters'. The young people involved have developed self-esteem, confidence, achieved something positive in their lives and are motivated into taking care of themselves, staying healthy and have either returned to school, gone on to further education or found employment

The Playschemes which we run through the school holidays are a major benefit to the local community, both in terms of childcare provision and anti-crime measures. The majority of the

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# **FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2011**

charity's strategy is to work with disaffected, non-participative and socially excluded young people who are at risk of offending. Within a programme framework which is progressive and differentiated according to stage of development and one that leads eventually to engagement in the social and economic life of the local community.

The Fagley over 60's Friendship Group is a very well organised and self sufficient group. They have their own committee and constitution and all of the members are actively involved in organising and running the activities of the group. They socialise and play bingo on their Wednesday sessions and they also organise trips away and fund raising activities such as jumble sales. They have had forty-two sessions this year and have organised nine trips. The average attendance for this group was 26 per session.

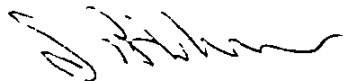
During this year the Centre has been used for various community meetings and social events.

### **Financial review**

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level of £15,000. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. At present the free reserves, which amount to £8,516 do not meet this target level.

On behalf of the board of trustees

S Blackshaw  
Trustee



# **FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE**

## **STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2011**

We report on the financial statements of the Trust for the year ended 31 March 2011, which comprise the statement of financial activities, the balance sheet and related notes

This report is made solely to the trustees in accordance with sections 43 and 44 of the Charities Act 1993. Our work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is our responsibility

- To examine the financial statements (under section 43(3)(a) of the 1993 Act)
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act), and
- To state whether particular matters have come to my attention

### **Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the financial statements.

### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention.

- which gives us reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act, and
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met, or
- to which, in our opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached

*Greenwood Barton*

Greenwood Barton

# FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2011

	Notes	Unrestricted funds £	Restricted funds £	Total 2011 £	Total 2010 £
<b>Incoming resources from generated funds</b>					
Donations and legacies	2	36,164	-	36,164	41,249
Investment income	3	-	-	-	-
					41,249
Incoming resources from charitable activities	4	-	90,691	90,691	133,575
Other incoming resources	5	5,415	-	5,415	75
<b>Total incoming resources</b>		<b>41,579</b>	<b>90,691</b>	<b>132,270</b>	<b>174,899</b>
<b>Resources expended</b>	6				
<b>Charitable activities</b>					
Youth and community work		34,671	85,444	120,115	113,660
Governance costs	9	-	1,000	1,000	1,000
<b>Total resources expended</b>		<b>34,671</b>	<b>86,444</b>	<b>121,115</b>	<b>114,660</b>
<b>Net incoming/(outgoing) resources before transfers</b>		<b>6,908</b>	<b>4,247</b>	<b>11,155</b>	<b>60,239</b>
Gross transfers between funds		(512)	512	-	-
<b>Net income/(expenditure) for year/ Net movement in funds</b>		<b>6,396</b>	<b>4,759</b>	<b>11,155</b>	<b>60,239</b>
Fund balances at 1 April 2010		2,120	263,793	265,913	205,674
<b>Fund balances at 31 March 2011</b>		<b>8,516</b>	<b>268,552</b>	<b>277,068</b>	<b>265,913</b>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

# FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE

## BALANCE SHEET AS AT 31 MARCH 2011

	Notes	£	2011 £	£	2010 £
<b>Fixed assets</b>					
Tangible assets	12		266,353		263,076
<b>Current Assets</b>					
Debtors	13	10,945		3,308	
Cash at bank and in hand		4,094		7,384	
		<u>15,039</u>		<u>10,692</u>	
<b>Creditors. amounts falling due within one year</b>	14	<u>(4,324)</u>		<u>(7,855)</u>	
<b>Net current liabilities/(assets)</b>			<u>10,715</u>		<u>2,837</u>
<b>Total assets less current liabilities</b>			<u>277,068</u>		<u>265,913</u>
<b>Income funds</b>					
Restricted funds	15		268,552		263,793
Unrestricted funds			<u>8,516</u>		<u>2,120</u>
			<u>277,068</u>		<u>265,913</u>

For the year ended 31 March 2011 the company was entitled to exemption from audit under section 477 of the Companies Act 2006

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The directors' acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

The accounts were approved by the Board on date

S Blackshaw  
Trustee



K Wood  
Trustee

*K Wood*



# FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE

## NOTES TO ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2011

### 1 Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities" Issued in March 2005 and the Companies Act 2006

#### 1.2 Income resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement

Incoming resources from charitable activities includes grants received specifically for the provision of services to the beneficiaries and is included in full in the Statement of Financial Activities when receivable

Grants for capital expenditure are included in full in the Statement of Financial Activities when receivable This represents a change in accounting policy

#### 1.3 Resources expended

Expenditure is recognised in the Statement of Financial Activities where there is a legal or constructive obligation committing the charity to the expenditure

Staff costs and overhead expenses are allocated to activities on the basis of staff time spent on those activities

Governance costs relate to the central costs of management including the cost of meetings, independent examination and statutory compliance

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Capital refurbishment	over 25 years
Fixtures, fitting & equipment	25% reducing balance
Motor vehicles	25% reducing balance
Sports area	over 10 years

Investment properties are included in the balance sheet at their open market value Depreciation is provided only on those investment properties which are leasehold and where the unexpired lease term is less than 20 years

Although this accounting policy is in accordance with the applicable accounting standard, SSAP 19, Accounting for investment properties, it is a departure from the general requirement of the Companies Act 1985 for all tangible assets to be depreciated In the opinion of the trustees compliance with the standard is necessary for the financial statements to give a true and fair view Depreciation or amortisation is only one of many factors reflected in the annual valuation and the amount of this which might otherwise have been charged cannot be separately identified or quantified

#### 1.5 Pensions

The charity operates a defined contributions pension scheme Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme

# FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2011

### 1 Accounting Policies

(continued)

#### 1.6 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

### 2 Donations and legacies

	2011 £	2010 £
Grants receivable for core activities	36,164	41,249
<b>Grants receivable for core activities</b>		
Unrestricted funds		
Bradford Metropolitan District Council	34,578	34,578
Playscheme grant	600	560
YBS	-	1,240
Carlton Bolling	-	3,574
Bradford Met	-	500
Variety club	-	640
YMCA/Palz	644	-
BMEP	342	157
	<u>36,164</u>	<u>41,249</u>

### 3 Investment income

	2011 £	2010 £
Interest receivable	-	-
	<u>-</u>	<u>-</u>

# FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2011

### 4 Incoming resources from charitable activities

	2011 £	2010 £
Youth and community work	90,691	133,575
Included within income relating to youth and community work are the following grants		
Recharge/NSF	44,809	37,955
NAP	-	5,250
Children in Need	15,413	13,120
Lottery local food capital	18,900	-
Lottery local food revenue	3,819	-
AIF floodlights	3,000	-
Disabled access	4,750	-
BIFFA	-	47,250
Ward	-	30,000
	90,691	133,575

### 5 Other incoming resources

	2011 £	2010 £
PAYE online filing incentive	-	75
Hire of building	5,415	-

### 6 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Total 2011 £	Total 2010 £
<b>Charitable activities</b>					
<u>Youth and community work</u>					
Activities undertaken directly	65,759	21,323	32,737	119,819	113,388
Support costs			296	296	272
Total	65,759	21,323	33,033	120,115	113,660
Governance costs			1,000	1,000	1,000
	65,759	21,323	34,033	121,115	114,660

# FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2011

### 7 Activities undertaken directly

	2011 £	2010 £
Other costs relating to youth and community work comprise		
Volunteers expenses	1,470	-
Light and heat	5,036	3,134
Rates and water	1,687	1,148
Repairs and renewals	3,711	8,146
Park model	-	1,492
Insurance	2,917	2,039
Telephone and internet	1,340	1,585
Legal and professional fees	404	574
Equipment/activities	1,693	4,789
Outings, events and projects	4,364	2,875
Printing and stationery	1,127	269
Motor and travel expenses	792	915
Lottery food project revenue expenditure	499	
Disabled access	4,750	
Cleaning and sundries	2,947	1,379
	<u>32,737</u>	<u>28,345</u>

### 8 Support costs

	2011 £	2010 £
Bank charges	<u>296</u>	<u>272</u>

### 9 Governance costs

	2011 £	2010 £
Other governance costs comprise		
Accountancy fees	<u>1,000</u>	<u>1,000</u>
	<u>1,000</u>	<u>1,000</u>

### 10 Trustees

One of the trustees received remuneration during the year of £24,398 (2010 - £23,806) This was in respect of a full time Neighbourhood Support fund co-ordinator

No trustees were reimbursed for any expenses

# FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2011

### 11 Employee

#### Number of employees

The average monthly number of employees during the year was

Management and administration  
Development workers

2011 Number	2010 Number
1	1
2	2
3	3

#### Employment costs

Wages and salaries  
Social security costs  
Other pension costs

2011 £	2010 £
54,938	59,942
4,614	4,457
6,207	5,975
65,759	70,374

There were no employees whose annual emoluments were £60,000 or more

### 12 Tangible fixed assets

	Capital Refurbishment & sports area £	Fixtures fittings & equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2010 and 31 March 2011	334,761	46,278	1,776	382,815
Additions	24,600	-	-	24,600
<b>At 31 March 2011</b>	<b>359,361</b>	<b>46,278</b>	<b>1,776</b>	<b>407,415</b>
<b>Depreciation</b>				
At 1 April 2010	75,137	43,059	1,543	119,739
Charge for the year	20,460	805	58	21,323
<b>At 31 March 2011</b>	<b>95,597</b>	<b>43,864</b>	<b>1,601</b>	<b>141,062</b>
<b>Net book value</b>				
<b>At 31 March 2011</b>	<b>263,764</b>	<b>2,414</b>	<b>175</b>	<b>266,353</b>
At 31 March 2010	259,624	3,219	233	263,076

Capital refurbishment additions include £21,600 in relation to the lottery local food project and £3,000 spent on floodlights for the sports area

### 13 Debtors

Prepayments and accrued income

2011 £	2010 £
10,945	3,305

# FAGLEY YOUTH AND COMMUNITY CENTRE COMPANY LIMITED BY GUARANTEE

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2011

### 14 Creditors amounts falling due within one year

	2011	2010
	£	£
Taxes and social security costs	1,504	4,561
Accruals	2,820	3,294
	<u>4,324</u>	<u>7,855</u>

### 15 Restricted funds

The income funds of the charity includes restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes

	Balance at 1 April 2010 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2011 £
Recharge/NSF	-	44,809	(45,321)	512	-
Capital Refurbishment	189,744	-	(10,317)	-	179,427
Children in Need	-	15,413	(15,413)	-	-
Lottery revenue grant	-	3,818	(498)	-	3,320
Lottery capital grant	-	18,900	(2,160)	-	16,740
Disable access	-	4,750	(4,750)	-	-
Sports area	74,049	3,000	(7,984)	-	69,065
	<u>263,793</u>	<u>90,690</u>	<u>(86,443)</u>	<u>512</u>	<u>268,552</u>

Children in Need provide funding for salaries and running costs of the playscheme and work with young people

The capital refurbishment fund is made up of grants received towards the refurbishment of the building. The balance is reducing as the asset depreciates

### 16 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2011 are represented by			
Tangible fixed assets	2,589	263,764	266,353
Current assets	10,251	4,788	15,039
Creditors amounts falling due within one year	(4,324)	-	(4,324)
	<u>8,516</u>	<u>268,552</u>	<u>277,068</u>