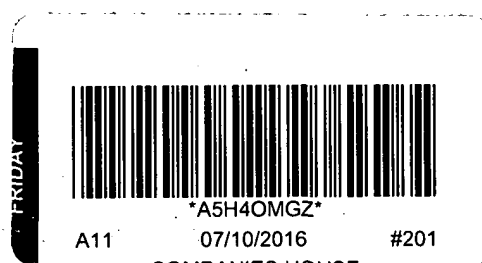


Company number

04553653

Registered Charity number

1096308



**CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' AND TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 MARCH 2016

CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)
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CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)
COMPANY INFORMATION

Directors and Trustees

Mr J F Nelson (Chairman)
Mr R W Evans
Professor Sir Malcolm Green
Mr P W Green
Mr P D Henshaw
Mr T E James
Mrs A Jupp
Mrs F J MacFarlane
Mr C D Newell
Mr F R Petitgas
Mr S G Popham QC (Hon)
Mr S M J A Smyth

Secretary

Mr F J Davis

Company number

04553653

Charity number

1096308

Accountants

Kreston Reeves LLP
9 Donnington Park
85 Birdham Road
Chichester
West Sussex
PO20 7AJ

Bankers

Santander UK Plc
Business Banking Centre
PO Box 126
Newport
Gwent
NP19 7UP

CAF Bank
Charities Aid Foundation
25 Kings Hill Avenue
West Malling
Kent
ME19 4TA

Registered office

7 East Pallant
Chichester
West Sussex
PO19 1TR

Contact address

PO Box 327
Chichester
West Sussex
PO19 1ZN

**CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)**

DIRECTORS' AND TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2016

The Directors and Trustees present their report together with the unaudited accounts for the year ended 31 March 2016.

The Chichester Harbour Trust was incorporated as a Private Limited Company on 4 October 2002 (Company No: 4553653) and was registered as a charity with the Charity Commission under the Charities Act 1993 (Registered Charity No: 1096308). The charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association. The Directors and Trustees confirm that the accounts comply with current statutory requirements and the charity's governing documents.

Objects of the Charity and Principal Activities

The Trust's principal activity and object, as stated in the memorandum and articles of association, is to acquire land, sites and buildings within the Chichester Harbour Area of Outstanding Natural Beauty and its setting of landscape, environmental, recreational or historic value and to promote the conservation, protection and improvement of the natural beauty and the wildlife of the area for the public benefit.

Public Benefit

In pursuing the object of the charity the Trustees have referred to the Charity Commission's guidance on public benefit. All new acquisitions of land and the management of land held has been considered in the light of that guidance and Trustees have ensured that the charity's activity has promoted the conservation, protection and improvement of the natural beauty and wildlife of the area for the benefit of all those members of the public who either live in or visit the Chichester Harbour Area of Outstanding Natural Beauty.

Development and Land Acquisition

In 2015/16 the Trustees have sought to continue the progress made since the formation of the charity. They have ensured the proper conservation and maintenance of the 10 sites in their ownership and they have raised funds in order to acquire further land when the opportunity arises. Additionally, they have worked to increase awareness of the Trust within the local community.

Land Acquisition

The Trust has not completed any further acquisitions during the year. However, the Trustees have been engaged in discussions over the possible purchase or lease of plots on both the West Sussex and Hampshire sides of the harbour where it appears that the charity may be able to assist in the protection of the landscape for the public benefit and a number of these negotiations continue.

Land in Trust ownership

All the sites already owned by the Trust are in a good state of conservation.

The Conservancy's education centre at Eames Farm, Thorney, has again been well used.

At Sandy Point, Hayling Island the 18-acre lagoon continues to be an important haven and feeding ground for a wide variety of birds and at high tide is enjoyed by junior sailors.

In Chidham both Maybush Copse and The Dell remain popular with visiting walkers and provide valuable open spaces for the local community.

Fishbourne Meadow is managed on the Trust's behalf by the Conservancy which oversaw a successful restitution programme following damage to the site by contractors. Rare wild flower species, particularly the Southern Marsh Orchid, are flourishing, as is the colony of water voles.

**CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)**

DIRECTORS' AND TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2016

Promoting the Trust

The Trustees have continued to promote the Trust through the distribution of publicity material, by addressing a variety of local groups and by seeking coverage of the charity's activities in the press.

Additionally, the Trust has continued to foster its close links with the four local authorities that have jurisdiction in the area, all of which have expressed their strong support.

The website has been well used by those seeking information about the Trust.

Overall the Trustees are satisfied that the charity is increasingly well known and that the benefits it can offer for the conservation of Chichester Harbour are appreciated.

Fundraising

The Trustees have continued to raise funds in order to fulfil the charity's object when suitable opportunities for land acquisition arise and to maintain and improve those sites once acquired. During the year donations of £35,752 have been received, taking our net current assets to £561,074. The Trustees believe that the charity needs a fund if it is to act quickly and effectively to protect threatened areas of land. However, they accept that for any substantial purchase additional funds would have to be raised through a special appeal and the validity of this approach was confirmed recently by the effort – unsuccessful for other reasons – to acquire Old Park Wood.

The Trustees continue to believe that in the longer term legacies will provide an important part of the charity's income. They have once again emphasised legacies during all public fundraising activity during the year. They have also stressed the benefits of regular giving and encouraged supporters to donate by Standing Order.

The charity has been supported by a number of grant making trusts and Hampshire County Council and West Sussex County Council have both contributed to the Trust's administration costs. The Trustees extend their thanks to all these bodies.

The Trustees are particularly grateful to the many private individuals who have given their financial support to the charity over the past year.

Directors and Trustees

There are currently 12 Trustees who set policy and decide the strategy of the Trust at regular meetings.

New Trustees will be appointed as required by the Board on the recommendation of individual Trustees, advertising for volunteers if necessary, and having regard for the need for an appropriate spread of experience and skill among members of the Board.

The Trustees are assisted in the day-to-day running of the charity by one employed administrator.

The Directors and Trustees who served during the period were as follows:

Mr J F Nelson (Chairman)	Mrs A J Jupp
Mr C W Doman (retired 9 Oct 15)	Mrs F J MacFarlane
Mr R W Evans	Mr C D Newell
Professor Sir Malcolm Green	Mr F R Petitgas
Mr P W Green	Mr S G Popham QC(Hon)
Mr P D Henshaw	Mr S M J A Smyth
Mr T E James	Mr P J B Taylor MBE (retired 9 Oct 15)

The Trust is a Company Limited by Guarantee and hence has no share capital.

**CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)**

DIRECTORS' AND TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2016

Transactions and Financial Position

There have been no transactions for the purchase of land during the year.

The Trustees have wished to ensure that the administration of the Trust is conducted efficiently but as economically as possible, and to that end they continue to employ a part-time administrator.

The charity has continued to build up funds to allow it to fulfil its object when suitable opportunities for land acquisition arise.

Reserves and Investment Policy

Most of the Trust's funds were deposited in interest-bearing accounts with Charities Aid Foundation Bank, Virgin Money plc and Santander UK plc. Trustees have also invested £100,000 through West Sussex County Council.

The Trustees have reviewed the position with regard to reserves and believe that it remains appropriate to retain a minimum of six months running costs as a reserve.

Risk Assessment

The Trustees have reviewed the charity's risk register that prioritises the perceived risks to the Trust by probability and impact and they are satisfied that the various controls and procedures in place adequately minimise the risks that have been identified.

Heritage Assets

All the sites owned or leased by the Trust fall within the definition of Heritage Assets. A schedule of these assets including their valuation is attached to the financial statements.

Directors' and Trustees' Responsibilities

The Directors and Trustees are responsible for preparing the report and financial statements in accordance with applicable law and regulations.

Company law requires the Directors and Trustees to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

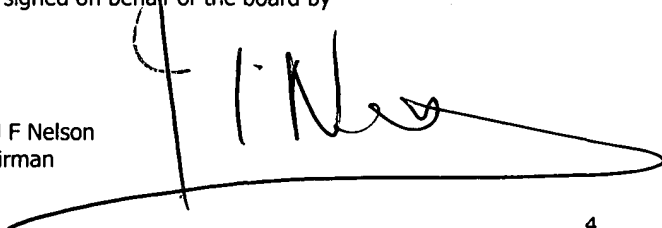
The Directors and Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and Charities Act 2011 and the regulations thereunder. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees on

23rd September, 2016

and signed on behalf of the board by

Mr J F Nelson
Chairman



INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES ON THE UNAUDITED FINANCIAL STATEMENTS OF CHICHESTER HARBOUR TRUST

I report on the financial statements for the year ended 31 March 2016 as set out on pages 6 to 12.

Respective responsibilities of Directors and Examiner

As described on page 4 the Trustees, who are also the Directors of Chichester Harbour Trust for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- i) examine the accounts under section 145 of the 2011 Act;
- ii) follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- iii) state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounts requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Simon Webber BA FCA
Chartered Accountant
9 Donnington Park
85 Birdham Road
Chichester
West Sussex
PO20 7AJ

Date:

27th Sept 2016

CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2016

	Note	Unrestricted Funds £	Restricted Fund £	2016 £	2015 £
INCOME					
Donations and legacies:	3				
Donations		35,752	-	35,752	65,973
Legacies		-	-	-	22,742
Income from investment	4	3,615	-	3,615	3,130
Income from charitable activities		750	-	750	750
Total income		<u>40,117</u>	<u>-</u>	<u>40,117</u>	<u>92,595</u>
EXPENDITURE					
Raising funds		1,795	-	1,795	2,140
Charitable activities		27,617	-	27,617	72,490
Total expenditure	5	<u>29,412</u>	<u>-</u>	<u>29,412</u>	<u>74,630</u>
Net income/(expenditure)		10,705	-	10,705	17,965
Transfer between funds		9,150	(9,150)	-	-
Net income for the year		<u>19,855</u>	<u>(9,150)</u>	<u>10,705</u>	<u>17,965</u>
Net movement in funds for the financial year		19,855	(9,150)	10,705	17,965
Total funds brought forward		882,219	9,150	891,369	873,404
Total funds carried forward		<u>902,074</u>	<u>-</u>	<u>902,074</u>	<u>891,369</u>

The annexed notes form an integral part of these financial statements
All amounts derive from continuing activities

**CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET**

AS AT 31 MARCH 2016

Registered Charity number: 1096308
Registered Company number: 04553653

	Notes	£	2016 £	£	2015 £
Fixed assets					
Heritage assets	7		341,000		341,000
Current assets					
Debtors	8	3,409		8,231	
Investments held as current assets	9	101,901		101,114	
Cash at bank and in hand		463,194		448,467	
			568,504		557,812
Creditors: amounts falling due within one year	10	(7,430)		(7,443)	
Net current assets			561,074		550,369
Total assets less current liabilities			902,074		891,369
Unrestricted funds	11		902,074		882,219
Restricted funds	11		-		9,150
Total funds			902,074		891,369

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

Members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime, the Statement of Recommended Practice (SORP FRSE) and in accordance with the Accounting and Reporting by Charities.

The financial statements were approved by the board and authorised for issue on **23 Sep 2016** and signed on its behalf by

Mr J F Nelson
Chairman

**CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 MARCH 2016

1 Principal accounting policies

The financial statements have been prepared under the historical cost convention and the principle accounting policies as set out below and in accordance with the Statement of Recommended Practice (SORP FRSSE), Accounting and Reporting by Charities and the Financial Reporting Standard for Smaller Entities (effective January 2015) subject to the departure mentioned below.

- a Income from donations and grants is accounted for on a receipts basis. Tax reclaims from Gift Aid and interest receivable are accounted for on an accruals basis.

Legacies are brought into account when there is sufficient reliability as to amounts receivable.

Donations in kind of land, and rights to land, are included in the financial statements where they can be quantified; where it is impractical to ascertain their value, the Trustees mention the donations in the Directors' and Trustees' Report. The land is in the name of the charity and a full record of the land is maintained.

No income is included net of expenditure, and has not been deferred either this year or last year.

- b General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. The restricted fund is for the acquisition of a specific plot of land as detailed in note 12.
- c Heritage assets are held by way of land purchased by or donated to the Trust for conservation and preservation purposes. The land is maintained principally for its contribution to knowledge and culture. Land purchased is capitalised and included at cost provided that there has been no permanent diminution in value. Land donated to the Trust is capitalised where reliable cost information can be obtained without incurring significant costs which are onerous to the charity compared with the benefit derived by the user of the accounts.
- d Expenditure is brought into the accounts on an accruals basis and allocated to the appropriate heading in the accounts. Expenditure which does not relate directly to the objects of the Trust is analysed between cost of raising funds or charitable activity costs. Items which involve more than one cost category are apportioned to the cost categories involved in order to reflect the level of associated activity during the year.
- e Fixed assets of the charity consist of;
- heritage assets are not depreciated in accordance with relevant accounting standards.
 - equipment costing over £100 is capitalised and included at cost, including any incidental costs of acquisition. Depreciation is provided on equipment at an annual rate of 33% in order to write off the cost of each asset over its estimated useful life.
- Cost of purchases of capital items from restricted funds is transferred to unrestricted funds on completion of the purchase.

2 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

3 Voluntary income

In prior years the Trust received donations in kind of the rights to environmentally sensitive sites. No amount has been included in the financial statements as no monetary value can be attributed to the donations.

CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2016

4 Investment income and interest	2016	2015
	£	£
Investment income	786	650
Interest	2,829	2,480
	<u>3,615</u>	<u>3,130</u>

5 Total expenditure	Fundraising costs	Charitable activities	2016	2015
			£	£
Wages and salaries	-	22,804	22,804	22,483
Office costs	-	444	444	776
Insurance	-	368	368	352
Advertising and PR costs	-	1,273	1,273	1,151
Independent Examiner's fee	-	1,728	1,728	1,728
Fund raising events	1,795	-	1,795	2,140
Donation	-	1,000	1,000	1,000
Trippet Wall project	-	-	-	45,000
	<u>1,795</u>	<u>27,617</u>	<u>29,412</u>	<u>74,630</u>

6 Staff costs	2016	2015
	£	£
Wages and salaries	21,022	20,712
National insurance contributions	1,782	1,771
	<u>22,804</u>	<u>22,483</u>

The average monthly number of employees during the year were as follows:

	2016	2015
	Number	Number
Administration	<u>1</u>	<u>1</u>

No employee earned more than £60,000 per annum.

None of the Trustees received any remuneration for their services in the year.

Trustees were reimbursed expenses totalling £nil (2015: £nil).

All expense claims both for staff and Trustees are approved by the chairman and in the case of a claim by the chairman are approved by the Trustees.

CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2016

7 Heritage assets

	Heritage assets £
Cost or valuation	
At beginning of year	341,000
At end of year	341,000
Depreciation	
At beginning of year	-
At end of year	-
Net book value	
At 31 March 2016	341,000
<i>At 31 March 2015</i>	<i>341,000</i>

Heritage Assets (recognised on the balance sheet)

Property	Date of acquisition	Acquisition cost £	Description
Sea View Road, Hayling Island	2008	20,000	Freehold - 0.4 acres of grassland and 0.4 acres of inter-tidal mud. Leased to adjacent landowner with partial public access.
Waterside Meadow, Apuldram	2009	100,000	Freehold - 15 acres of meadow, farmed by tenant farmer. Access via public footpaths.
Maybush Copse, Chidham	2009	215,000	Freehold - 8 acres of grassland and woodland. Open to the public.
Sandy Point Lagoon, Hayling Island	2012	6,000	Freehold - a 18.4 acres lagoon. Public access.
		341,000	

**CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 MARCH 2016

Heritage Assets donated to the charity (not recognised on the balance sheet)

Property	Date of acquisition	Description
Chidmere Pond, Chidham	2005	Freehold donated to charity - a 4.5 acres lake, leased to adjacent landowner for 999 years. Maintained as a nature reserve but closed to the public.
Itchenor Meadow, Itchenor	2008	Freehold donated to the charity - 0.25 acres of meadow. Open to the public.

Heritage assets donated to the Trust are not recognised on the balance sheet, where no reliable cost information is available, and the Trust believes that the cost of obtaining that valuation outweighs the benefit to the user of the accounts. Details of these donated assets are disclosed above.

Heritage Assets leased by the charity (not recognised on the balance sheet)

Property	Date of acquisition	Description
The Dell, Chidham	2005	Leasehold (125yrs) - 1.3 acres of woodland leased from Chichester District Council and to be maintained as a nature reserve. Open to the public.
Ellanore Spit, Chichester harbour	2006	Leasehold (999 yrs) - 3 acres of vegetated shingle leased from adjacent landowner and to be maintained as a nature reserve. Open to the public.
Eames Farm, Thorney Island	2008	Leasehold (999 yrs) - 176 acres of farm land including an education centre with coastal grazing marsh. Leased from West Sussex County Council and to be maintained as a nature reserve. Farmed by tenant farmer. Centre open to the public.
Fishbourne Meadow, Fishbourne	2011	Leasehold (10 yrs) - 7 acres of meadow leased from West Sussex County Council to be maintained as a nature reserve. Open to the public.

Heritage assets that are leased by the Trust are not recognised on the balance sheet where there is no value to the leasehold or there is no reliable cost information available. Details of these leased assets are disclosed above.

All heritage assets held by the Trust have been identified as environmentally sensitive sites as described above.

8 Debtors	2016	2015
	£	£
Tax recoverable on Gift Aid	3,409	8,231

CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2016

9 Investments held as current assets	2016	2015
	£	£
Cash on deposit	101,901	101,114

In order to obtain good rates of interest, West Sussex County Council have invested monies on behalf of the Trust, along with their own investments on deposit.

10 Creditors: amounts falling due within one year	2016	2015
	£	£
Accruals	7,430	7,443

11 Statement of funds	Balance as at			Fund	Balance as at
	1 April	Income	Expenditure	Transfers	31 March
	2015				2016
	£	£	£		£
Unrestricted funds:					
General reserve	882,219	40,117	(29,412)	9,150	902,074
Restricted funds:	9,150	-	-	(9,150)	-
	891,369	40,117	(29,412)	-	902,074

The General reserve represents the free funds of the charity which are designated as follows:

Fixed asset fund £341,000
Reserves for acquisitions £541,074
General operating fund £20,000

The restricted funds represents the Trippet Wall Fund. This is held for the building of a sea-defence wall in Bosham. The Trippet Wall project has now been completed. Therefore, during the year the donors have agreed that any surplus funds can be used as unrestricted and a transfer has been actioned.

12 Analysis of net assets

	Fixed Assets	Current Assets	Current Liabilities	Long term Liabilities	Total
	£	£	£	£	£
Unrestricted	341,000	568,504	(7,430)	-	902,074
Restricted	-	-	-	-	-
	341,000	568,504	(7,430)	-	902,074

13 Controlling party

In the Directors' and Trustees' opinion the company is controlled by the Directors and Trustees of the company.

CHICHESTER HARBOUR TRUST
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2016

14 Statement of financial activities for the comparative year ended 31 March 2015

	Unrestricted Funds £	Restricted Fund £	2015 £
INCOME			
Donations and legacies:			
Donations	33,473	32,500	65,973
Legacies	22,742	-	22,742
Income from investment	3,130	-	3,130
Income from charitable activities	750	-	750
Total income	60,095	32,500	92,595
EXPENDITURE			
Raising funds	2,140	-	2,140
Charitable activities	27,490	45,000	72,490
Total expenditure	29,630	45,000	74,630
Net income/(expenditure)	30,465	(12,500)	17,965
Transfer between funds	-	-	-
Net income for the year	30,465	(12,500)	17,965
Net movement in funds for the financial year	30,465	(12,500)	17,965
Total funds brought forward	851,754	21,650	873,404
Total funds carried forward	882,219	9,150	891,369