



Companies House

for the record

Company Name

LEARNER SUPPORT SERVICES LTD

Company Type

Private Company Limited By Shares

Company Number

4541194

Information extracted from Companies House records on 15th September 2006

## 363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



COMPANIES HOUSE 22/09/2006

### Section 1: Company details

Ref: 4541194/03/10

	Current details	Amended details																		
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	President Park President Way Sheffield S4 7UR	Address _____ _____ _____ UK Postcode    _ _ _ _ _																		
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Address where the Register is held  At Registered Office	Address _____ _____ _____ UK Postcode    _ _ _ _ _																		
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Not Applicable	Address _____ _____ _____ UK Postcode    _ _ _ _ _																		
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>7450</td> <td>Labour recruitment</td> </tr> </tbody> </table>	SIC Code	Description	7450	Labour recruitment	<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description												
SIC Code	Description																			
7450	Labour recruitment																			
SIC CODE	Description																			
> Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.																				

## Section 2: Details of Officers of the Company

	Current details	Amended details
<b>&gt; Company Secretary</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>        <i>Particulars of a new Company Secretary must be notified on form 288a.</i>	<b>Name</b> Roger Howard COTTON  <b>Address</b> 33 King Edwards Rivelin Valley Road Sheffield S6 5SQ	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>    UK Postcode    _ _ _ _ _ Date of change    _ _ / _ _ / _ _ _ _ Date Roger Howard COTTON ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>        <i>Particulars of a new Director must be notified on form 288a.</i>	<b>Name</b> Matthew Adam COTTON  <b>Address</b> 65 Peveril Road Sheffield S11 7AQ   <b>Date of birth</b> 10/12/1972  <b>Nationality</b> British  <b>Occupation</b> Commercial Director	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b>    UK Postcode    _ _ _ _ _ Date of birth      _ _ / _ _ / _ _ _ _ Nationality       _ _ _ _ _ Occupation       _ _ _ _ _ Date of change    _ _ / _ _ / _ _ _ _ Date Matthew Adam COTTON ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

	Current details	Amended details
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288a.</i>	<b>Name</b> Nicholas COTTON  <b>Address</b> <del>1 Pendeen Road</del> <del>Nether Green</del> <del>Sheffield</del> <del>South Yorkshire</del> S11 7EN  <b>Date of birth</b> 29/10/1976  <b>Nationality</b> British  <b>Occupation</b> Marketing Director	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b> 33 CHELSEA RD SHEFFIELD S11 9BA  <b>UK Postcode</b> S11 9BA <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Nicholas COTTON ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288a.</i>	<b>Name</b> Roger Howard COTTON  <b>Address</b> 33 King Edwards Rivelin Valley Road Sheffield S6 5SQ  <b>Date of birth</b> 23/03/1950  <b>Nationality</b> British  <b>Occupation</b> Director	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b>     <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Roger Howard COTTON ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

## &gt; Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288a.

## Current details

Name  
Marie NORRIS

Address  
19 Wigfull Road  
Sheffield  
S11 8RJ

Date of birth 23/10/1952

Nationality British

Occupation Director

## Amended details

Name

☐

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode \_ \_ \_ \_ \_

Date of birth \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_ \_ \_ \_ \_

Occupation \_ \_ \_ \_ \_

Date of change \_ \_ / \_ \_ / \_ \_ \_ \_

Date Marie NORRIS ceased to be director (if applicable)

14, 04, 2006

Form 2886 submitted April 06.

## Section 3: Share Capital

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> Ordinary <b>Nominal value of each share</b> £1.00 <b>Number of shares issued</b> 100 <b>Aggregate Nominal Value of issued shares</b> £100.00	Class of share _____ Nominal value of each share _____ Number of shares issued _____ Aggregate Nominal Value of issued shares _____
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> 100 <b>Total Nominal value of shares issued</b> £100.00	Total number of shares issued _____ Total Nominal value of shares issued _____
<b>&gt; At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or by ringing 0870 3333636.</b>		

- | Current details  |  | Amended details   |  | Shares transferred   |  |  |
|--|--|---|--|--|--|--|
| <b>&gt; Shareholder Name</b><br>Matthew Adam COTTON<br><br><b>Address</b><br>65 Peveril Road<br>Sheffield<br>S11 7AQ<br><br><b>Shares held</b><br>Class<br>Ordinary  |  | Name<br><br>Address<br><br><br>UK Postcode    _ _ _ _ _<br><b>Shares held</b><br>Class<br><br>Number<br>20  |  | <b>Shares transferred by</b><br>Matthew Adam COTTON<br><br>Class    Number    Date of transfer<br><br><br>   |  |  |
| <b>&gt; Shareholder Name</b><br>Nicholas David COTTON<br><br><b>Address</b><br><del>1 Pendean Road</del><br><del>Nether Green</del><br><del>Sheffield</del><br><del>S11 7EN</del><br><br><b>Shares held</b><br>Class<br>Ordinary |  | Name<br><br>Address<br><b>33 CHELSEA RD</b><br><b>SHEFFIELD</b><br><br>UK Postcode <b>S 11 7 9 B Q</b><br><b>Shares held</b><br>Class<br><br>Number<br>20 |  | <b>Shares transferred by</b><br>Nicholas David COTTON<br><br>Class    Number    Date of transfer<br><br><br> |  |  |
| <b>&gt; Shareholder Name</b><br>Roger Howard COTTON<br><br><b>Address</b><br>33 King Edwards Rivelin<br>Valley Road<br>Sheffield<br>S Yorks<br>S6 5SQ<br><br><b>Shares held</b><br>Class<br>Ordinary                             |  | Name<br><br>Address<br><br><br>UK Postcode    _ _ _ _ _<br><b>Shares held</b><br>Class<br><br>Number<br>20  |  | <b>Shares transferred by</b><br>Roger Howard COTTON<br><br>Class    Number    Date of transfer<br><br><br>   |  |  |

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder Name</b> Marie NORRIS		Name  		<b>Shares transferred by</b> Marie NORRIS		
<b>Address</b> 19 Wigfull Road Sheffield S11 8RJ		Address  				
<b>Shares held</b> Class Ordinary		UK Postcode    _ _ _ _ _ <b>Shares held</b> Class  				
Number 20	Class  		Class    Number    Date of transfer  			
<b>&gt; Shareholder Name</b> Paul PROCTOR		Name  		<b>Shares transferred by</b> Paul PROCTOR		
<b>Address</b> 113 Swallow Wood Road Sheffield S Yorks S26 4SU		Address  				
<b>Shares held</b> Class Ordinary		UK Postcode    _ _ _ _ _ <b>Shares held</b> Class  				
Number 20	Class  		Class    Number    Date of transfer  			

**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			





**Companies House**  
for the record

## 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

### 1. Declaration

- ☒ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £30.

Signature

(Director / Secretary)

Date

21 / 09 / 2006

*This date must not be earlier than the  
return date at 2 below*

#### **What to do now**

*Complete this page then send the whole of the Annual Return and the  
declaration to the address shown at 4 below.*

### 2. Date of this return

- ☐ This AR is made up to 20/9/2006
- If you are making this return up to an earlier date, please give the date here

\_\_ / \_\_ / \_\_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

### 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **20th September 2007** please give the new date here:

\_\_ / \_\_ / \_\_\_\_

### 4. Where to send this form

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

***Have you enclosed the filing fee with the company number written on the  
reverse of the cheque?***

### Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

Telephone number *inc code*

\_\_\_\_\_

\_\_\_\_\_

Address

DX number *if applicable*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DX exchange

\_\_\_\_\_

Postcode

\_\_\_\_\_