

3031 83/30



Company Name  
**SWARTHMORE EDUCATION  
CENTRE**

## 363s Annual Return

Company Type  
**Private Company Limited By  
Guarantee Exempt Under Sect 30**  
Company Number  
**4527579**

- > Please check the details printed
- > If any details are wrong, strike th
- in the "Amended details" colour
- > Please complete in **black ink** an

Information extracted from  
Companies House records on  
**1st September 2007**

### Section 1: Company details

WEDNESDAY



\*A0690UN4\*  
A10 14/11/2007 122  
COMPANIES HOUSE

SAT

\*A7KHWUCK\*  
A07 03/11/2007 90  
COMPANIES HOUSE

Ref 4527579/15/42

	Current details	Amended details																		
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column</i>	<b>2-7 Woodhouse Square Leeds Yorkshire LS3 1AD</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																		
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column</i>	<b>Address where the Register is held  At Registered Office</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																		
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column</i>	<b>Not Applicable</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																		
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><b>8042</b></td> <td><b>Adult and other education</b></td> </tr> </tbody> </table>	SIC Code	Description	<b>8042</b>	<b>Adult and other education</b>	<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> </tbody> </table>	SIC CODE	Description	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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> Please enter additional principal activity code(s) in "Amended details" column <i>See notes for guidance for list of activity codes</i>		_____ _____ _____																		

## Section 2: Details of Officers of the Company

	Current details	Amended details
<b>&gt; Company Secretary</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</i>    <i>Particulars of a new Company Secretary must be notified on form 288a</i>	<b>Name</b> <b>Malcolm WALTERS</b>  <b>Address</b> <b>9 Wheatlands Grove</b> <b>Bradford</b> <b>West Yorkshire</b> <b>BD9 5JS</b>	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date Malcolm WALTERS</b> <b>ceased to be secretary (if applicable)</b> _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</i>    <i>Particulars of a new Director must be notified on form 288a</i>	<b>Name</b> <b>John Leigh ARNISON</b>  <b>Address</b> <b>White Ash House</b> <b>Barrowby Lane</b> <b>Leeds</b> <b>Yorkshire</b> <b>LS15 8PT</b>  <b>Date of birth</b> 29/08/1962  <b>Nationality</b> British  <b>Occupation</b> Lecturer	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____  <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date John Leigh ARNISON</b> <b>ceased to be director (if applicable)</b> _ _ / _ _ / _ _ _ _



## Current details

### Amended details

**> Director**

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column*

*Particulars of a new Director  
must be notified on form  
288a*

**Name**  
**Wendy COLLINS**

**Address**  
**3 Sunnybank View**  
**Leeds**  
**West Yorkshire**  
**LS8 4ED**

**Date of birth** 01/07/1950

**Nationality** / British

**Occupation** Training Dev Officer

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985

## Address

UK Postcode    \_ \_ \_ \_    \_ \_ \_

Date of birth          /       /            

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change    /    /

Date Wendy COLLINS ceased to be  
director (if applicable)  
31, 12, 2006

**> Director**

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column*

*Particulars of a new Director  
must be notified on form  
288a*

**Name**  
**Joan Penny EWENS COUNCILLOR**

**Address**  
**3 Holmwood Drive**  
**Leeds**  
**West Yorkshire**  
**LS6 4NF**

**Date of birth** 31/08/1926

**Nationality** British

**Occupation** Retired

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985

## Address

UK Postcode    \_ \_ \_ \_    \_ \_ \_

Date of birth          /       /            

Nationality \_\_\_\_\_

Occupation \_\_\_\_\_

Date of change    /    /

Date **Joan Penny EWENS**  
COUNCILLOR ceased to be director (if  
applicable)            /       /

	Current details	Amended details
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</i>     <i>Particulars of a new Director must be notified on form 288a</i>	<b>Name</b> <b>Patricia Ann GOUNDRY</b>  <b>Address</b> <b>10 Haighside Drive</b> <b>Leeds</b> <b>West Yorkshire</b> <b>LS26 0TE</b>  <b>Date of birth</b> 16/08/1942  <b>Nationality</b> British  <b>Occupation</b> Retired	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985  <b>Address</b>     <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Patricia Ann GOUNDRY ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</i>     <i>Particulars of a new Director must be notified on form 288a</i>	<b>Name</b> <b>Patrick Dunstan Godwin HALL</b>  <b>Address</b> <b>19 Moorland Avenue</b> <b>Leeds</b> <b>West Yorkshire</b> <b>LS6 1AP</b>  <b>Date of birth</b> 21/02/1949  <b>Nationality</b> British  <b>Occupation</b> Retired	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985  <b>Address</b>     <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Patrick Dunstan Godwin HALL ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

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	Current details	Amended details
<p><b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</p> <p>Particulars of a new Director must be notified on form 288a</p>	<p><b>Name</b> Freda MATTHEWS</p> <p><b>Address</b> 7 Hanover Square Leeds West Yorkshire LS3 1AP</p> <p><b>Date of birth</b> 31/12/1931</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Retired</p>	<p><b>Name</b> _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985</p> <p><b>Address</b> _____ _____ _____</p> <p><b>UK Postcode</b>    _ _ _ _ _</p> <p><b>Date of birth</b>    _ _ / _ _ / _ _ _ _</p> <p><b>Nationality</b>    _____</p> <p><b>Occupation</b>    _____</p> <p><b>Date of change</b>    _ _ / _ _ / _ _ _ _</p> <p><b>Date</b> Freda MATTHEWS ceased to be director (if applicable)                                  _ _ / _ _ / _ _ _ _</p>
<p><b>&gt; Director</b> If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</p> <p>Particulars of a new Director must be notified on form 288a</p>	<p><b>Name</b> Roy Harold George MCDUFFYS</p> <p><b>Address</b> 8 Highwood Crescent Leeds West Yorkshire LS17 6ER</p> <p><b>Date of birth</b> 31/12/1931</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Retired</p>	<p><b>Name</b> _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985</p> <p><b>Address</b> _____ _____ _____</p> <p><b>UK Postcode</b>    _ _ _ _ _</p> <p><b>Date of birth</b>    _ _ / _ _ / _ _ _ _</p> <p><b>Nationality</b>    _____</p> <p><b>Occupation</b>    _____</p> <p><b>Date of change</b>    _ _ / _ _ / _ _ _ _</p> <p><b>Date</b> Roy Harold George MCDUFFYS ceased to be director (if applicable)                                  _ _ / _ _ / _ _ _ _</p>

	Current details	Amended details
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</i>     <i>Particulars of a new Director must be notified on form 288a</i>	<b>Name</b> <b>Rosalyn Kim PARKER BA CANTAB</b>  <b>Address</b> <b>21A Newlaithes Road</b> <b>Leeds</b> <b>West Yorkshire</b> <b>LS18 4LG</b>  <b>Date of birth</b> 28/09/1981 <b>Nationality</b> British <b>Occupation</b> Accountant  <b>NO LONGER PART OF ORGANISATION</b>	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Rosalyn Kim PARKER BA CANTAB ceased to be director (if applicable) <b>25, 06, 2007</b>
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column</i>     <i>Particulars of a new Director must be notified on form 288a</i>	<b>Name</b> <b>Kay STAINSBY</b>  <b>Address</b> <b>30 Gainsborough Avenue</b> <b>Leeds</b> <b>West Yorkshire</b> <b>LS16 7PQ</b>  <b>Date of birth</b> 17/07/1927 <b>Nationality</b> British <b>Occupation</b> Retired	<b>Name</b>  <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Kay STAINSBY ceased to be director (if applicable)    _ _ / _ _ / _ _ _ _



**➤ Director**

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column*

*Particulars of a new Director must be notified on form 288a*

**Current details**

**Name**  
Genevieve Mary TWIGGE

**Address**  
102 Buckstone Avenue  
Leeds  
West Yorkshire  
LS17 5ET

**Date of birth** 12/09/1954

**Nationality** British

**Occupation** Ppi Officer

**Amended details**

**Name**

\_\_\_\_\_

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985

**Address**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**UK Postcode** \_ \_ \_ \_ \_

**Date of birth** \_ \_ / \_ \_ / \_ \_ \_ \_

**Nationality** \_\_\_\_\_

**Occupation** \_\_\_\_\_

**Date of change** \_ \_ / \_ \_ / \_ \_ \_ \_

**Date** Genevieve Mary TWIGGE ceased to be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

**363s Annual Return Declaration**

- > When you have checked all the sections of this form, please complete this page and sign the declaration below
- > If you want to change the made up date of this annual return, please complete 2 below

**1. Declaration**

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below) I enclose the filing fee of £30

Signature

M L Walker  
(Director / Secretary)

Date

29 / 10 / 2007

*This date must not be earlier than the return date at 2 below*

**What to do now**

*Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below*

**2. Date of this return**

- ☐ This AR is made up to **8/9/2007** If you are making this return up to an earlier date, please give the date here

\_\_ / \_\_ / \_\_\_\_

*Note The form must be delivered to CH within 28 days of this date*

**3. Date of next return**

- ☐ If you wish to change your next return to a date earlier than **8th September 2008** please give the new date here

\_\_ / \_\_ / \_\_\_\_

**4. Where to send this form**

- ☐ Please return this form to

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

***Have you enclosed the filing fee with the company number written on the reverse of the cheque?***

**Contact Address**

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

Contact Name

KIRSTEN MCCASKILL

Telephone number inc code

0113 2437980

Address

2-7 WOODHOUSE SQ,  
LEEDS

DX number if applicable

\_\_\_\_

DX exchange

Postcode

LS3 1AD