

COMPANY No: 4497806

**DOCKLANDS YOUTH SERVICE**  
**(Limited By Guarantee)**

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**REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31 MARCH 2005**

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**ALAN PARDOE FCA**  
**CHARTERED ACCOUNTANT**  
and  
**REGISTERED AUDITOR**  
52 Owen Gardens  
Woodford Green  
Essex IG8 8DJ

Telephone: 020 8504 4690



**DOCKLANDS YOUTH SERVICE**

**FOR THE YEAR ENDED**

**31 MARCH 2005**

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**DOCKLANDS YOUTH SERVICE**

**FOR THE YEAR ENDED 31 MARCH 2005**

**GENERAL INFORMATION**

**Company Registration Number:** 4497806

**Directors:**

M E Tracey	-	Chair
M Bailey		
Sister C Frost		
S D Hitches	-	resigned 31.08.2004
E Lewis		

**Secretary:**

J B Parker  
Olive Cottage  
Station Road  
St. Margaret's at Cliffe  
Kent CT15 6AY

**Registered Office:**

37 Rushey Green  
Catford  
London SE6 4AS

**Bankers:**

The Co-operative Bank plc  
P O Box 101  
1 Balloon Street  
Manchester M60 4EP

## **DOCKLANDS YOUTH SERVICE**

### **(LIMITED BY GUARANTEE)**

## **REPORT OF THE DIRECTORS**

### **FOR THE YEAR ENDED 31 MARCH 2005**

The Directors (who are also the Trustees) present their annual report and financial statements of the company for the year ended 31 March 2005. The company is limited by guarantee without a share capital.

#### **Status of the Company - Limited by Guarantee**

The liability of the Members is limited. Every Member of the Company undertakes to contribute such amount as may be required but not exceeding £1 to the Company's assets if it should be wound up.

#### **Principal Activities**

The principal objects of the Company are to help children and young people, especially but not exclusively through recreation and leisure time activities and supplementary education so as to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals and members of a multicultural society..

#### **The Directors**

The directors of the company are listed on page 2 - General Information

#### **Result**

The result for the year is shown in the statement of financial activities on pages 7 and 8.

#### **Review of Operations**

This has been a successful year for Docklands Youth Services. The appointment of a part-time Administrator, funded by the Isle of Dogs Community Foundation has made a major difference to the group. I would like to thank Jose Reis who has taken up the position for the hard work and solid commitment he has shown. His facilitation of meetings has been first class and communication between affiliated groups has improved tremendously. So too has the manner in which group activities are publicised thanks to the competence of Jose.

Jose has also been instrumental in securing funding from St. Katherine and Shadwell Trust to produce a regular newsletter for Docklands Youth Services. He has worked in partnership with the Millennium Volunteer Project to establish a group of young people who will produce the newsletter. I would like to thank the Newspaper Education Trust based at Westferry Printers who provided training and helped produce the newsletter.

DOCKLANDS YOUTH SERVICE

(LIMITED BY GUARANTEE)

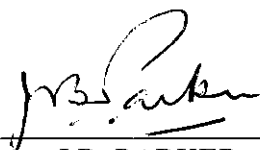
REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 31 MARCH 2005

Improvement in communication has meant that affiliated groups have been able to take a more co-ordinated approach to the delivery of services. This was especially noticeable during the summer months when a diverse range of activities was on offer for children and young people and groups were able to avoid duplication and share resources.

The summer programme ran for four weeks during August with affiliated groups providing a service for children and young people aged between 5 - 24 years. Activities included: performing arts, sports, sports coach training, first aid, video and filming, environmental studies, arts and crafts, residentials and trips out. Isle of Dogs Community Foundation provide a grant of £40,000 towards the cost of the Summer Programme and individual groups carried out their own fundraising to make up the shortfall.

The future Docklands Youth Services is looking extremely positive and it is envisaged that the coming year will provide opportunities that will enable us to continue to improve and develop our services for the benefit of children and young people in the Isle of Dogs.



J.B. PARKER  
Secretary

Date 22 FEBRUARY 2006

## **DOCKLANDS YOUTH SERVICE**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS**

**31 MARCH 2005**

I have audited the financial statements of Docklands Youth Service for the year ended 31 March 2005 which comprise of the statement of financial activities, the balance sheet, the cash flow statement and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

#### **Respective Responsibilities of the Directors and the Auditor**

The Directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Directors' Responsibilities. My responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

I report to you my opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. I also report to you if, in my opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if I have not received all the information and explanations I require for my audit, or if information specified by law regarding Directors' remuneration and transactions with the company is not disclosed.

I read the other information contained in the Annual Report and consider whether it is consistent with the audited financial statements. This other information comprises only the Directors' Report and General Information. I consider the implications for my report if I become aware of any apparent misstatements or material inconsistencies with the financial statements. My responsibilities do not extend to any other information.

#### **Basis of Audit Opinion**

I conducted my audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

DOCKLANDS YOUTH SERVICE

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS continued

31 MARCH 2005

**Opinion**

In my opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2005 and of its statement of financial activities for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Alan Pardoe  
Registered Auditor  
52 Owen Gardens  
Woodford Green  
Essex IG8 8DJ

Date: 22 FEBRUARY 2006

# **DOCKLANDS YOUTH SERVICE**

## **STATEMENT OF FINANCIAL ACTIVITIES**

### **FOR THE YEAR ENDED 31 MARCH 2005**

	<u>Notes</u>	Unrestricted Funds <u>2005</u> £	Restricted Funds <u>2005</u> £	Total Funds <u>2005</u> £	Total Funds <u>2004</u> £
<b>Incoming resources:</b>					
London Borough of Tower Hamlets Grants from local organisations:		-	-	-	38,750
Isle of Dogs Community Foundation		-	5,000	5,000	40,000
	6	-	5,000	5,000	78,750
Membership fees		-	-	-	80
Sundry income		42	-	42	-
Interest received		58	-	58	21
<b>Total Incoming Resources</b>		<u>100</u>	<u>5,000</u>	<u>5,100</u>	<u>78,851</u>
<b>Resources expended:</b>					
Direct charitable expenditure	3	-	2,464	2,464	69,839
Publicity & promotion		-	127	127	-
Management & administration expenditure	4	<u>1,255</u>	<u>962</u>	<u>2,217</u>	<u>3,890</u>
<b>Total Resources Expended</b>	5	<u>1,255</u>	<u>3,553</u>	<u>4,808</u>	<u>73,729</u>
Net incoming/(outgoing) resources before transfers		(1,155)	1,447	292	5,122
Taxation		<u>12</u>	-	<u>12</u>	<u>4</u>
Net incoming/(outgoing) resources for the year		(1,167)	1,447	280	5,118
Fund balance brought forward from 31 March 2004		(150)	10,484	10,334	5,216
Fund balance carried forward at 31 March 2005		£ (1,317)	£11,931	£10,614	£10,334



**DOCKLANDS YOUTH SERVICE**

**STATEMENT OF FINANCIAL ACTIVITIES** continued

**FOR THE YEAR ENDED 31 MARCH 2005**

There were no recognised gains or losses other than those included in the above statement of financial activities.

All the organisation's operations are classed as continuing

The notes on pages 11 to 13 form part of these financial statements.

**DOCKLANDS YOUTH SERVICE**

**BALANCE SHEET**

**AT 31 MARCH 2005**

	<u>Note</u>	<u>2005</u> £	<u>2004</u> £
<b>Current Assets</b>			
Sundry debtors		-	8,750
Cash at bank		<u>14,451</u>	<u>16,835</u>
		14,451	25,585
 <b>Less Current Liabilities</b>			
Creditors - amounts falling due within one year:			
Sundry creditors and accruals		<u>3,837</u>	<u>15,251</u>
		<u>3,837</u>	<u>15,251</u>
 <b>Net Assets</b>		<u>£10,614</u>	<u>£10,334</u>
 <b>Representee by:</b>			
Unrestricted funds - (deficit)		( 1,317)	( 150)
Restricted funds	6	<u>11,931</u>	<u>10,484</u>
 At 31 March 2005		<u>£10,614</u>	<u>£10,334</u>

Approved by the Board of Directors on ~~22 FEBRUARY~~ 2006  
and signed on its behalf by

M. Tracey Director

The notes on pages 11 to 13 form part of these accounts.

## DOCKLANDS YOUTH SERVICE

### STATEMENT OF THE DIRECTORS' RESPONSIBILITIES

#### FOR THE YEAR ENDED 31 MARCH 2005

Company law require the Directors to prepare accounts for each financial period which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those accounts, the Directors are required to:

select suitable accounting policies and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;

prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the accounts comply with the Companies Act 1985. The Directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The accounting policies selected are set out on page 11.

## **DOCKLANDS YOUTH SERVICE**

### **ACCOUNTING POLICIES FOR THE YEAR ENDED**

**31 MARCH 2005**

#### **1. Accounting convention**

The financial statements are prepared under the historical cost convention, and in accordance with applicable accounting standards.

#### **Donations, gifts and other income**

Donations, gifts and other income are credited as income in the year in which they are received.

#### **Grants receivable**

Subject to the following, grants are credited as income in the year in which they are receivable. Grants received for specific purposes are accounted for as restricted funds. Where donor-imposed restrictions apply to the timing of the related expenditure as a pre-condition for its use, the grant is treated as deferred income until those restrictions are met.

#### **Charitable expenditure**

Direct charitable expenditure includes all expenditure incurred on grants awarded or on other schemes run in pursuance of the Company's objectives under its Charter. The direct costs of supporting these activities, including staff, establishment and other overhead costs are separately analysed and shown as support costs under this heading.

#### **Tangible fixed assets**

Major expenditure on tangible fixed assets is capitalized. The cost of other items is written off as incurred.

#### **Going concern**

The accounts have been prepared on a going concern basis as the Directors consider that the current and future sources of funding or support will be adequate for the Company's needs.

#### **Transfers**

Council, in accordance with its powers and within the restrictions imposed by such, may approve the transfer of any small deficit from restricted funds to unrestricted funds from time to time.

#### **Notes to the Accounts**

##### **2. Directors, Employees and Staff Costs**

There were no direct employees of the Company during the period ended 31 March 2005. The Directors are not employed by the Company and receive no remuneration for their services.

# DOCKLANDS YOUTH SERVICE

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2005

	<u>Unrestricted Funds - 2005</u>	<u>Restricted Funds - 2005</u>	<u>Total 2004</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	
<b>3. Direct Expenditure</b>				
Contribution to a salary	-	2,464	-	
Summer programme	-	-	38,000	
Childrens' fund - mediation	<u>-</u>	<u>-</u>	<u>31,839</u>	
	£ <u>-</u>	£ <u>2,464</u>	£ <u>69,839</u>	
<b>4. Management and Administration Expenditure of the Company</b>				
Printing, stationery, postage and equipment	30	847	19	
Secretarial and administration	952	-	3,591	
Audit	115	115	280	
Bank interest and charges	<u>158</u>	<u>-</u>	<u>-</u>	
	£ <u>1,255</u>	£ <u>962</u>	£ <u>3,890</u>	
<b>5. Total Resources Expended</b>				
	<u>Staff Costs</u>	<u>Other Costs</u>	<u>Total 2005</u>	<u>Total 2004</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Direct expenditure	2,464	-	2,464	69,839
Publicity and promotion	-	127	127	-
Management and administration of the company	<u>-</u>	<u>2,217</u>	<u>2,217</u>	<u>3,890</u>
	2,464	<u>2,344</u>	£ <u>4,808</u>	£ <u>73,729</u>

## DOCKLANDS YOUTH SERVICE

### NOTES TO THE ACCOUNTS continued

### FOR THE YEAR ENDED 31 MARCH 2005

The average number of employees analysed by function was:

Direct services	-	-
Management and administration of the Company	-	-
	£ -	£ -

#### 6. Restricted Funds

	Balance 31 March 2004 £	Movement in Resources		Balance 31 March 2005 £
		Incoming £	Outgoing £	
London Borough of Tower Hamlets	5,278	-	-	5,278
Isle of Dogs Community Foundation	-	5,000	3,553	1,447
East End Community Trust	5,206	-	-	5,206
	10,484	5,000	3,553	£11,931

#### 7. Contingent Liabilities

The Company does not have any contingent liabilities as at 31 March 2005

#### 8. Capital Commitments

The Company does not have any capital commitments as at 31 March 2005

#### 9. Going Concern

The accounts have been prepared on a going concern basis as the Directors consider that the current and future sources of funding or support will be adequate for the Company's needs.

**DOCKLANDS YOUTH SERVICE**

**CASHFLOW STATEMENT**

**FOR THE YEAR ENDED 31 MARCH 2005**

	<u>2005</u> £	<u>2004</u> £
<b>Net cash inflow/(outflow) from operating activities:</b>		
Operating balance excluding interest received		
- unrestricted	( 1,213)	( 165)
- restricted	1,447	5,266
Decrease/(increase) in debtors	8,750	(8,750)
(Decrease)/increase in creditors	(11,414)	15,076
	( 2,430)	11,427
 <b>Servicing of finance:</b>		
Interest received - net	<u>46</u>	<u>17</u>
(Decrease)/increase in cash and cash equivalents	£ (2,384)	£11,444
 Bank balance : opening	(16,835)	5,391
: closing	<u>14,451</u>	<u>16,835</u>
(Decrease)/increase in the bank balance	£ ( 2,384)	£11,444