

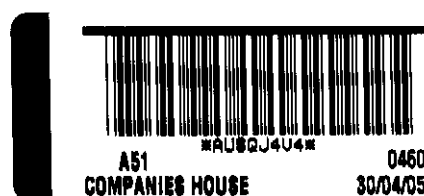
Signed by Accountant

JUBILEE CITIZENS UK
(A COMPANY LIMITED BY GUARANTEE)
(REGISTERED NUMBER 4492376)

Registered Charity No 1095555

REPORT AND FINANCIAL STATEMENTS

for the year ended 31st July 2004



JUBILEE CITIZENS UK
(A COMPANY LIMITED BY GUARANTEE)
REPORT OF THE MANAGEMENT COMMITTEE AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2004

**Directors and
Management Committee:** See page 2

Secretary: Rowena Williams

Registered Office: Two Rivers
Station Lane
Witney
Oxfordshire
OX28 4BH

CONTENTS

Pages 1 – 2	Report of Management Committee including statement of the Management Committee's responsibilities.
3	Accountants' Report
4	Statement of Financial Activities
5	Balance Sheet
6 – 7	Notes to the Financial Statements
Appendix 1	Income and Expenditure Account

JUBILEE CITIZENS UK

(A COMPANY LIMITED BY GUARANTEE)

**REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDED 31 JULY 2004**

The Board of Trustees present their report and the independently examined financial statements of the company for the year ended 31 July 2004. Under the Articles of Association the directors of the company are the members of the Board of Trustees

CHARITY DESCRIPTION AND OBJECTIVES

The company is limited by guarantee statements and is registered as a charity (Registered No 1095555).

The company's main objectives are to promote the relief of older people and disabled people including assisting and co-operating in the work of statutory authorities and voluntary organisations engaged in providing facilities for physical and mental recreation, developing physical and mental recreation, developing physical improvements, furthering health, relieving poverty, distress and sickness.

REVIEW OF OPERATIONS

The second year of operation has seen extensive development of the existing domestic support service and diversification into new areas of training and consultancy.

The Domestic Support Service continues to grow from strength to strength, the demand securing future permanent positions in management and staff delivering the service. New partnership arrangements with Guideposts Trust have enabled the service to extend not only to older people but also people with physical and learning disabilities. The partnership will enable the service to be developed in other parts of the country.

Training and consultancy has involved delivering employment law updates relating to the recently implemented provisions of the Employment Act 2002 to a large multinational organisation at depots throughout the country.

Jubilee Citizens UK was commissioned by the National Care Standards Commission (now the Commission for Social Care Inspection) to facilitate service user consultation events in London, Birmingham and Leicester which brought together older people from many different cultural backgrounds. Feedback from the events confirmed their success, enlightening older people in relation to their knowledge and understanding of the functions of the National Care Standards Commission and the rights they have as older people in regulated care.

BY ORDER OF THE BOARD

.....*M. Oliver*.....
DIRECTOR

JUBILEE CITIZENS UK
(A COMPANY LIMITED BY GUARANTEE)
REPORT OF THE MANAGEMENT COMMITTEE (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2004

MANAGEMENT COMMITTEE'S RESPONSIBILITIES

The members of the Management Committee are required by company law to prepare financial statements which give a true and fair view of the state of affairs of the company at the end of the financial year and of the results of the company for the period ending on that date. In preparing those financial statements, the Management Committee are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The Management Committee are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

RESULTS

The results for the year are set out in the Statement of Financial Activities on page 5.

DIRECTORS

Members of the Management Committee who served during the year were:

A Knowles
M Ollier
M Schofield
S Townsend

None of the Directors of the Management Committee received any remuneration during the year for their services to the company.

REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF JUBILEE CITIZENS UK

I have examined the financial statements for the year ended 31st July 2004 set out on pages 4 to 7 which have been prepared under the historical cost convention using accounting policies set out on page 6

Respective responsibilities of Trustees and Examiner

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed

Date 28-Nov-04

P J Beasley FCA
Independent Examiner

JUBILEE CITIZENS UK
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31st July 2004

		Unrestricted Income Funds	Restricted Income Funds	Total Funds 2004	Total Funds 2003
	Notes	£.p.	£.p.	£.p.	£.p.
INCOMING RESOURCES					
Investment Income	2	508.21	-	508.21	1.07
Trading Income	3	77,750.15	-	77,750.15	23527.25
Donation		4.00	-	4.00	-
Total Income Resources		<u>78,262.36</u>	<u>-</u>	<u>78,262.36</u>	<u>23,528.32</u>
RESOURCES EXPENDED					
Management & Administration of the charity	4	60,616.89	-	60,616.89	23234.12
Total expenditure		<u>60,616.89</u>	<u>-</u>	<u>60,616.89</u>	<u>23,234.12</u>
NET INCOME FOR THE YEAR		17,645.47	-	17,645.47	294.20
Fund balance brought forward		294.20	-	294.20	-
Fund balance carried forward		<u>17,939.67</u>	<u>-</u>	<u>17,939.67</u>	<u>294.20</u>

The notes on pages 6&7 form an integral part of these accounts

JUBILEE CITIZENS UK
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET
As at 31st July 2004

	Note	31.07.04 £.p.	31.07.03 £.p.
Fixed Assets			
Shares in Jubilee Citizens UK Trading Company	5	2.00	2.00
Current Assets			
Cash at Bank		18,536.43	21,239.63
Trade Debtors		4,014.27	-
		<u>22,550.70</u>	<u>21,239.63</u>
Liabilities: amounts falling due within one year	6	<u>4,613.03</u>	<u>20,947.43</u>
Net Current Assets		17,937.67	292.20
Total Assets less Net Current Liabilities		<u>17,939.67</u>	<u>294.20</u>
Represented by:			
Funds			
Unrestricted Income Funds		<u>17,939.67</u>	<u>294.20</u>

In approving these financial statements as directors of the company we hereby confirm that:

- a) for the year ended 31st July 2004 the Company was entitled to take advantage of the audit exemptions given by subsection 1 of Section 249A of the Companies Act 1985.
- b) no notice has been deposited at the registered office of the company by holders of 10% or more of the company's share capital, pursuant to section 249B(2) of the Companies Act 1985 requiring the company to obtain an audit of its accounts for the period.
- c) the directors acknowledge their responsibility for:
 - i) ensuring the company keeps accounting records which comply with section 221 of the Companies Act 1985 and;
 - ii) preparing accounts which give a true and fair view of the affairs of the company as at 31st July 2004 and of its result for the financial period in accordance with section 226 of the Companies Act 1985, and which otherwise comply with the provisions of the Companies Act relating to accounts, so far as is applicable to the company.
- d) In preparing these accounts the directors have taken advantage of the special provisions in Part VII of the Companies Act 1985 relating to small companies.

Approved by the Trustees

Signed:

M. Ollier

Date: 15-Dec-04

Name:

MAUREEN OLLIER

The notes on pages 6&7 form an integral part of these accounts

JUBILEE CITIZENS UK
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31st July 2004

1 Accounting Policies

(a) Basis of Accounting

These accounts are prepared under the historical cost convention in accordance with applicable accounting standards and Statement of Recommended Practice "Accounting by Charities" and on an accrual basis.

The company has taken advantage of the exemption in FRS1 from the requirement to prepare a cash flow statement on the grounds that it is a small company.

			31.07.04	31.07.03
	Unrestricted Income Funds	Restricted Income Funds	Total	Total
	£.p.	£.p.	£.p.	£.p.
2 Investment Income				
Interest Received	508.21	-	508.21	1.07
3 Trading Income				
Service users contribution:				
- South Birmingham	13,518.75	-	13,518.75	4,866.75
- North Birmingham	24,867.25	-	24,867.25	8,122.50
- East Birmingham	19,083.00	-	19,083.00	10,538.00
Consultancy	20,281.15	-	20,281.15	-
	<u>77,750.15</u>	<u>-</u>	<u>77,750.15</u>	<u>23,527.25</u>
4 Management & Administration of the Charity				
Printing, Postage & Stationery	1,767.63	-	1,767.63	1,220.19
Telephone	1,250.00	-	1,250.00	188.00
Insurance	161.30	-	161.30	-
Salaries - Domestic Support Staff	51,048.45	-	51,048.45	19,925.90
Employers National Insurance	492.63	-	492.63	9.09
Staff Travel	16.00	-	16.00	-
Recruitment	560.40	-	560.40	260.00
Bad Debts written off	-	-	-	150.00
Legal & Professional Fees	115.00	-	115.00	1,325.44
Independent Examiners Fee	200.00	-	200.00	150.00
Bank Charges	5.50	-	5.50	5.50
Management Charges	4,999.98	-	4,999.98	-
	<u>60,616.89</u>	<u>-</u>	<u>60,616.89</u>	<u>23,234.12</u>

JUBILEE CITIZENS UK
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31st July 2004

	31.07.04	31.07.03
	£.p.	£.p.
5 Shares in Jubilee Citizens UK Trading Company		
The business has not traded during the year nor did it trade during the year to 31st July 2003.		
6 Liabilities: amounts falling due within one year		
Accruals	200.00	150.00
Trade Creditors	4,413.03	20,797.43
	<u>4,613.03</u>	<u>20,947.43</u>
7 Trustee's Expenses etc		
There were no payments to Trustees, to members of the Management Committee or to anyone connected with them during the year		
8 Capital Commitments		
There were no capital commitments at the 31st July 2004 (2003 NIL)		

JUBILEE CITIZENS UK
(A COMPANY LIMITED BY GUARANTEE)
INCOME AND EXPENDITURE ACCOUNT
for the year ended 31st July 2004

			31.07.03	
	£.p.	£.p.	£.p.	£.p.
UNRESTRICTED FUNDS				
Income				
Service users contribution:				
- South Birmingham		13,518.75		4,866.75
- North Birmingham		24,867.25		8,122.50
- East Birmingham		19,083.00		10,538.00
Consultancy		20,281.15		-
Donation		4.00		-
Building Society Interest		508.21		1.07
Total Unrestricted Income		<u>78,262.36</u>		<u>23,528.32</u>
Less Expenses				
Printing, Postage & Stationery	1,767.63		1,220.19	
Telephone	1,250.00		188.00	
Insurance	161.30		-	
Salaries - Domestic Support Staff	51,048.45		19,925.90	
Employers National Insurance	492.63		9.09	
Staff Travel	16.00		-	
Recruitment	560.40		260.00	
Bad Debts written off	-		150.00	
Legal & Professional Fees	115.00		1,325.44	
Independent Examiners Fee	200.00		150.00	
Bank Charges	5.50		5.50	
Management Charges	<u>4,999.98</u>		<u>-</u>	
Total Unrestricted Expenses		60,616.89		23,234.12
PROFIT ON TRADING ACTIVITIES				
(UNRESTRICTED)		<u>17,645.47</u>		<u>294.20</u>