



**Companies House**  
— for the record —

**AR01** (ef)

**Annual Return**



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Received for filing in Electronic Format on the: **11/07/2013**

*Company Name:* **ACT ACCOUNTANCY SERVICES LIMITED**

*Company Number:* **04479265**

*Date of this return:* **05/07/2013**

*SIC codes:* **69201**

*Company Type:* **Private company limited by shares**

*Situation of Registered Office:* **45 MERLEY DRIVE  
HIGHCLIFFE  
DORSET  
ENGLAND  
BH23 5BW**

## Single Alternative Inspection Location (SAIL)

*The address for an alternative location to the company's registered office for the inspection of registers is:*

**45 MERLEY DRIVE  
HIGHCLIFFE  
CHRISTCHURCH  
DORSET  
BH23 5BW**

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*The following records have moved to the single alternative inspection location:*

Register of members (section 114)  
Register of directors (section 162)  
Directors' service contracts (section 228)  
Register of secretaries (section 275)  
Records of resolutions and meetings (section 358)

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### Officers of the company

#### *Company Secretary 1*

*Type:* **Person**  
*Full forename(s):* **MRS FRANCES**

*Surname:* **CART**

*Former names:*

*Service Address recorded as Company's registered office*

*Company Director*    **1**

*Type:*                                **Person**

*Full forename(s):*                **ADRIAN CHRISTOPHER**

*Surname:*                         **TOMLIN**

*Former names:*

*Service Address recorded as Company's registered office*

*Country/State Usually Resident:*    **ENGLAND**

*Date of Birth:*    **27/12/1954**                                *Nationality:*    **BRITISH**

*Occupation:*     **CERTIFIED ACCOUNTANT**

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## Statement of Capital (Share Capital)

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<b>Class of shares</b>	<b>ORDINARY A</b>	<i>Number allotted</i>	<b>50</b>
		<i>Aggregate nominal value</i>	<b>50</b>
<i>Currency</i>	<b>GBP</b>	<i>Amount paid per share</i>	<b>1</b>
		<i>Amount unpaid per share</i>	<b>0</b>

### *Prescribed particulars*

A) THE HOLDERS OF A SHARES SHALL BE ENTITLED TO RECEIVE NOTICE OF AND TO ATTEND ANY GENERAL MEEETING OF THE COMPANY AND BE ENTITLED TO VOTE FOR EVERY A SHARE HELD. B) THE DIFFERENT CLASSES OF SHARES SHALL BE ENTITLED TO VARYING RATES OF DIVIDENDS AS DECLARED BY THE COMPANY FROM TIME TO TIME. C) NO SHARE OR BENEFICIAL OWNERSHIP OF A SHARE SHALL BE TRANSFERRED NOR SHALL THE COMPANY PURCHASE ANY OF ITS OWN SHARES PUSUANT TO REGULATION 5 UNLESS AND UNTIL THE RIGHTS OF PRE-EMPTION SHALL HAVE BEEN EXHAUSTED. D) ANY MEMBER PROPOSING TO TRANSFER ANY SHARE OR BENEFICIAL OWNERSHIP OF A SHALL SHALL GIVE NOTICE IN WRITING TO THE COMPANY OF SUCH PROPOSAL.

<b>Class of shares</b>	<b>Z ORDINARY</b>	<i>Number allotted</i>	<b>50</b>
		<i>Aggregate nominal value</i>	<b>50</b>
<i>Currency</i>	<b>GBP</b>	<i>Amount paid per share</i>	<b>1</b>
		<i>Amount unpaid per share</i>	<b>0</b>

### *Prescribed particulars*

A) THE HOLDERS OF Z SHARES SHALL BE ENTITLED TO RECEIVE NOTICE OF AND TO ATTEND ANY GENERAL MEEETING OF THE COMPANY BUT SHALL NOT BE ENTITLED TO ANY VOTING RIGHTS WHATSOEVER. B) THE DIFFERENT CLASSES OF SHARES SHALL BE ENTITLED TO VARYING RATES OF DIVIDENDS AS DECLARED BY THE COMPANY FROM TIME TO TIME. C) NO SHARE OR BENEFICIAL OWNERSHIP OF A SHARE SHALL BE TRANSFERRED NOR SHALL THE COMPANY PURCHASE ANY OF ITS OWN SHARES PUSUANT TO REGULATION 5 UNLESS AND UNTIL THE RIGHTS OF PRE-EMPTION SHALL HAVE BEEN EXHAUSTED. D) ANY MEMBER PROPOSING TO TRANSFER ANY SHARE OR BENEFICIAL OWNERSHIP OF A SHALL SHALL GIVE NOTICE IN WRITING TO THE COMPANY OF SUCH PROPOSAL.

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## Statement of Capital (Totals)

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<i>Currency</i>	<b>GBP</b>	<i>Total number of shares</i>	<b>100</b>
		<i>Total aggregate nominal value</i>	<b>100</b>

## *Full Details of Shareholders*

The details below relate to individuals / corporate bodies that were shareholders as at 05/07/2013 or that had ceased to be shareholders since the made up date of the previous Annual Return

*A full list of shareholders for the company are shown below*

*Shareholding 1* : **50 Z ORDINARY shares held as at the date of this return**  
*Name:* **FRANCES CART**

*Shareholding 2* : **50 ORDINARY A shares held as at the date of this return**  
*Name:* **ADRIAN CHRISTOPHER TOMLIN**

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## *Authorisation*

*Authenticated*

*This form was authorised by one of the following:*

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.