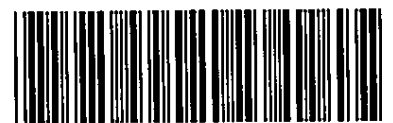


COMPANY REGISTRATION NUMBER 04476202

**FRIENDS OF ROUNDHAY PARK
COMPANY LIMITED BY GUARANTEE
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2014**

Charity Number 1097692

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**FRIENDS OF ROUNDHAY PARK
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2014

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Detailed statement of financial activities

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FRIENDS OF ROUNDHAY PARK COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2014

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2014

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name Friends of Roundhay Park

Charity registration number 1097692

Company registration number 04476202

Registered office 305 Roundhay Road
Leeds
LS8 4HT

The trustees

The trustees who served the charity during the period were as follows

D J Binns
Miss L Kitching
D C F Player
C J Hill
Ms J Wilson

Secretary D J Binns

Accountant Ford Campbell Freedman LLP
Chartered Accountants
34 Park Cross Street
Leeds
LS1 2QH

Bankers Lloyds TSB
2 The Headrow
Leeds
West Yorkshire
LS1 6PN

FRIENDS OF ROUNDHAY PARK COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2014

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNING DOCUMENT

The organisation is a charitable company limited by guarantee, incorporated on 3 July 2002 and registered as a charity on 27 May 2003. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

RECRUITMENT AND APPOINTMENT OF DIRECTORS AND TRUSTEES

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles of Association are known as Trustees. Under the requirements of the Memorandum of Association one third of the trustees are required to retire at each annual general meeting by rotation. They may be re-elected by the remaining trustees.

The trustees may appoint a person who is willing to be a trustee whether to fill a vacancy or as an additional trustee.

RISK MANAGEMENT

The trustees are conducting a review of the major risks to which the charity is exposed. A risk register has been proposed and will be updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks faced by the charity.

HONORARY PRESIDENT

Dr Marjorie Ziff MBE is the Honorary President.

OBJECTIVES AND ACTIVITIES

The Company has set two main objectives for the charity, these are -

- (1) To promote the preservation, restoration, maintenance and improvement of Roundhay Park Leeds for the benefit of the public.
- (2) To promote the benefit of Leeds and the surrounding areas by associating the local authorities and inhabitants in a common effort to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objects of improving the conditions of life for the inhabitants.

FRIENDS OF ROUNDHAY PARK COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2014

ACHIEVEMENTS AND PERFORMANCE

This has been another very busy year for FoRP, thanks to the efforts of The Trustees, The Committee and our Members. The Action Plan continues to form the foundation for our core activities and will again be reviewed at the end of 2014.

During this year, 60 new Members have joined and we now have a total Membership in excess of 449. As some of these are Joint Memberships, this means that we have 624 actual Members.

The Working Parties go from strength to strength, continuing the long-term Arboretum Project, Friends' Garden Maintenance, the creation of a new and larger Wildflower Meadow, Litter Picking and Himalayan Balsam removal. New additions are Maintenance Works in the formal areas of the Park, working alongside Park Staff and organising and supervising Corporate Working Parties of up to 80 people or so.

The FoRP Calendar continues to be a real success and adds substantially to our funds. The 2015 edition is now in hand.

The Tree Trail Brochure is selling well in various outlets. All of the material collected as part of the Tree Trail exercise is now to be produced as a "coffee table" book, with an initial production of 40 copies.

Work to the Tennis Courts has started at last and should be completed for this Summer, so now we shall be able to focus more on improving the Skate Park.

We have worked with OTRA (Oakwood Traders' and Residents' Association) to raise funds for the repair and refurbishment of Oakwood Clock. A successful Application to The Lottery Fund means that enough has now been raised to do all of the works to the Clock and its structure. Plans are now in hand to enable the whole of the surrounding area to be improved.

We have continued to work closely with Kerr Mackie School and the children have helped with Balsam Removal and Bulb Planting. As a reciprocal gesture, FoRP cleared the (large) wildlife pond at the School.

A recent Survey of Friends' Groups by Leeds City Council asked for an estimate of days spent in voluntary work. We assessed that FoRP amass more than 250 (eight-hour) person days per annum actually working in Roundhay Park. This excludes Corporate Groups and the many hours spent on administration, planning and implementation on other Projects. This time is given willingly by The Trustees, The Committee and the Membership of the Friends of Roundhay Park.

FRIENDS OF ROUNDHAY PARK COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2014

FINANCIAL REVIEW

During the year the charity has made a surplus on its general activities of £5,269 (2013 deficit £503) and a deficit on its restricted fund of £27,054 (2013 surplus £27,054). The unrestricted and restricted funds now stand at £17,126 and £nil respectively (2013 £11,858 and £27,054) respectively.

RESERVES POLICY

The trustees have examined the charity's requirements for reserves in light of the main risks of the organisation. It has established a policy whereby the unrestricted funds of the charity should be a minimum of 6 months based on the budgeted expenditure for the following year. The budgeted expenditure for 2014/15 is anticipated to be £7,400.

INVESTMENT POWERS AND RESTRICTIONS

The directors/trustees are only permitted to use the charity's assets solely towards the promotion of the objectives of the charity.

PLANS FOR FUTURE PERIODS

Funds will be used for purchasing plants, tools and materials to maintain areas improved by Friends of Roundhay Park and other areas yet to be identified.

REPORTING ACCOUNTANT

Ford Campbell Freedman LLP will continue in office as reporting accountant for the ensuing year.

Registered office
305 Roundhay Road
Leeds
LS8 4HT

Signed by order of the trustees



D J BINNS
Charity Secretary

11 June 2014

**FRIENDS OF ROUNDHAY PARK
COMPANY LIMITED BY GUARANTEE**

**ACCOUNTANT'S REPORT TO THE BOARD OF DIRECTORS ON THE
UNAUDITED ACCOUNTS OF FRIENDS OF ROUNDHAY PARK**

YEAR ENDED 31 MARCH 2014

In accordance with our terms of engagement, and in order to assist you to fulfil your duties under the Charities Act 2011, I have compiled the financial statements of the charity which comprise the Statement of Financial Activities, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to me

This report is made to the charity's Board of Directors, as a body, in accordance with the terms of my engagement. My work has been undertaken so that I might compile the financial statements that I have been engaged to compile, report to the charity's Board of Directors that I have done so, and state those matters that I have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Board of Directors, as a body, for my work or for this report.

I have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31 March 2014 your duty to ensure that the charity has kept proper accounting records and to prepare financial statements that give a true and fair view under the Charities Act 2011. You consider that the charity is exempt from the statutory requirement for an audit for the year.

I have not been instructed to carry out an audit of the financial statements. For this reason, I have not verified the accuracy or completeness of the accounting records or information and explanations you have given to me and I do not, therefore, express any opinion on the financial statements.

34 Park Cross Street
Leeds
LS1 2QH

13th June 2014


FORD CAMPBELL FREEDMAN LLP
Chartered Accountants

**FRIENDS OF ROUNDHAY PARK
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND
EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2014

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2014 £	Total Funds 2013 £
INCOMING RESOURCES					
- Incoming resources from generating funds	-	-	-	-	-
Voluntary income	2	6,788	-	6,788	33,707
Activities for generating funds	3	<u>7,567</u>	<u>-</u>	<u>7,567</u>	<u>9,377</u>
TOTAL INCOMING RESOURCES		<u>14,355</u>	<u>-</u>	<u>14,355</u>	<u>43,084</u>
RESOURCES EXPENDED					
Charitable activities	4/5	(8,352)	(27,054)	(35,406)	(14,929)
Governance costs	6	<u>(734)</u>	<u>-</u>	<u>(734)</u>	<u>(1,604)</u>
TOTAL RESOURCES EXPENDED		<u>(9,086)</u>	<u>(27,054)</u>	<u>(36,140)</u>	<u>(16,533)</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR/NET (EXPENDITURE)/INCOME FOR THE YEAR					
RECONCILIATION OF FUNDS		5,269	(27,054)	(21,785)	26,551
Total funds brought forward		<u>11,857</u>	<u>27,054</u>	<u>38,911</u>	<u>12,361</u>
TOTAL FUNDS CARRIED FORWARD		<u>17,126</u>	<u>-</u>	<u>17,126</u>	<u>38,912</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared

All of the above amounts relate to continuing activities

The notes on pages 8 to 11 form part of these financial statements.

FRIENDS OF ROUNDHAY PARK COMPANY LIMITED BY GUARANTEE

BALANCE SHEET

31 MARCH 2014

	Note	2014 £	£	2013 £
CURRENT ASSETS				
Debtors	8	1,897		510
Cash at bank		<u>15,948</u>		<u>39,332</u>
		17,845		39,842
CREDITORS: Amounts falling due within one year	9	<u>(719)</u>		<u>(931)</u>
NET CURRENT ASSETS			17,126	38,911
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>17,126</u>	<u>38,911</u>
NET ASSETS			<u>17,126</u>	<u>38,911</u>
FUNDS				
Restricted income funds	10		—	27,054
Unrestricted income funds	11		<u>17,126</u>	<u>11,857</u>
TOTAL FUNDS			<u>17,126</u>	<u>38,911</u>

For the year ended 31 March 2014 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

Trustees' responsibilities

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476, and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These financial statements were approved by the members of the committee and authorised for issue on the 11 June 2014 and are signed on their behalf by

C J HILL

Company Registration Number 04476202

The notes on pages 8 to 11 form part of these financial statements

FRIENDS OF ROUNDHAY PARK COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2014

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005)

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity

There are no other funds

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy

Resources expended

All costs are allocated between the expenditure categories of the SoFA on a basis designated to reflect the use of the resource

2. VOLUNTARY INCOME

	Unrestricted Funds £	Total Funds 2014 £	Total Funds 2013 £
Donations			
Members subscriptions	5,683	5,683	4,825
Gift Aid Tax recovery	827	827	775
General donations	278	278	783
Grants receivable			
Grants receivable	-	-	27,324
	<u>6,788</u>	<u>6,788</u>	<u>33,707</u>

**FRIENDS OF ROUNDHAY PARK
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2014

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Total Funds 2014	Total Funds 2013
	£	£	£
Lectures	732	732	932
Sale of books, prints and cards	515	515	445
Calendar sales and sponsorship	6,320	6,320	6,882
Leeds Botanica	—	—	840
Other sponsorship	—	—	278
	<u>7,567</u>	<u>7,567</u>	<u>9,377</u>

4. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds	Restricted Funds	Total Funds 2014	Total Funds 2013
	£	£	£	£
Costs in furtherance of charitable objects	6,076	—	6,076	11,866
Costs of calendar	2,276	—	2,276	3,063
Green Leeds	—	27,054	27,054	—
	<u>8,352</u>	<u>27,054</u>	<u>35,406</u>	<u>14,929</u>

5. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Roundhay Park, Leeds	Total Funds 2014	Total Funds 2013
	£	£	£
Costs in furtherance of charitable objects	6,076	6,076	11,866
Costs of calendar	2,276	2,276	3,063
Green Leeds	27,054	27,054	—
	<u>35,406</u>	<u>35,406</u>	<u>14,929</u>

6. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds 2014	Total Funds 2013
	£	£	£
Secretarial and administrative costs	14	14	14
Accountancy fees	720	720	1,320
Professional fees	—	—	270
	<u>734</u>	<u>734</u>	<u>1,604</u>

FRIENDS OF ROUNDHAY PARK COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2014

7. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the members of the committee, during the year

8. DEBTORS

	2014	2013
	£	£
Trade debtors	<u>1,897</u>	<u>510</u>

9. CREDITORS: Amounts falling due within one year

	2014	2013
	£	£
Accruals	<u>719</u>	<u>931</u>

10. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2013	Outgoing resources	Balance at 31 Mar 2014
	£	£	£
Green Leeds Grant	<u>27,054</u>	<u>(27,054)</u>	<u>—</u>

The charity maintains only one restricted fund represented by a grant received during 2013 from Green Leeds. This was donated in full to the Parks and Countryside Services department of Leeds City Council on 31 May 2013.

As there is only one restricted fund the analysis of income and expenditure can be seen on the face of the Statement of Financial Activities.

11. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2013	Incoming resources	Outgoing resources	Balance at 31 Mar 2014
	£	£	£	£
General Funds	<u>11,857</u>	<u>14,354</u>	<u>(9,085)</u>	<u>17,126</u>

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets	Total
	£	£
Unrestricted Income Funds	<u>17,126</u>	<u>17,126</u>
Total Funds	<u>17,126</u>	<u>17,126</u>

**FRIENDS OF ROUNDHAY PARK
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2014

13. COMPANY LIMITED BY GUARANTEE

The company is constituted as a company limited by guarantee. In view of this, the directors and trustees consider that the provisions of Financial Reporting Standard Number 4 which requires disclosure regarding liabilities and shareholders' funds are not applicable - - - - -

**FRIENDS OF ROUNDHAY PARK
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2014

**The following pages do not form part of the statutory financial statements
which are the subject of the accountant's report on page 5**

**FRIENDS OF ROUNDHAY PARK
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2014

	2014 £	2013 £
INCOMING RESOURCES		
VOLUNTARY INCOME		
Members subscriptions	5,683	4,825
Gift Aid Tax recovery	827	775
General donations	278	783
Grants receivable	—	27,324
	<u>6,788</u>	<u>33,707</u>
ACTIVITIES FOR GENERATING FUNDS		
Lectures	732	932
Sale of books, prints and cards	515	445
Calendar sales and sponsorship	6,320	6,882
Leeds Botanica	—	840
Other sponsorship	—	278
	<u>7,567</u>	<u>9,377</u>
TOTAL INCOMING RESOURCES	<u>14,355</u>	<u>43,084</u>
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Leeds Botanica costs	—	700
Cost of cards	248	143
Ongoing projects equipment and supplies	3,616	8,330
FORP newsletters	1,410	2,319
PO Box, postage and stationery	802	374
Costs of calendar	2,276	3,063
Chelsea garden expenditure	27,054	—
	<u>35,406</u>	<u>14,929</u>
GOVERNANCE COSTS		
Secretarial and administrative costs	15	14
Accountancy fees	720	1,320
Professional fees	—	270
	<u>735</u>	<u>1,604</u>
TOTAL RESOURCES EXPENDED	<u>36,141</u>	<u>16,533</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>(21,786)</u>	<u>26,551</u>

**FRIENDS OF ROUNDHAY PARK
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2014

	2014 £	2013 £
CHARITABLE ACTIVITIES		
Costs in furtherance of charitable objects		
<i>Roundhay Park, Leeds</i>		
Leeds Botanica costs	—	700
Cost of cards	248	143
Ongoing projects equipment and supplies	3,616	8,330
FORP newsletters	1,410	2,319
PO Box, postage and stationery	802	374
	<u>6,076</u>	<u>11,866</u>
 Costs of calendar		
<i>Roundhay Park, Leeds</i>		
Costs of calendar	2,276	3,063
 Green Leeds		
<i>Roundhay Park, Leeds</i>		
Chelsea garden expenditure	27,054	—
	<u>35,406</u>	<u>14,929</u>