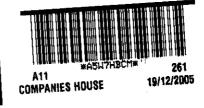
**Directors Report & Financial Statements** 

Year ended 31 March 2005

Company number 4472919



# MAIL BOXES ETC (VICTORIA) LIMITED DIRECTORS REPORT & FINANCIAL STATEMENTS

### Year ended 31 March 2005

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#### **DIRECTORS REPORT**

The directors present their report and the financial statements for the year ended 31 March 2005.

#### Statement of directors responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Principal activity

The company's principal activity is the operation of the Mail Boxes Etc franchise in Victoria, London.

#### **Directors**

The directors at 31 March 2005 and their interests in the ordinary share capital of the company were as follows:

	31 March 2005	31 March 2004	
GF Foreman	1	1	
LM Foreman	1	1	

#### Small company rules

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies. It was approved by the board on 4 November 2005 and signed on its behalf.

GF Foreman J foreman Director

# PROFIT AND LOSS ACCOUNT for the year ended 31 March 2005

	Notes	2005 £	2004
<b>Turnover</b> Cost of sales	1.2, 2	329,977 122,181	258,374 88,796
Gross Profit		207,796	169,578
Administrative expenses		176,197	127,499
Operating profit	3	31,599	42,079
Other income			
		31,599	42,079
Taxation	4	5,447	8,078
Profit on ordinary activities after taxation		26,152	34,001
Dividends		20,000	33,272
Retained profit for the year		6,152	729
Retained profit brought forward		16,491	15,762
Retained profit carried forward		<u>22,643</u>	<u>16,491</u>

The notes on pages 5 to 7 form part of these financial statements

#### BALANCE SHEET at 31 March 2005

	Notes	£	2005 £		2004
Fixed assets	5	æ	19,437		19,360
Current assets Stocks Debtors	6	7,250 12,918		5,150 13,958	
Cash at bank		26,169  46,337		8,368  <u>27,476</u>	
<b>Creditors:</b> amounts falling due within one year	7	(43,129)		(30,343)	
Net current assets			3,208		(2,867)
Net assets			22,645		<u>16,493</u>
Capital and reserves					
Called up share capital	8		2		2
Profit and loss account			22,643		16,491
Shareholders funds			22,645		16,493

The financial statements, which have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies, were approved by the board on 4 November 2005 and signed on its behalf.

For the year ended 31 March 2005 the company was entitled to exemption under section 249A (1) of the Companies Act 1985. No members have required the company to obtain an audit of its accounts for the period in question in accordance with section 249B (2). The directors acknowledge their responsibility for

i) ensuring the company keeps accounting records which comply with section 221; and ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its financial year and of its profit and loss for the financial year in accordance with section 226 and which otherwise comply with the requirements of the Companies Acts relating to accounts, so far as applicable to the company.

GF Foreman

Director

The notes on pages 5 to 7 form part of these financial statements

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2005

#### 1 Accounting policies

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and on the going concern basis which the directors considers appropriate.

#### 1.2 Turnover

Turnover comprises the invoiced value of goods sold and services provided, net of Value Added Tax and discounts.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Refurbishment expenditure

-10% per annum straight line basis

Plant & machinery

-15% per annum straight line basis

Fixtures & fittings

-20% per annum straight line basis

#### 1.4 Leased assets

Assets held under finance leases and hire purchase contracts are capitalised and depreciated over their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The interest element of rental obligations is charged to profit and loss account over the period of the lease at a constant periodic rate of charge.

#### 2 Turnover

In the year ended 31 March 2005, 0% of turnover was derived from markets outside the United Kingdom (2004 0%).

## 3 Operating profit

	The operating profit is stated after charging:		
		2005	2004
		£	£
	Directors remuneration	24,000	12,000
	Depreciation	4,244	3,508
	Bank interest paid	1,885	2,132
	Leasing finance charges	9,940	11,918
4	Taxation		
		2005	2004
		£	£
	Corporation tax	5,447	8,078

### 5 Tangible fixed assets

	Property Refurbishment	Plant & machinery	Fixtures & fittings	Total
Cost	£	£	£	£
At 1 April 2004 Additions Disposals	16,783	1,771 2,569	7,822 1,752	26,376 4,321
At 31 March 2005	<u>16,783</u>	4,340	<u>9,574</u>	30,697
Depreciation				
At 1 April 2004 Charge for period Disposals	3,356 1,678	532 651	3,128 1,915	7,016 4,244
At 31 March 2005	<u>5,034</u>	<u>1,183</u>	<u>5,043</u>	<u>11,260</u>

#### Net book value

<b>.•</b>	At 31 March 2005 At 31 March 2004	11,749 13,427	3,157 1,239	4,531 4,694	19,437 19,360
6	Debtors				
			2005	i	2004
	Rental deposit Debtors and prepayments, due	e within one year	8,000 4,918		£ 8,000 5,958
			<u>12,918</u>	· <u>}</u>	13,958
7	Creditors: amounts falling de	ue within one year			
			2005		2004 £
	Trade creditors Accruals and other creditors		24,262 4,648	}	11,971 1,112
	Corporation tax Value added tax Directors loans		5,447 2,530 6,242	1	8,078 2,940 6,242
			43,129	!	30,343
8	Share capital				
			2005 £		2004 €
	Authorised 10,000 Ordinary shares of £1	each	10,000		10,000
	Allotted, called up and fully 2 Ordinary shares of £1 each	paid	<u>2</u>		<u>2</u>