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Lee Abbey Movement

Minutes of the Extraordinary General Meeting of the above Company at Lee Abbey International Students' Club 57/67 Lexham Gardens London W8 6JJ on 28 October 2008

Present Rt Revd John Perry (Chairman)
Mr Chris Rogers
Mr John Turner
Revd Audrey Martin-Doyle
Revd Canon Yemi Ladipo
Revd James Denniston

In attendance: Revd Canon Paul Bayes
Dr Justin Tomkins
Revd Dr Emma Ineson
Mr Geoff Bishop (Secretary)

Apologies: Rt Revd David Hallatt
Revd Canon Felicity Lawson
Sister Sue McCarten
Mrs Jebb Bridgewater
Mr Stephen Weatherley
Dr Gavin Haig
Mrs Lorraine Jenkins



The Meeting noted that in order for the Company to complete the proposed group treasury arrangement with its bankers it had been advised to amend its Memorandum of Association. The proposed amendments, which had been drafted by the Company's solicitors, would confer more extensive financial powers enabling the Company to enter lawfully into the necessary transactions.

The Meeting also noted that it was desirable to amend the Articles of Association in the manner approved by the Company's solicitors.

Accordingly it was resolved

(1) That the Memorandum of Association of the Company be altered by:

(a) the addition of a reference to the Companies Act 2006 in the initial heading;

(b) the insertion of a new sub-clause (8) into the existing clause 4 which states the following:

"To borrow or raise money in any manner, and to secure the same or the repayment or performance of any debt, liability, contract, guarantee or other engagement incurred or entered into by the Charity. The Charity must comply as appropriate with sections 38 and 39 of the Charities Act 1993 as amended by the Charities Act 2006, if it wishes to mortgage land."

(c) the insertion of a new sub-clause (9) into the existing clause 4 which states the following:

"To lend and advance money or give credit to any of the charities named or referred to in clause 4(4) and to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by those charities"

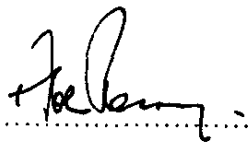
and the consequential renumbering of the existing sub-clauses (8) to (13) within clause 4.

Proposed by John Turner and seconded by Yemi Ladipo. Carried unanimously by a show of hands

(2) That the new Articles of Association in the form of the document attached to these resolutions be and are hereby adopted as the new Articles of Association of the Company in substitution for the existing articles of association.

Proposed by Chris Rogers and seconded by Audrey Martin-Doyle. Carried unanimously by a show of hands

There being no other business, the Meeting terminated.



..... Chairman

**The Companies Acts 1985 and 2006
Company Limited by Guarantee and not having a Share
Capital**

Articles of Association of

The Lee Abbey Movement

(adopted by special resolution of the Charity passed on 28th October 2008)

Interpretation

1. In these articles:

the "Charity" means the company intended to be regulated by these articles;

the "Act" means the Companies Act 1985 including any statutory modification or re-enactment thereof for the time being in force;

the "articles" means these articles of association of the Charity;

"clear days" in relation to the period of a notice means the period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;

"executed" includes any mode of execution;

"memorandum" means the memorandum of association of the Charity;

"office" means the registered office of the Charity;

the "seal" means the common seal of the Charity if it has one;

"secretary" means the secretary of the Charity or any other person appointed to perform the duties of the secretary of the Charity, including a joint, assistant or deputy secretary;

the "Council" means the directors for the time being of the Charity (and "Council Member" means any one director of the Charity for the time being);

the "United Kingdom" means Great Britain and Northern Ireland; and

words importing the masculine gender only shall include the feminine gender.

words or expressions contained in these articles shall, save as aforesaid or unless the context requires otherwise, bear the same meaning as in the Act.

Members

2. (1). All Council Members and such other persons or organisations as are admitted to membership in accordance with any rules made under article 61 shall be members of the Charity. No person shall be admitted a member of the Charity unless his application for membership is approved by the Council.
- (2). Unless the Council or the Charity in general meeting shall make other provision under article 61:
 - (a) any person who ceases to hold office as a Council Member shall thereupon cease to be a member of the Charity; and
 - (b) the Council may in their absolute discretion permit any other member of the Charity to retire, provided that after such retirement the number of members is not less than two.

General meetings

3. The Charity shall hold an annual general meeting each year in addition to any other meetings in that year, and shall specify the meeting as such in the notices calling it and not more than fifteen months shall elapse between the date of one annual general meeting of the Charity and that of the next; PROVIDED ALWAYS that so long as the Charity holds its first annual general meeting within eighteen months of its incorporation, it need not hold it in the year of its incorporation or in the following year. The annual general meeting shall be held at such times and places as the Council shall appoint. All general meetings other than annual general meetings shall be called extraordinary general meetings.
4. The Council may call general meetings and, on the requisition of members pursuant to the provisions of the Act, shall forthwith proceed to convene an extraordinary general meeting for a date not later than eight weeks after receipt of the requisition. If there are not within the United Kingdom sufficient Council Members to call a general meeting, any Council Member or any member of the Charity may call a general meeting.

Notice of general meetings

5. An annual general meeting and an extraordinary general meeting called for the passing of a special resolution appointing a person as a Council Member shall be called by at least twenty-one clear days' notice. All other extraordinary general meetings shall be called by at least fourteen clear days' notice but a general meeting may be called by shorter notice if it is so agreed:
 - (1) in the case of an annual general meeting, by all the members entitled to attend and vote; and

- (2) in the case of any other meeting by a majority in number of members having a right to attend and vote, being a majority together holding not less than 95 percent of the total voting rights at the meeting of all the members.

The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an annual general meeting, shall specify the meeting as such.

The notice shall be given to all the members and to the auditors.

6. The accidental omission to give notice of a meeting to, or the non- receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

Proceedings at general meetings

7. No business shall be transacted at any meeting unless a quorum is present. Five persons entitled to vote upon the business to be transacted, each being a member or a duly authorised representative of a member organisation, or one tenth of the total number of such persons for the time being, whichever is the greater, shall constitute a quorum.
8. If a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the same time and place or to such time and place as the Council may determine.
9. The chairman, if any, of the Council or in his absence some other Council Member nominated by the Council shall preside as chairman of the meeting, but if neither the chairman nor such other Council Member (if any) be present within fifteen minutes after the time appointed for holding the meeting and willing to act, the Council present shall elect one of their number to be chairman and, if there is only one Council Member present and willing to act, he shall be chairman.
10. If no Council Member is willing to act as chairman, or if no Council Member is present within fifteen minutes after the time appointed for holding the meeting, the members present and entitled to vote shall choose one of their number to be chairman.
11. Any member shall be entitled to attend and speak at any general meeting.
12. The chairman may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had adjournment not taken place. When a meeting is adjourned for

fourteen days or more, at least seven clear days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.

13. A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded:
 - (1) by the chairman; or
 - (2) by at least two members having the right to vote at the meeting; or
 - (3) by a member or members representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting.
14. Unless a poll is duly demanded a declaration by the chairman that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.
15. The demand for a poll may be withdrawn, before the poll is taken, but only with the consent of the chairman. The withdrawal of a demand for a poll shall not invalidate the result of a show of hands declared before the demand for the poll was made.
16. A poll shall be taken as the chairman directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the results of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll is demanded.
17. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman shall be entitled to a casting vote in addition to any other vote he may have.
18. A poll demanded on the election of a chairman or on a question of adjournment shall be taken immediately. A poll demanded on any other question shall be taken either immediately or at such time and place as the chairman directs not being more than thirty days after the poll is demanded. The demand for a poll shall not prevent continuance of a meeting for the transaction of any business other than the question on which the poll is demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made.
19. No notice need be given of a poll not taken immediately if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In other cases at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken.

Votes of members

20. Subject to article 17, every member shall have one vote.
21. No member shall be entitled to vote at any general meeting unless all moneys then payable by him to the Charity have been paid.
22. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive.
23. A vote given or poll demanded by the duly authorised representative of a member organisation shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the Charity at the office before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll.
24. Any organisation which is a member of the Charity may by resolution of its Council or other governing body authorise such person as it thinks fit to act as its representative at any meeting of the Charity, and the person so authorised shall be entitled to exercise the same powers on behalf of the organisation which he represents as the organisation could exercise if it were an individual member of the Charity.

Council

25. The number of Council Members shall be not less than three but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum.
26. The first Council Members shall be those persons named in the statement delivered pursuant to section 10(2) of the Act, who shall be deemed to have been appointed under the articles. Future Council Members shall be appointed as provided subsequently in the articles.

Powers of Council

27. Subject to the provisions of the Act, the memorandum and the articles and to any directions given by special resolution, the business of the Charity shall be managed by the Council who may exercise all the powers of the Charity. No alteration of the memorandum or the articles and no such direction shall invalidate any prior act of the Council which would have been valid if that alteration had not been made or that direction had not been given. The powers given by this article shall not be limited by any special power given to the

Council by the articles and a meeting of Council at which a quorum is present may exercise all the powers exercisable by the Council.

28. In addition to all powers hereby expressly conferred upon them and without detracting from the generality of their powers under the articles the Council shall have the following powers, namely:
- (1) to expend the funds of the Charity in such manner as they shall consider most beneficial for the achievement of the objects and to invest in the name of the Charity such part of the funds as they may see fit and to direct the sale or transposition of any such investments and to expend the proceeds of any such sale in furtherance of the objects of the Charity;
 - (2) to enter into contracts on behalf of the Charity.
 - (3) to prescribe the composition of the boards of trustees of its subsidiary charities

Appointment and retirement of Council Members

29. At the first annual general meeting all the Council shall retire from office, and at every subsequent annual general meeting one-third of the Council Members who are subject to retirement by rotation or, if their number is not three or a multiple of three, the number nearest to one third shall retire from office; but, if there is only one Council Member who is subject to retirement by rotation, he shall retire;
30. Subject to the provisions of the Act, the Council Members to retire by rotation shall be those who have been longest in office since their last appointment or reappointment, but as between persons who became or were last reappointed Council Members on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.
31. If the Charity at the meeting at which a Council Member retires by rotation, does not fill the vacancy then the retiring Council Member shall, if willing to act, be deemed to have been reappointed unless at the meeting it is resolved not to fill the vacancy or unless a resolution for the reappointment of the Council Member is put to the meeting and lost.
32. No person other than a Council Member retiring by rotation shall be appointed or reappointed a Council Member at any general meeting unless:
- (1) he is recommended by the Council; or
 - (2) not less than fourteen nor more than thirty-five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the Charity of the intention to propose that person for appointment or reappointment stating the particulars which would, if he were so appointed or reappointed, be required to be included

in the Charity's register of Council Members together with a notice executed by that person of his willingness to be appointed or reappointed.

33. No person may be appointed as a Council Member
- (1) unless he has attained the age of 18 years; or
 - (2) in circumstances such that, had he already been a Council Member, he would have been disqualified from acting under the provisions of article 38.
34. Not less than seven nor more than twenty-eight clear days before the date appointed for holding a general meeting notice shall be given to all persons who are entitled to receive notice of the meeting of any person (other than a Council Member retiring by rotation at the meeting) who is recommended by the Council for appointment or reappointment as a Council Member at the meeting or in respect of whom notice has been duly given to the Charity of the intention to propose him at the meeting for appointment or reappointment as a Council Member. The notice shall give the particulars of that person which would, if he were so appointed or reappointed, be required to be included in the Charity's register of Council Members.
35. Subject as aforesaid, the Charity may by ordinary resolution appoint a person who is willing to act to be a Council Member either to fill a vacancy or as an additional Council Member and may also determine the rotation in which any additional Council Members are to retire.
36. The Council may appoint a person who is willing to act to be a Council Member either to fill a vacancy or as an additional Council Member provided that the appointment does not cause the number of Council Members to exceed any number fixed by or in accordance with the articles as the maximum number of Council Members. A Council Member so appointed shall hold office only until the next following annual general meeting and shall not be taken into account in determining the Council Members who are to retire by rotation at the meeting. If not reappointed at such annual general meeting, he shall vacate office at the conclusion thereof.
37. Subject as aforesaid, a Council Member who retires at an annual general meeting may, if willing to act, be reappointed.

Disqualification and removal of Council Members

38. A Council Member shall cease to hold office if he:
- (1) ceases to be a Council Member by virtue of any provision in the Act or is disqualified from acting as a Council Member by virtue of section 72 of the Charities Act 1993 (or any statutory re-enactment or modification of that provision);

- (2) becomes incapable by reason of mental disorder, illness or injury of managing and administering his own affairs
- (3) resigns his office by notice to the Charity (but only if at least two Council Members will remain in office when the notice of resignation is to take effect); or
- (4) is absent from all Council meetings held within a period of nine months and the Council resolve that his office be vacated.

Council Members' expenses

39. Council Members may be paid all reasonable travelling, hotel and other expenses properly incurred by them in connection with their attendance at Council meetings or committees of Council or general meetings or otherwise in connection with the discharge of their duties, but shall otherwise be paid no remuneration.

Council Members' appointments

40. Subject to the provisions of the Act and to clause 5 of the memorandum, Council may appoint one or more of their number to the unremunerated office of managing director or to any other unremunerated executive office under the Charity. Any such appointment may be made upon such terms as the Council determine. Any appointment of a Council Member to an executive office shall terminate if he ceases to be a Council Member. A managing director and a Council Member holding any other executive office shall not be subject to retirement by rotation.
41. Except to the extent permitted by clause 5 of the memorandum, no Council Member shall take or hold any interest in property belonging to the Charity or receive remuneration or be interested otherwise than as a trustee in any other contract to which the Charity is a party.

Proceedings of Council

42. Subject to the provisions of the articles, the Council may regulate their proceedings as they think fit. A Council Member may, and the secretary at the request of a Council Member shall, call a meeting of the Council. It shall not be necessary to give notice of a meeting to a Council Member who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the chairman shall have a second or casting vote,
43. The quorum for the transaction of the business of the Council may be fixed by the Council but shall not be less than one third of their number or two Council Members, whichever is the greater.

44. The Council may act notwithstanding any vacancies in their number but, if the number of Council Members is less than the number fixed as the quorum, the continuing Council Members or Council Member may act only for the purpose of filling vacancies or of calling a general meeting.
45. The Council may appoint any individual (who need not be a Council Member or a member of the Charity) to be the chairman of their meetings and may at any time remove him from that office. Unless he is unwilling to do so, the individual so appointed shall preside at every meeting of Council at which he is present. But if there is no one holding that office, or if the individual holding it is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the Council Members present may appoint one of their number to be chairman of the meeting. For the avoidance of doubt, if the individual appointed is not a Council Member, he shall not be counted in any quorum for the purposes of article 43 or vote on any decision of the Council.
46. The Council may appoint one or more sub-committees which shall consist of at least two Council Members but may also include as many other individuals as the Council think fit for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the Council would be more conveniently undertaken or carried out by a sub-committee; PROVIDED THAT all acts and proceedings of any such sub-committees shall be fully and promptly reported to the Council.
47. All acts done by a meeting of Council, or of a committee of Council, shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any Council Member or that any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a Council Member and had been entitled to vote.
48. A resolution in writing, signed by all the Council Members entitled to receive notice of a meeting of Council or of a committee of Council, shall be as valid and effective as if it had been passed at a meeting of Council or (as the case may be) a committee of Council duly convened and held. Such a resolution may consist of several documents in the same form, each signed by one or more of the Council Members.
49. Any bank account in which any part of the assets of the Charity is deposited shall indicate the name of the Charity and shall be operated (under the ultimate control of the Council) by such Council Members or officers or servants of the Charity as the Council may consider suitably responsible to authorise for this purpose. All cheques and orders for the payment of money from such account shall be signed by at least two Council Members or officers of the Charity whom the Council have authorised to operate the bank account as aforesaid.

Secretary

50. Subject to the provisions of the Act, the secretary shall be appointed by the Council for such term, at such remuneration (if not a Council Member) and upon such conditions as they may think fit; and any secretary so appointed may be removed by them

Minutes

51. The Council shall keep minutes in books kept for the purpose:
- (1) of all appointments of officers made by the Council; and
 - (2) of all proceedings at meetings of the Charity and of the Council and of committees of Council including the names of the Council Members present at each such meeting.

The Seal

52. The seal shall only be used by the authority of the Council or of a committee of Council authorised by the Council. The Council may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a Council Member and by the secretary or by a second Council Member.

Accounts

53. Accounts shall be prepared in accordance with the provisions of Part VII of the Act.

Annual Report

54. The Council shall comply with their obligations under the Charities Act 1992 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual report and its transmission to the Charity Commissioners.

Annual Return

55. The Council shall comply with their obligations under the Charities Act 1992 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual return and its transmission to the Charity Commissioners.

Notices

56. Any notice to be given to or by any person pursuant to the articles shall be in writing (except that a notice calling a meeting of the Council need not be in writing) or shall be given using electronic communications.
57. The Charity may give any notice to a member either personally or by sending it by post in a prepaid envelope addressed to the member at his registered address or by leaving it at that address or by giving it using electronic communications to a member's address.. A member whose registered address is not within the United Kingdom and who gives to the Charity an address within the United Kingdom at which notices may be given to him shall be entitled to have notices given to him at that address, but otherwise no such member shall be entitled to receive any notice from the Charity.
58. A member present in person at any meeting of the Charity shall be deemed to have received notice of the meeting and, where necessary, of the purposes for which it was called.
59. Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. Proof that a notice contained in an electronic communication was sent in accordance with the guidance issued by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiration of 48 hours after the envelope containing it was posted or, in the case of an electronic communication, 48 hours after it was sent..

Indemnity

60. Subject to the provisions of the Act every Council Member or other officer or auditor of the Charity shall be indemnified out of the assets of the Charity against any liability incurred by him in that capacity in defending any proceedings, whether civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Charity.

Rules

61. (1). The Council may from time to time make such rules or bye laws as they may deem necessary or expedient or convenient for the proper conduct and management of the Charity and for the purposes of prescribing classes of and conditions of membership, and in particular but without prejudice to the generality of the foregoing, they may by such rules or bye laws regulate:
 - (i) the admission and classification of members of the Charity (including the admission of organisations to membership) and the rights and privileges of such members; and the conditions of membership and the terms on which members may resign or have their membership terminated and the

entrance fees, subscriptions and other fees or payments to be made by members;

- (ii) the conduct of members of the Charity in relation to one another, and to the Charity's servants;
- (iii) the setting aside of the whole or any part or parts of the Charity's premises at any particular time or times or for any particular purpose or purposes;
- (iv) the procedure at general meetings and meetings of the Council and committees of the Council in so far as such procedure is not regulated by the articles;
- (v) generally, all such matters as are commonly the subject matter of company rules.

(2). The Charity in general meeting shall have power to alter, add to or repeal the rules or bye laws and the Council shall adopt such means as they think sufficient to bring to the notice of members of the Charity all such rules or bye laws, which shall be binding on all members of the Charity provided that no rule or bye law shall be inconsistent with, or shall affect or repeal anything contained in, the memorandum or the articles.