

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2020  
for  
Vida Sheffield

C J Woodhead & Co Ltd  
158 Hemper Lane  
Greenhill  
Sheffield  
South Yorkshire  
S8 7FE

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for the Year Ended 31 March 2020

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**Report of the Trustees  
for the Year Ended 31 March 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The Objectives & Aims of the Charity are:

To promote for the public benefit and with a view to public protection and the preservation of order, the provision of services directed towards the prevention of domestic abuse and the relief and support of persons (and in particular women and children) who have suffered or are in danger of suffering abuse from perpetrators known to them and to advance the education of voluntary and statutory agencies and the public in all aspects of domestic abuse, its causes, remedies and prevention.

### **Vida Service Delivery 2019-20**

Training and awareness: Vida have maintained our strong reputation for the development and delivery of specialist training on issues related to domestic and sexual abuse. In this year we delivered specialist training on coercive control and the mental health impacts of abuse and trauma. We have continued to seek opportunities to engage in campaigns to raise public and professional awareness and promote good practice in early, effective multi-agency responses to domestic and sexual abuse.

Eva Services have been delivered in different forms since 2006, now including our Eva Therapy Service to provide specialist counselling and therapy, and group work programmes, to women and girls affected by abuse and trauma and a fortnightly Women's Peer Support Group focused on therapeutic craft activities. Eva services are funded through a number of charitable grants and considerable fundraising activity took place during this financial year.

The Trustees were very satisfied with the performance of the charity during the year, in fundraising and delivering services to March 2020.

### **Volunteers**

Delivery of Eva therapy Service is assisted by a team of volunteers, some of whom are qualified and others are trainees on placement, under the supervision of the Eva Clinical Manager. The Eva Support Group is also assisted by volunteers.

Volunteer work is unpaid, but all volunteers are offered expenses.

## **FINANCIAL REVIEW**

### **Reserves policy**

Vida's reserves policy states that the organisation should maintain reserves at a level equivalent to 3 months operational costs and any financial liabilities of the organisation at that time, to bridge any funding gap following a rapid shortfall in the level of funding received.

The Trustees have established that from April 2020 the minimum level of reserves that must be retained to meet any financial obligations upon the closure of the Charity, excluding fixed assets, is £30,000. The actual level of reserves at 31st March 2020 was £66,708 (2019 - £56,668).

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **Recruitment and appointment of new trustees**

The Charity must have a minimum of 3 trustees to be quorate but there are no restrictions upon the maximum number of trustees.

All trustees must offer themselves for re-election at the AGM each year.

Report of the Trustees  
for the Year Ended 31 March 2020

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Wider network**

All decisions other than those involving day to day transactions (of £500 or less) are submitted to the trustees for approval.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

04405173 (England and Wales)

**Registered Charity number**

1092661

**Registered office**

Knowle House  
4 Norfolk Park Road  
Sheffield  
South Yorkshire  
S2 3QE

**Trustees**

Marilyn Gregory - chair  
Claire Sykes - Treasurer  
Elizabeth Lucas  
Lucy Rodgers  
Joanne Jackson

**Company Secretary**

Maureen Storey

**Independent Examiner**

C J Woodhead & Co Ltd  
158 Hemper Lane  
Greenhill  
Sheffield  
South Yorkshire  
S8 7FE

Approved by order of the board of trustees on 2 December 2020 and signed on its behalf by:

Claire Sykes - Treasurer - Trustee

Independent Examiner's Report to the Trustees of  
Vida Sheffield

**Independent examiner's report to the trustees of Vida Sheffield ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of BA (Hons) FCA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christopher John Woodhead  
BA (Hons) FCA  
C J Woodhead & Co Ltd  
158 Hemper Lane  
Greenhill  
Sheffield  
South Yorkshire  
S8 7FE

Date: .....

Statement of Financial Activities  
for the Year Ended 31 March 2020

	Notes	Unrestricted funds £	Restricted fund £	31.3.20 Total funds £	31.3.19 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		13,968	-	13,968	5,667
<b>Charitable activities</b>					
Lloyds Bank Foundation		-	19,406	19,406	-
Comic Relief Grant		-	40,000	40,000	50,000
The Big Lottery Grant		-	166,180	166,180	210,370
Church Burgess Grant		-	-	-	2,000
Town Trust Grant		-	-	-	2,500
Santander Grant		2,800	-	2,800	2,200
Tesco's Bags of Help Grant		3,500	-	3,500	500
Lush Charity Pot Grant		763	-	763	4,837
Newmans Own Foundation		19,051	-	19,051	-
Peoples Health Trust		-	1,363	1,363	-
Other trading activities	3	567	-	567	4,460
Investment income	4	50	-	50	51
<b>Total</b>		<b>40,699</b>	<b>226,949</b>	<b>267,648</b>	<b>282,585</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Salary		14,525	73,737	88,262	83,449
Pensions		1,519	7,824	9,343	7,391
Recruitment		-	93	93	46
Training delivery		127	-	127	49
Staffing costs		-	523	523	501
Travel		7	83	90	1,000
Rent, heat, light		5,250	7,350	12,600	12,600
Telephone		209	1,399	1,608	2,795
Equipment		-	1,759	1,759	3,458
Depreciation		-	2,537	2,537	2,639
Room Hire		72	-	72	304
Interpreters		-	37	37	512
Supervisors		300	450	750	600
Sundry		1,371	778	2,149	1,503
Insurance		264	613	877	876
Postage, Packaging and Stationery		-	1,421	1,421	-
Publicity & Copying		1,082	685	1,767	4,746
Subscriptions		-	83	83	75
Postage, stationery & advertising		-	-	-	1,810
Accountancy		-	1,200	1,200	1,152
Womens Group		4,053	1,907	5,960	5,650
Library		-	-	-	93
Computer software & repairs		-	974	974	-
Staff training		305	216	521	380
Volunteer expenses		-	54	54	1,028
Consultants		-	2,993	2,993	-
The Big Lottery Grant - payments to WAGI partners		-	121,808	121,808	156,190
<b>Total</b>		<b>29,084</b>	<b>228,524</b>	<b>257,608</b>	<b>288,847</b>

The notes form part of these financial statements

Statement of Financial Activities  
for the Year Ended 31 March 2020

	Notes	Unrestricted funds £	Restricted fund £	31.3.20 Total funds £	31.3.19 Total funds £
<b>NET INCOME/(EXPENDITURE)</b>		11,615	(1,575)	10,040	(6,262)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		38,932	17,736	56,668	62,930
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>50,547</u>	<u>16,161</u>	<u>66,708</u>	<u>56,668</u>

The notes form part of these financial statements

Balance Sheet  
31 March 2020

	Notes	Unrestricted funds £	Restricted fund £	31.3.20 Total funds £	31.3.19 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	694	-	694	3,231
<b>CURRENT ASSETS</b>					
Debtors	10	15,563	(1,557)	14,006	5,853
Cash at bank and in hand		<u>31,229</u>	<u>52,590</u>	<u>83,819</u>	<u>82,456</u>
		46,792	51,033	97,825	88,309
<b>CREDITORS</b>					
Amounts falling due within one year	11	3,061	(34,872)	(31,811)	(34,872)
<b>NET CURRENT ASSETS</b>		<u>49,853</u>	<u>16,161</u>	<u>66,014</u>	<u>53,437</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		50,547	16,161	66,708	56,668
<b>NET ASSETS FUNDS</b>	12	<u>50,547</u>	<u>16,161</u>	<u>66,708</u>	<u>56,668</u>
Unrestricted funds				50,547	38,932
Restricted funds				<u>16,161</u>	<u>17,736</u>
<b>TOTAL FUNDS</b>				<u>66,708</u>	<u>56,668</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.
- (b)

Balance Sheet - continued  
31 March 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2 December 2020 and were signed on its behalf by:

Claire Sykes - Treasurer - Trustee

Notes to the Financial Statements  
for the Year Ended 31 March 2020

## 1. GRANTS RECEIVED

The Charity received a significant 4-year grant on behalf of the wider Women & Girls Recovery & Empowerment Partnership. Vida began to receive the grant during the year ended 31 March 2017 and the majority of the grant is paid out on a quarterly basis to the other 4 partners. The amount retained by Vida over 4 years will be £182,500.

No new small grants were received during the year (2018-19: £12,037). Some small grants totalling £25,514 were received in 2018-19 but were carried forward to this year and are therefore included in income. These were Lush Charity Pot £763, Newman's Own Foundation £19,051, Santander £2,200, Tesco's Bags of Help £3,500. The amount of each and the total grants in this year's income is shown on page 4.

The balance of grants received from some funders in 2019-20 have been carried forward to 2020-21 and therefore they do not form part of the charity's income in the year ended 31 March 2020. These are Lloyds Bank Foundation: £20,594 and The Peoples Health Trust: £9,412.

## 2. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

### Allocation and apportionment of costs

Costs are allocated to appropriate funds according to usage as determined by the Trustees.

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 10% on reducing balance
Computer equipment	- 33% on cost

### Taxation

The charity is exempt from corporation tax on its charitable activities.

### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

**2. ACCOUNTING POLICIES - continued**

**Fund accounting**

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**3. OTHER TRADING ACTIVITIES**

	31.3.20	31.3.19
	£	£
Training fees	<u>567</u>	<u>4,460</u>

**4. INVESTMENT INCOME**

	31.3.20	31.3.19
	£	£
Deposit account interest	<u>50</u>	<u>51</u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.20	31.3.19
	£	£
Depreciation - owned assets	<u>2,537</u>	<u>2,639</u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.3.20	31.3.19
	<u>6</u>	<u>5</u>
Service providers		

No employees received emoluments in excess of £60,000.

6

No staff members were seconded from or provided by an agency during the year.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES TO 31ST MARCH 2019

	Unrestricted funds £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	5,667	-	5,667
<b>Charitable activities</b>			
Comic Relief Grant	-	50,000	50,000
The Big Lottery Grant	-	210,370	210,370
Church Burgess Grant	2,000	-	2,000
Town Trust Grant	2,500	-	2,500
Santander Grant	2,200	-	2,200
Tesco's Bags of Help Grant	500	-	500
Lush Charity Pot Grant	4,837	-	4,837
Other trading activities	4,460	-	4,460
Investment income	51	-	51
<b>Total</b>	<b>22,215</b>	<b>260,370</b>	<b>282,585</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Salary	7,828	75,621	83,449
Pensions	1,971	5,420	7,391
Recruitment	-	46	46
Training delivery	-	49	49
Staffing costs	-	501	501
Travel	937	63	1,000
Rent, heat, light	4,150	8,450	12,600
Telephone	14	2,781	2,795
Equipment	1,314	2,144	3,458
Depreciation	-	2,639	2,639
Room Hire	238	66	304
Interpreters	211	301	512
Supervisors	300	300	600
Sundry	1,099	404	1,503
Insurance	-	876	876
Publicity & Copying	3,834	912	4,746
Subscriptions	-	75	75
Postage, stationery & advertising	-	1,810	1,810
Accountancy	-	1,152	1,152
Womens Group	3,341	2,309	5,650
Library	-	93	93
Staff training	-	380	380
Volunteer expenses	528	500	1,028
The Big Lottery Grant - payments to WAGI partners	-	156,190	156,190
<b>Total</b>	<b>25,765</b>	<b>263,082</b>	<b>288,847</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(3,550)</b>	<b>(2,712)</b>	<b>(6,262)</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<b>42,482</b>	<b>20,448</b>	<b>62,930</b>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES TO 31ST MARCH 2019 - continued**

Unrestricted funds £	Restricted fund £	Total funds £
<u>38,932</u>	<u>17,736</u>	<u>56,668</u>

**TOTAL FUNDS CARRIED FORWARD**

**9. TANGIBLE FIXED ASSETS**

	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2019 and 31 March 2020	<u>19,847</u>	<u>8,067</u>	<u>27,914</u>
<b>DEPRECIATION</b>			
At 1 April 2019	19,059	5,624	24,683
Charge for year	98	2,439	2,537
At 31 March 2020	<u>19,157</u>	<u>8,063</u>	<u>27,220</u>
<b>NET BOOK VALUE</b>			
At 31 March 2020	<u>690</u>	<u>4</u>	<u>694</u>
At 31 March 2019	<u>788</u>	<u>2,443</u>	<u>3,231</u>

All items relating to fixed asset categories are capitalised irrespective of cost.

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.20 £	31.3.19 £
Trade debtors	<u>14,006</u>	<u>5,853</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.20 £	31.3.19 £
Trade creditors	<u>31,811</u>	<u>34,872</u>

**12. MOVEMENT IN FUNDS**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	38,932	11,615	50,547
<b>Restricted funds</b>			
General fund	17,736	(1,575)	16,161
<b>TOTAL FUNDS</b>	<u>56,668</u>	<u>10,040</u>	<u>66,708</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

**12. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	40,699	(29,084)	11,615
<b>Restricted funds</b>			
General fund	226,949	(228,524)	(1,575)
<b>TOTAL FUNDS</b>	<u>267,648</u>	<u>(257,608)</u>	<u>10,040</u>

**Comparatives for movement in funds**

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
<b>Unrestricted funds</b>			
General fund	42,482	(3,550)	38,932
<b>Restricted funds</b>			
General fund	20,448	(2,712)	17,736
<b>TOTAL FUNDS</b>	<u>62,930</u>	<u>(6,262)</u>	<u>56,668</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	22,215	(25,765)	(3,550)
<b>Restricted funds</b>			
General fund	260,370	(263,082)	(2,712)
<b>TOTAL FUNDS</b>	<u>282,585</u>	<u>(288,847)</u>	<u>(6,262)</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020

**12. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	42,482	8,065	50,547
<b>Restricted funds</b>			
General fund	20,448	(4,287)	16,161
<b>TOTAL FUNDS</b>	<u>62,930</u>	<u>3,778</u>	<u>66,708</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	62,914	(54,849)	8,065
<b>Restricted funds</b>			
General fund	487,319	(491,606)	(4,287)
<b>TOTAL FUNDS</b>	<u>550,233</u>	<u>(546,455)</u>	<u>3,778</u>

**13. RELATED PARTY DISCLOSURES**

It should be noted that the charity receives some small donations from its Local Giving page. From time to time some of these donations may be from family members or friends of trustees or staff who work at the Charity. These are small in value in the context of the overall income of the charity (usually less than £50).

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.