

REGISTERED COMPANY NUMBER: 04405173 (England and Wales)
REGISTERED CHARITY NUMBER: 1092661

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2019
for
Vida Sheffield

C J Woodhead & Co Ltd
158 Hemper Lane
Greenhill
Sheffield
South Yorkshire
S8 7FE

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for the Year Ended 31 March 2019

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Report of the Trustees
for the Year Ended 31 March 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Objectives & Aims of the Charity are:

To promote for the public benefit and with a view to public protection and the preservation of order, the provision of services directed towards the prevention of domestic abuse and the relief and support of persons (and in particular women and children) who have suffered or are in danger of suffering abuse from perpetrators known to them and to advance the education of voluntary and statutory agencies and the public in all aspects of domestic abuse, its causes, remedies and prevention.

VIDA Service Delivery 2018-19

Training: VIDA have maintained our strong reputation for the development and delivery of specialist training on issues related to domestic and sexual abuse. In this year we have developed more specialist training on the mental health aspects of abuse and trauma and our fortnightly Eva Support Group focused on therapeutic craft activities. We have continued to seek opportunities to raise public and professional awareness and promote good practice in early, effective multi-agency responses to domestic and sexual abuse.

Eva Services have been delivered in different forms since 2006, now including the EVA Therapy Service to provide specialist counselling and therapy to women and girls affected by abuse and trauma and a fortnightly Women's Support Group. Eva services are funded through a number of small grants and considerable fundraising activity took place during this financial year, whilst sustaining the services from reserves.

The Trustees were very satisfied with the performance of the charity during the year, in fundraising and delivering services to March 2019.

Volunteers

Delivery of Eva therapy Service is assisted by a team of volunteers, some of whom are qualified and others are trainees on placement, under the supervision of the Eva Clinical Manager. The Eva Support Group is also assisted by volunteers.

Volunteer work is unpaid, but all volunteers are offered expenses.

FINANCIAL REVIEW

Reserves policy

VIDA's reserves policy states that the organisation should maintain reserves at a level equivalent to 3 months operational costs and any financial liabilities of the organisation at that time, to bridge any funding gap following a rapid shortfall in the level of funding received.

The Trustees have established that from April 2018 the minimum level of reserves that must be retained to meet any financial obligations upon the closure of the Charity, excluding fixed assets, is £30,000. The actual level of reserves at 31st March 2019 was £56,668 (2018 - £62,930).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The Charity must have a minimum of 3 trustees to be quorate but there are no restrictions upon the maximum number of trustees.

All trustees must offer themselves for re-election at the AGM each year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Wider network

All decisions other than those involving day to day transactions (of £500 or less) are submitted to the trustees for approval.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04405173 (England and Wales)

Registered Charity number

1092661

Registered office

Knowle House
4 Norfolk Park Road
Sheffield
South Yorkshire
S2 3QE

Trustees

Marilyn Gregory - chair
Claire Sykes - Treasurer
Elizabeth Lucas
Lucy Rodgers
Joanne Jackson

Company Secretary

Maureen Storey

Independent examiner

C J Woodhead & Co Ltd
158 Hemper Lane
Greenhill
Sheffield
South Yorkshire
S8 7FE

Approved by order of the board of trustees on 12 December 2019 and signed on its behalf by:

Claire Sykes - Treasurer - Trustee

Independent Examiner's Report to the Trustees of
Vida Sheffield

Independent examiner's report to the trustees of Vida Sheffield ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of BA (Hons) FCA which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Christopher John Woodhead
BA (Hons) FCA
C J Woodhead & Co Ltd
158 Hemper Lane
Greenhill
Sheffield
South Yorkshire
S8 7FE

12 December 2019

Statement of Financial Activities
for the Year Ended 31 March 2019

		Unrestricted funds £	Restricted fund £	31.3.19 Total funds £	31.3.18 Total funds £
Notes					
INCOME AND ENDOWMENTS FROM					
Donations and legacies		5,667	-	5,667	9,517
Charitable activities					
Brelms Trust		-	-	-	5,000
Comic Relief Grant		-	50,000	50,000	43,441
The Big Lottery Grant		-	210,370	210,370	200,843
Church Burgess Grant		2,000	-	2,000	-
Town Trust Grant		2,500	-	2,500	-
Santander Grant		2,200	-	2,200	-
Tesco's Bags of Help Grant		500	-	500	-
Lush Charity Pot Grant		4,837	-	4,837	-
Awards for All Grant		-	-	-	10,000
Clothworkers Foundation Grant		-	-	-	7,250
Other trading activities	3	4,460	-	4,460	4,702
Investment income	4	51	-	51	59
Total		<u>22,215</u>	<u>260,370</u>	<u>282,585</u>	<u>280,812</u>
EXPENDITURE ON					
Charitable activities					
Salary		7,828	75,621	83,449	91,286
Pensions		1,971	5,420	7,391	5,698
Recruitment		-	46	46	101
Training delivery		-	49	49	150
Staffing costs		-	501	501	365
Travel		937	63	1,000	761
Rent, heat, light		4,150	8,450	12,600	12,788
Telephone		14	2,781	2,795	2,055
Equipment		1,314	2,144	3,458	6,593
Depreciation		-	2,639	2,639	2,755
Room Hire		238	66	304	78
Interpreters		211	301	512	-
Supervisors		300	300	600	825
Sundry		1,099	404	1,503	2,864
Insurance		-	876	876	876
Publicity & Copying		3,834	912	4,746	2,198
Subscriptions		-	75	75	200
Postage, stationery & advertising		-	1,810	1,810	1,808
Accountancy		-	1,152	1,152	1,152
Womens Group		3,341	2,309	5,650	6,170
Library		-	93	93	17
Computer software & repairs		-	-	-	2,760
Staff training		-	380	380	337
Volunteer expenses		528	500	1,028	1,556
The Big Lottery Grant - payments to WAGI partners		-	156,190	156,190	152,448
Total		<u>25,765</u>	<u>263,082</u>	<u>288,847</u>	<u>295,841</u>
NET INCOME/(EXPENDITURE)		<u>(3,550)</u>	<u>(2,712)</u>	<u>(6,262)</u>	<u>(15,029)</u>

Statement of Financial Activities - continued
for the Year Ended 31 March 2019

	Notes	Unrestricted funds £	Restricted fund £	31.3.19 Total funds £	31.3.18 Total funds £
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>42,482</u>	<u>20,448</u>	<u>62,930</u>	<u>77,959</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>38,932</u></u>	<u><u>17,736</u></u>	<u><u>56,668</u></u>	<u><u>62,930</u></u>

Balance Sheet
At 31 March 2019

	Notes	Unrestricted funds £	Restricted fund £	31.3.19 Total funds £	31.3.18 Total funds £
FIXED ASSETS					
Tangible assets	9	3,231	-	3,231	5,870
CURRENT ASSETS					
Debtors	10	5,835	18	5,853	1,576
Cash at bank and in hand		<u>29,866</u>	<u>52,590</u>	<u>82,456</u>	<u>69,853</u>
		35,701	52,608	88,309	71,429
CREDITORS					
Amounts falling due within one year	11	-	(34,872)	(34,872)	(14,369)
NET CURRENT ASSETS		<u>35,701</u>	<u>17,736</u>	<u>53,437</u>	<u>57,060</u>
TOTAL ASSETS LESS CURRENT					
LIABILITIES		<u>38,932</u>	<u>17,736</u>	<u>56,668</u>	<u>62,930</u>
NET ASSETS		<u>38,932</u>	<u>17,736</u>	<u>56,668</u>	<u>62,930</u>
FUNDS	12				
Unrestricted funds				38,932	42,482
Restricted funds				<u>17,736</u>	<u>20,448</u>
TOTAL FUNDS				<u>56,668</u>	<u>62,930</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in
- (b) accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 12 December 2019 and were signed on its behalf by:

Claire Sykes - Treasurer-Trustee

1. GRANTS RECEIVED

The Charity received confirmation that a significant grant would be received by Vida Sheffield on behalf of the full Women & Girls Recovery & Empowerment Partnership. Vida Sheffield began to receive the grant during the year ended 31 March 2017 and the majority of the grant is paid out on a quarterly basis to the other 4 partners. The amount retained by Vida over 4 years will be £182,500.

Small grants were received during the year amounting to £12,037 (2018 - £17,250). This year the small grants were received from Lush Charity Pot, Newman's Own Foundation, Santander, Tesco's Bags of Help, Church Burgess and Sheffield Towns Trust. The amount of each grant is shown on page 4.

The balance of the grants received from some of these funders in 2018/19 have been carried forward to 2019/20 and therefore they do not form part of the Charity's income for the year ended 31 March 2019. These are Santander £2,200, Tesco's Bags of Help £3,500, Lush Charity Pot £763 and Newmans Own Foundation £19,051.

2. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 10% on reducing balance
Computer equipment	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

2. ACCOUNTING POLICIES - continued**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

3. OTHER TRADING ACTIVITIES

	31.3.19	31.3.18
	£	£
Training fees	<u>4,460</u>	<u>4,702</u>

4. INVESTMENT INCOME

	31.3.19	31.3.18
	£	£
Deposit account interest	<u>51</u>	<u>59</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.19	31.3.18
	£	£
Depreciation - owned assets	<u>2,639</u>	<u>2,756</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.19	31.3.18
	-	5
Employed by charity	<u>-</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

No staff members were seconded from or provided by an agency during the year.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES TO 31ST MARCH 2017

	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	9,517	-	9,517
Charitable activities			
Brelms Trust	-	5,000	5,000
Comic Relief Grant	-	43,441	43,441
The Big Lottery Grant	-	200,843	200,843
Awards for All Grant	-	10,000	10,000
Clothworkers Foundation Grant	-	7,250	7,250
Other trading activities	4,702	-	4,702
Investment income	59	-	59
Total	14,278	266,534	280,812
EXPENDITURE ON			
Charitable activities			
Salary	18,881	72,405	91,286
Pensions	1,225	4,473	5,698
Recruitment	26	75	101
Training delivery	150	-	150
Staffing costs	227	138	365
Travel	391	370	761
Rent, heat, light	6,488	6,300	12,788
Telephone	546	1,509	2,055
Equipment	401	6,192	6,593
Depreciation	-	2,755	2,755
Room Hire	78	-	78
Supervisors	-	825	825
Sundry	2,702	162	2,864
Insurance	-	876	876
Publicity & Copying	523	1,675	2,198
Subscriptions	-	200	200
Postage, stationery & advertising	85	1,723	1,808
Accountancy	-	1,152	1,152
Womens Group	2,505	3,665	6,170
Library	-	17	17
Computer software & repairs	-	2,760	2,760
Staff training	-	337	337
Volunteer expenses	855	701	1,556
The Big Lottery Grant - payments to WAGI partners	-	152,448	152,448
Total	35,083	260,758	295,841
NET INCOME/(EXPENDITURE)	(20,805)	5,776	(15,029)
RECONCILIATION OF FUNDS			
Total funds brought forward	63,287	14,672	77,959
TOTAL FUNDS CARRIED FORWARD	42,482	20,448	62,930

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019**9. TANGIBLE FIXED ASSETS**

	Plant and machinery £	Computer equipment £	Totals £
COST			
At 1 April 2018 and 31 March 2019	<u>19,847</u>	<u>8,067</u>	<u>27,914</u>
DEPRECIATION			
At 1 April 2018	18,961	3,083	22,044
Charge for year	<u>98</u>	<u>2,541</u>	<u>2,639</u>
At 31 March 2019	<u>19,059</u>	<u>5,624</u>	<u>24,683</u>
NET BOOK VALUE			
At 31 March 2019	<u>788</u>	<u>2,443</u>	<u>3,231</u>
At 31 March 2018	<u>886</u>	<u>4,984</u>	<u>5,870</u>

All items relating to fixed asset categories are capitalised irrespective of cost.

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19 £	31.3.18 £
Trade debtors	5,853	1,576
Other debtors	-	-
	<u>5,853</u>	<u>1,576</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19 £	31.3.18 £
Trade creditors	<u>34,872</u>	<u>14,369</u>

12. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
Unrestricted funds			
General fund	42,482	(3,550)	38,932
Restricted funds			
General fund	20,448	(2,712)	17,736
TOTAL FUNDS	<u>62,930</u>	<u>(6,262)</u>	<u>56,668</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019**12. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,215	(25,765)	(3,550)
Restricted funds			
General fund	260,370	(263,082)	(2,712)
TOTAL FUNDS	<u>282,585</u>	<u>(288,847)</u>	<u>(6,262)</u>

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	At 31.3.18 £
Unrestricted Funds			
General fund	63,287	(20,805)	42,482
Restricted Funds			
General fund	14,672	5,776	20,448
TOTAL FUNDS	<u>77,959</u>	<u>(15,029)</u>	<u>62,930</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	14,278	(35,083)	(20,805)
Restricted funds			
General fund	266,534	(260,758)	5,776
TOTAL FUNDS	<u>280,812</u>	<u>(295,841)</u>	<u>(15,029)</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	At 31.3.19 £
Unrestricted funds			
General fund	63,287	(24,355)	38,932
Restricted funds			
General fund	<u>14,672</u>	<u>3,064</u>	<u>17,736</u>
TOTAL FUNDS	<u>77,959</u>	<u>(21,291)</u>	<u>56,668</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	36,493	(60,848)	(24,355)
Restricted funds			
General fund	<u>526,904</u>	<u>(523,840)</u>	<u>3,064</u>
TOTAL FUNDS	<u>563,397</u>	<u>(584,688)</u>	<u>(21,291)</u>

13. RELATED PARTY DISCLOSURES

It should be noted that the charity receives some small donations from its Local Giving page. From time to time some of these donations may be from family members or friends of trustees or staff who work at the Charity. These are small in value in the context of the overall income of the charity (usually less than £50).

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.