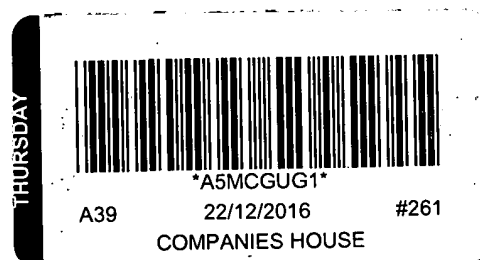


REGISTERED COMPANY NUMBER: 04405173 (England and Wales)  
REGISTERED CHARITY NUMBER: 1092661

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2016  
for  
Vida Sheffield

C J Woodhead & Co Ltd  
158 Hemper Lane  
Greenhill  
Sheffield  
South Yorkshire  
S8 7FE



Contents of the Financial Statements  
for the Year Ended 31 March 2016

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Report of the Trustees  
for the Year Ended 31 March 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

04405173 (England and Wales)

**Registered Charity number**

1092661

**Registered office**

Knowle House  
4 Norfolk Park Road  
Sheffield  
South Yorkshire  
S2 3QE

**Trustees**

Marilyn Gregory - chair	
Claire Sykes - Treasurer	
Elizabeth Lucas	
Maureen Storey	
Joanna Castor nee Reynolds	- resigned 8.4.16
Lucy Rodgers	
J Jackson	- appointed 8.4.16

**Company Secretary**

Maureen Storey

**Independent examiner**

C J Woodhead & Co Ltd  
158 Hemper Lane  
Greenhill  
Sheffield  
South Yorkshire  
S8 7FE

**EVENTS SINCE THE END OF THE YEAR**

Information relating to events since the end of the year is given in the notes to the financial statements.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**Recruitment and appointment of new trustees**

The Charity must have a minimum of 3 trustees to be quorate but there are no restrictions upon the maximum number of trustees.

All trustees must offer themselves for re-election at the AGM each year.

**Wider network**

All decisions other than those involving day to day transactions (of £500 or less) are submitted to the trustees for approval.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Report of the Trustees  
for the Year Ended 31 March 2016

## OBJECTIVES AND ACTIVITIES

### Objectives and aims

The Objectives & Aims of the Charity are:

To promote for the public benefit and with a view to public protection and the preservation of order, the provision of services directed towards the prevention of domestic abuse and the relief and support of persons (and in particular women and children) who have suffered or are in danger of suffering abuse from perpetrators known to them and to advance the education of voluntary and statutory agencies and the public in all aspects of domestic abuse, its causes, remedies and prevention.

### VIDA Service Delivery 2015-16

Training: VIDA have maintained our strong reputation for the development and delivery of specialist training on issues related to domestic and sexual abuse. In this year we have developed more specialist training on the mental health aspects of abuse and trauma. We have continued to seek opportunities to raise public and professional awareness and promote good practice in early, effective multi-agency responses to domestic and sexual abuse.

Eva Services have been delivered in different forms since 2006, now including the EVA Therapy Service to provide specialist counselling and therapy to women and girls affected by abuse and trauma; a fortnightly Women's Support Group; and our Juno 'parenting after abuse' group-work programme focused on parenting children and young people who have lived with domestic abuse. Eva services are funded through a number of small grants, and considerable fundraising activity took place during this financial year, whilst sustaining the services from reserves.

The Trustees were very satisfied with the performance of the charity during the year, in fundraising and delivering services to March 2016.

### Volunteers

Delivery of Eva therapy Service is assisted by a team of volunteers, some of whom are qualified and others are trainees on placement, under the supervision of the Eva Clinical Manager. the Eva Support Group is also assisted by volunteers.

Volunteer work is unpaid, but all volunteers are offered expenses.

## FINANCIAL REVIEW

### Reserves policy

VIDA's reserves policy states that the organisation should maintain reserves at a level equivalent to 3 months operational costs and any financial liabilities of the organisation at that time, to bridge any funding gap following a rapid shortfall in the level of funding received.

The Trustees have established that from April 2016 the minimum level of reserves that must be retained to meet any financial obligations upon the closure of the Charity, excluding fixed assets, is £25,000. The actual level of reserves at 31st March 2015 was £59,144.

The relatively low level of minimum reserves was due to the loss of a significant local authority contract in a competitive tendering process and the transfer of staff to the new provider on 1 April 2015 - from that date Vida only employed 3 staff and since July 2016 have employed 4 part time staff..

Approved by order of the board of trustees on 16.12.16 and signed on its behalf by:



Claire Sykes - Treasurer - Trustee

Independent Examiner's Report to the Trustees of  
Vida Sheffield

I report on the accounts for the year ended 31 March 2016 set out on pages four to eleven.

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C J Woodhead & Co Ltd  
158 Hemper Lane  
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South Yorkshire  
S8 7FE

Date: 16.12.16

Statement of Financial Activities  
for the Year Ended 31 March 2016

	Notes	Unrestricted funds £	Restricted fund £	31.3.16 Total funds £	31.3.15 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		12,910	73	12,983	1,620
Activities for generating funds	3	5,867	-	5,867	653
Investment income	4	-	9	9	43
<b>Incoming resources from charitable activities</b>					
Lloyds TSB		-	-	-	17,500
Home Office		-	-	-	20,000
Noel Buxton		-	3,996	3,996	5,589
Evan Cornish		-	62	62	5,925
Sheffield City Council DACT		-	-	-	319,985
Brelms Trust		-	5,000	5,000	-
Small Grants		-	10,168	10,168	-
<b>Total incoming resources</b>		<b>18,777</b>	<b>19,308</b>	<b>38,085</b>	<b>371,315</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
Salary		-	60,509	60,509	326,448
Pensions		-	4,299	4,299	17,074
Recruitment		-	-	-	378
Training delivery		-	194	194	2,888
Staffing costs		-	271	271	1,312
Travel		-	27	27	2,680
Rent, heat, light		-	9,540	9,540	9,000
Telephone		-	3,657	3,657	5,712
Equipment		-	59	59	-
Depreciation		-	461	461	675
Repairs & maintenance		-	-	-	1,617
Room Hire		-	12	12	-
Interpreters		-	2,039	2,039	1,249
Supervisors		-	985	985	929
Sundry		-	1,453	1,453	2,095
Insurance		-	848	848	1,867
Postage, Packaging and Stationery		-	406	406	2,225
Publicity & Copying		-	1,634	1,634	1,752
Subscriptions		-	-	-	267
Womens Group		-	914	914	8,175
Library		-	-	-	43
Computer software & repairs		-	-	-	1,637
Information resources		-	300	300	-
Staff training		-	195	195	933
Volunteer expenses		-	32	32	-
Consultants		-	308	308	480
<b>Governance costs</b>		<b>-</b>	<b>960</b>	<b>960</b>	<b>1,440</b>
<b>Total resources expended</b>		<b>-</b>	<b>89,103</b>	<b>89,103</b>	<b>390,876</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>18,777</b>	<b>(69,795)</b>	<b>(51,018)</b>	<b>(19,561)</b>

The notes form part of these financial statements

Statement of Financial Activities - continued  
for the Year Ended 31 March 2016

	Notes	Unrestricted funds £	Restricted fund £	31.3.16 Total funds £	31.3.15 Total funds £
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		25,876	84,286	110,162	129,723
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>44,653</u>	<u>14,491</u>	<u>59,144</u>	<u>110,162</u>

The notes form part of these financial statements

Balance Sheet  
At 31 March 2016

	Notes	Unrestricted funds £	Restricted fund £	31.3.16 Total funds £	31.3.15 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	505	-	505	966
<b>CURRENT ASSETS</b>					
Debtors	9	(12,593)	13,691	1,098	108,183
Cash at bank and in hand		69,474	-	69,474	15,495
		<u>56,881</u>	<u>13,691</u>	<u>70,572</u>	<u>123,678</u>
<b>CREDITORS</b>					
Amounts falling due within one year	10	(12,733)	800	(11,933)	(14,482)
<b>NET CURRENT ASSETS</b>		<u>44,148</u>	<u>14,491</u>	<u>58,639</u>	<u>109,196</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>44,653</u>	<u>14,491</u>	<u>59,144</u>	<u>110,162</u>
<b>NET ASSETS</b>		<u>44,653</u>	<u>14,491</u>	<u>59,144</u>	<u>110,162</u>
<b>FUNDS</b>	11				
Unrestricted funds				44,653	25,876
Restricted funds				14,491	84,286
<b>TOTAL FUNDS</b>				<u>59,144</u>	<u>110,162</u>

The notes form part of these financial statements



Balance Sheet - continued  
At 31 March 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 16.12.16 and were signed on its behalf by:



.....  
Claire Sykes - Treasurer-Trustee

Notes to the Financial Statements  
for the Year Ended 31 March 2016

## 1. MATERIAL UNCERTAINTY

The Charity has been unable to secure a significant Sheffield City Council contract in a competitive tendering process and the resultant loss of income has led to uncertainty about the future of the Charity.

The Director and Trustees developed a fundraising strategy and have been successful in securing a number of grants from charitable trusts and foundations, which have secured the future of the organisation and Eva Services for up to 4 years.

However the Charity made a significant loss during 2015-16, as the majority of that new funding was not received until after April 2016, so the level of reserves was reduced, but was significantly higher than the reserves required to meet financial obligations.

## 2. ACCOUNTING POLICIES

### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

## Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Grants are deferred where applicable to cover the periods that they relate to.

### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 33% on cost

## Taxation

**Taxation:** The charity is exempt from corporation tax on its charitable activities.

## Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 3. ACTIVITIES FOR GENERATING FUNDS

	31.3.16	31.3.15
	£	£
Training fees	5,867	653

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2016

**4. INVESTMENT INCOME**

	31.3.16	31.3.15
	£	£
Deposit account interest	9	43
	<u>          </u>	<u>          </u>

**5. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	31.3.16	31.3.15
	£	£
Auditors' remuneration	-	1,440
Depreciation - owned assets	461	675
	<u>          </u>	<u>          </u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015.

**7. STAFF COSTS**

	31.3.16	31.3.15
	£	£
Wages and salaries	65,332	350,780
	<u>          </u>	<u>          </u>

The average monthly number of employees during the year was as follows:

	31.3.16	31.3.15
Employed by charity	-	17
	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £60,000.

No staff members were seconded from or provided by an agency during the year.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2016

**8. TANGIBLE FIXED ASSETS**

	Plant and machinery etc £
<b>COST</b>	
At 1 April 2015 and 31 March 2016	19,306
<b>DEPRECIATION</b>	
At 1 April 2015	18,340
Charge for year	461
At 31 March 2016	18,801
<b>NET BOOK VALUE</b>	
At 31 March 2016	505
At 31 March 2015	966

All items relating to fixed asset categories are capitalised irrespective of cost.

**9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.16 £	31.3.15 £
Trade debtors	1,098	108,183
Other debtors	-	-
	<u>1,098</u>	<u>108,183</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.16 £	31.3.15 £
Trade creditors	12,733	6,910
Taxation and social security	-	7,572
Other creditors	(800)	-
	<u>11,933</u>	<u>14,482</u>

**11. MOVEMENT IN FUNDS**

	At 1.4.15 £	Net movement in funds £	At 31.3.16 £
<b>Unrestricted funds</b>			
General fund	25,876	18,777	44,653
<b>Restricted funds</b>			
General fund	84,286	(69,795)	14,491
<b>TOTAL FUNDS</b>	<u>110,162</u>	<u>(51,018)</u>	<u>59,144</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2016

**11. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	18,777	-	18,777
<b>Restricted funds</b>			
General fund	19,308	(89,103)	(69,795)
<b>TOTAL FUNDS</b>	<u>38,085</u>	<u>(89,103)</u>	<u>(51,018)</u>

**12. RELATED PARTY DISCLOSURES**

Related parties are the Trustees and senior management of the charity, together with their families and associates.

There were no transactions with related parties during the year. No balances were owed to or from related parties during the year.

**13. POST BALANCE SHEET EVENTS**

Up to the date of signing the accounts the Trustees have applied for several grants and donations and will continue to do so.

**14. RESERVES POLICY**

The charity operates a strict reserves policy. Each year the Trustees and the Treasurer meet to assess what funding will be needed for at least the year ahead. As part of this process they assess whether any reserves held will need to be utilised and ensure that there are enough reserves to cover this. Their report is then forwarded to the management committee for discussion and approval.

In the uncertain climate referred to in note 1 the Trustees confirm that at 31st March 2015 the actual level of reserves held was significantly higher than the amount required to meet any financial obligations upon the closure of the Charity.

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2016

	31.3.16 £	31.3.15 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	8,315	200
Other income	4,668	1,420
	<u>12,983</u>	<u>1,620</u>
<b>Activities for generating funds</b>		
Training fees	5,867	653
<b>Investment income</b>		
Deposit account interest	9	43
<b>Incoming resources from charitable activities</b>		
Grants	19,226	368,999
<b>Total incoming resources</b>	<u>38,085</u>	<u>371,315</u>
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
Staff and volunteer costs	65,332	350,780
Premises & equipment costs	13,729	18,641
Other costs	8,676	17,790
	<u>87,737</u>	<u>387,211</u>
<b>Governance costs</b>		
Accountancy	960	-
Auditors' remuneration	-	1,440
	<u>960</u>	<u>1,440</u>
<b>Support costs</b>		
<b>Management</b>		
Support costs	406	2,225
<b>Total resources expended</b>	<u>89,103</u>	<u>390,876</u>
<b>Net expenditure</b>	<u><u>(51,018)</u></u>	<u><u>(19,561)</u></u>