

**THE COMPANIES ACT 2006
PRIVATE COMPANY LIMITED BY GUARANTEE**

**ARTICLES OF ASSOCIATION
OF**

ACTES TRUST

**(which include, by virtue of s.28 Companies Act 2006, provisions previously contained in
the Memorandum of Association)**

Incorporated under the Companies Act 1985

on 24 December 2001

under no 04345294

**As amended by special resolutions dated 10 September 2007 and dated 17 September
2012 and as amended by special resolution passed on 28 January 2014**



The Companies Act 2006
A COMPANY LIMITED BY GUARANTEE
AND NOT HAVING A SHARE CAPITAL
Articles of Association
of
ACTES TRUST

(as amended by special resolutions dated 10 September 2007 and dated 17 September 2012 and as amended by special resolution passed on 28 January 2014)

1. INTERPRETATION

In these Articles, the words in the first column of the table below shall bear the meanings set opposite to them in the second column, if not inconsistent with the subject or context*

the Act	the Companies Act 2006 and every statutory modification, replacement or re-enactment of it for the time being in force;
the or these Articles	the Articles of Association of the Company, as amended from time to time;
Chairman	the chairman of Trustees appointed in accordance with these Articles;
Charity Commission	the Charity Commission for England and Wales;
Clear Day	in relation to a period of notice means that period excluding the day when the notice is given or is deemed to be given and the day for which it is given or on which it is to take effect;
Connected Person	any spouse, civil partner, partner, parent, child, brother, sister, grandparent or grandchild of a Trustee, any firm or body corporate (including a limited liability partnership) of which a Trustee is a member or employee and any company of which a Trustee is a director, employee or shareholder having a beneficial interest in more than 1 per cent of the share capital;
the Company	the company regulated by these Articles;
Electronic Form	something sent by electronic means (as defined by the Act), such as an email or fax, or by any other means while still being in electronic form;
Eligible Trustees	all Trustees who would be entitled to vote on a resolution at a meeting;
Financial Expert	an individual, company or firm who is authorised to give investment advice under the Financial Services and Markets Act 2000 and every statutory modification, replacement or re-enactment of it for the time being in force;
General Meeting	a general meeting of the Company;

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| Member | a member of the Company for the purposes of the Act and Members means all the members; |
| The Objects | the objects of the company set out in Article 5; |
| the Register | the register of members of the Company kept pursuant to the Act; |
| the Seal | the common seal of the Company, if it has one; |
| the Secretary | any person appointed to perform the duties of secretary of the Company; |
| a Trustee | a director of the Company and Trustees means all the directors; |
| Trustee Appointment Policy | a policy of the Trustees made in accordance with Article 50 which regulates the appointment and re-election of Trustees; |
| Vice Chairman | the vice chairman of Trustees appointed in accordance with these Articles; |
| in writing or written | the representation or reproduction of words, symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in Electronic Form or otherwise. |
- 1.1 Unless specifically stated otherwise
 - 1.2 Words or expressions bear the same meaning as in the Act as in force on the date when these Articles become binding on the Company
 - 1.3 Words denoting the singular include the plural and vice versa
 - 1.4 Words denoting any one gender include all genders
 - 1.5 Each reference to "person" includes a reference to a body corporate, unincorporated association, government, local authority, state, partnership, scheme, fund and trust (in each case, whether or not having separate legal personality)
 - 1.6 General words shall not be given a restrictive interpretation by reason of their being preceded or followed by words indicating a particular class of acts, matters or things
 - 1.7 The Companies (Model Articles) Regulations 2008 shall not apply to the Company
 2. The name of the Company is ACTES TRUST
 3. The registered office of the Company shall be in England and Wales
 4. Every Member undertakes that if the Company is wound up while he is a Member, or within one year after he ceases to be a Member, that Member will contribute to the assets of the Company such amount as may be required for the payment of the debts and liabilities of the Company contracted before he ceases to be a Member, payment of the costs, charges and expenses of winding-up and for the adjustment of the rights of the contributories among themselves not exceeding £1
 5. The Objects for which the Company is established are the promotion for the public benefit of urban and rural regeneration in areas of social and economic deprivation (and in particular West Middlesbrough)

And to do so by all or any of the following means

- 5.1 the relief of poverty,
- 5.2 the relief of unemployment,
- 5.3 the advancement of education, training or re-training, particularly among unemployed people, and assisting in the provision for unemployed people of work experience,
- 5.4 the provision of financial assistance, technical assistance or business advice or consultancy in order to provide training and employment opportunities for unemployed people in cases of financial or other charitable need through help
 - 5.4.1 to existing businesses, or
 - 5.4.2 in setting up new businesses;
- 5.5 the creation of training and employment opportunities by the provision of workspace, buildings and/or land,
- 5.6 the provision of housing for those who are in conditions of need and the improvement of housing provided that such power shall not extend to relieving any local authorities or other bodies of a statutory duty to provide or improve housing;
- 5.7 the maintenance, improvement or provision of public amenities,
- 5.8 the provision of recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances, have need of such facilities,
- 5.9 the protection or conservation of the environment,
- 5.10 the provision of public health facilities and childcare,
- 5.11 the promotion of public safety and the prevention of crime
- 6. In furtherance of the Objects but not further or otherwise, the Company shall have the following powers (but only to the extent to which they may lawfully be exercised by a company having exclusively charitable objects)
 - 6.1 to purchase, take on lease or in exchange, hire or otherwise acquire and hold for any estate or interest any real or personal property and any rights or privileges which may be necessary for the promotion of the Objects and to construct, maintain and alter any buildings or erections necessary or convenient for the work of the Company,
 - 6.2 subject to such consents as may be required by law, to sell, exchange, let, mortgage, charge, grant or create security over, dispose of, turn to account or otherwise deal with all or any of the property or assets of the Company,
 - 6.3 subject to such consents as may be required by law, to borrow and raise money and secure or discharge any debt or obligation of the Company in such manner as may be thought fit and in particular by mortgages of, or charges upon or security over, the undertaking and all or any of the real and personal property or assets (present and future) of the Company or by the creation and issue of debentures, debenture stock or other obligations or securities of any description;
 - 6.4 to raise funds and organise appeals and invite and receive contributions from any person whatsoever by way of subscription (whether or not under deed of covenant), donation and otherwise, and whether or not subject to any special trusts or conditions Provided that the Company shall not undertake any permanent trading activities in raising funds, the profits of which are liable to tax, otherwise than for carrying out the Objects,
 - 6.5 to set aside funds for special purposes or as reserves against future expenditure,

- 6.6 to invest the monies of the Company not immediately required for its purposes in or upon such investments, securities or property as may be thought fit and to vary the investments in such manner as may from time to time be determined subject nevertheless to such conditions (if any) and such consents (if any) as may for the time being be imposed or required by law.
- 6.7 to delegate the management of investments to a Financial Expert but only on terms that
- 6.7.1 the investment policy is set down in writing for the Financial Expert by the Trustees,
 - 6.7.2 every transaction is reported promptly to the Trustees,
 - 6.7.3 the performance of the investments is reviewed regularly with the Trustees,
 - 6.7.4 the Trustees are entitled to cancel the delegation arrangements at any time;
 - 6.7.5 the investment policy and the delegation arrangement are reviewed at least once a year,
 - 6.7.6 all payments due to the Financial Expert are on a scale or at a level which is agreed in advance and are notified promptly to the Trustees on receipt, and
 - 6.7.7 the Financial Expert must not do anything outside the powers of the Trustees
- 6.8 to arrange for investments or other property or assets of the Company to be held in the name of a nominee (being a corporate body registered or having an established place of business in England and Wales) acting under the control of the Trustees or of a Financial Expert acting under their instructions and to pay any reasonable fee required,
- 6.9 to encourage groups of persons to form branches, friends groups or other voluntary groups and provide an organisation within which they should conduct their business which must be for, or conducive to, the Objects and at its discretion to dissolve any such branches, friends groups or other voluntary groups or dissociate them from the Company. Each branch, friends group or other voluntary group shall be constituted and its affairs shall be carried on in accordance with regulations approved from time to time by the Trustees,
- 6.10 to establish, support, act as trustee of or aid in the establishment and support of any charitable associations, institutions or trusts and to subscribe or guarantee money for charitable purposes in any way connected with the Objects or which shall further the Company's interests or any of them,
- 6.11 to employ staff and to make provision for the payment of pensions and superannuation to or on behalf of employees and former employees of the Company and their spouses, civil partners, widows, widowers and other dependants and to provide life, health, accident and other insurances and other benefits (financial or otherwise) to or for the benefit of any of them;
- 6.12 to provide indemnity insurance to cover the liability of the Trustees which by virtue of any rule of law would otherwise attach to them, or any one of them, in respect of any negligence, default, breach of trust or breach of duty in relation to the Company Provided that any such insurance shall not extend to any claim arising from any act or omission which the Trustees, or Trustee concerned, knew to be a breach of trust or breach of duty or which was committed by the Trustees or Trustee in reckless disregard of whether it was a breach of trust or breach of duty or not and provided that any such insurance shall not extend to the costs of an unsuccessful defence to a criminal prosecution brought against the Trustees, or any Trustee, in their capacity as Trustees, or a Trustee, of the Company,
- 6.13 to insure the property and assets of the Company against any foreseeable risk and take out other insurance policies to protect the Company when required,

- 6.14 to co-operate with other charities, local authorities, health authorities, health trusts, Government Departments, housing associations, churches, community groups, voluntary bodies and statutory authorities operating in furtherance of the Objects or similar purposes and to exchange information and advice with them,
- 6.15 to subscribe to, support, affiliate, become a member of, transfer all or any of the Company's property to, amalgamate with or cooperate with any other charitable organisation, institution, society or body not formed for or established for purposes of profit (whether incorporated or not and whether in Great Britain or Northern Ireland or elsewhere) whose objects are, wholly or in part, similar to those of the Company and which by its constitution prohibits the distribution of its income and property amongst its members to an extent at least as great as is imposed on the Company;
- 6.16 to purchase or otherwise acquire and undertake all or such part of the property, assets, liabilities and engagements as may lawfully be acquired or undertaken by the Company of any one or more of the charitable organisations, institutions, societies or bodies having objects altogether or in part similar to the Objects,
- 6.17 to use any form of media and communication including but not limited to printing and publishing any newspaper, periodicals, books, articles or leaflets using films, television, video and the internet,
- 6.18 to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheques and other instruments and to operate bank accounts,
- 6.19 to undertake or support research in furtherance of the Objects and to publish the useful results of such research,
- 6.20 in so far as is permitted by law, to give all kinds of indemnities and to guarantee the performance of the obligations and liabilities of any person in each case either with or without the Company receiving any consideration or advantage,
- 6.21 to arrange and provide for, or join in arranging and providing for, the holding of exhibitions, meetings, lectures, classes, seminars and training courses;
- 6.22 to provide financial assistance, to make grants or loans of money, to give guarantees and donations to and to provide equipment and apparatus,
- 6.23 to make applications for consent under bye-laws or regulations and other like applications,
- 6.24 to enter into contracts and provide services to or on behalf of other bodies,
- 6.25 to establish or acquire subsidiary companies to assist or act as agents for the Company,
- 6.26 to do all such other lawful and charitable things as shall further the attainment of the Objects.
- 7. The income and property of the Company obtained from any source shall be applied solely towards the promotion of its objects as described in these Articles of Association and no part of it shall be paid or transferred, directly or indirectly by way of dividend, bonus or in any other way by way of profit, to the Members and no Trustee shall be appointed to any office of the Company paid by salary or fees or receive any remuneration or other benefit in money or moneys worth from the Company.

PROVIDED THAT the Company may make payment in good faith of.

- 7.1 reasonable and proper remuneration and benefits to any Member officer or servant of the Company (not being a Trustee) for any services actually rendered to the Company; and/or

- 7.2 interest on money lent by any Member or Trustee at a rate per annum, not exceeding 2% over the base rate prescribed for the time being by Barclays Bank plc, or 3% whichever is the greater, and/or
- 7.3 reasonable and proper rent or other payment for premises demised, let or licensed to the Company by any Member or any Trustee, and/or
- 7.4 fees, remuneration or other benefit in money or money's worth to a company of which a Trustee is a member holding not more than 1% of the capital thereof and such member shall not be bound to account for any share of profits he may receive in respect of any such payment; and/or
- 7.5 reasonable out-of-pocket expenses incurred by any Trustee in connection with the performance of his duties as Trustee, and/or
- 7.6 the payment of any premium in respect of indemnity insurance as referred to in Article 6 12, and/or
- 7.7 remuneration to any Trustee or any Connected Person for the supply of goods or services to the Company in return for payment or other material benefit but only if the goods or services are actually required by the Company and the nature and level of the remuneration is no more than is reasonable in relation to the value of the goods or services provided that at no time shall a majority of the Trustees benefit under this provision and that a Trustee shall not be counted in the quorum and shall withdraw from that part of any meeting at which his appointment or remuneration or that of any Connected Person is under discussion
- 8. Where a Trustee has a direct or indirect interest in a matter to be discussed at a meeting, but that interest does not result in a financial benefit being conferred on the Trustee or a Connected Person, the other Trustees may permit that Trustee to remain at the meeting for that item provided that the quorum for the meeting is met without counting the Trustee in question and provided that the resolution is agreed to without his vote being counted
- 9. The liability of the Members is limited
- 10. If upon the winding-up or dissolution of the Company there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the Members of the Company, but shall be given or transferred to some other charitable institution or institutions, having objects similar to the objects of the Company which prohibits the distribution of its or their income and property to an extent at least as great as is imposed on the Company by Article 7 above chosen by the members of the Company at or before the time of dissolution and if that cannot be done then to some other charitable objects

MEMBERS

- 11. The number of Members of the Company is unlimited
- 12. The Members shall be those persons who are admitted to membership in accordance with these Articles No person shall be admitted a Member of the Company unless he is interested in promoting the Objects and is approved by the Trustees Every person who wishes to become a Member shall deliver to the Company an application for membership, and shall indicate their continued membership on an annual basis, in such form as the Trustees require
- 13. The rights and privileges of a Member shall be personal to the Member and membership shall not be transferable
- 14. Every Member shall be subject to the provisions of these Articles in relation to his membership and shall be deemed to have had knowledge of these Articles and to have consented to them at the time of or prior to his becoming a Member
- 15. The Trustees may from time to time establish other categories of membership, including informal or supporter membership, and may set out the rights and duties of such members (and may vary

or revoke such rights and duties from time to time) and may from time to time require the payment of a subscription fee

16. A Member shall cease to be a Member and his name shall be removed from the Register if-
 - 16.1 being a Member by reason only of his being a Trustee he shall cease to be a Trustee;
 - 16.2 he resigns by giving seven Clear Days' notice in writing of his resignation to the Company,
 - 16.3 he fails to indicate his continued membership in accordance with Article 12,
 - 16.4 he is suffering from mental disorder or incapacity and either is admitted to hospital in pursuance of an application for admission for treatment under any statute for the time being in force relating to mental health or mental capacity or an order is made in relation to his personal welfare or property and affairs under legislation relating to mental health or mental capacity,
 - 16.5 he dies or becomes subject to a bankruptcy order or makes any arrangements or composition with his creditors generally,
 - 16.6 any sum contracted by him to be paid to the Company or due and payable by him to the Company is not paid within 28 days of its due date, and the Trustees resolve that he shall cease to be a Member,
 - 16.7 in the case of a corporate Member, a resolution is passed or an order is made for its winding up or it is placed in liquidation, or if an administrator or receiver is appointed, or it ceases to exist,
 - 16.8 he otherwise ceases to qualify for membership under these Articles, or
 - 16.9 he is removed from membership by resolution of the Trustees on the ground that in their reasonable opinion the Member's continued membership is harmful to the interests of the Company (but only after notifying the Member in writing and considering the matter in the light of any representations (either written or orally in front of the Trustees or a committee of Trustees) which the Member concerned puts forward within fourteen Clear Days after receiving notice)

GENERAL MEETINGS

17. The Trustees, or the Chairman, may whenever they or he thinks fit call General Meetings and on the requisition of Members pursuant to the provisions of the Act shall immediately proceed to convene a General Meeting in accordance with those provisions If at any time there are not within the United Kingdom sufficient Trustees capable of acting to form a quorum at a Trustees' meeting any Trustee or any Member may call a General Meeting

NOTICE OF GENERAL MEETINGS

18. Notice of General Meetings shall be given in accordance with the Act
19. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting

PROCEEDINGS AT GENERAL MEETINGS

20. No business shall be transacted at any General Meeting unless a quorum of Members is present Save as herein otherwise provided, ten persons or one tenth of the Members (whichever is the lower) provided always that the quorum shall not many event be less

- than three Members present in person or by proxy or by authorised corporate representative and entitled to vote on the business to be transacted shall be a quorum
21. If, within half an hour from the time appointed for the holding of a General Meeting, a quorum is not present or if during a meeting a quorum ceases to be present, the meeting, if convened on the requisition of Members, shall be dissolved. In any other case, it shall stand adjourned to the same day in the next week (but if that day falls on a bank or public holiday, the meeting will be held on the first business day (excluding Saturdays and Sundays) after that holiday), at the same time and place, or to such day, time and place as the Trustees shall appoint and if at the adjourned meeting a quorum is not present within fifteen minutes from the time appointed for holding the meeting, the Members present shall be a quorum
22. The Chairman shall preside as Chairman at every General Meeting of the Company or if he shall not be present within half an hour after the time appointed for holding the meeting, or shall be unwilling to preside, the Vice Chairman (if any) shall, if present and willing to act, preside as Chairman. Where both the Chairman and Vice Chairman are not present or are unwilling to preside, the Trustees shall elect one of their number to be Chairman and, if there is only one Trustee present and willing to act, he shall be Chairman. Failing which the Members present shall elect one of their number to be chairman of that meeting
23. The Chairman may with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place but no business shall be transacted at any adjourned meeting other than business which might properly have been transacted at the meeting had the adjournment not taken place.
24. When a meeting is adjourned for fourteen days or more, at least seven Clear Days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise, it shall not be necessary to give any such notice.
25. At any General Meeting, a resolution put to the vote of the meeting shall be decided on a show of hands unless (before or upon the declaration of the result of the show of hands) a poll is:
- 25.1 demanded by the Chairman, or
- 25.2 by at least two Members present in person having the right to vote at the meeting (including proxies)
- Unless a poll is so demanded, a declaration by the Chairman that a resolution has been carried, or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority, and an entry to that effect in the minutes of proceedings of the Company shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution
- The demand for a poll may be withdrawn before the poll is taken but only with the consent of the Chairman. The withdrawal of a demand for a poll shall not invalidate the result of a show of hands declared before the demand for the poll was made
26. A demand for a poll made by a proxy for a Member will be treated in the same way as a demand made by the Member which appointed that proxy
27. A poll shall be taken as the Chairman directs and he may appoint scrutineers (who need not be Members) and fix a time and place for declaring the results of a poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded
28. Any business other than that upon which a poll has been demanded may be proceeded with pending the taking of the poll.
29. No poll may be demanded on the election of a Chairman of a meeting or on any question of adjournment

30. In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman shall be entitled to a second or casting vote
31. Subject to the provisions of the Act, a resolution in writing is as effective as a resolution actually passed at a General Meeting duly convened and held and shall be treated as being passed when it is agreed to by the number of Members who would be required to pass it at a General Meeting
32. Any corporation which is a Member may, by resolution of its directors or other governing body, authorise any person to act as its representative at any General Meeting and such representative shall be entitled to exercise the same powers on behalf of the corporation which he represents as if he had been an individual Member including power when personally present to vote on a show of hands and to demand or concur in demanding a poll

VOTES OF MEMBERS

33. Every Member shall have one vote (whether on a show of hands or on a poll) to be cast by the Member either personally or by proxy.
34. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered and every vote not disallowed at the meeting shall be valid for all purposes. Any objection made in due time shall be referred to the Chairman whose decision shall be final and conclusive.
35. Every Member shall be entitled to appoint another person as his proxy in accordance with the Act. A proxy does not need to be a Member.
36. Proxies may only be validly appointed by a notice in writing (a "proxy notice") which states the name and address of the Member appointing the proxy, identifies the person appointed as proxy and the General Meeting in relation to which he is appointed, is signed by or on behalf of the Member and is delivered to the Company in accordance with these Articles.
37. The Trustees may require proxy notices to be delivered in a particular form
38. Proxy notices may specify how the proxy appointed under them is to vote (or to abstain from voting) on one or more resolution
39. Unless a proxy notice indicates otherwise, it must be treated as allowing the person appointed as proxy discretion as how to vote on any ancillary or procedural resolutions put to the meeting and appointing that person as a proxy in relation to any adjournment of the General Meeting to which it relates as well as the meeting itself.
40. A notice revoking a proxy appointment only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates
41. An appointment under a proxy notice may be revoked by delivering the Company a notice given by or on behalf of the person by whom or on whose behalf the proxy notice was given
42. If a proxy notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointer's behalf

TRUSTEES

43. Until otherwise determined by an ordinary resolution of the Company, the number of Trustees shall not be less than three but shall not be subject to any maximum.
44. The Trustees shall be as follows
- 44.1 The persons named below who shall serve in office until the end of the meeting of the Trustees held nearest to the date specified:

James Cooper	30 September 2014
Paul Keane	30 September 2014
Geoffrey Payne	30 September 2015
Paul Peacock	30 September 2015
Charles Rooney	30 September 2016
Sharon Stuttard	30 September 2016; and

44.2 Any person appointed to the office of trustee in accordance with Article 45

45. The Trustees shall have power to appoint, in accordance with the Company's Trustee Appointment Policy, any person who is able and willing to do so to be a Trustee Upon his appointment as a Trustee, a person shall automatically become a Member of the Company and admitted to membership
46. With the exception of the Trustees listed in Article 44 1 who shall serve in office until the dates specified in Article 44 1, subject to the provisions of the Trustee Appointment Policy, Trustees shall serve in office for an initial term of four years
47. A person shall not be entitled to act as a Trustee, whether on a first or any subsequent entry into office, until he has signed a declaration of acceptance and willingness to act in accordance with the terms of these Articles

POWERS AND DUTIES OF THE TRUSTEES

48. Subject to the provisions of the Act and these Articles and to any directions given by special resolution of the Company, the business of the Company shall be managed by the Trustees for which purpose they may exercise all the powers of the Company No alteration of these Articles and no such direction shall invalidate any prior act of the Trustees which would have been valid if that alteration had not been made or that direction had not been given The powers given by this article shall not be limited by any special power given to the Trustees by these Articles and a meeting of the Trustees at which a quorum is present may exercise all the powers exercisable by the Trustees
49. The Trustees may exercise all the powers of the Company to borrow money and to mortgage or charge, grant or create security over its undertaking, property and assets or any part of them and to give guarantees or issue debentures and other securities whether outright or as collateral security for any debt, liability or obligation of the Company or of any third party, but only in so far as is permitted by law
50. Subject to the provisions of these Articles, the Trustees may make rules and policies with respect to the carrying into effect of all or any of the Objects or all or any of the provisions of these Articles

DISQUALIFICATION OF TRUSTEES

51. The office of a Trustee shall be vacated if
- 51.1 he dies or becomes subject to a bankruptcy order or he makes any arrangement or composition with his creditors,
- 51.2 he is suffering from mental disorder or mental incapacity and either is admitted to hospital in pursuance of an application for admission for treatment under any statute for the time being in force relating to mental health or mental capacity or an order is made in relation to his personal welfare or property and affairs under legislation relating to mental health or mental capacity,

- 51.3 in the case of a corporate trustee, a resolution is passed or an order is made for its winding up or it is placed in liquidation, or an administrator or a liquidator is appointed, or ceases to exist;
- 51.4 by not less than fourteen days' notice in writing to the Company he resigns his office (but only if at least three directors will remain in office),
- 51.5 he is disqualified from acting as a trustee under any statute or ceases to hold office by virtue of any provision of the Act or is prohibited by law from holding office,
- 51.6 he is disqualified in accordance with any rules, regulations or codes in force from time to time and applicable to Trustees;
- 51.7 he has breached, and is removed from office in accordance with, the Company's Code of Conduct,
- 51.8 he is removed by the Trustees on the basis that in their reasonable opinion, his conduct or behaviour is detrimental to the interests of the Company,
- 51.9 he has been convicted of any criminal offence, except where the maximum sentence for that offence is a fine, or
- 51.10 he absents himself from two consecutive published meetings of the Trustees or 50% of the published meetings of the Trustees in any 12 month period (excluding any additional or special meetings) without special leave of absence from the Chair (such special leave not to be unreasonably withheld), and the Trustees pass a resolution that he has by reason of such absence vacated office

RETIREMENT OF TRUSTEES

- 52. At the expiry of their initial term, or for the Trustees listed in Article 44 1 the expiry of the term provided in Article 44 1, Trustees may be reappointed for further terms of two years in accordance with Article 53
- 53. A Trustee may be reappointed in accordance with the Trustee Appointment Policy
- 54. There shall be no limit on the number of terms of office of two years a Trustee may serve
- 55. Notwithstanding anything in these Articles, the Company may by ordinary resolution at a General Meeting of which special notice has been given in accordance with the Act remove any Trustee before the expiration of his period of office.

PROCEEDINGS OF THE TRUSTEES

- 56. The quorum necessary for the transaction of business of the Trustees shall be three Trustees, at least one of which must be the Chairman or Vice Chairman Questions arising at any meeting shall be decided by a majority of votes In the case of an equality of votes, the Chairman shall have a second or casting vote
- 57. Subject to the provisions of the Articles, the Trustees may regulate their proceedings as they think fit Unless otherwise resolved by the Trustees, a meeting of the Trustees shall be held at least four times in each year. A director may, and the Secretary at the request of a director shall, call a meeting of the directors It shall not be necessary to give notice of a meeting to a director who is absent from the United Kingdom
- 58. The Trustees shall elect annually from amongst their number a Chairman and a Vice Chairman, who shall hold office for a period of twelve calendar months The Chairman or Vice Chairman may be removed from office at any time by a majority poll vote by the Trustees The Chairman shall be entitled to preside at all meetings of the Trustees and meetings of the Company at which he shall be present If there shall be no Chairman or if at any meeting he is unwilling to do so or is not

- present within five minutes after the time appointed for holding the meeting, the Vice Chairman shall act as Chairman of the meeting A retiring Chairman and Vice-Chairman may be re-elected
- 59. The Trustees may appoint one or more committees consisting of two or more individuals appointed by them at least one of whom must be a Trustee for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the Trustees would be more conveniently undertaken or carried out by a committee Provided that all acts and proceedings of any such committees shall be fully and promptly reported to the Trustees
- 60. Any committee of the Trustees may meet together for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit and determine the quorum necessary for the transaction of business provided always that the quorum shall never be less than two members of the body concerned
- 61. Any of the Trustees, or any committee of the Trustees, can take part in a Trustees meeting or committee meeting by way of a
 - 61.1 video conference or conference telephone or similar equipment designed to allow everybody to take part in the meeting; or
 - 61.2 series of video conferences or telephone calls from the Chairman.

Taking part in this way will be treated as being present at the meeting A meeting which takes place by a series of video conferences or telephone calls from the Chairman will be treated as taking place where the Chairman is Otherwise, meetings will be treated as taking place where the largest group of the participants are or, if there is no such group, where the Chairman is unless the Trustees decide otherwise
- 62. The Chairman or Vice-Chairman of the Trustees may, and on the request of two Trustees shall, at any time call a meeting of the Trustees.
- 63. The Trustees for the time being may act notwithstanding any vacancy in their body but if and so long as their number is less than the number fixed as the quorum it shall be lawful for them to act for the purpose of filling up vacancies in their body or of calling a General Meeting but not for any other purpose
- 64. All acts bona fide done by any meeting of the Trustees, or of any committee of the Trustees, or by any person acting as a Trustee, shall notwithstanding it be afterwards discovered that there was some defect in the appointment of any such Trustee, or person acting as aforesaid, or that they or any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a Trustee and had been entitled to vote
- 65. The Trustees shall cause proper minutes to be made in books provided for the purpose of
 - 65.1 all appointments of officers made by the Trustees;
 - 65.2 the names of Trustees present at each meeting of the Trustees and of any committee of the Trustees, and
 - 65.3 all resolutions and proceedings at all meetings of the Company and of the Trustees and of committees of the Trustees

Any minutes of any meeting, if purporting to be signed by the Chairman of that meeting, or by the Chairman of the next succeeding meeting, shall be sufficient evidence without further proof of the facts stated in such minutes.
- 66. A resolution of the Trustees may be taken by majority of the Trustees at a meeting or by a resolution in writing agreed to by a majority of the Eligible Trustees for the time being or of any committee of the Trustees entitled to receive notice of a meeting of the Trustees or of any such

committee of the Trustees (as the case may be) (provided that a decision cannot be taken by written resolution if the Eligible Trustees would not have formed a quorum at a Trustees' meeting) The resolution may consist of more than one document in the like form each signed by or otherwise agreed to by one or more than one person For the avoidance of doubt, a Trustee may indicate his agreement to a resolution in Electronic Form.

SECRETARY

67. A Secretary may be appointed by the Trustees for such term at such remuneration (if not a Trustee) and upon such conditions as they may think fit and any Secretary so appointed may be removed by the Trustees

EXECUTION OF DOCUMENTS

68. The Trustees shall provide for the safe custody of the Seal (if any) which shall be used only on the authority of the Trustees, or of a committee of the Trustees, authorised by the Trustees in that behalf. Every instrument to which the Seal shall be affixed shall be signed by a Trustee and shall be countersigned by the Secretary (if any), or by a second Trustee, or by some other person appointed by the Trustees for that purpose Otherwise, documents shall be executed for and on behalf of the Company in accordance with the Act.

HONORARY OFFICERS

69. The Trustees may, at any time and from time to time, appoint any person, whether a member of the Company or not, to be president, a vice-president or a patron of the Company Such offices shall be honorary offices, carrying no executive duties or responsibilities and no voting powers.

ACCOUNTS

70. Accounts and records shall be prepared and maintained in accordance with the requirements of law and generally accepted accounting practice for companies of the nature of the Company, carrying on activities of the nature earned on by the Company
71. Accounting records relating to the Company must be made available for inspection by any Trustee at any time during normal office hours No Member shall (as such) have any right of inspecting any accounting records or other book or document of the Company except as conferred by statute or authorised by the Trustees or by ordinary resolution of the Company A copy of the Company's latest available statement of account must be supplied on request to any Trustee or Member A copy must also be supplied within two months to any other persons who makes a written request and pays the Company's reasonable costs

ANNUAL REPORT

72. The Trustees shall comply with their obligations under the Charities Act 2011 (or any statutory re-enactment or modification of those Acts) with regard to the preparation of any annual report and its transmission to the Charity Commission

ANNUAL RETURN

73. The Trustees shall comply with their obligations under the Act and the Charities Act 2011 (or any statutory re-enactment or modification of those Acts) with regard to the preparation of any annual return and its transmission to Companies House and the Charity Commission

NOTICES

- 74.
- 74.1 Subject to these Articles, anything sent or supplied by or to the Company under these Articles may be sent or supplied in any way in which the Act provides for documents or information which

- are authorised or required by any provision of the Act to be sent or supplied by or to the Company
- 74.2 The only address at which a Member is entitled to receive notices is the address shown in the Register or an electronic address provided for that purpose
- 74.3 Subject to the Articles, any notice or document to be sent or supplied to a Trustee in connection with the taking of decisions by Trustees may also be sent or supplied by the means by which that Trustee has asked to be sent or supplied with such notices or documents for the time being
- 74.4 A Trustee may agree with the Company that notices or documents sent to that Trustee in a particular way are deemed to have been received within a specified time of their being sent and for the specified time to be less than 48 hours
- 74.5 Where a document or information is sent or supplied by the Company by post, service or delivery shall be deemed to be effected at the expiration of 24 hours after the time when the cover containing the same is posted (irrespective of the class or type of post used) and in proving such service or delivery it shall be sufficient to prove that such cover was properly addressed and posted
- 74.6 Where a document or information is sent or supplied by the Company in Electronic Form to an address specified for the purpose by the intended recipient, service or delivery shall be deemed to be effected on the same day on which it is sent or supplied and proving such service it will be sufficient to prove that it was properly addressed.
- 74.7 Where a document or information is sent or supplied by the Company by means of a website, service or delivery shall be deemed to be effected when
 - 74.7.1 The material is first made available on the website, or
 - 74.7.2 If later, when the recipient received (or is deemed to have received) notification of the fact that the material was available on the website
- 74.8 A Member, or Trustee, present at any meeting, shall be deemed to have received notice of the meeting, and where requisite, of the purpose for which it was called
- 74.9 In proving that any notice, document or other information was properly addressed, it shall be sufficient to show that the notice, document or other information was delivered to an address permitted by the Act.

INDEMNITY AND INSURANCE

- 75. Subject to the provisions of the Act and these Articles, but without prejudice to any indemnity to which a Trustee may otherwise be entitled, every Trustee shall be indemnified out of the assets of the Company, against any liability incurred by him in defending any proceedings or investigation by any regulatory authority, whether civil or criminal, in which judgment is given in his favour, or in which he is acquitted, or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Company
- 76. Subject to the provisions of the Act and these Articles, the Trustees may purchase and maintain insurance at the expense of the Company for the benefit of any Trustee, or other officer, of the Company against any liability which may attach to him or loss or expenditure which he may incur in relation to anything done or alleged to have been done or omitted to be done as a Trustee or other officer