# Report of the Director and

**Unaudited Financial Statements** 

for the Year Ended 30 November 2009

<u>for</u>

THE FOLDING MACHINE COMPANY LIMITED

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# Company Information for the Year Ended 30 November 2009

DIRECTOR:

D Calver

**SECRETARY:** 

Mrs S Calver

**REGISTERED OFFICE:** 

Unit 50

Vinehall Business Centre

Vinehall Farm Robertsbridge East Sussex TN32 5JW

REGISTERED NUMBER:

04321655

**ACCOUNTANTS:** 

Brown Russell

Chartered Accountants 71a & 71c High Street

Heathfield East Sussex TN21 8HU

# Report of the Director for the Year Ended 30 November 2009

The director presents his report with the financial statements of the company for the year ended 30 November 2009

## PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of office machinery sales and maintenance

#### DIRECTOR

D Calver held office during the whole of the period from 1 December 2008 to the date of this report

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

ON BEHALF OF THE BOARD:

D Calver - Director

Date

# Profit and Loss Account for the Year Ended 30 November 2009

	Notes	30.11 09 £	30 11 08 £
TURNOVER		343,915	498,065
Cost of sales		184,494	317,732
GROSS PROFIT		159,421	180,333
Administrative expenses		107,297	123,061
		52,124	57,272
Other operating income		75	100
OPERATING PROFIT	2	52,199	57,372
Interest receivable and similar income		6	79
		52,205	57,451
Interest payable and similar charges		4,622	4,064
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		47,583	53,387
Tax on profit on ordinary activities	3	9,204	12,971
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		38,379	40,416

# Balance Sheet 30 November 2009

		30.11.09		30 11 08	
1	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	5		30,106		11,485
CURRENT ASSETS					
Stocks		60,606		61,415	
Debtors	6	34,126		48,807	
Cash at bank and in hand	v	1,409		38	
		<del></del>			
		96,141		110,260	
CREDITORS					
Amounts falling due within one year	7	106,789		116,647	
NET CURRENT LIABILITIES		<del></del>	(10,648)		(6,387)
NEI CORRENT EIABIEITIES			(10,040)		(0,507)
TOTAL ASSETS LESS CURRENT					
LIABILITIES			19,458		5,098
			•		
CREDITORS					
Amounts falling due after more than one year	8		18,773		6,792
NET ASSETS/(LIABILITIES)			685		(1,694)
CAPITAL AND RESERVES					
Called up share capital	10		2		2
Profit and loss account	11		683		(1,696)
			-		
SHAREHOLDERS' FUNDS			685		(1,694)

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2009

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2009 in accordance with Section 476 of the Companies Act 2006

The director acknowledges his responsibilities for

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company

The notes form part of these financial statements

**Balance Sheet - continued** 30 November 2009

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the director on 2 MARCH 2010 and were signed by

D Calver - Director

# Notes to the Financial Statements for the Year Ended 30 November 2009

#### 1 **ACCOUNTING POLICIES**

## Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Fixtures and fittings - 20% on cost Motor vehicles - 25% on cost Computer equipment - 33% on cost

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date

# Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease

#### 2 **OPERATING PROFIT**

The operating profit is stated after charging/(crediting)

	30.11.09	30 11 08
	£	£
Depreciation - owned assets	7,086	9,512
Profit on disposal of fixed assets	(2,704)	-
Director's remuneration and other benefits etc	5,616	5,336
	·	
TAXATION		

# 3

# Analysis of the tax charge

The tax charge on the profit on ordinary activities for the year was as follows

	30 11 09 £	30 11 08 £
Current tax		
UK corporation tax	9,204	12,971
Tax on profit on ordinary activities	9,204	12,971

# Notes to the Financial Statements - continued for the Year Ended 30 November 2009

4	DIVIDENDS	30.11.09	30 11 08
	Ordinary shares of £1 each	£	£
	Interim	36,000	50,500
5	TANGIBLE FIXED ASSETS		
			Plant and machinery
			etc £
	COST		
	At 1 December 2008 Additions		44,716 30,695
	Disposals		(22,600)
	At 30 November 2009		52,811
	DEPRECIATION		22 221
	At 1 December 2008 Charge for year		33,231 7,086
	Eliminated on disposal		(17,612)
	·		
	At 30 November 2009		22,705
	NET BOOK VALUE		
	At 30 November 2009		30,106
	At 30 November 2008		11,485
6	DEBTORS AMOUNTS FALLING DUE WITHIN ONE YEAR		
		30.11.09	30 11 08
	Total Illinois	£	£
	Trade debtors Other debtors	33,567 559	48,274 533
		34,126	48,807
7	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
·		30.11.09	30 11 08
		£	£
	Bank loans and overdrafts	45,597 5 956	49,400
	Hire purchase contracts Trade creditors	5,856 30,028	7,290 23,292
	Taxation and social security	22,194	23,431
	Other creditors	3,114	13,234
		106,789	116,647

# Notes to the Financial Statements - continued for the Year Ended 30 November 2009

8	CREDITORS YEAR	AMOUNTS FALLING DU	E AFTER MORE THAN ONE		
	Hire purchase of	contracts		30.11.09 £ 18,773	30 11 08 £ 6,792
9	SECURED DE	EBTS			
	The following s	secured debts are included wit	hin creditors		
	Hire purchase c	contracts		30.11.09 £ 24,629	30 11 08 £ 14,082
10	CALLED UP	SHARE CAPITAL			
	Allotted, issued	l and fully paid			
	Number	Class	Nominal value	30.11.09 £	30 11 08 £
	2	Ordinary	£1	2	2
11	RESERVES				
					Profit and loss account
	At 1 December				(1,696)
	Profit for the year	ear			38,379 (36,000)
	At 30 November	er 2009			683

# 12 TRANSACTIONS WITH DIRECTOR

The balance on the directors loan account at 30 November 2009 was £1,318 and this is included under other creditors, amounts falling due within one year

# 13 ULTIMATE CONTROLLING PARTY

The company is controlled by the director by virtue of his shareholding