### Report of the Director and

**Unaudited Financial Statements** 

for the Year Ended 30 November 2012

<u>for</u>

THE FOLDING MACHINE COMPANY LIMITED

TUESDAY

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19/03/2013 COMPANIES HOUSE

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Company Information

for the Year Ended 30 November 2012

DIRECTOR:

D Calver

**SECRETARY** 

Mrs S Calver

**REGISTERED OFFICE:** 

Unit 30

Edge Workshops Elva Way Bexhill on Sea East Sussex

TN39 5BF

**REGISTERED NUMBER:** 

04321655

**ACCOUNTANTS** 

Brown Russell

Chartered Accountants

71a & 71c High Street

Heathfield East Sussex TN21 8HU

### Report of the Director for the Year Ended 30 November 2012

The director presents his report with the financial statements of the company for the year ended 30 November 2012

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of office machinery sales and maintenance

#### **DIRECTOR**

D Calver held office during the whole of the period from 1 December 2011 to the date of this report

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

ON BEHALF OF THE BOARD

D Calver - Director

Date

# Profit and Loss Account Tor the Year Ended 30 November 2012

	Notes	30 11 12 £	30 11 11 £
TURNOVER		506,267	428,038
Cost of sales		278,251	232,242
GROSS PROFIT		228,016	195,796
Administrative expenses		149,106	138,848
OPERATING PROFIT	2	78,910	56,948
Interest receivable and similar income		<b>4</b>	
		78,914	56,948
Interest payable and similar charges		4,379	3,190
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	ES	74,535	53,758
Tax on profit on ordinary activities	3	15,229	12,622
PROFIT FOR THE FINANCIAL YEA	AR.	59,306	41,136

#### Balance Sheet 30 November 2012

		30 11 12		30 11 11	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	5		13,100		15,002
CUDDONT ACCETO					
CURRENT ASSETS Stocks		48,489		51,540	
Debtors	6	68,194		52,448	
Cash at bank and in hand	U	16,955		7,042	
Cash at bank and in hand		10,555		7,042	
		133,638		111,030	
CREDITORS		100,000		111,000	
Amounts falling due within one year	7	113,032		82,036	
, income tuning and within one year	•				
NET CURRENT ASSETS			20,606		28,994
			<del>`</del> _		
TOTAL ASSETS LESS CURRENT					
LIABILITIES			33,706		43,996
CREDITORS					
Amounts falling due after more than one					
year	8		29,610		43,106
NET ASSETS			4,096		890
			====		
CARITAL AND DECERDING					
CAPITAL AND RESERVES	10		2		2
Called up share capital	10		2		_
Profit and loss account	11		4,094		888
SHAREHOLDERS' FUNDS			4.006		890
SHAKEHULDEKS FUNDS			4,096		<del></del>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2012

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2012 in accordance with Section 476 of the Companies Act 2006

The director acknowledges his responsibilities for

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company

<u>Balance Sheet - continued</u> 30 November 2012

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the director on

14/3/13

and were signed by

D Calver - Director

## Notes to the Financial Statements For the Year Ended 30 November 2012

#### ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Fixtures and fittings - 20% on cost
Motor vehicles - 25% on cost
Computer equipment - 33% on cost

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease

#### 2 OPERATING PROFIT

The operating profit is stated after charging

	Depreciation - owned assets	30 11 12 £ 10,744	30 11 11 £ 8,976
	Director's remuneration and other benefits etc	7,348	6,616
3	TAXATION		
	Analysis of the tax charge  The tax charge on the profit on ordinary activities for the year was as follows	30.11.12 £	30 11 11 £
	Current tax		~
	UK corporation tax	15,229	12,622
	Tax on profit on ordinary activities	15,229	12,622

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# Notes to the Financial Statements - continued for the Year Ended 30 November 2012

4	DIVIDENDS	30 11 12	30 11 11
		£	£
	Ordinary shares of £1 each Interim	56,100	54,000
		<del></del>	<del></del>
5	TANGIBLE FIXED ASSETS		Plant and
			machinery
			etc
	COST		£
	At 1 December 2011		44,610
	Additions		8,842
	At 30 November 2012		53,452
	DEDDECLATION		<del> </del>
	DEPRECIATION At 1 December 2011		29,608
	Charge for year		10,744
	At 30 November 2012		40.253
	At 30 November 2012		40,352
	NET BOOK VALUE		
	At 30 November 2012		13,100
	At 30 November 2011		15,002
			<del></del>
6	DEBTORS AMOUNTS FALLING DUE WITHIN ONE YEAR		
		30.11.12	30 11 11
	Trade debtors	£ 64,395	£ 47,685
	Other debtors	3,799	4,763
		68,194 ———	52,448
7	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
,	CREDITORS AMOUNTS FALLING DUE WITHIN ONE TEAR	30.11.12	30 11 11
		£	£
	Bank loans and overdrafts	3,641	7,091
	Hire purchase contracts Payments on account	11,104 122	3,143
	Trade creditors	64,257	37,765
	Taxation and social security	32,832	32,967
	Other creditors	1,076	1,070
		113,032	82,036
		<del></del>	

# Notes to the Financial Statements - continued for the Year Ended 30 November 2012

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8	CREDITORS · AMOUNTS FALLING DUE AFTER MORE THAN ONE
	VEAD

			30 11.12 £	30 11 11 £
Bank loans			29,610	32,000
	se contracts		-	11,106
•			<del></del>	
			29,610	43,106
SECURED	DEBTS			
The followi	ing secured debts are included within	n creditors		
			30 11.12	30 11 11
			£	£
Hire purcha	ise contracts		11,104	14,249
CALLED U	UP SHARE CAPITAL			
Allotted, 188	sued and fully paid			
Number	Class	Nominal	30 11 12	30 11 11
2	Oudmon	value £1	£ 2	£ 2
2	Ordinary	£i	===	===
RESERVE	SS			
				Profit
				and loss account
				£
At 1 Decem	nber 2011			888
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## 12 TRANSACTIONS WITH DIRECTOR

Profit for the year

At 30 November 2012

Dividends

The following loan to directors subsisted during the years ended 30 November 2012 and 30 November 2011

59,306

(56,100)

4,094

	30.11 12	30 11 11
	£	£
D Calver		
Balance outstanding at start of year	1,886	-
Amounts advanced	<del>-</del>	1,886
Amounts repaid	(1,886)	-
Balance outstanding at end of year	-	1,886
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#### 13 RELATED PARTY DISCLOSURES

During the year, total dividends of £28,050 were paid to the director