

COMPANY REGISTRATION NUMBER 04316245

ABC SECRETARIES LIMITED
ABBREVIATED ACCOUNTS
FOR
30 APRIL 2012



ABC SECRETARIES LIMITED

ABBREVIATED ACCOUNTS

YEAR ENDED 30 APRIL 2012

CONTENTS	PAGE
Abbreviated balance sheet	1
Notes to the abbreviated accounts	2

ABC SECRETARIES LIMITED**ABBREVIATED BALANCE SHEET****30 APRIL 2012**

	Note	2012 £	£	2011 £	£
CURRENT ASSETS					
Debtors		14,353		8,910	
Cash at bank and in hand		2,818		11,628	
		<u>17,171</u>		<u>20,538</u>	
CREDITORS: Amounts falling due within one year		<u>13,195</u>		<u>9,822</u>	
NET CURRENT ASSETS			<u>3,976</u>		<u>10,716</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>3,976</u>		<u>10,716</u>
CAPITAL AND RESERVES					
Called-up equity share capital	2		200		200
Profit and loss account			3,776		10,516
SHAREHOLDERS' FUNDS			<u>3,976</u>		<u>10,716</u>


The director is satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act

The director acknowledges her responsibility for

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company

These abbreviated accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

These abbreviated accounts were approved and signed by the director and authorised for issue on 21 January 2013



MS Y PATHAN

Company Registration Number 04316245

ABC SECRETARIES LIMITED**NOTES TO THE ABBREVIATED ACCOUNTS****YEAR ENDED 30 APRIL 2012****1. ACCOUNTING POLICIES****Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year

In respect of long-term contracts and contracts for on-going services, turnover represents the value of work done in the year, including estimates of amounts not invoiced. Turnover in respect of long-term contracts and contracts for on-going services is recognised by reference to the stage of completion

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities

2. SHARE CAPITAL**Authorised share capital:**

	2012	2011
	£	£
1,000 Ordinary shares of £1 each	<u>1,000</u>	<u>1,000</u>

Allotted, called up and fully paid:

	2012		2011	
	No	£	No	£
200 Ordinary shares of £1 each	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>