

Registered number: 04279401
Charity number: 1092047

COMMUNITY ACTION: MK
(A company limited by guarantee)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022



COMMUNITY ACTION: MK
(A company limited by guarantee)

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022**

Trustees

L M Emmanuel, Trustee
G Gager, Trustee
A Lands, Trustee
S Ewedemi, Trustee
J M Harrison, Trustee
D L Webber, Trustee
J A Dawes, Trustee
D Conway, Trustee

Company registered number

04279401

Charity registered number

1092047

Registered office

Acorn House, 351 Midsummer Boulevard, Milton Keynes, Buckinghamshire, MK9 3HP

Company secretary

C Walton

Independent examiners

MHA MacIntyre Hudson, Moorgate House, 201 Silbury Boulevard, Milton Keynes, Buckinghamshire, MK9 1LZ

Bankers

Natwest Bank PLC, 501 Silbury Boulevard, Saxon Gate East, Milton Keynes, MK9 3ER

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report together with the financial statements of the Company for the year ended 31 March 2022. The trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the Company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the Company qualifies as small under Section 383 of the Companies Act 2006, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

GOING CONCERN

The financial statements have been prepared on a going concern basis. The staff and trustees of Community Action: MK developed a new Five Year Plan and associated business plan in late 2018. The trustees are of the view that on the basis of these plans the Charity is a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a Company limited by guarantee and was incorporated on 31 August 2001. It is governed by its Memorandum and Articles of Association.

The directors, as defined by the Memorandum and Articles, act as directors of the company and, as the organisation is a registered charity, act also as its charitable trustees.

The trustees at 31 March 2022 are listed on page 1.

Recruitment and Appointment of the board of trustees

The trustees are elected annually by the members of the charity attending the Annual General Meeting and serve for an initial period of three years. A further five year term may be served. Trustees must be nominated from member organisations.

A limited number of additional Trustees may also be co-opted onto the Trustee board. Trustees meet four times a year. An Executive Sub-Committee, comprising the Chair, Vice Chair and Treasurer meets with senior staff bimonthly. From time to time, the board delegates discrete pieces of work to Task Groups, membership of which comprises at least two trustees plus other appropriate members.

Trustee Induction and Training

New trustees receive both a verbal and written induction. The Trustee Handbook is regularly updated to ensure that the information is accurate and reflects current practice. Trustees are asked to complete a skills audit and skill gaps across the board are discussed and additional trustees are co-opted to meet agreed needs. The Chair is provided with membership to the Association of Chairs which offers a range of support and training opportunities.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

Risk Management

The trustees continue to monitor the major risks which the charity faces in relation to external factors and relationships, its governance and management, its internal operations and its business. There is an annual formal review of risk alongside agreed processes and procedures designed to provide reasonable, but not absolute assurance against material misstatement or loss. They include:

- A Five year Strategic Framework and annual budget approved by the trustees.
- Regular consideration by the trustees of financial results, variance from budgets and performance against the annual plan.
- Delegation of authority and separation of duties.

Internal financial controls conform to guidelines issued by the Charity Commission.

Subsidiaries

The Charity is the guarantor for Community Action: Development Services CIC and acts as the asset locked body for the CIC. The Company is currently dormant, however the objects of the Company are to carry on activities which benefit the community and in particular (without limitation) the residents of Milton Keynes by developing and sustaining community activity.

When active, the company is governed by a board of Directors (two of which are Trustees of the Charity) and reports progress to the Charity's Board of Trustees at each meeting.

Objectives and Activities

The charitable company's objects and principal activities are to:

- Promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Milton Keynes and its environs and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.
- Promote, organise and facilitate co-operation and partnership working between the voluntary and community sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

Our Vision is of a Good Society, composed of sustainable and resilient communities where people have opportunities to be active and engaged, and are supported by a healthy and thriving Voluntary and Community Sector.

Our Mission is to educate, empower and enable people and groups to champion the change they wish to see in their communities. Community Action: MK will provide the very best support and give a voice to the Voluntary and Community Sector.

At Community Action: MK we believe:

Voluntary and Community action is at the heart of a good society which promotes fairness and social justice, and where people are enabled to take action for positive change. The voluntary and community sector plays a vital role in creating and facilitating opportunities for participation, action and decision making in local communities. That the Good Society creates a sense of community where people volunteer for the causes and organisations which are close to their hearts, minds and values.

Underpinned by the values of: Transparency, openness & fairness.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

Public Benefit

Community Action: MK aims to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. We do this by providing information, advice and training to those organisations, and by working strategically and operationally to promote and support effective community involvement. Our trustees and staff work together to draw up our strategic plan from which priorities are set and specific work plans devised. Throughout this process the trustees have paid due regard to the Charity Commission's guidance on public benefit and ensure that our services meet those criteria. Our achievements and performance in the reporting period provide evidence of our impact for public benefit.

Strategic Report

The following sections for achievements and performance and financial review form the strategic report of the charity.

ACHIEVEMENTS AND PERFORMANCE

Our aim is to support charities and community groups in Milton Keynes to be skilled, knowledgeable and well run in order to achieve their aims and support their beneficiaries. This has been particularly challenging as we have little core funding to undertake these functions. However we have shaped our work so we are able to continue to provide infrastructure support. Due to COVID-19 we were able to renegotiate some of our funding in order to channel our work into our pandemic response. This included translation & dissemination of guidance for VCSE groups, responding to questions regarding running organisations online, gathering information and data about who needed support, coordinating that response, recruiting and processing volunteers and supporting the formation of networks and partnerships to provide organised responses to issues communities in Milton Keynes were experiencing.

Over the year we have provided the following support:

Group Support (Strengthening Groups)

In 2021-2022 we continued to provide our **Group Support and Volunteering Service** through a variety of channels - mainly online, but we have resumed some of the face-to-face engagements, including the **weekly drop-in at the Whitehouse Surgery in Fairfields** (as part of our partnership with One Medical Foundation that runs the surgery). This has been the opportunity to showcase the work of the local groups and organisations whilst finding out about their volunteering and other needs, and supporting them with these. Through this we have also created a **channel for "The people and voices of MK's Voluntary, Community and Social Enterprise Sector"** where we have been sharing short videos from the groups and organisations that we have worked with: <https://communityactionmk.org/people-and-voices-of-mk-vcse>.

We have continued to receive and respond to queries via our public inboxes (info@communityactionmk.org and support@communityactionmk.org), telephone and the regular online support sessions, which have been offered on a weekly basis: bit.ly/CAMKSupportSessions.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

In addition to the online support sessions, we have delivered and supported the following **events (21)**:

- Inclusive Communications Session from Sensory Advice Resource Centre - 2x
- Group Learning Session (Catalyst Festival of Learning)
- Mental Health: Listening to experiences of the BAME community (FREE)
- NCVO Assembly - co-hosted by Community Action: MK
- Beyond the Redways - Fairfield's Walk
- Mental Health: Listening to BAME communities -Session for Service Providers
- MK Community Data Tool In Practice
- BBC Children in Need: Small Grants - Information Session
- Teddy Bear Picnic's & Wildlife Exploring
- Mental Health bringing together BAME Community members & Service Providers
- BAME And Faith Groups Macmillan Cancer Support Research Event (In Person)
- BAME And Faith Groups Macmillan Cancer Support Research Event (Online)
- Mental Health Alliance - Meeting 2: Governance
- Your Voice: Your Power - FREE DROP-IN
- Community Action: MK AGM 2021
- Autumn Craft With Community Action: MK And Woodlands Children's Centre
- Volunteer Fayre 2021(Online)
- How to create a culture of inclusion
- Mental Health Taster Sessions - 2x

Here is the snapshot of the types of initial queries that we have received and dealt with:

- Initial Queries from Individuals: **66**
- Initial Queries from Groups & organisations: **120**
- 1-1 Sessions: **38**
- Funding Search Requests: **16**

Through our group triage approach, these initial queries have often spanned across a number of interactions, including emails, telephone calls and online meetings: one query would often lead to numerous interactions and pieces of information, advice, and signposting being offered by our team. There were multiple follow up sessions.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

Example:

Example 1:

Initial query: support to grow an existing informal project/ group and starting new projects

Support provided: via 3 information-sharing emails and 2 '1-2-1' support sessions- spanning across the following areas:

- Advice regarding starting new group
- Signposts to other organisations
- Funding and Fundraising Support
- Volunteer Recruitment
- Communications

Summary:

An individual representing an informal local project/ group contacted us about developing and formalising an existing informal project into a group and about setting up some specific projects related to accessibility and disability issues in Milton Keynes. They also identified needs around funding. We received their query through our public @support inbox. We responded to the query via e-mail and offered information related to setting up and formalising a group and signposting to the relevant information sheets. We included a number of other signposts, including to other existing disability groups and organisations in Milton Keynes to encourage making connections with those. We encouraged them to sign up to our weekly newsletter and offered further support through an online support session. They then booked into the online session at which we provided further support with formalising their group and signposted them to our volunteering platform, Do-It as they identified the need to find volunteers. We offered another support session in a while if more support was needed to progress their projects. We followed up with information in an email. The group then booked for a second support session at which we provided them with further support and information, specifically related to communications and ways of sharing information about their project. We followed up with information in an email. The group has since signed up to our mailing lists and attended 2 of our online events.

Example 2:

Support provided: multiple support provided as part of the group's engagement in the existing network - spanning across the following areas:

- Networks & Partnerships
- Governance
- Signposts to other organisations
- Funding and Fundraising Support
- Communications

A local arts based organisation became interested in the Mental Health Alliance network, facilitated by Community Action: MK, and requested to join as a member. As part of their membership application, we identified that we needed to provide them with support in developing an equality and diversity policy, which we did. This meant that they could join as a member. By coming to the Alliance meetings and receiving our communications, they found out about our signposting directory (signposting channels) and so we liaised with them to make sure that their details were included and up-to-date. They then needed support with comms and marketing in order to promote one of their specific arts courses and so we supported them by sharing via our newsletter and wider comms, and the networks. They have also asked for support in sharing their own newsletter/ its mailing list to be able to grow their audience, which we did by sharing the sign-up link through our comms. Specifically as part of the Mental Health Alliance, we have supported them to access funding for two separate projects. As part of this, they also participated in the session dedicated to developing an outcomes framework, delivered by Community Action: MK's Outcomes Officer.

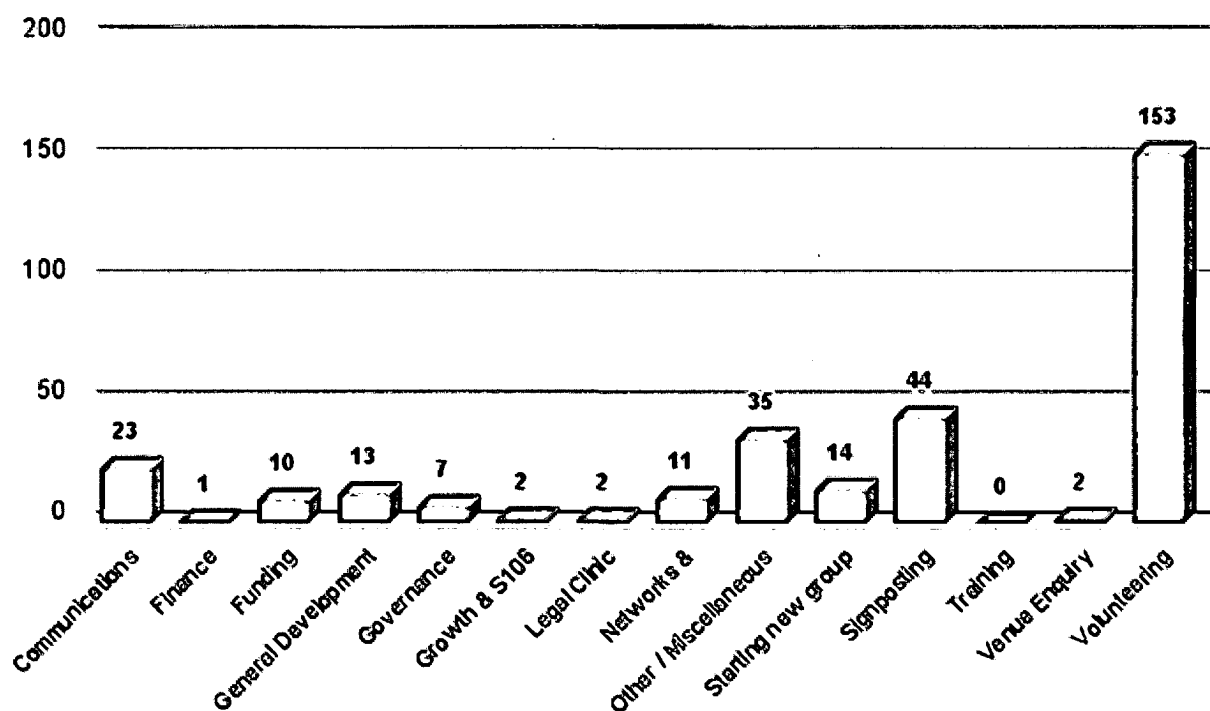
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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

In 2021-22 we signposted groups and organisations to 915 resources - this includes signposting to specific CAMK' information sheets, guides and templates created by or services (eg. funding search, networks, drop-ins) and to services offered by other organisations.

We have supported the local VCSE with communications and information sharing - in 2021-22 we sent out 75 newsletters (including direct emails dedicated to specific issues or events) through our Mailchimp newsletter platform.

Snapshot of the Types of Group Support Initial Queries:



The development of the networks, such as the VCSE Alliance and the Mental Health Alliance, which has accelerated as a result of the pandemic and informed our work around creating The Network of Networks has meant that we have been responding to the support needs of the groups that have been participating in those networks. For example we have provided governance/ policy related support to the groups that go through the membership process as part of the Mental Health Alliance.

In addition, by creating and facilitating the above networks, we have had the opportunity to develop and test a number of governance-related functions and processes, such as terms of reference, funding processes etc, all of which have been developed through a collaborative and co-productive sessions, workshops and meetings with the local VCSE groups and organisations.

We have also delivered tailored governance and IT training to a mental health peer-led support group, The Mix. We supported them to reopen after the pandemic and connect them into the wider mental health networks which are currently operating in MK.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

Towards the end of the financial year 21/22 underwent a recruitment process, which we used as an opportunity to review and document/ update our internal processes and guides, including the Group Support and Volunteering 'How to Guide'.

Case study of the impact of our Group Support Service - received through our standard feedback form in November 2011:

Organisation support provided to: P3 Charity Live Life

What they needed support with: To assist a lady that the Charity's worker have been supporting in to starting up her own art/therapy sessions

Their feedback:

What did we do that was useful?

"Everything, friendly, welcoming, knowledgeable and loads of positive information and a referral into another relevant service"

What actions have you taken as a result of the support you received? (e.g. funding application, started up a group, connected with another organisation for joint working opportunities, etc)

"My lady is now moving forward with the advice she was given, and is in the process of setting up her own art therapy sessions. She was given the advice needed around banking, mission statements and this actually spurred her on to getting her ideas out of her head and into practice. She is feeling confident and motivated and has the tools to move forward thanks to your help."

Volunteering

Throughout 2021-22 we continued to deliver our volunteering service within Milton Keynes, principally by managing a **Volunteer Brokerage Service for Milton Keynes**. Through our Volunteering Service we work with local charities and community groups to help them recruit volunteers for their organisations. This is a service we are seeking to develop and are looking for funding to do so.

In early 2021 we have developed a new post for a **Coordinator - Volunteering and Outreach**, a role that would focus on managing and expanding our volunteering service while creating stronger links with our Strengthening Communities workstream and outreach. This was to help us continue developing this important area of work and build on the activities such as outreach through the Whitehouse Surgery and Hummingbirds Community Centre. By the end of March 2022 we have completed the recruitment process with our new volunteering coordinator set to start working for us at the beginning of April.

Throughout the year we continued to use and expand our new **online volunteering platform, Do-IT.Org**. We have done so by promoting the platform regularly through our newsletter and by offering regular slots, as part of our weekly online support sessions, for groups and individuals to join and get our support by using the site. We focused our efforts on promoting the benefits of the platform to the local VCSE groups and organisations and assisting them with managing their accounts and creating online content. We continued supporting groups with communications and marketing through our Volunteering Opportunity of the Week.

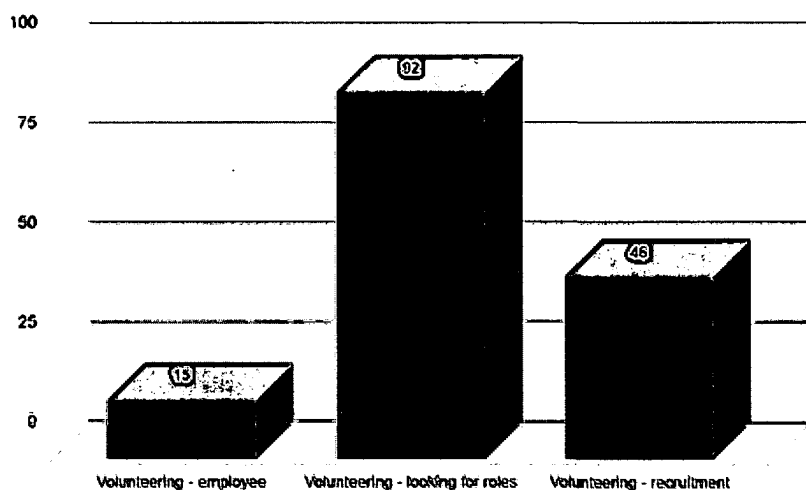
In November 2021 we ran an online **Volunteering Fayre**, an event that brought together a number of local VSCSE groups and organisations (12 organisations presented - see the details at https://drive.google.com/file/d/1J9x0Wvh503bw1K94d5_BnoGqywAUC0Jf/view), giving them the platform to promote their volunteering opportunities, and individuals (residents from across Milton Keynes) interested in finding out more about volunteering (50 places were sold at the event). The event received really positive feedback.

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

Snapshot of volunteering stats - Do-IT platform

- Number of New Organisations: **183**
- Number of New Volunteering Opportunities: **917**
- Number of New Volunteers registered: **87**

Snapshot of volunteering related queries:



In June 2021 we also completed work related to the **Embed & Evaluate Project** relating to the **NHS Volunteer Responders scheme (NHSVR)**, which was set-up by NHS England (NHSE) as a response to the pandemic in April/May 2020. We produced a report as the Place and System lead for the project within the Bedford, Luton and Milton Keynes (BLMK) region. The report aims to address the key objective of the project, which is to help NHSE to understand NHSVR usage across the area and explore if and how the scheme might be best integrated into local volunteering infrastructure across BLMK moving forward. This was based on analysing the data about the NHSVR scheme from NHS England and the local data related to the volunteering response in BLMK during the pandemic, including interviews with our key regional volunteer service providers, such as BLEVEC (Bedfordshire & Luton Emergency Volunteers Executive Committee) and CVS Beds. The final conclusions and recommendations can be accessed at:

https://drive.google.com/file/d/1coi-ioXrGL_VB9RuIOMKE0eteshvKaRL/view.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

FINANCIAL REVIEW

Total incoming resources for the year amounted to £581,109 which is a net decrease of £260,195 from 2021. Incoming resources for 2021 have been upwardly adjusted by £314,115 for deferred income post year end. Total outgoing resources for the year amounted to £448,163, an increase of £18,285 over 2021.

By far the largest cost of the charity continues to be its staff. In 2022 the number was 12 (2021: 13).

The charity showed an overall surplus of £150,582 for the year (2021 surplus £553,513). The surplus on unrestricted funds was £90,572 (2021 surplus of £17,671) and the surplus on restricted funds was £60,010 (2021 surplus £535,842).

RESERVES POLICY

Reserves policy - The charity's restricted reserves at 31 March 2022 stand at £1,320,287 (2021 £1,260,277), of which £963,337 (2021 £858,801) represents monies unspent on the roof tariff programme, while unrestricted reserves amount to £198,220 (2021 £107,648).

In view of the current uncertainties throughout the sector as a whole regarding future funding availability, we have retained a separate designated exit contingency reserve of £89,727 (2021 £81,559) which was set up in 2011. This represents an estimated 3 months running costs which would be incurred during an orderly wind-down of the charity's operations. Free unrestricted reserves therefore stand at £108,493 (2021 £26,089), and are held to provide the charity with sufficient working capital to enable it to meet its day-to-day requirements.

Restricted funds are held to be spent in the future in accordance with the wishes and requirements of the fund providers.

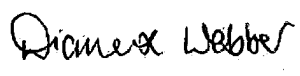
INVESTMENT POLICY

Under its constitution, the charity has the power to make any investment that the trustees see fit. The total investment return generated was £23,052 (2021 £24,228).

PLANS FOR FUTURE PERIODS

Our 'Five Year Plan 2019-2023' has given us a clear statement of our values and ethos, the outcomes we expect to see as a result of the activity we undertake and the quality standards that we aspire to. Following a review in the year 2020-2021, we have been embedding our work streams: Strengthening Communities, Strengthening Charitable Organisations and Community Groups, and Strengthening the Sector. We have worked hard to develop robust plans to support these workstreams and have been able to increase our staff capacity to support this work to happen. As we reach the end of this current financial year, we are making plans for preparing our next Five Year Plan. This will begin from April 2023, and the next year will be a time to reflect, plan and work with the sector to determine where to invest our energy, expertise and resources.

This report was approved by the Trustees, on 24/11/2022 and signed on their behalf by:



D Webber
Chair of Trustees

COMMUNITY ACTION: MK
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TRUSTEES' RESPONSIBILITIES STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also directors of Community Action: MK for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITY ACTION: MK (the 'Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

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INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 30/11/2022

Elizabeth Newell BA (Hons) FCA
Independent Examiner

MHA MACINTYRE HUDSON

Chartered Accountants

Milton Keynes

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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	As restated Total funds 2021 £
INCOME FROM:					
Donations and legacies	2	6,890	551,127	558,017	817,010
Investment income	3	23,092	-	23,092	24,294
TOTAL INCOME		29,982	551,127	581,109	841,304
EXPENDITURE ON:					
Charitable activities:					
Direct costs	4	-	295,166	295,166	271,883
Support costs	5	49,528	98,138	147,666	153,131
Governance	5	5,331	-	5,331	4,864
TOTAL EXPENDITURE		54,859	393,304	448,163	429,878
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS					
Transfers between funds	18	(24,877) 97,813	157,823 (97,813)	132,946 -	411,426 -
NET INCOME BEFORE OTHER RECOGNISED GAINS AND LOSSES		72,936	60,010	132,946	411,426
Other recognised gains	12	17,636	-	17,636	142,087
NET MOVEMENT IN FUNDS		90,572	60,010	150,582	553,513
RECONCILIATION OF FUNDS:					
Total funds brought forward	18	107,648	1,260,277	1,367,925	814,412
TOTAL FUNDS CARRIED FORWARD		198,220	1,320,287	1,518,507	1,367,925

The notes on pages 17 to 35 form part of these financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)
REGISTERED NUMBER: 04279401

BALANCE SHEET
AS AT 31 MARCH 2022

	Note	£	2022 £	£	As restated 2021 £
FIXED ASSETS					
Tangible assets	11		5,260		594
Investments	12		868,398		827,710
			<u>873,658</u>		<u>828,304</u>
CURRENT ASSETS					
Debtors	13	200,095		27,496	
Cash at bank and in hand	14	560,154		531,576	
		<u>760,249</u>		<u>559,072</u>	
CREDITORS: amounts falling due within one year	15	(115,400)		(19,451)	
NET CURRENT ASSETS			<u>644,849</u>		<u>539,621</u>
NET ASSETS			<u>1,518,507</u>		<u>1,367,925</u>
CHARITY FUNDS					
Restricted funds	18		1,320,287		1,260,277
Unrestricted funds	18		198,220		107,648
TOTAL FUNDS			<u>1,518,507</u>		<u>1,367,925</u>

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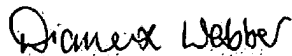
BALANCE SHEET (continued)
AS AT 31 MARCH 2022

The Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 26/11/2022 and signed on their behalf, by:



.....
D Webber (Chair of Trustees)

The notes on pages 17 to 35 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

1.1 General Information

The charity is a private company (registered number: 04279401) and registered charity (registered number 1092047), limited by guarantee, in England and Wales. The address of its registered office is Acorn House, 351 Midsummer Boulevard, Milton Keynes, MK9 3HP.

The principal activity is to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. This is done by providing information, advice and training to organisations and by working strategically and operationally to promote and support effective community involvement.

The financial statements are presented in Sterling, which is also the functional currency of the company.

All figures in the financial statements are rounded to the nearest £1.

1.2 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Community Action: MK meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.3 Going concern

The financial statements have been prepared on a going concern basis.

In response to the COVID-19 pandemic, the Trustees have performed a robust analysis of forecast future cash flows taking into account the potential impact on the charity of possible future scenarios arising from the impact of COVID-19. This analysis also considers the effectiveness of available measures to assist in mitigating the impact.

Based on these assessments and having regard to the resources available to the charity, the trustees have concluded that there is no material uncertainty arising from the COVID-19 pandemic and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES (CONTINUED)

1.4 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Company, or the Company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the Company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Company which is the amount the Company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the Company's operations, including support costs and costs relating to the governance of the Company apportioned to charitable activities.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES (CONTINUED)

1.6 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	-	16.66% - 33% Straight line
Office equipment	-	16.66% - 50% Straight line

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the Bank.

1.9 Leasing and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of financial activities incorporating income and expenditure account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

1.10 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.11 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES (CONTINUED)

1.12 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.13 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.14 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.15 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

1.16 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds	Restricted funds	Total funds	As restated Total funds 2021
	2022 £	2022 £	2022 £	£
Roof Tariff Funds	-	251,000	251,000	250,000
SDV General	-	-	-	60,245
Unrestricted funding	6,890	-	6,890	339
SDV Capacity Building	-	-	-	30,000
Networks of Networks	-	5,000	5,000	-
Community Display Workshop	-	-	-	6,000
Covid-19 Collaborative Action Group CF	-	-	-	7,936
Catalyst	-	20,368	20,368	11,803
VCS EP Local Intelligence Network Grant	-	-	-	3,000
Volunteering NHS England	-	-	-	10,000
VCSE Leadership Program NHS England	-	-	-	38,000
Volunteering Bid CF	-	-	-	31,855
Infrastructure Support CF	-	-	-	25,000
Health Equalities NHS England	-	-	-	7,217
Volunteer Responders Evaluation NHS England	-	-	-	12,000
Vulnerable People	-	-	-	19,001
MacMillan Research	-	8,953	8,953	-
S106 Hanslope	-	-	-	7,276
S106 Oxley Park 7 & 8	-	-	-	32,875
S106 Roebuck Way	-	-	-	9,235
S106 Oakgrove Millenium Community	-	-	-	21,111
S106 Holden Avenue, Oxley Park	-	-	-	11,302
INF NHS Health Equalities	-	-	-	32,215
INF NHS Volunteer Responders	-	-	-	18,000
INF Mental Health Alliance Adults	-	164,606	164,606	40,600
INF CYP MHN	-	606	606	40,000
INF NHS England Building Partnership	-	-	-	92,000
VCS EP Local Intelligence Network Grant	-	1,500	1,500	-
Vagabond Independent Cinema	-	613	613	-
INF BLMK Winter Funds	-	48,481	48,481	-
MHA Development Beds & Luton	-	50,000	50,000	-
Total donations and legacies	6,890	551,127	558,017	817,010
Total 2020	339	816,671	817,010	

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

3. INVESTMENT INCOME

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Investment dividend income	23,052	-	23,052	24,228
Bank interest income receivable	40	-	40	66
	<u>23,092</u>	<u>-</u>	<u>23,092</u>	<u>24,294</u>
Total 2021	<u>24,294</u>	<u>-</u>	<u>24,294</u>	

4. DIRECT COSTS

	Restricted funds £	Total 2022 £	Total 2021 £
Grant expenditure	41,779	41,779	29,264
Project expenditure	14,725	14,725	-
Staff salaries	238,662	238,662	242,619
	<u>295,166</u>	<u>295,166</u>	<u>271,883</u>
Total 2021	<u>271,883</u>	<u>271,883</u>	

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

5. SUPPORT COSTS

	Governance	Support costs	Total 2022	Total 2021
	£	£	£	£
Legal & professional	-	2,844	2,844	300
Staff salaries	-	121,131	121,131	122,436
Rent, rates and service charges	-	6,632	6,632	11,760
Communication & IT	-	6,977	6,977	9,841
Training & marketing	-	70	70	2,300
Bank charges & interest	-	474	474	604
Depreciation	-	1,123	1,123	138
Other expenses	-	4,415	4,415	1,544
Other repairs & maintenance	-	652	652	128
Other outgoing resources	-	3,348	3,348	4,080
Governance	5,331	-	5,331	4,864
	5,331	147,666	152,997	157,995
 Total 2021	 4,864	 153,131	 157,995	

6. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2022	2021
	£	£
Depreciation of tangible fixed assets:		
- owned by the charity	1,123	138

7. INDEPENDENT EXAMINERS' REMUNERATION

The Independent Examiner's remuneration amounts to an Independent Examination fee of £3,500 (2021 - £3,425).

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

8. STAFF COSTS

The average number of persons employed by the Company during the year was as follows:

	2022	2021
	No.	No.
Employee numbers	12	13

No employee received remuneration amounting to more than £60,000 in either year.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing, and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £45,760 (2021: £46,945).

Wages Costs

	2022	2021
	£	£
Wages and salaries	323,319	326,896
Social security costs	26,000	25,049
Employer contributions to pension plans	24,658	9,242
Total	373,977	361,187

9. TRANSFERS BETWEEN FUNDS

The funds transfer relates to transfers of resources between various restricted funds and allocation of costs between unrestricted funds and restricted funds, both in accordance with the wishes and requests of the relevant grant providers.

10. TRUSTEES' REMUNERATION AND EXPENSES

During the year, no Trustees received any remuneration (2021 - £nil).

During the year, no Trustees received any benefits in kind (2021 - £nil).

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

11. TANGIBLE FIXED ASSETS

	Leasehold improvements £	Office equipment £	Total £
Cost			
At 1 April 2021	26,178	68,014	94,192
Additions	-	5,789	5,789
At 31 March 2022	26,178	73,803	99,981
Depreciation			
At 1 April 2021	26,178	67,420	93,598
Charge for the year	-	1,123	1,123
At 31 March 2022	26,178	68,543	94,721
Net book value			
At 31 March 2022	-	5,260	5,260
At 31 March 2021	-	594	594

12. FIXED ASSET INVESTMENTS

	Securities £
Market value	
At 1 April 2021	827,710
Revaluations	23,052
Unrealised gains	17,636
At 31 March 2022	868,398
Investments at market value comprise:	
	2022 £
Investments	868,398
	2021 £
	827,710

All the fixed asset investments are held in the UK and represent managed funds by Sarasin & Partners LLP.

Valuation

All investments above are held at valuation.

Community Action: MK has a 100% interest in Community Action Development Services CIC, a company limited by guarantee.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

13. DEBTORS

	2022	2021
	£	£
Trade debtors	199,693	25,540
Other debtors	402	991
Prepayments and accrued income	-	965
	<u>200,095</u>	<u>27,496</u>

14. Cash at bank and in hand

	2022	2021
	£	£
Cash and cash equivalents	<u>560,154</u>	<u>531,576</u>

15. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
		As restated
Net obligations under hire purchase contracts	-	78
Trade creditors	560	3,219
Amounts owed to group undertakings	1,086	1,086
Other taxation and social security	7,415	9,171
Other creditors	2,839	2,472
Accruals and deferred income	103,500	3,425
	<u>115,400</u>	<u>19,451</u>

Deferred income

	£
Deferred income at 1 April 2021 (As restated)	-
Resources deferred during the year	100,000
Amounts released from previous years	-
Deferred income at 31 March 2022	<u>100,000</u>

Income which has been received during the financial year which relates to after the year end date of 31 March 2022 has been recognised on the balance sheet as deferred income.

16. FINANCIAL INSTRUMENTS

All financial instruments are held at amortised cost.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

17. LIMITED BY GUARANTEE

Community Action: MK is a company limited by guarantee. The liability of each member is limited to contributing £10 to the assets of the company in the event of it being wound up, while a member, or within one year after ceasing to be a member.

18. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2021 As restated £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
Unrestricted funds						
Exit Strategy	81,559	-	-	8,168	-	89,727
General funds	26,089	29,982	(31,866)	17,143	17,636	58,984
SDV General	-	-	(22,993)	72,502	-	49,509
	<u>107,648</u>	<u>29,982</u>	<u>(54,859)</u>	<u>97,813</u>	<u>17,636</u>	<u>198,220</u>

After careful consideration, the Trustees have noted that the SDV General fund had been incorrectly categorised in previous years. Funds have been set aside and designated by the Trustees for specific purposes, there is no set agreement that requires these funds to be restricted. As such, the SDV General fund has now been correctly reallocated to designated funds.

COMMUNITY ACTION: MK
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

Restricted funds						
Roof Tariff Funds	858,801	251,000	(146,464)	-	-	963,337
SDV General	97,813	-	-	(97,813)	-	-
Local People	18,000	-	(12,569)	-	-	5,431
Big Local Conniburrow	32,216	-	(18,000)	-	-	14,216
INF Mental Health						
Alliance Adults	40,600	164,606	(53,311)	-	-	151,895
Energage	40,000	606	(19,761)	-	-	20,845
INF NHS England Building						
Partnership	92,000	-	(24,800)	-	-	67,200
VCS EP Local Intelligence						
Network Grant	-	1,500	(1,500)	-	-	-
Vagabond Independent						
Cinema	-	613	(613)	-	-	-
INF BLMK Winter Funds	-	48,481	(10,106)	-	-	38,375
MacMilan Research						
Project	(3,650)	8,953	(5,303)	-	-	-
Catalyst	(6,803)	20,368	(13,565)	-	-	-
Vulnerable People	9,501	-	(9,501)	-	-	-
S106 Hanslope	7,276	-	(7,276)	-	-	-
S106 Oxley Park 7 & 8	32,875	-	(29,863)	-	-	3,012
S106 Roebuck Way	9,235	-	(9,235)	-	-	-
S106 Oakgrove Millenium						
Community	21,111	-	(20,135)	-	-	976
S106 Holden Avenue,						
Oxley Park	11,302	-	(11,302)	-	-	-
Networks of Networks	-	5,000	-	-	-	5,000
MHA Development Beds						
& Luton	-	50,000	-	-	-	50,000
	<u>1,260,277</u>	<u>551,127</u>	<u>(393,304)</u>	<u>(97,813)</u>	<u>-</u>	<u>1,320,287</u>
Total of funds	<u>1,367,925</u>	<u>581,109</u>	<u>(448,163)</u>	<u>-</u>	<u>17,636</u>	<u>1,518,507</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2020 £	Income As restated £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 As restated £
General funds						
Strategic Development	15,000	-	-	(15,000)	-	-
Exit Strategy	74,110	-	-	7,449	-	81,559
General funds	867	24,633	(864)	(140,634)	142,087	26,089
	<u>89,977</u>	<u>24,633</u>	<u>(864)</u>	<u>(148,185)</u>	<u>142,087</u>	<u>107,648</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

Restricted funds

Roof Tariff Funds	634,557	250,000	(73,941)	48,185	-	858,801
SDV General	51,248	-	(53,431)	99,997	-	97,814
Big Local Conniburrow	11,208	92,461	(71,453)	-	-	32,216
Local People	5,992	18,000	(5,992)	-	-	18,000
Section 106 SDV	18,666	-	(18,666)	-	-	-
SDV Capacity Building	-	30,000	(30,000)	-	-	-
Simpson & Ashland	438	-	(438)	-	-	-
Infrastructure Outreach						
Work Section 106	9,922	-	(9,925)	3	-	-
Covid-19	(10,784)	-	10,784	-	-	-
Vagabond Independant						
Cinema	(270)	-	270	-	-	-
MacMilan Research						
Project	1,996	-	(5,646)	-	-	(3,650)
Community Display						
Workshop	1,462	6,000	(7,462)	-	-	-
Covid-19 MKC Forum	-	7,936	(7,936)	-	-	-
Catalyst	-	11,803	(18,606)	-	-	(6,803)
VCS EP Local Intelligence						
Network Grant	-	3,000	(3,000)	-	-	-
Volunteering NHS						
England	-	10,000	(10,000)	-	-	-
Building Partnership NHS						
England	-	38,000	(38,000)	-	-	-
Volunteering Bid CF	-	31,855	(31,855)	-	-	-
Infrastructure Support CF	-	25,000	(25,000)	-	-	-
NHS England Equalities	-	7,217	(7,217)	-	-	-
NHS Volunteer						
Responders	-	12,000	(12,000)	-	-	-
Vulnerable People	-	19,001	(9,500)	-	-	9,501
S106 Hanslope	-	7,276	-	-	-	7,276
S106 Oxley Park 7 & 8	-	32,875	-	-	-	32,875
S106 Roebuck Way	-	9,235	-	-	-	9,235
S106 Oakgrove Millenium						
Community	-	21,111	-	-	-	21,111
S106 Holden Avenue,						
Oxley Park	-	11,302	-	-	-	11,302
INF NHS England Building						
Partnership	-	92,000	-	-	-	92,000
INF Mental Health						
Alliance Adults	-	80,599	-	-	-	80,599
	<u>724,435</u>	<u>816,671</u>	<u>(429,014)</u>	<u>148,185</u>	<u>-</u>	<u>1,260,277</u>
Total of funds	<u>814,412</u>	<u>841,304</u>	<u>(429,878)</u>	<u>-</u>	<u>142,087</u>	<u>1,367,925</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

New Communities: Tariff - dept 10 - Community Action:MK works with residents and groups in new housing developments in Milton Keynes to support strong communities to grow. Our work is underpinned by Community Development principles; supporting residents and groups within Milton Keynes to connect with ongoing plans for growth, and to ensure the ideas, interests and issues of residents and groups are able to flourish.

Vulnerable People - dept 11 - This project was to coordinate the communication and outreach work by VCSE groups, to spread COVID-19 and Vaccine Messages. Community Action:MK worked to coordinate the VCSE and provide some funds for up to 30 organisations to undertake outreach and if required support the development of new resources to improve health outcomes. In addition, a set of recommendations were developed for the Health and Social Care system to advise on bespoke communications methods.

MacMillan Research - dept 12 - Community Action:MK undertook the research which aimed to look at the experiences of cancer and cancer services for BAME and Faith groups in Milton Keynes. The research helped to identify and understand the cancer needs of Milton Keynes growing BAME and Faith communities and enabled opportunities for the cancer voice from patients and families to be heard to influence health and care services. A final report with findings and recommendations was produced at the end of the project.

S106 Hanslope - dept 13 - Between April and November 2021 Community Action:MK engaged with residents, local businesses and partner organisations in Hanslope in order to gain information about what it is like to live in the village and the pro's and con's. This has contributed towards developing an understanding of the needs of the community, with a view to encourage residents to take an interest in issues and ideas in their local area in order to support a strong sense of community and for Community Action:MK to support groups with their needs.

S106 Oxley Park 7 & 8 - dept 14 - Between April and November 2021 Community Action:MK engaged with Oxley Park residents, local businesses and partner organisations in order to find out what it is like to live in Oxley Park. This has helped to build an understanding of the needs of the community with a view to encourage residents to take an interest in issues in their local area in order to develop a stronger sense of community and for Community Action: MK to support groups with their needs.

S106 Roebuck Way - dept 15 - Between April 2021 and March 2022 Community Action:MK engaged with businesses and visitors to Knowlhill to let them know about volunteering opportunities in MK. We also ran sessions to help businesses understand that Community Action MK is able to support existing organisations and residents who would like to set up new groups. We provided sessions on support with funding applications, governance, completing funding searches, demonstrating outcomes, evaluation and impact, having the correct policies and procedures in place and to influence decision making, as well as increasing the number of groups who feel that they have access to networking opportunities.

S106 Oakgrove Millenium Community - dept 16 - Between April 2021 and March 2022 Community Action:MK engaged with residents and partner organisations in Oakgrove in order to gain information about what it is like to live there and find out what the issues are. This has contributed towards developing an understanding of the needs of the community, with a view to encourage residents to take an interest in issues in their local area in order to support a strong sense of community and for Community Action:MK to support groups with their needs.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

S106 Holden Avenue, Oxley Park - dept 17 - Community Action:MK conducted asset mapping exercises in the area to ascertain what facilities, services and people there are in the area. We worked with local schools, businesses, the children centre and other partners to engage with residents living in the area. The aim was to provide a better understanding of the needs of the community, with a view to encourage residents to take an interest, issues and ideas in their local areas.

INF NHS Health Equalities - dept 412 - This funding had three elements focused on understanding peer support infrastructure. We worked with one peer support group and provided them with a suite of infrastructure support services which helped us develop a framework to be shared across other peer support groups and to start a mental health alliance.

INF NHS Volunteer Responders - dept 20 - The funding enabled work Community Action:MK to:

- Continue to build on our understanding of the use of NHS Volunteer Responders and Integration of the programme across our system, collating and sharing intelligence at system and 'place' level.
- Enable detailed analysis on NHS Volunteer Responders utilisation and/or support development of current or legacy needs.
- Share all relevant resources, guidance, learning and intelligence with NHS England and NHS Improvement.

INF Mental Health Alliance Adults - dept 30 - Community Action:MK worked with other VCSE (Voluntary, Community and Social Enterprise) Sector organisations and the NHS (the Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group [BLMKCCG] and Central North West London Trust [CNWL], provider of mental health and community health services in Milton Keynes, to develop a Mental Health Alliance to help implement the Community Mental Health Transformation Plan for Milton Keynes. The aim of the Mental Health Alliance is to involve the VCSE as a vital partner in designing and delivering Mental Health Support in Milton Keynes.

INF Children and Young People Mental Health Network (CYP MHN) - dept 22 - As a direct response to Covid 19, Community Action:MK has set up a Children and Young People's Mental Health Network. The members of this network provide support regarding a wide range of issues or services designed for children and young people. They provide: Mental Health Awareness and Counselling, Bereavement Services, Family Support, Generic Community Engagement, Schools support and Youth Services. Community Action:MK provided infrastructure support including capacity building, back office support, information sharing and communication to enable these groups to build on their skills and strengths and support communities in a coordinated way.

INF NHS England Building Partnership - dept 23 - Community Action:MK was involved in two programmes about positioning the voluntary sector as a strategic partner in Health. Funding was received through the NHS VCSE Leadership Programme and Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group, and this work has two key strands:

- To develop and agree an infrastructure and operating process for the Milton Keynes Network of Networks and the Voluntary Sector Alliance.
- To employ a BLMK Partnerships Lead: Communities Together for Bedfordshire, Luton and Milton Keynes. The purpose of this role is to maximise the impact of the VCSE as an equal partner and positively contributing across the developing BLMK Integrated Care System.

Catalyst - dept 203 - Community Action:MK supported volunteering and the VCSE response when Covid began. It became clear no one had a full and clear picture of the new and emerging needs of our vulnerable communities. The Catalyst Development programme allowed us to build on the research and scoping undertaken in the Catalyst Discovery phase to develop a digital tool for identifying and recording community needs using VCSE grassroots intelligence.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

VCS EP Local Intelligence Network Grant - dept 24 - Community Action:MK received funding from a national fund to support Local Infrastructure Organisations to engage in testing and developing an effective network that links local and national intelligence on needs, resources and responses during an emergency. This process of development took place over a six-month period, building on the structures already put in place through the Voluntary and Community Sector Emergencies Partnership.

The aims of the Local Intelligence Network:

- To further develop the ways of working which enable an agile and dynamic flow of information between communities, community organisations and the VCSE EP Multi-Agency Cells;
- To increase the speed, efficiency and capacity to identify unmet needs of people in the most vulnerable situations, and manage resource requirements to respond;
- To ensure ways of working are effective and adaptable to support changes in the impact of emergencies (such as changes to Covid-19 lockdown restrictions on a local basis), and;
- To support the local VCS and national partners to meet surge capacity issues effectively and swiftly.

Vagabond Independent Cinema - dept 121 - Community Action:MK was approached by the Chair of the Vagabond Independent Cinema to provide support to the group. Once we established the types of support Vagabond needed, Community Action:MK put together and delivered a tailored infrastructure support package to Vagabond Independent Cinema and its board of trustees. Vagabond is a registered charity run by volunteers and its Trustees. Vagabond organises regular film screening events for local groups and organisations and develops and nurtures filmmaking talent through the Milton Keynes Film Network. The support package included a review of its governance structure using our online Governance Toolkit. The assessment was conducted by the chair and its board of trustees with support and input from the Strengthening Groups team to ensure it is "fit for purpose". We also provided secretarial support, advice about finance and bookkeeping and training in making effective funding applications.

INF BLMK Winter Funds - dept 27 - Community Action:MK received funding to support efforts to reduce winter pressures on the health system now, and in the future. The focus of our work was to investigate ways in which voluntary and community organisations, and charitable and voluntary activity, could more easily and effectively link up with health bodies and services to help people stay healthy, or recover from illness, and how this joint working can be sustained long term.

18. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2021 As restated £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
General funds	107,648	29,982	(54,859)	97,813	17,636	198,220
Restricted funds	1,260,277	551,127	(393,304)	(97,813)	-	1,320,287
	<u>1,367,925</u>	<u>581,109</u>	<u>(448,163)</u>	<u>-</u>	<u>17,636</u>	<u>1,518,507</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2020 £	Income As restated £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 As restated £
General funds	89,977	24,633	(864)	(148,185)	142,087	107,648
Restricted funds	724,435	816,671	(429,014)	148,185	-	1,260,277
	<u>814,412</u>	<u>841,304</u>	<u>(429,878)</u>	<u>-</u>	<u>142,087</u>	<u>1,367,925</u>

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	5,260	-	5,260
Fixed asset investments	-	868,398	868,398
Current assets	580,385	179,864	760,249
Creditors due within one year	(115,400)	-	(115,400)
	<u>198,220</u>	<u>1,320,287</u>	<u>1,518,507</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	594	-	594
Fixed asset investments	-	827,710	827,710
Current assets	440,620	432,567	559,072
Creditors due within one year	(333,566)	-	(333,566)
	<u>107,648</u>	<u>1,260,277</u>	<u>1,367,925</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

20. PENSION COMMITMENTS

The amount outstanding in relation to defined contribution plans at the year end was £2,839 (2021: £2,472), which is included in other creditors.

21. OPERATING LEASE COMMITMENTS

At 31 March 2022 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2022 £	2021 £
Amounts payable:		
No later than 1 year	6,623	1,853
Later than 1 year and not later than 5 years	6,623	3,705
Total	13,246	5,558

22. HIRE PURCHASE AND FINANCE LEASES

Minimum lease payments under hire purchase fall due as follows:

	2022 £	2021 £
Within 1 year	-	78
Between 1-5 years	-	-
Total	-	78

23. PRIOR YEAR ADJUSTMENT

Following a review of deferred income, it was identified that there has been a misinterpretation of the rules surrounding the deferment of income and the Charities SORP 2019. As a result an adjustment was made to the prior year to reverse the deferred income to the SOFA.