

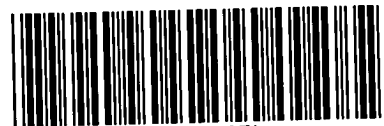
Company registered number 4278920
Registered charity number 1113759

Jigsaw Visitors Centre

Financial Statements

for the year ended 31st March 2017

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Jigsaw Visitors Centre
Report of the trustees for the year ended 31 March 2017

The trustees present their report and unaudited financial statements for the year ended 31st March 2017.

Reference and Administrative Information

Charity name	Jigsaw Visitors Centre
Charity Registration Number	1113759
Company Registration Number	4278920
Registered Office	HMP Leeds 2 Gloucester Terrace Leeds LS12 2TJ

Trustees

Marlene Stokoe	Resigned 1/12/16
Ciaran Sundstrem	Resigned 14/4/16
Patricia Cronin	Chair
Barry Ewart	
Catherine [Sharron] Catton	Resigned 1/12/16
Valerie Heywood	
Guy Hill	Treasurer
Neil Clephan	Co-chair
Helen Daly	Co-chair, appointed 22/9/16
Philip Turnpenney	Appointed 24/1/17

Company Secretary

Barry Ewart

Principal staff

Lee Stephenson – Project Director

Independent Examiner

Paul Cowham FCA DChA
Green Fish Resource Centre
46 – 50 Oldham Street
Manchester
M4 1LE

Bankers

Unity Trust Bank plc
9 Brindley Place
Birmingham
B1 2HB

**Jigsaw Visitors Centre
Report of the trustees
for the year ended 31 March 2017**

Objectives and activities

The charity's objects ("Objects") are specifically restricted to the following:

- a) The relief of poverty, hardship and distress among partners, families, children and dependents of persons who have suffered a legal restriction of their liberty and who are detained at HM Prison, Leeds, or are otherwise involved in the justice system, such as other HM Prisons and the probation service;
- b) To relieve sickness and poor health and to promote health and health education among those detained at HM Prison, Leeds, their dependants and other family members and amongst people living in the Armley area of Leeds through the promotion of health and wellbeing in the work of Jigsaw.
- c) To work with HM Prison Service to provide services including, but not limited to, independent support, information and advice to the families of prisoners; management of play areas within the prison and provision of catering services;
- d) To work across the justice system to increase opportunities for the rehabilitation of offenders through activities including the maintenance of family ties and offering opportunities for work placements and job-based training through catering services and supporting the day to day activities of the charity;
- e) To consider other ways of working with offenders to reduce reoffending including, but not limited to, social housing, catering and other proposals that will enable offenders to gain work experience and find employment; and
- f) To promote other charitable purposes for the benefit of in particular but not exclusively anyone affected by the criminal justice system and people living or working in the Armley area of Leeds.

Activities undertaken for public benefit in relation to objects

The trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission

The company's overall aim remains the same, i.e.:-

"To provide friendly and independent support, information and advice and healthy living activities for all communities associated with the Visitors Centre – families of prisoners, prisoners and ex-prisoners, prison staff and the local community. We aim to empower people and their families to make positive choices about their lives and lifestyle."

The public benefits from the work carried out at the Visitors Centre through Jigsaw trying to reduce re-offending for prisoners through strengthening family ties and relationships, as prisoners who keep family ties and contact whilst in prison are 6 times less like to re-offend on release. This has a direct benefit to the public both financially and socially.

Achievements and Performance

- Jigsaw Visitors Centre has continued to deliver excellent core services to our stakeholders with 51,168 people accessing the activities and services offered in the year.
- Jigsaw was successful in gaining 3 more years of Funding from Children in Need to deliver the Play Visits Service which allows prisoners to have visits in the play area with their children and partners. Jigsaw also gain funding from the Charles Haywood Foundation replacing the Henry Smith Foundation funding that Jigsaw had received for the last 9 years.

Jigsaw Visitors Centre
Report of the trustees
for the year ended 31 March 2017

- As in previous years, the Centre continues to provide a friendly, welcoming and pleasant facility. Services offered included: family days/visits, a tea bar facility, family support with helpline, play provision; advice to families and visitors to HMP Leeds.
- Jigsaw set up a legal advocacy project for prisoners who need legal help for family issues which includes contact with your children, help with social service, care proceedings etc
- Jigsaw was successful in gaining 3 years of lottery funding to set up the community family support service in partnership with the West Yorkshire Community Chaplaincy Project (WYCCP). Jigsaw offer intensive support to families for up to 1 year with WYCCP offering intensive support to the prisoners for 1 year too.
- The Tea Bar in the prison visits room continues to provide refreshments to prisoners and their visitors at visiting times and is an essential part of the Charity's purpose.
- Other activities undertaken during the year include 'Storybook Dads DVD', 'Skrapbook Kidz', Parent and Toddler Group and the continuation of the Homework Club.

Financial review

The 2016-17 financial year saw Jigsaw continue to deliver excellent service whilst achieving financial balance and maintaining robust reserves. This was particularly important in the face of the cessation, replacement, renewal and re-tendering of much of Jigsaw's core funding in the months immediately after the reporting period. Jigsaw has subsequently been successful in gaining new funding and in winning the tender for the continuation of its core work which will continue to provide financial stability to the organisation.

Reserves policy

The policy of the charity is to maintain a level of reserves at least sufficient to cover liabilities in the event of closure of the charity. This figure is currently set at £45,000 and will be reviewed, along with the policy, annually. Any remaining reserves will be held as a means of support in the event of revenue losses and to enable investment in any new ventures which further the aims of the organisation.

At the year end the free reserves equalled £139,377 (general funds of £142,371 less fixed assets £2,994).

Structure, governance and management

Governing document

Jigsaw Visitors Centre is a company limited by guarantee and is registered as a charity with the Charity Commission.

Jigsaw Visitors Centre, which changed its registered name from Armley Prison Visitors' Centre on 31st December 2010, started to operate in April 2006 following the merger of an unincorporated association also known as Armley Prison Visitors' Centre and the Jigsaw Healthy Living Project. The unincorporated association was established in 1993 and registered as a charity in November 1995 (charity number 1051052). The Jigsaw Healthy Living Project was initially known as "a project of the Visitors Centre", legally accountable to HMP Leeds who acted as the lead agency for the project with the Big Lottery Fund.

**Jigsaw Visitors Centre
Report of the trustees
for the year ended 31 March 2017**

Company status

The company is limited by guarantee and all members have agreed to contribute a sum not exceeding £1 in the event of a winding-up. The number of guarantees at 31st March 2017 was 7.

Governance

The Management Committee has adopted "The Good Governance Guide for Charitable Management Committees" as a focus for ensuring that Best Practice is in place regarding leadership, performance, delegation and integrity. Discussions have taken place around these principles confirming a consistent understanding of our position across the organisation.

Trustee selection methods

Trustees are elected by the members at the AGM. Recruitment is addressed through a number of methods ~ advertising, word of mouth connections, existing Management Committee members, as a result of project activities and awareness days undertaken by staff and via contact with the local voluntary and business community.

Induction and training of trustees

An induction process exists allowing Trustees and co-opted representatives the opportunity to engage quickly and positively with the charity.

Organisational structure

All Trustees sit on the Management Committee which meets every two months and is responsible for the operation and strategic direction of the charity. There are now two subgroups rather than three – the Strategy, Finance and Funding and the People, Policies and Procedures sub-groups where a mix of Trustees, co-opted members and senior operational staff in the Centre come together to discuss relevant issues and form plans for the future.

Day-to-day responsibility for the provision of services, management of staff and volunteers rests with the Director of the Centre.

Jigsaw Visitors Centre
Report of the trustees
for the year ended 31 March 2017

Statement of trustees' responsibilities

The trustees are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period. In preparing these financial statements the trustees are required to:

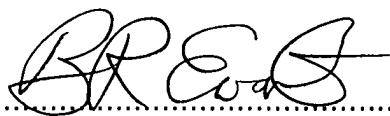
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees, who are directors for the purposes of company law, and trustees for the purposes of charity law, who served during the year and up to the date of this report are set out on page 1.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

Approved by the trustees and signed on its behalf by:



..... Signed

..... Barry Ewart - Secretary Name

..... Name

..... 28th November 2017 Date

..... Date

Independent Examiner's Report to the trustees of Jigsaw Visitors Centre

I report on the accounts of the company for the year ended 31st March 2017 which are set out on pages 7 to 19.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England & Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedure laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Paul Cowham MA FCA DChA
Green Fish Resource Centre
46 – 50 Oldham Street
Manchester
M4 1LE

13.12.17 Date

Jigsaw Visitors Centre
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2017

	Note	Unrestricted funds £	Restricted funds £	Total funds 2017 £	Total funds 2016 £
Income					
Donations and legacies	3	535	-	535	28,550
Charitable activities	4	58,634	93,379	152,013	149,946
Fees and other income	5	291,522	-	291,522	294,984
Investments	6	46	-	46	264
Total income		350,737	93,379	444,116	473,744
Expenditure					
Raising funds	-	-	-	-	-
Charitable activities	7	353,886	80,847	434,733	460,508
Total expenditure		353,886	80,847	434,733	460,508
Net income/(expenditure) for the year	9	(3,149)	12,532	9,383	13,236
Transfer between funds		-	-	-	-
Net movement in funds for the year		(3,149)	12,532	9,383	13,236
Reconciliation of funds					
Total funds brought forward		145,520	7,026	152,546	139,310
Total funds carried forward		142,371	19,558	161,929	152,546

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Jigsaw Visitors Centre
Company number 4278920

Balance sheet as at 31 March 2017

	Note	2017	2016
		£	£
Fixed assets			
Tangible assets	14	2,994	7,324
Total fixed assets		2,994	7,324
Current assets			
Stock		9,548	8,812
Debtors	15	7,313	24,917
Cash at bank and in hand		181,359	131,445
Total current assets		198,220	165,174
Liabilities			
Creditors: amounts falling due in less than one year	16	(39,285)	(19,952)
Net current assets		158,935	145,222
Total assets less current liabilities		161,929	152,546
Net assets		161,929	152,546
Funds of the charity			
Restricted income funds	17	19,558	7,026
Unrestricted income funds	18	142,371	145,520
Total charity funds		161,929	152,546

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

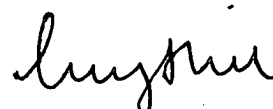
The notes on pages 15 to 26 form part of these accounts.

Approved by the trustees on 28/11/17

and signed on their behalf by:

Name Guy Hill
TREASURER

Signed



Notes to the accounts for the year ended 31 March 2017

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Jigsaw Visitors Centre meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No such restatement was required.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Notes to the accounts for the year ended 31 March 2017 (continued)

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the accounts for the year ended 31 March 2017 (continued)

g Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Motor vehicles:	4 years
Office fixtures and equipment	4 years
Improvements to premises:	4 years

k Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Notes to the accounts for the year ended 31 March 2017 (continued)

N Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

O Pensions

Jigsaw Visitor's Centre operates a work place pension scheme with People's Pensions.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2017 £	Total 2016 £
Donations	535	-	535	28,550
Total	535	-	535	28,550
<i>Total by fund 31 March 2016</i>	28,550	-	28,550	

Notes to the accounts for the year ended 31 March 2017 (continued)

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2017 £	Total 2016 £
Grants				
AB Charitable Trust	-	10,000	10,000	-
Awards for All	-	7,210	7,210	-
Big Lottery	-	7,786	7,786	-
Children in Need	-	17,487	17,487	15,116
Henry Smith Charity	-	35,000	35,000	30,000
HM Prison Service Leeds	58,634	15,000	73,634	83,559
Sir George Martin Trust	-	-	-	2,000
West Yorkshire Probation	-	-	-	11,791
Wade Charity	-	-	-	3,000
Your consortium	-	896	896	4,480
Total	58,634	93,379	152,013	149,946
<i>Total by fund 31 March 2016</i>	<i>57,484</i>	<i>92,462</i>	<i>149,946</i>	

5 Fees and other income

	Unrestricted £	Restricted £	2017 £	2016 £
Café income and room hire	7,401	-	7,401	12,102
Tea and coffee bars	187,089	-	187,089	182,632
The Gatehouse	66,326	-	66,326	70,809
Lock Inn	30,126	-	30,126	23,544
Student Placement Income	-	-	-	3,816
Other income	580	-	580	2,081
	291,522	-	291,522	294,984

All income from fees and trading is unrestricted.

6 Investment income

	Unrestricted £	Restricted £	2017 £	2016 £
Income from bank deposits	46	-	46	264
	46	-	46	264

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

Jigsaw Visitors Centre

Notes to the accounts for the year ended 31 March 2017 (continued)

7 Analysis of expenditure on charitable activities

	Total 2017 £	Total 2016 £
Salaries	248,846	256,305
Travel and subsistence	966	554
Recruitment and training	1,265	7,445
Administration	15,212	9,803
Project costs	12,403	11,411
Café and tea bar supplies	143,065	164,850
Irrecoverable VAT	5,194	2,076
Miscellaneous expenses	1,824	1,894
Depreciation	4,330	4,423
Governance costs		
Independent examination	1,400	1,400
Strategy day	-	228
Trustee and other expenses	228	119
	<hr/> 434,733	<hr/> 460,508
	<hr/> <hr/>	<hr/> <hr/>
	2017 £	2016 £
Restricted expenditure	80,847	93,277
Unrestricted expenditure	353,886	367,231
	<hr/> 434,733	<hr/> 460,508
	<hr/> <hr/>	<hr/> <hr/>

Jigsaw Visitors Centre

Notes to the accounts for the year ended 31 March 2017 (continued)

9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2017 £	2016 £
Depreciation	4,330	4,423
Independent examiner's remuneration		
- accountancy	700	700
- independent examination	700	700
	<u> </u>	<u> </u>

10 Staff costs

Staff costs during the year were as follows:

	2017 £	2016 £
Wages and salaries	228,449	241,557
Social security costs	12,720	13,498
Employers pension contributions	7,677	1,250
	<u> </u>	<u> </u>
	248,846	256,305
	<u> </u>	<u> </u>

No employee has employee benefits in excess of £60,000 (2016: Nil).

The average number of staff employed during the period was 18 (2016: 18).

The average full time equivalent number of staff employed during the period was 12.1 (2016: 11.6).

The key management personnel of the charity comprise the trustees, the Project Director, Deputy Centre Manager/Family Support Manager (April 2016 to September 2016) replaced by the Family Support Co-ordinator (October 2016 - March 2017), Finance Officer, Training and Development Officer and Head Chef. The total employee benefits of the key management personnel of the charity were £126,727 (2016: £124,145).

11 Trustee remuneration and expenses, and related party transactions

Neither the trustees nor any persons connected with them received any remuneration during the year (2016: Nil), expenses of £118 were claimed by two trustees in the year (2016 £106).

Aggregate donations from related parties were £nil (2016: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2016: nil).

Jigsaw Visitors Centre

Notes to the accounts for the year ended 31 March 2017 (continued)

12 Government grants

The government grants recognised in the accounts were as follows:

	2017 £	2016 £
HM Prison Service Leeds	73,634	83,559
West Yorkshire Probation	-	11,791
	<hr/> 73,634	<hr/> 95,350
	<hr/> <hr/>	<hr/> <hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

14 Fixed assets: tangible assets

	Office equipment & furniture £	Total £
Cost		
At 1 April 2016	14,069	14,069
Additions	-	-
Disposals	-	-
	<hr/> 14,069	<hr/> 14,069
	<hr/> <hr/>	<hr/> <hr/>
Depreciation		
At 1 April 2016	6,745	6,745
Charge for the year	4,330	4,330
Disposals	-	-
	<hr/> 11,075	<hr/> 11,075
	<hr/> <hr/>	<hr/> <hr/>
Net book value		
At 31 March 2017	2,994	2,994
	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2016	7,324	7,324
	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2017 (continued)

15 Debtors

	2017 £	2016 £
Trade debtors and grant income	4,952	22,718
Prepayments & other debtors	2,361	2,199
	<u>7,313</u>	<u>24,917</u>

16 Creditors: amounts falling due within one year

	2017 £	2016 £
Trade creditors	3,106	13,552
Other creditors and accruals	1,515	6,400
Taxation and social security costs	4,091	-
Deferred income	30,573	-
	<u>39,285</u>	<u>19,952</u>

17 Analysis of movements in restricted funds

	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2017 £
Henry Smith Charity	550	35,000	(27,822)	-	7,728
HM Prison Service	-	-	-	-	-
Leeds	-	15,000	(15,000)	-	-
Children in Need	1,718	17,487	(17,457)	-	1,748
The Gatehouse	-	896	(896)	-	-
Porticus	4,758	-	-	-	4,758
AB Charitable Trust	-	10,000	(8,333)	-	1,667
Awards for All	-	7,210	(6,008)	-	1,202
Big Lottery	-	7,786	(5,331)	-	2,455
	<u>7,026</u>	<u>93,379</u>	<u>(80,847)</u>	<u>-</u>	<u>19,558</u>

Jigsaw Visitors Centre

Notes to the accounts for the year ended 31 March 2017 (continued)

17 Analysis of movements in restricted funds (continued)

Previous reporting period	Balance at 1 April 2015 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2016 £
Henry Smith Charity	559	30,000	(30,009)	-	550
HM Prison Service	6,727	18,575	(25,302)	-	-
Children in Need	797	15,116	(14,195)	-	1,718
The Gatehouse	-	23,771	(23,771)	-	-
Porticus	4,758	-	-	-	4,758
Sir George Martin Tru	-	2,000	-	(2,000)	-
Wade Charity	-	3,000	-	(3,000)	-
	12,841	92,462	(93,277)	(5,000)	7,026

Name of	Description, nature and purposes of the fund
Awards for All	Funding for the Maintaining Family Ties project. Funds to cover salary costs for the case facilitator, specialist activity worker and the specialized group worker catering, and activity materials
Big Lottery	Funding for the joint partnership project with West Yorkshire Community Chaplaincy (WYCCP) for 3 years to support prisoners' families in the community. Funding is for 2 part time workers' salaries and on costs, project costs and management costs
AB Charitable Trust	Funding for the legal advocacy project. The fund is to cover administration and salary costs for the part time advocacy worker to promote the service, process applications, arrange solicitor visits and booking the visits
Henry Smith Charity	Funding for Family Support worker and Training and Development worker
HM Prison Service, Leeds	Funding for equipment and provision of weekend and school holiday play worker.
Children in Need	Funding for Play specialist working with prisoners and families
The Gatehouse	Funding for Development of The Gatehouse Project including Restaurant, Coffee Shop and Conference facility
Porticus	Funding for the delivery of the Healthy Relationship Course

18 Analysis of movement in unrestricted funds

	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers £	As at 31 March 2017 £
General fund	145,520	350,737	(353,886)	-	142,371
	145,520	350,737	(353,886)	-	142,371

Notes to the accounts for the year ended 31 March 2017 (continued)

18 Analysis of movement in unrestricted funds (continued)

Previous reporting period	Balance at 1 April 2015 £	Income £	Expenditure £	Transfers £	As at 31 March 2016 £
General fund	126,469	381,282	(367,231)	5,000	145,520
	<u>126,469</u>	<u>381,282</u>	<u>(367,231)</u>	<u>5,000</u>	<u>145,520</u>

19 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	2,994	-	-	2,994
Net current assets/(liabilities)	139,377	-	19,558	158,935
	<u>142,371</u>	<u>-</u>	<u>19,558</u>	<u>161,929</u>