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DCA

For a company limited by shares which is not a subsidiary and where the only transaction is the issue of subscriber shares

	is the issue of sui	oscriber snares
Company Number	04178735	
Company Name in full	AROUND THE CLOCK LOCKS L	TD
Balance Sheet as at	31. August 2004.	
	Current Year	Previous Year
	2004	2003
Called up Share Capital not paid	£ 2	2
Cash at Bank and in Hand	£ 0	0
NET ASSETS	£ 2	£2
Authorised share capital:		
illo ordinary shares of	£ / each	
Issued share capital:		
2 ordinary shares of	£ / each 2	2
SHAREHOLDERS' FUNDS	£ 2	£ 2
Notes: 1. During the year the company allotted consideration received by the company w	O ordinary shares with an aggregate nominal value of as £ O	£O, the
• • • •	agent for a person - if this applies please tick the box	
Companies Act 1985. (c) The director(s) acknowledge(s) responsion in the company keeps account in the property of the propert	Act 1985. ompany to obtain an audit in accordance with sec	tion 249B(2) of the as at the end of the quirements of section
These accounts were approved by the Board on and signed on their behalf by:	of Directors You do not have to give an the box below but if you do House to contact you if the form. The contact informativisible to searchers of the process of the proc	, it will help Companies nere is a query on the on that you give will be

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GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS FOR A COMPANY LIMITED BY SHARES WHERE 4TS ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies limited by shares which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- **b.** Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

CHEPOOD	For a company limited by shares which is a subsidiary and where the only transacti is the issue of subscriber shares.				
Company Number	00123456				
Company Name in full	A Company	y Lir	nited		
Balance Sheet as at	31 July 200)2			
			Current Year	Previous Year	
			2002		
Called up Share Capital not paid (Se	e note b. above)	£			
Cash at Bank and in Hand (See note	•	£	100.00		
NET ASSETS	,		£ 100.00	2	
Authorised share capital:			30,00	L	
1000 ordinary shares of	£1,00 ea	ach			
Issued share capital:	ــــــــــــــــــــــــــــــــــــــ				
100 ordinary shares of	£ 1.00 ea	ach	100.00		
SHAREHOLDERS' FUNDS	<u> </u>		e 100.00	£	
Notes: 1. During the year the company allotted 10 consideration received by the company w				ue of £ 100 , the	
2. During the year the company acted as an Statements:			• •		
(a) For the year ended section 249AA(1) of the Companies (b) Members have not required the companies Act 1985. (c) The director(s) acknowledge(s) resp i. ensuring the company keeps acc	company to obtain	n an a		section 249B(2) of the	
ii. preparing accounts which give a financial year, and of its profit at 226, and which otherwise compile applicable to the company.	a true and fair view nd loss for the finar	of the ncial ye	state of affairs of the come ear, in accordance with the f the Companies Act relati	pany as at the end of the e requirements of section ing to accounts, so far as	
These accounts were approved by the Boardon 30 August 2002	d of Directors		the box below but if you House to contact you	re any contact information in ou do, it will help Companies i if there is a query on the rmation that you give will be the public record.	
and signed on their behalf by: Director(s)					

An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

Note:

The total of Net Assets should equal the total of Shareholders' Funds.

Please Note:

- This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.
- Do not use this form if your company is a charity or is limited by guarantee or has no shares

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh or LP-4 Edinburgh 2 for companies registered in Scotland