

CHWP000

DCA

For a company limited by shares which is not a subsidiary and where the only transaction is the issue of subscriber shares

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|---|---|---|---|--|
| Company Number | 1,26897 | 〈 | | |
| Company Name in full | MELTON | DWERS | LIMITED | |
| | , , = , , , | <u> </u> | | |
| Balance Sheet as at | 3, Au | fult 21 | 504 | |
| | | Current Year | | Previous Year |
| | | 2004 | | 2003 |
| Called up Share Capital not paid | £ | | | |
| Cash at Bank and in Hand | £ | | | |
| NET ASSETS | | £ | | £ |
| Authorised share capital: | | | | |
| ordinary shares of | £ / each | | | |
| Issued share capital: | | | | |
| ordinary shares of | £) each | , | | |
| SHAREHOLDERS' FUNDS | | £ | | £ |
| Notes: 1. During the year the company allotted consideration received by the company w | | an aggregate no | minal value of f | £, the |
| 2. During the year the company acted as ar | | is applies please | tick the box | |
| Statements: (a) For the year ended 3 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 | Act 1985. company to obtain an a consibility for: | audit in accorda | nce with secti | |
| ii. preparing accounts which give a financial year, and of its profit a 226, and which otherwise comp applicable to the company. | ind loss for the financial y | ear, in accordanc | e with the requ | irements of section |
| on | | the box belo House to c form. The c | ow but if you do, ontact you if the ontact information archers of the pro- | contact information in it will help Companies ere is a query on the on that you give will be ublic record. |

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GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS FOR A COMPANY LIMITED BY SHARES WHERE ITS ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies limited by shares which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- b. Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

| Consequence House forth accord | | company limited by s bsidiary and where the issue of | |
|---|-------------------|---|--|
| Company Number 00 | 123456 | | |
| Company Name in full | Company I | Limited | |
| | <u></u> | | |
| Balance Sheet as at 31 | July 2002 | | |
| | _ . | Current Year | Previous Year |
| | | 2002 | |
| Called up Share Capital not paid (See not | e b. above) | £ | |
| Cash at Bank and in Hand (See note b. a | ove) | £ 100.00 | |
| NET ASSETS | | £ 100.00 | £ |
| Authorised share capital: | | <u></u> | |
| 1000 ordinary shares of £ | .00 eacl | n | |
| Issued share capital: | | | |
| 100 ordinary shares of £ | 1.00 each | h 100.00 | |
| SHAREHOLDERS' FUNDS | | £ 100.00 | £ |
| Notes: 1. During the year the company alkitted | ordinary shares | with an aggregate nominal va | alue of £ the |
| consideration received by the company was £, 2. During the year the company acted as an age | | f this applies please tick th | e box |
| Statements: 31 July | 2002 | (date) the company was e | entitled to exemption under |
| section 249AA(1) of the Companies Act 1 (b) Members have not required the comp | | | |
| Companies Act 1985. (c) The director(s) acknowledge(s) responsit | • | | 55511311 2 10 15 (2) 51 1115 |
| i. ensuring the company keeps account | ng records which | | |
| ii. preparing accounts which give a true financial year, and of its profit and to 226, and which otherwise comply wit applicable to the company. | s for the financi | al year, in accordance with t | he requirements of section |
| These accounts were approved by the Board of I on 30 August 2002 and signed on their behalf by: | Pirectors | the box below but if House to contact y | give any contact information in you do, it will help Companies ou if there is a query on the formation that you give will be of the public record. |
| Director(s) A Director | | Contact details: | |
| H Director | | | |
| | | | i |

An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

Note:

The total of Net Assets should equal the total of Shareholders' Funds.

Please Note:

- This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.
- Do not use this form if your company is a charity or is limited by guarantee or has no shares

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh or LP-4 Edinburgh 2 for companies registered in Scotland