

Abbreviated Unaudited Accounts for the Year Ended 31st July 2012

for

**Electronic Document Management Solutions
Limited**

**Electronic Document Management Solutions
Limited (Registered number: 04262147)**

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for the Year Ended 31st July 2012**

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**Electronic Document Management Solutions
Limited**

**Company Information
for the Year Ended 31st July 2012**

DIRECTOR: R J Dixey

SECRETARY: Mrs J Dixey

REGISTERED OFFICE: Unit 1, Bilting Business Centre
Canterbury Road
Bilting
Ashford
Kent
TN25 4HF

REGISTERED NUMBER: 04262147 (England and Wales)

ACCOUNTANTS: McCabe Ford Williams
Chartered Accountants
Invicta Business Centre
Monument Way
Orbital Park
Ashford
Kent
TN24 0HB

**Electronic Document Management Solutions
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**Abbreviated Balance Sheet
31st July 2012**

	Notes	2012 £	£	2011 £	£
FIXED ASSETS					
Tangible assets	2		2,524		3,735
CURRENT ASSETS					
Stocks		150		150	
Debtors		5,414		7,404	
Cash at bank		<u>975</u>		<u>1,535</u>	
		6,539		9,089	
CREDITORS					
Amounts falling due within one year		<u>13,100</u>		<u>17,455</u>	
NET CURRENT LIABILITIES			<u>(6,561)</u>		<u>(8,366)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>(4,037)</u>		<u>(4,631)</u>
CAPITAL AND RESERVES					
Called up share capital	3		150		150
Profit and loss account			<u>(4,187)</u>		<u>(4,781)</u>
SHAREHOLDERS' FUNDS			<u>(4,037)</u>		<u>(4,631)</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st July 2012.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st July 2012 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395
- (b) and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the director on 25th January 2013 and were signed by:

R J Dixey - Director

The notes form part of these abbreviated accounts

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**Notes to the Abbreviated Accounts
for the Year Ended 31st July 2012**

1. ACCOUNTING POLICIES

Going Concern

The financial statements have been prepared on a going concern basis with the company reliant on the continuing financial support of the director who is the principal creditor at the balance sheet date.

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 33.3% on a straight line basis

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

2. TANGIBLE FIXED ASSETS

	Total £
COST	
At 1st August 2011	27,982
Additions	50
At 31st July 2012	<u>28,032</u>
DEPRECIATION	
At 1st August 2011	24,247
Charge for year	1,261
At 31st July 2012	<u>25,508</u>
NET BOOK VALUE	
At 31st July 2012	<u>2,524</u>
At 31st July 2011	<u>3,735</u>

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**Notes to the Abbreviated Accounts - continued
for the Year Ended 31st July 2012**

3. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2012 £	2011 £
150	Ordinary	£1	<u>150</u>	<u>150</u>

4. ULTIMATE CONTROLLING PARTY

The ultimate controlling party of the company is R J Dixey Esq, by virtue of his majority shareholding.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.