

Registered number
4261792

British Tennis Coaches Association Limited

Report and Accounts

30 September 2003



British Tennis Coaches Association Limited
Directors' Report

The directors present their report and accounts for the year ended 30 September 2003.

Principal activities

The company's principal activity during the year continued to be to promote and service tennis coaches and coaching at all levels.

Directors

The directors who served during the year were as follows:

J Poynder	N Long
C Tinker	J Schofield
L Mellor	D Simms
J Bowen	E Wilson
S Parsonage	

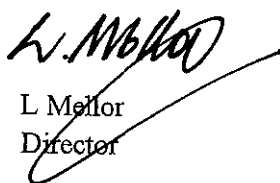
Company Structure

The company is limited by guarantee. The liability of the members is limited and in the event of the company being wound up every member is required to contribute a maximum of £1 to the assets of the company.

Small company special provisions

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the board on 24th October 2003.


L Mellor
Director

British Tennis Coaches Association Limited
Accountants' Report

Accountants' report on the unaudited accounts
to the directors of British Tennis Coaches Association Limited

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended 30th September 2002, set out on pages 3 to 8, and you consider that the company is exempt from an audit under section 249A(1) of the Companies Act 1985. In accordance with your instructions, we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.



Stephen Rosser
Chartered Accountants

43 Bridge Road
Grays
Essex
RM17 6BU

24th October 2003

British Tennis Coaches Association Limited
Profit and Loss Account
for the year ended 30 September 2003

	Notes	2003 £	2002 £
Turnover		227,729	208,506
Administrative expenses		(203,595)	(196,618)
Operating profit	2	<u>24,134</u>	<u>11,888</u>
Interest receivable		3,256	2,969
Profit on ordinary activities before taxation		<u>27,390</u>	<u>14,857</u>
Tax on profit on ordinary activities	3	18	(148)
Profit for the financial year		<u>27,408</u>	<u>14,709</u>
Retained profit for the financial year	9	<u>27,408</u>	<u>14,709</u>

The Companies Act 1985 requires that the results of this non-profit making organisation are presented in the above way. However, all references to profit or loss should be interpreted as being surplus or deficit of income over expenditure.

British Tennis Coaches Association Limited
Balance Sheet
as at 30 September 2003

	Notes	2003 £	2002 £
Fixed assets			
Tangible assets	4	22,117	32,059
Current assets			
Stocks		3,500	8,500
Debtors	5	-	25,320
Cash at bank and in hand		253,492	215,690
		<u>256,992</u>	<u>249,510</u>
Creditors: amounts falling due within one year	6	(47,187)	(54,123)
Net current assets		<u>209,805</u>	<u>195,387</u>
Total assets less current liabilities		<u>231,922</u>	<u>227,446</u>
Creditors: amounts falling due after more than one year	7	(45,864)	(68,796)
Net assets		<u>186,058</u>	<u>158,650</u>
Capital and reserves			
Profit and loss account	9	186,058	158,650
		<u>186,058</u>	<u>158,650</u>

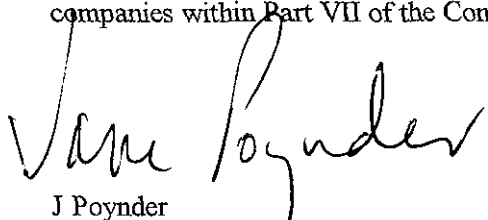
British Tennis Coaches Association Limited
Balance Sheet
as at 30 September 2003

The directors are satisfied that the company is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.

A handwritten signature in dark ink, appearing to read 'J Poynder', is written over the printed name and title.

J Poynder
Director

Approved by the board on 24th October 2003

British Tennis Coaches Association Limited
Notes to the Accounts
for the year ended 30 September 2003

1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant and machinery 20% straight line

Stocks

Stock is valued at the lower of cost and net realisable value.

2 Operating profit	2003	2002
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	9,215	8,015
Directors' remuneration	18,268	18,750
	<hr/>	<hr/>
3 Taxation	2003	2002
	£	£
Analysis of charge in period		
Current tax:		
UK corporation tax on profits of the period	(18)	148
	<hr/>	<hr/>
Tax on (loss)/profit on ordinary activities	(18)	148

British Tennis Coaches Association Limited
Notes to the Accounts
for the year ended 30 September 2003

4 Tangible fixed assets

	Plant and machinery £
Cost	
At 1 October 2002	40,074
Additions	1,773
Disposals	(2,500)
At 30 September 2003	<u>39,347</u>
Depreciation	
At 1 October 2002	8,015
Charge for the year	9,215
At 30 September 2003	<u>17,230</u>
Net book value	
At 30 September 2003	<u>22,117</u>
At 30 September 2002	<u>32,059</u>

5 Debtors

	2003 £	2002 £
Other debtors	<u>-</u>	<u>25,320</u>

6 Creditors: amounts falling due within one year

	2003 £	2002 £
Trade creditors	24,255	31,043
Corporation tax	-	148
Deferred income	22,932	22,932
	<u>47,187</u>	<u>54,123</u>

7 Creditors: amounts falling due after one year

	2003 £	2002 £
Deferred income	<u>45,864</u>	<u>68,796</u>

8 Deferred income

During 2002 the Lawn Tennis Association paid a sum of £114,660 to the company. This was to compensate the company for no longer having the use of staff, offices and equipment at the Lawn Tennis Association headquarters. For the five years to 30th September 2006 one fifth of this sum (£22,932) will be recognised as income.

British Tennis Coaches Association Limited
Notes to the Accounts
for the year ended 30 September 2003

9 Profit and loss account	2003 £	2002 £
At 1 October	158,650	-
Retained profit	27,408	14,709
Transferred from BTCA	-	143,941
At 30 September	<u>186,058</u>	<u>158,650</u>

On 1st October 2001 the company took over the assets of the British Tennis Coaches Association and commenced operating on that date.

British Tennis Coaches Association Limited
Income And Expenditure Account
For The Year Ended 30th September 2003

	Notes	2003		2002	
Income		£	£	£	£
Subscriptions			188,308		166,792
LTA Grant			22,932		22,932
Bank Interest Receivable			3,256		2,969
Profit on Supplies			445		65
Profit on Training Courses	1 & 4		9,312		6,212
Patrons, Sponsors and Other			6,732		12,505
			<u>230,985</u>		<u>211,475</u>
Expenditure					
Old Stock Written off		5000		500	
Counties Paybacks		12334		15,708	
Promotion & Advertising		1140		590	
Committee Fees and Expenses	2	19527		19,542	
International Representation		-		809	
Player Plus Championships		8173		7,963	
Handbook		6257		(1,000)	
News and Views Costs		16144		14,719	
Administration Expenses	3	101981		84,292	
Accountancy		1028		1,000	
Legal & Professional		3380		(1,845)	
Project Expenses		-		24,022	
Insurance		21375		21,303	
Taxation		(18)		148	
Depreciation and Asset Disposals		9215		8,015	
			<u>205,536</u>		<u>195,766</u>
Net Surplus before Special Projects			<u>25,449</u>		<u>15,709</u>
Special Projects Expenses					
BTCA County Awards			(1,959)		1,000
			<u>27,408</u>		<u>14,709</u>
Net Surplus for the year			<u>27,408</u>		<u>14,709</u>

British Tennis Coaches Association Limited
Notes To The Income And Expenditure Account
For The Year Ended 30th September 2003

			2003	2002
			£	£
1 Profit on Training Courses				
Profit on Monthly Events (Note 6)			1,258	2,515
The Inner Game Courses			(91)	
Grants to Counties			-	(1,000)
Mentoring Grants			(971)	-
Profit on International Conference			640	-
Profit on Annual Conference			8,476	4,697
			<u>9,312</u>	<u>6,212</u>
2 Committee Expenses				
		<u>Fees</u>	<u>Expenses</u>	
		£	£	
Chairman		3,600	125	3,725
Treasurer		3,450	973	4,423
Editor		1,550	185	1,735
Coaches Training		4,550	230	4,780
			<u>14,663</u>	<u>14,216</u>
Committee Meetings Expenses			4,864	5,326
			<u>19,527</u>	<u>19,452</u>
3 Administration Expenses				
Office Expenses			52632	43,202
Permanent Staff Costs			45274	36,162
Secretarial Assistance			4075	4,928
			<u>101981</u>	<u>84,292</u>
4 Profit/Loss on Monthly IST Courses				
		<u>Income</u>	<u>Expenses</u>	<u>Profit/Loss</u>
	Date	£	£	£
Last Year's Events	Various	462	(825)	1,287
Improving Fitness & Movement	Oct	-	765	(765)
Focus on Fitness & Mini Gear	Oct	-	113	(113)
Doing the Basics Better	Nov	76	500	(424)
Winning Group Lessons	Jan	924	664	260
Inspiring Individual Lessons	Mar	720	669	51
Stringing Course for BTCA	Apr	2,062	1,399	663
Pupil Plus Coach	May	750	510	240
Player Plus Coach Awareness	May	180	306	(126)
Summer Open Day	Jul	322	190	132
Tactical Drills & First Aid	Jul	1,405	1,172	233
Preparing for the PCA Award	Aug	320	500	(180)
			<u>1258</u>	<u>2515</u>