# THE COMPANIES ACT 1985, 1989 AND 2006 COMPANY LIMITED BY SHARES ORDINARY AND SPECIAL RESOLUTIONS

of

# INDEPENDENT COMMUNITY LIVING (HOLDINGS) LIMITED (the "Company")

WE, the undersigned, being the sole members who at the circulation date of this resolution have the right to attend and vote at a General Meeting of the Company, hereby irrevocably agree to the following resolution being passed as ordinary and special resolutions of the Company in accordance with Chapter 2 of Part 13 of the Companies Act 2006 (as amended)

#### SPECIAL RESOLUTION

THAT the Company's articles of association be deleted in their entirety and replaced by the adoption of the form of articles of association attached hereto

For and on behalf of **Inputrelate Limited** 

Dated 26 August 2008

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#### **NOTES**

- 1 Please sign and date this document and return it to the Company using one of the following methods
- 1.1 By Hand delivering the signed copy to Chantal Brackenbury
- 1.2 By Post returning the signed copy to Chantal Brackenbury, Weil, Gotshal & Manges, One South Place, London EC2M 2WG
- 1.3 By e-mail by attaching a scanned copy of the signed document to an e-mail and sending it to chantal brackenbury@weil com Please enter "Written resolution dated [•] 2008" in the e-mail subject box.
  - If you do not agree with the resolution, you do not need to do anything you will not be deemed to agree if you fail to reply
- 2 Once you have indicated your agreement to a resolution, you may not revoke your agreement
- If you are signing this document on behalf of a person under a power of attorney or other authority please send a copy of the relevant power of attorney or authority when returning this document

# THE COMPANIES ACTS 1985 AND 1989 PRIVATE COMPANY LIMITED BY SHARES

# ARTICLES OF ASSOCIATION

of

Independent Community Living (Holdings) Limited (No. 04226452)

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#### THE COMPANIES ACTS 1985 AND 1989

#### PRIVATE COMPANY LIMITED BY SHARES

#### ARTICLES OF ASSOCIATION

of

# Independent Community Living (Holdings) Limited (No. 04226452)

#### **DEFINED TERMS AND INTERPRETATION**

#### 1 Table A

- 1.1 The regulations contained in Table A (as defined below) shall apply as the regulations or articles of association of the Company except where such regulations are excluded or modified by these Articles No other regulations contained in any statute or subordinate legislation concerning companies, shall apply as the regulations or articles of association of the Company
- 1.2 The regulations of Table A numbered 2, 46, 54, 60, 64, 72, 85, 86, 87, 94, 95, 101, 111 and 115 do not apply The regulations of Table A numbered 1, 23, 24, 30, 57, 62, 66, 67, 76 81 (inclusive), 84, 88 and 112 are modified as set out in these Articles The regulations of Table A numbered 88, 89, 91 and 93 are excluded while there is a sole director of the Company Subject to these exclusions and modifications, and in addition to the remaining regulations of Table A the following are the articles of association of the Company

#### 2 Definitions

In these Articles the following words bear the following meanings save where otherwise specified or where the context otherwise requires and regulation 1 of Table A is modified accordingly

"1985 Act" the Companies Act 1985 (as amended),

"1989 Act" the Companies Act 1989,

"2006 Act" the Companies Act 2006,

"these Articles" the articles of association of the Company as

amended from time to time,

"Communication" means any notice, document or information to be

given by or on behalf of the Company to any person pursuant to these Articles or the Companies

Acts.

"Company"

Independent Community Living (Holdings)

Limited,

"Companies Acts"

means the provisions of the 1985 Act, the 1989 Act

and the 2006 Act in force;

"Directors"

the directors, for the time being, of the Company or (where the context so requires) those of such directors present at a duly convened meeting of the directors of the Company, or a committee thereof,

at which a quorum is present,

"electronic form"

means the same as in section 1168 of the 2006 Act,

"electronic means"

means the same as in section 1168 of the 2006 Act,

"hard copy"

means the same as in section 1168 of the 2006 Act,

"month"

calendar month,

"person"

for the purposes of the definition of Secured Party includes any person, individual, firm, company, corporation, government, state or agency of a state or any undertaking (within the meaning of section 259(1) of the 1985 Act) or other association (whether or not having separate legal personality)

or any two or more of the foregoing,

"Secured Party"

means any bank, financial institution or other person to whom such shares have been charged by way of security, whether such bank, financial institution or other person is acting as agent, trustee or otherwise;

"the Statutes"

the Companies Acts, and every other statute (including any orders, regulations or other subordinate legislation made thereunder) for the time being in force concerning companies and affecting the Company,

"subsidiary" or "subsidiary undertaking"

as defined in the 1985 Act, and

"Table A"

means Table A in the Companies (Tables A to F) Regulations 1985 (as amended by The Companies (Tables A to F) (Amendment) Regulations 1985, The Companies Act 1985 (Electronic Communications) Order 2000, The Companies

Communications) Order 2000, The Companies (Tables A to F) (Amendment) Regulations 2007, and The Companies (Tables A to F) (Amendment)

(No 2) Regulations 2007)

#### 3 INTERPRETATION

In these Articles

- 3.1 references to a statute or a statutory provision include references to such statute or statutory provision as amended or re-enacted whether before or after the date of adoption of these Articles and include all subordinate legislation made under the relevant statute whether before or after the date of adoption of these Articles,
- 3.2 unless otherwise specified or the context otherwise requires
  - 3.2.1 words in the singular include the plural, and vice versa,
  - 3.2.2 words importing any gender include all genders,
  - a reference to a person includes a reference to a body corporate and to an unincorporated body of persons,
- 3.3 the headings are inserted for convenience only and do not affect the construction of these Articles,
- a special resolution shall be effective for any purpose for which an ordinary resolution is expressed to be required under any provision of these Articles, and
- references to the execution of a document or information sent by electronic means include references to its being executed by such means as the Board may from time to time approve (including for the purpose of establishing the authenticity or integrity of the communication) Except insofar as these Articles expressly require information to be in writing, any document or information sent by electronic means purporting to contain a copy of a document need not be in writing provided that it faithfully and intelligibly reproduces all the relevant information given in writing in the document References to anything given, sent or received by, or contained in, a document or information in electronic form include references to its being published on a website and such publication being notified (by electronic means or otherwise) to the relevant person in such manner that, where relevant, that person would be deemed to have notice of it, and access on the website to it, for at least the duration of any relevant period of notice or availability prescribed by these Articles or by the Statutes

# **SHARE CAPITAL**

# 4 Rights attaching to shares

Subject to the provisions of the Statutes, and without prejudice to any special rights previously conferred on the holders of any shares or class of shares for the time being issued, any share in the Company may be issued with such preferred, deferred or other special rights, or subject to such restrictions, whether as regards dividend, return of capital, voting or otherwise, as the Company may from time to time by ordinary resolution determine (or, in the absence of any such determination, as the Directors may determine) and regulation 2 of Table A shall not apply to these Articles

# 5 Section 80 authority to allot

The Directors shall be generally and unconditionally authorised pursuant to and in accordance with s 80 of the 1985 Act to exercise all the powers of the Company for each prescribed period to allot relevant securities up to an aggregate nominal amount equal to the s 80 amount (as defined in Article 8 2)

# 6 Section 95 disapplication of section 89

During each prescribed period (as defined in Article 81) the Directors shall be empowered pursuant to s 95 of the 1985 Act to allot equity securities wholly for cash pursuant to and within the terms of the general authority conferred by Article 5, as if s 89(1) of the 1985 Act did not apply to that allotment

# 7 Authority to make offers or agreements which might require allotment after section 80 authority has expired

By the authority and power conferred by Articles 5 and 6, the Directors may, during the prescribed period, make offers or agreements which would or might require the allotment of equity securities or other relevant securities after such period expires and in such circumstances the Directors may allot securities in pursuance of that offer or agreement as if such authority and power had not expired

# 8 Definitions for purposes of Articles 5 to 7

For the purposes of Articles 5 to 7

- 8.1 "prescribed period" means in the first instance the period from the date of the adoption of these Articles to the next general meeting of the Company at which a resolution to renew the authority or power conferred by Articles 5 or 6 (as the case may be) is passed or the fifth anniversary of the date of adoption of these Articles, whichever is the earlier, and shall thereafter mean any period (not exceeding five years on any occasion) for which the authority and power conferred by Articles 5 and 6 above are renewed by a special resolution of the Company stating the s 80 amount and s 89 amount for such period,
- **8.2** "the section 80 amount" shall for the first prescribed period be £100 and for any other prescribed period shall be the amount stated in the relevant special resolution or, in either case, any increased amount fixed by resolution of the Company in general meeting,
- 8.3 "the section 89 amount" shall for the first prescribed period be £100 and for any other prescribed period shall be the amount stated in the relevant special resolution or, in either case, any increased amount fixed by resolution of the Company in general meeting, and
- 8.4 the nominal amount of any securities shall be taken to be, in the case of rights to subscribe for or to convert any securities into shares of the Company, the nominal amount of such shares which may be allotted pursuant to such rights.

#### TRANSFER OF SHARES

#### 9 Transfer of subscriber share

The instrument of transfer of a subscriber's share which is not fully paid need not be executed by or on behalf of the transferee Regulation 23 of Table A shall be modified accordingly

# 10 Discretion to refuse to register a transfer

- 10.1 The Directors may, in their absolute discretion and without giving any reason therefore, refuse to register the transfer of a share which is not fully paid up or credited as paid Regulation 24 of Table A shall be modified accordingly
- 10.2 Notwithstanding anything contained in these Articles
  - any pre-emption rights conferred on existing members by these Articles or otherwise and any other restrictions on transfer of shares contained in these Articles or otherwise shall not apply to, and
  - 10.2.2 the directors shall not decline to register, nor suspend registration of, any transfer of shares where such transfer is
  - 10.2.3 in favour of a Secured Party to whom such shares are being transferred by way of security or any nominee of a Secured Party, or
  - duly executed by a Secured Party or its nominee to whom such shares (including any further shares in the Company acquired by reason of its holding of such shares) are to be transferred pursuant to a power of sale under any security document which creates any security interest over such shares, or
  - duly executed by a receiver appointed by a Secured Party or its nominee pursuant to any security document which creates any security interest over such shares,

and a certificate by any official of such Secured Party or its nominee or any such receiver that the shares are or are to be subject to such a security and that the transfer is executed in accordance with the provisions of this Article shall be conclusive evidence of such facts

#### 11 Directors' notice requiring election

The Directors may give notice requiring a person to make the election referred to in regulation 30 of Table A and if that notice is not complied with within sixty clear days the Directors may thereafter withhold payment of all dividends and other amounts payable in respect of such share(s) until the election has been made

#### **GENERAL MEETINGS**

# 12 Place of meetings

The Directors may make arrangements for simultaneous attendance and participation by members at the place at which the chairman of the meeting shall preside or any other places, provided that, persons attending at any particular place shall be able to simultaneously participate in the business for which the meeting has been convened, and see and hear, and be seen and heard by, persons attending at the other place(s) at which the meeting is convened.

# 13 Postponement of general meetings

If the Directors in their absolute discretion decide that it is unreasonable or impracticable for any reason to hold a general meeting at the time or place specified in the notice of that meeting, they may postpone the general meeting to another time or place by giving notice of the revised time or place to all the members. Where the Directors postpone the meeting not less than seven days before the date fixed for the meeting, such notice shall be given in accordance with Article 37. If postponement takes place less than seven days before the date fixed for the meeting, notice shall be given both in accordance with Article 37 and by advertisement in accordance with Article 39.

# 14 Proceedings at general meetings and votes of members

- 14.1 The chairman may invite any (whether a member of the Company or not) person to attend and speak at a general meeting who he considers to be equipped by experience or knowledge of the Company's affairs to assist in the business being transacted at the meeting
- 14.2 Subject to the Statutes and any rights or restrictions as to voting attached to any shares which have been issued or may for the time being be held, and to any suspension or abrogation of voting rights pursuant to these Articles, at every general meeting every member who, being an individual, is present in person or by proxy or being a corporation, is present by a duly authorised representative who is not himself a member entitled to vote, on a show of hands shall have one vote and on a poll shall have one vote for every share of which he is the holder.
- 14.3 A resolution put to the vote of a meeting shall be decided on a show of hands unless before the show of hands or immediately upon the declaration of the result thereof a poll is duly demanded. Subject to the provisions of the Statutes a poll may be demanded by
  - 14.3.1 the chairman, or
  - 14.3.2 a member or members present in person, by proxy or by corporate representative and entitled to vote

Regulation 46 of Table A shall not apply to these Articles.

- 14.4 Regulation 57 of Table A is modified by the inclusion after the word "shall" of the phrase, "unless the Directors otherwise determine"
- 14.5 No amendment or proposed amendment to any ordinary resolution shall be put to or voted upon by the members at any general meeting or adjourned general meeting unless the Company has received written notice of the amendment or proposed amendment and of the intention of the proposer to attend and propose it at least forty-eight hours before the time fixed for the general meeting. Notwithstanding that no such written notice shall have been given, the chairman, in his absolute discretion, may accept or propose at any general meeting or adjourned general meeting amendments of a minor or formal nature or to correct a manifest error or which he may in his absolute discretion consider fit for consideration at the meeting
- 14.6 If an amendment proposed to any resolution under consideration is ruled out of order by the chairman, the proceedings on the resolution shall not be invalidated by any error in the ruling
- 14.7 In the case of a resolution duly proposed as a special resolution no amendment thereto (other than an amendment which the Company is lawfully permitted to make) may in any event be considered or voted upon

#### WRITTEN RESOLUTIONS

# 15 Period for agreeing to written resolution

A proposed written resolution will lapse if it is not passed before the end of the period of 90 days beginning with the circulation date

#### **PROXIES**

# 16 Method for appointing a proxy

- 16.1 The appointment of a proxy and (if required by the Directors) any authority under which it is executed or a copy of the authority certified notarially or in some other way approved by the Directors must be in writing in any usual form or in any other form which the Directors may approve Regulation 60 of Table A shall not apply to these Articles
- 16.2 The proxy must be executed by or on behalf of the appointor and deposited or, delivered to the Company in the manner specified by regulation 62 of Table A save that "deposited at" shall include sending it by post, fax or electronic means and the reference to "48 hours" in regulation 62(a) and regulation 62(aa) and "24 hours" in regulation 62(b) shall each be replaced by the words "at any time"
- 16.3 When two or more valid but differing appointments of proxy are delivered or received in respect of the same share for use at the same meeting or poll, the one which is last delivered or received (regardless of its date or the date of its execution) shall be treated as replacing and revoking the other as regards that share. If the Company is unable to determine which was last delivered or received, none of them shall be treated as valid in respect of that share. No instrument of proxy shall be valid after the expiration of twelve months from the date stated in it as the date of its execution.

# 17 Proxy valid for adjournment

An appointment of proxy shall (unless the contrary be stated in it) be valid as for any adjournment of the meeting as for the meeting to which it relates

#### CORPORATIONS ACTING BY REPRESENTATIVES

# 18 Appointment must be delivered

- 18.1 A resolution authorising a person or persons to act as a representative of a corporation shall not be effective for the purposes of any meeting unless a copy or extract of such resolution, certified as a true copy or extract by a director or secretary or member of the governing body of the corporation concerned, has been delivered prior to the time fixed for the commencement of the meeting to a Director or the secretary of the Company
- 18.2 Where the corporation authorises more than one person to represent them and more than one of them purports to exercise a power at any meeting, if they purport to exercise the power in the same way, the power is treated as exercised in that way If they do purport to exercise the power in different ways, the power is treated as not exercised

#### DIRECTORS

#### 19 Number of Directors

- 19.1 Unless otherwise determined by the Company by ordinary resolution, the number of Directors (other than alternate Directors) shall not be subject to any maximum but shall be subject to a minimum of one and regulation 64 of Table A shall not apply to these Articles
- 19.2 Regulation 81 of Table A is modified by inclusion after regulation 81(e) of the following sub-paragraphs to be numbered 81(f) and 81(g) "or, in the case of a Director who holds any executive office, his appointment as such is terminated or expires and the other Directors resolve that his office be vacated, or" "he is requested in writing by all the other Directors to resign (without prejudice to any claim for damages for breach of any contract of service between the Director and the Company)" A resolution of the Directors that a Director has vacated office under the terms of regulation 81, as amended herein, shall be conclusive as to the fact and grounds of vacation stated in the resolution and regulation 81 shall be modified accordingly

# 20 Retirement by rotation

Directors are not subject to retirement by rotation References in regulations 67, 78 and 84 to retirement by rotation are excluded

# 21 Appointment

A director may be appointed either by the Company in accordance with regulation 78 of Table A as amended by these Articles or may be appointed by the Directors

# 22 Alternate can represent more than one Director

A Director or any other person may act as alternate Director to represent more than one Director and an alternate Director shall be entitled at meetings of the Directors, or any committee of the Directors, to one vote for every Director whom he represents in addition to his own vote (if any) as a Director but he shall not be counted more than once for the purposes of a quorum

#### POWERS OF DIRECTORS

# 23 Power to delegate

- 23.1 The Directors may delegate any of their powers, authorities and discretions which are capable of delegation
  - to any Director holding any executive office (including without limitation the chairman or Chief Executive or Managing Director), and
  - 23.1.2 to any committee consisting of one or more Directors and (if thought fit) one or more other persons
- 23.2 Any such delegation (which may include authority to sub-delegate all or any of the powers delegated) may be for such time and subject to any terms and conditions the Directors impose and either collaterally with or to the exclusion of their own powers and may be revoked or altered
- 23.3 The power to delegate under this Article 23 includes power to delegate the determination of any fee, remuneration or other benefit which may be paid or provided to any Director Subject as aforesaid, the proceedings of any committee with two or more members shall be governed by such of these Articles as regulate the proceedings of Directors so far as they are capable of applying Regulation 72 of Table A shall not apply

# 24 Directors to exercise Company's voting powers

The Directors may exercise the voting powers conferred by the shares in any company held or owned by the Company or exercisable by them as directors of such other company in such manner in all respects as they think fit

#### 25 Financial assistance

The Directors may exercise all the powers of the Company, subject to the Statutes, to financially assist in the purchase of its shares

# 26 Borrowing powers

The Directors may exercise all the powers of the Company to borrow money and to pledge or grant any security over all or any part of its undertaking, property and assets (present and future) and uncalled capital and, subject to the Statutes, to issue debentures, debenture stock and other securities whether terminable, redeemable or

perpetual and whether outright or as collateral security for any guarantee, debt, liability or obligation of the Company or of any third party

# 27 Directors to decide who should attest affixing of a seal

The Directors may determine whether any instrument to which a seal is to be affixed shall be signed and if so by whom. The Directors may also decide either generally or in a particular case that a signature may be dispensed with or affixed by mechanical means. Unless otherwise so determined, every deed, contract, document, instrument or other writing to which a seal shall be affixed shall be signed on behalf of the Company by two of the Directors of the Company, or by a Director and the secretary of the Company, or by two persons authorised to sign such deed, contract, document, instrument or other writing on their behalf. Regulation 101 of Table A shall not apply to these Articles.

# **DIRECTORS' GRATUITIES, PENSIONS AND INSURANCE**

# 28 Directors' ability to provide benefits to current or former Directors

- 28.1 The Directors may provide benefits, whether by the payment of gratuities or pensions or by purchasing and maintaining insurance or otherwise, for the benefit of any persons who are or were at any time directors or the holders of any executive or comparable office of employment with the Company or any other company or undertaking which is or has been (a) a subsidiary of the Company or (b) otherwise allied to or associated with the Company or a subsidiary of the Company or (c) a predecessor in business of the Company or of any such subsidiary, and (d) for any member of his family (including a spouse and a former spouse) or any person who is or was dependant on him, and may (as well before as after he ceases to hold such office or employment) establish, maintain, subscribe and contribute to any fund and pay premiums for the purchase or provision of any such benefit. Regulation 87 of Table A shall not apply to these Articles.
- 28.2 The Directors may procure that any of such matters referred to in Article 28 1 may be done by the Company either alone or in conjunction with any other person.
- 28.3 No Director or former Director shall be accountable to the Company or the members for any benefit provided pursuant to Article 28 1 and the receipt of any such benefit shall not disqualify any person from being or becoming a director of the Company

#### DIRECTORS' INTERESTS

# 29 Permitted Directors' interests

Subject to the provisions of the Statutes, and provided that he has disclosed to the Directors the nature and extent of any material interest of his in accordance with Article 30 and the Statutes a Director notwithstanding his office –

29.1 may be a party to, or otherwise interested in, any contract, transaction, arrangement or proposal with the Company or in which the Company is otherwise interested, either in regard to his tenure of any office or place of profit or as seller, buyer or otherwise;

- may be a Director or other officer of, or employed by, or a party to any transaction or arrangement with, or otherwise interested in, any body corporate promoted by the Company or in which the Company is otherwise interested or as regards which the Company has any powers of appointment, and
- may hold any other office or place of profit under the Company (except that of auditor or auditor of a subsidiary of the Company) in conjunction with the office of Director and may act by himself or through his firm in such professional capacity to the Company, and in any such case on such terms as to remuneration and otherwise as the Directors may arrange. Any remuneration shall be in addition to any remuneration provided for by any other Article,

and no such contract, transaction, arrangement or proposal shall be liable to be avoided on the ground of any such interest or benefit Regulation 85 of Table A shall not apply to these Articles

# 30 Declaration of Directors' interests

A Director who, to his knowledge is in any way (directly or indirectly) interested in a contract, transaction, arrangement or proposal with the Company, shall declare the nature of his interest at a meeting of the Directors at which the question of entering into such contract, transaction, arrangement or proposal is first considered, if he knows his interest then exists or, in any other case, at the first meeting of the Directors after he knows that he is or has become interested Regulation 86 of Table A shall not apply to these Articles For the purposes of this Article —

- a general notice given to the Directors that a Director is to be regarded as having an interest of the nature and extent specified in the notice in any contract, transaction, arrangement or proposal in which a specified person or class of persons is interested shall be deemed to be a disclosure that the Director has an interest in any such contract, transaction, arrangement or proposal of the nature and extent so specified,
- an interest of which a Director has no knowledge and of which it is unreasonable to expect him to have knowledge shall not be treated as an interest of his, and
- an interest of a person who is, for the purposes of the 2006 Act, connected with (which words shall have the meaning given to them by section 252 of the 2006 Act) a Director shall be treated as an interest of the Director and, in relation to an alternate Director, an interest of his appointor shall be treated as an interest of the alternate Director without prejudice to any interest which the alternate Director has otherwise, and
- 30.4 an interest of a person who is connected with a Director shall be treated as an interest of the Director

# 31 When Director may count in quorum or vote

A Director may vote and be counted in the quorum on any resolution of the Directors in respect of which he has a direct or indirect interest but he shall not vote or be counted in the quorum on any resolution of the Directors or a committee of the Directors concerning his own appointment (including the fixing or varying of terms of

appointment) as the holder of any office or place of profit with the Company or any company in which the Company is directly or indirectly interested. Regulations 94 and 95 of Table A shall not apply to these Articles

#### PROCEEDINGS OF DIRECTORS

#### 32 Address for notices

If a Director or alternate Director has notified the Company in writing of an address in the United Kingdom at which notice of meetings of the Directors is to be given to him when he is absent from the United Kingdom, he shall, if so absent, be entitled to have notice given to him at that address and regulations 66 and 88 of Table A shall be modified accordingly, but the Company shall not be obliged by virtue of this Article 32 to give any Director or alternate Director a longer period of notice than that to which he would have been entitled to had he been present in the United Kingdom at that address

# 33 Remote participation at Directors' meetings

Any Director (including an alternate Director), or a member of a committee of the Directors, may participate in a meeting of the Directors, or such committee, by means of a conference telephone, video conferencing facility or other similar communicating equipment whereby all persons participating in the meeting can hear and speak to each other. Persons participating in a meeting in this manner shall be deemed to be present at such meeting and shall accordingly be counted in a quorum and be entitled to vote. Subject to the Statutes (in particular s 317 of the 1985 Act), all business transacted in this way shall be deemed to be validly and effectively transacted although fewer than two Directors or alternate Directors are physically present at the same time. Such a meeting shall be deemed to take place where the largest group of those participating is assembled or, if there is no group which is larger than any other group, where the chairman of the meeting is present.

# 34 Act by Director and secretary not to be by same person

Any provision of the Statutes or of these Articles authorising or requiring a thing to be done by or to a Director or a secretary is not satisfied by its being done by or to the same person acting both as Director and secretary.

#### **DIVIDENDS**

# 35 Payment of dividends in other currencies

Except as otherwise provided by the rights attached to the shares, dividends may be declared or paid in any currency. The Directors may agree with any member that dividends which may at any time or from time to time be declared or become due on his shares in one currency shall be paid or satisfied in another, and may agree the basis of conversion to be applied and how and when the amounts to be paid in the other currency shall be calculated and paid and for the Company or any other person to bear any costs involved

# 36 Interim dividends in specie

An interim dividend paid by the Directors may be satisfied wholly or partly by the distribution of assets and in particular of paid-up shares or debentures of another company. Where any difficulty arises in regard to the distribution, the Directors may settle the same as they see fit and, in particular, may issue fractional certificates (or ignore fractions), may fix the value for distribution of any assets, may determine that cash shall be paid to any member upon the footing of the value so fixed in order to adjust the rights of members, and may vest any assets in trustees on trust for the persons entitled to the dividends

#### NOTICES AND COMMUNICATIONS

- 37 Methods of giving notices, documents or information
- 37.1 Any Communication (other than a notice calling a meeting of the Directors or of a committee of the Directors) shall be given in accordance with Schedule 5 of the 2006 Act and be either
  - 37.1.1 in hard copy form, or
  - 37.1.2 in electronic form, or
  - 37.1.3 given by means of a website
- 37.2 The Company may give any Communication to a member either
  - 37.2.1 personally; or
  - 37.2.2 by sending it by post in a pre-paid envelope, or
  - 37.2.3 by leaving it at the member's address, or
  - 37.2.4 by sending it or supplying it by electronic means
- 37.3 For the purposes of these Articles a hard copy Communication addressed to the member may be sent or supplied by the Company to
  - 37.3.1 an address specified for that purpose by the member, or

- 37.3.2 to a company at its registered office, or
- 37.3.3 an address shown in the Company's register of members, or
- 37.3.4 to an address to which any provision of the Companies Acts authorises the document or information to be sent or supplied
- 37.4 For the purposes of these Articles a Communication sent may be sent or supplied by the Company by electronic means to
  - a person who has agreed (generally or specifically) that the Communication may be sent or supplied in that form (and has not revoked that agreement), or
  - 37.4.2 to a company that is deemed to have so agreed by a provision of the Companies Acts,

to an address specified for that purpose by the member, or where the recipient is a company, to an address deemed by a provision of the Companies Acts to have been so specified

- 37.5 For the purposes of these Articles a Communication may only be sent or supplied by the Company to a person by being made available on a website if the person
  - 37.5.1 has agreed (generally or specifically) that the Communication may be sent or supplied to him in that manner, or
  - 37.5.2 is taken to have so agreed under paragraphs 9 or 10 of Schedule 5 to the 2006 Act;

and has not revoked that agreement

37.6 The signature on any Communication required to be given by the Company may be typed or printed or otherwise written

# 38 When a Communication is given

A Communication sent by post shall be deemed to have been given on the day following that on which the envelope containing the Communication was posted if pre-paid as first class post and within 48 hours if pre-paid as second class post after it has been posted. Proof that the envelope was properly addressed, prepaid and posted shall be conclusive evidence that the Communication was given. A Communication sent or supplied by electronic means shall be deemed to be given on the same day that it is sent or supplied provided the Company can show that it was properly addressed. Proof that a Communication sent or supplied by electronic means was sent in accordance with guidance issued by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that it was given sent or supplied. A Communication not sent by post but left at a registered address or address for service in the United Kingdom is deemed to be given on the day it is left. A Communication given by newspaper advertisement shall be deemed to have been served at noon on the day on which the advertisement appears.

# 39 Notices in event of suspended postal services

If at any time by reason of the suspension or curtailment of postal services within the United Kingdom the Company is unable effectively to convene a general meeting by notices sent through the post, a general meeting may be convened by a notice advertised on the same date in at least one national daily newspaper with circulation in the United Kingdom and such notice shall be deemed to have been duly served on all members entitled thereto at noon on the day when the advertisement appears. In any such case the Company shall send confirmatory copies of the notice by post or by electronic means to an address for the time being notified to the Company by the member for such purposes if at least seven days prior to the meeting the posting of notices to addresses throughout the United Kingdom again becomes practicable

#### WINDING UP

# 40 Directors' power to petition

The Directors shall have the power in the name and on behalf of the Company to present a petition to the Court for the Company to be wound up

#### INDEMNITY AND INSURANCE

# 41 Directors may be indemnified subject to the statutes

Subject to the provisions of and so far as may be consistent with the Statutes, but without prejudice to any indemnity to which such person may otherwise be entitled, every Director, or former director, Secretary and other officer of the Company (other than any person (whether an officer or not) engaged by the Company as auditor) shall be entitled to be indemnified out of the assets of the Company against any liability incurred by him for negligence, default, breach of duty or breach of trust in relation to anything done or omitted to be done, or alleged to have been done or omitted to have been done, by him as a director of and in relation to the affairs of the Company, provided that this Article 41 shall be deemed not to provide for, or entitle any such person to indemnification for a fine imposed in criminal proceedings, a sum payable to a regulatory authority by way of a penalty in respect of non-compliance with any requirement of a regulatory nature (however arising) or a liability incurred in defending proceedings in which the director is convicted and the conviction is final

# 42 Power to purchase and maintain insurance

Subject to the provisions and so far as may be consistent with the Statutes, but without prejudice to the provisions of Article 41 or any other protection from liability to which such person may otherwise be entitled, the Directors shall have power to purchase and maintain, at the cost of the Company, insurance for, or for the benefit of, any persons who are or were at any time Directors, officers or employees of the Company or of any associated company of the Company within the meaning given in section 256 of the 2006 Act (an "Associated Company") (other than any person (whether an officer or not) engaged by the Company or an Associated Company as auditor) or who are or were at any time trustees of any retirement benefits scheme or employees' share scheme in which employees of the Company or any Associated Company is interested, including (without prejudice to the generality of the foregoing)

insurance against any liability incurred by such persons in connection with any negligence, default, breach of duty or breach of trust by him in relation to the Company or otherwise in connection with his duties, powers or office in relation to the Company or Associated Company or retirement benefits scheme or employees' share scheme