

Please complete in typescript,
or in bold black capitals.

CHFP010

Company Number

Company Name in full

APPOINTMENT of director or secretary

(NOT for resignation (use Form 288b) or
change of particulars (use Form 288c))

**Appointment
form**

Notes on completion
appear on next page.

Appointment as director

NAME

* Style / Title

Forename(s)

Surname

Previous
forename(s)

**Usual residential
address**

Post town

County / Region

† Nationality

† Other directorships
(additional space next page)

4220016

Xchanging Procurement Services (Holdco) Limited

Day Month Year
1 4 1 1 2 0 0 3

† Date of
Birth

Day Month Year
0 3 1 0 1 9 5 8

☒

as secretary

Please mark the appropriate box. If appointment is
as a director and secretary mark both boxes.

Mr

* Honours etc

Richard Alexander

Houghton

Previous
surname(s)

36 Onslow Road, Burwood Park

WALTON ON THAMES

Postcode KT12 5BA

Surrey

Country England

Irish

† Business
occupation

Head of
Implementation

See attached schedule

I consent to act as ** director / ~~secretary~~ of the above named company

Consent signature

Richard Alexander

Date

20/11/03

A director, secretary etc must sign the form below.

Signed

Richard Alexander

Date

24/11/03

(**a director / secretary / administrator / administrative receiver / receiver manager / receiver)

* Voluntary details.

† Directors only.

** Please delete as appropriate

Please give the name, address, telephone
number and, if available, a DX number and
Exchange of the person Companies House
should contact if there is any query.

Mrs. L. Goodge, Warwick House, PO Box 87, Farnborough

Aerospace Centre, FARNBOROUGH, Hants, GU14 6YU,

England

Tel

Tel: 01252 383856

Fax: 01252 383015

DX number

DX exchange

When you have completed and signed the form please send it to the
Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB

for companies registered in Scotland

DX 235 Edinburgh



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† Directors only.

† Other directorships

NOTES

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line.

Give previous forenames or surname(s) except:

- for a married woman, the name by which she was known before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years.

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it.

Other directorships.

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years.

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company.

**List of other directorships
Schedule to form 288a**

*Please complete in typescript,
or in bold black capitals.*

CHFP010

Company Number

4220016

Company Name in full

Xchanging Procurement Services (Holdco) Limited

Name

Richard Alexander Houghton

Company Name	Resignation
Caradon UK Doors & Windows Holdings Limited	21/05/1999
Catnic Limited	23/03/1999
CDW Products Limited	05/03/1999
Garador Limited	01/03/1999
Gerberit Limited	03/02/1999
Housingagent Services Limited	05/03/1999
HR Enterprise Limited	
HR Holdco Limited	
TOGETHR HR SERVICES LIMITED	
Xchanging Procurement Services Limited	25/10/2002