



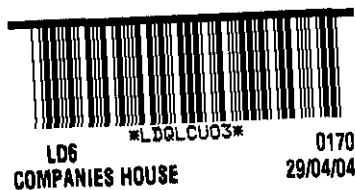
Charity Registration No. 1089152
Company Registration No.4198833
(England and Wales)

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THE GARRARD EDUCATION TRUST LIMITED

REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30 APRIL 2003



GERALD EDELMAN
CHARTERED ACCOUNTANTS

25 HARLEY STREET · LONDON W1G 9BR

T +44 (0)20 7299 1400 · F +44 (0)20 7299 1401

E gemail@geraldedelman.com

www.geraldedelman.com

THE GARRARD EDUCATION TRUST LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|--------------------------|--|
| Trustees | Sir David Garrard Lady M Garrard Mrs S Glover |
| Charity number | 1089152 |
| Registered office | 25 Harley Street London W1G 9BR |
| Auditors | Gerald Edelman 25 Harley Street London W1G 9BR |
| Bankers | Royal Bank of Scotland 1 Fleet Street London EC4Y 1BD |
| Solicitors | Withers 16 Old Bailey London EC4M 7EG |

THE GARRARD EDUCATION TRUST LIMITED

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THE GARRARD EDUCATION TRUST LIMITED

TRUSTEES REPORT FOR THE YEAR ENDED 30 APRIL 2003

The Trustees present their report and accounts for the year ended 30 April 2003.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's memorandum and articles of association, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in October 2000.

Objects of the charity

The charity is a company limited by guarantee. The charity's objects are to provide for general charitable purposes and in particular to advance and promote education.

Review of activities

The net incoming resources for the period amounted to £1,789,691 (2002 outgoing resources - £61,461). The sum of £292,859 was expended in the year for educational purposes, of this amount £230,386 took the form of donations to Bexley Business Academy Ltd towards the cost of construction of a business school for young adults.

Trustees

The Trustees, who are also the directors for the purpose of company law, who served during the period were:

Sir David Garrard
Lady M Garrard
Mrs S Glover

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £10 in the event of a winding up.

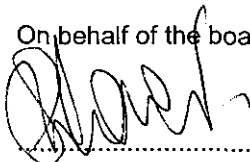
Risk factors

The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Related parties

Sir David Garrard is also a Trustee of Bexley Business Academy Ltd to which the charity made substantial donations in the period.

On behalf of the board of Trustees



Mrs S Glover

Dated: 17 February 2004

THE GARRARD EDUCATION TRUST LIMITED

STATEMENT OF RESPONSIBILITIES

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the charitable company's state of affairs at the end of the year and of its income and expenditure for that period.

In preparing those accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 1985. they are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE GARRARD EDUCATION TRUST LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE GARRARD EDUCATION TRUST LIMITED

We have audited the accounts of The Garrard Education Trust Limited for the year ended 30 April 2003 set out on pages 4 to 8. These accounts have been prepared under the historical cost convention and the accounting policies set out on page 6.

Respective responsibilities of Trustees and auditors

As described on page 2, the Trustees, who are also the directors of The Garrard Education Trust Limited for the purpose of company law, are responsible for the preparation of accounts in accordance with applicable law and United Kingdom Accounting Standards. Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report is not consistent with the accounts, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charitable company is not disclosed.

We are not required to consider whether the statement in the Report concerning the major risks to which the charity is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the charity's risk management and control procedures.

We read other information contained in the Report, and consider whether it is consistent with the audited accounts. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the accounts. Our responsibilities do not extend to any other information.

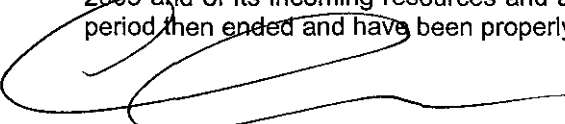
Basis of opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the accounts, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the charitable company's state of affairs as at 30 April 2003 and of its incoming resources and application of resources, including its income and expenditure, in the period then ended and have been properly prepared in accordance with the Companies Act 1985.



Gerald Edelman
Chartered Accountants
Registered Auditor

Dated: 17 February 2004

THE GARRARD EDUCATION TRUST LIMITED

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 APRIL 2003

| | Notes | 2003 £ | 2002 £ |
|---|-------|------------------|-----------------|
| <u>Incoming resources</u> | | | |
| Donations and legacies | 2 | 2,079,880 | 225,062 |
| Investment income | 3 | 27,184 | - |
| Total incoming resources | | 2,107,064 | 225,062 |
| <u>Resources expended</u> | | | |
| Charitable expenditure | | | |
| Grants payable | 4 | 292,859 | 278,229 |
| Management and administration | | 3,027 | 8,474 |
| Total resources expended | 5 | 295,886 | 286,703 |
| Net income/(expenditure) for the year/ | | 1,811,178 | (61,641) |
| Other recognised gains/(losses) | 6 | (21,487) | - |
| Net movement in funds | | 1,789,691 | (61,641) |
| Fund balances at 1 May 2002 | | (61,641) | - |
| Fund balances at 30 April 2003 | | 1,728,050 | (61,641) |

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 1985.

THE GARRARD EDUCATION TRUST LIMITED

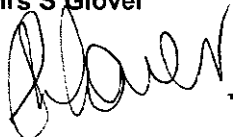
BALANCE SHEET AS AT 30 APRIL 2003

| | Notes | 2003 £ | £ | 2002 £ | £ |
|---|-------|------------------|---|-----------------|---|
| Current assets | | | | | |
| Debtors | 10 | 50,394 | | 49,514 | |
| Cash at bank and in hand | | 1,680,006 | | 14,400 | |
| | | <u>1,730,400</u> | | <u>63,914</u> | |
| Creditors: amounts falling due within one year | 11 | (2,350) | | (125,555) | |
| Total assets less current liabilities | | <u>1,728,050</u> | | <u>(61,641)</u> | |
| Income funds | | | | | |
| Unrestricted funds | | <u>1,728,050</u> | | <u>(61,641)</u> | |

The accounts were approved by the Trustees on 17 February 2004

Mrs S Glover

Trustee



THE GARRARD EDUCATION TRUST LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2003

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared on the going concern basis assuming the continued financial support of the Trustees.

The accounts have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in October 2000.

1.2 Incoming resources

Donations and other forms of voluntary income are recognised as incoming resources when receivable.

Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the receipt of such donation.

1.3 Resources expended

Resources expended are accounted for on an accruals basis. The irrecoverable element of vat is included to the expense which it relates.

Grants made to institutions are included in the accounts on a paid basis.

Management and administration costs represent expenses not directly chargeable to charitable expenditure and include office overheads, audit and other professional fees.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

2 Donations and legacies

| | 2003 £ | 2002 £ |
|--------------------------------------|------------------|----------------|
| Donations and gifts | 2,079,000 | 175,548 |
| Tax recoverable on Gift Aid payments | 880 | 49,514 |
| | <u>2,079,880</u> | <u>225,062</u> |

3 Investment income

| | 2003 £ | 2002 £ |
|---------------------|---------------|-----------|
| Interest receivable | <u>27,184</u> | <u>-</u> |

THE GARRARD EDUCATION TRUST LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2003

4 Grants payable

| | 2003 £ | 2002 £ |
|-----------------------------|----------------|----------------|
| Bexley Business Academy Ltd | 230,386 | 278,229 |
| Prince's Trust | 33,000 | |
| IDF Education Trust | 15,000 | |
| Wolfson Hillel School | 10,000 | |
| Lifeline 4 Kids | 4,000 | |
| Other | 473 | |
| | <u>292,859</u> | <u>278,229</u> |

5 Total resources expended

| | Total 2003 £ | Total 2002 £ |
|-------------------------------|--------------------|--------------------|
| Charitable expenditure: | | |
| Grants payable | 292,859 | 278,229 |
| Management and administration | 3,027 | 8,474 |
| | <u>295,886</u> | <u>286,703</u> |

Management and administration costs includes payments to the auditors of £2,350 for audit fees.

6 Other incoming resources

| | 2003 £ | 2002 £ |
|--------------------------------------|-----------------|-----------|
| Net loss on disposal of fixed assets | (21,487) | - |
| | <u>(21,487)</u> | <u>-</u> |

7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

THE GARRARD EDUCATION TRUST LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2003

8 Employees

Number of employees

There were no employees during the period.

9 Tangible fixed assets

| | Land and buildings £ |
|------------------------------------|----------------------------|
| Cost | |
| At 1 May 2002 | - |
| Additions | 1,800,000 |
| Disposals | (1,800,000) |
| | <hr/> |
| At 30 April 2003 | - |
| | <hr/> |
| Depreciation | |
| At 1 May 2002 and at 30 April 2003 | - |
| | <hr/> |
| Net book value | |
| At 30 April 2003 | - |
| | <hr/> <hr/> |

The property, 14/18 Market Street Huddersfield was gifted to the trust and has been included at market value as a donation. This property was then disposed of on 8th November 2002 for the consideration of £1,830,000.

| 10 Debtors | 2003 £ | 2002 £ |
|------------------------|-----------|-----------|
| Income tax recoverable | 50,394 | 49,514 |
| | <hr/> | <hr/> |

| 11 Creditors: amounts falling due within one year | 2003 £ | 2002 £ |
|---|-------------|-------------|
| Other creditors | - | 124,086 |
| Accruals | 2,350 | 1,469 |
| | <hr/> | <hr/> |
| | 2,350 | 125,555 |
| | <hr/> <hr/> | <hr/> <hr/> |

12 Share capital

The company has no share capital being limited by guarantee. The guarantors will contribute to a maximum of £10 each in the event of liquidation.