

# Disabled Travel Service-Accessible Transport 4 U

Company number-4185249

Charity number-1089539

Accounts for the year ended 31st March 2012

		2012	Year
		12	2011
<b>Budget</b>	<b>Revenue</b>		
<b>2011/12</b>	<b>Grants-</b>		
£38,000	Donations & Grants	£13,577	£19,710
<b>£38,000</b>		<b>£13,577</b>	<b>£19,710</b>
<b>£40,000</b>	<b>Service provision</b>		
	Revenue generated	<b>£60,000</b>	<b>£76,596</b>
	<b>Costs- including Buckets &amp; Spades</b>		
£6,500	Volunteer drivers expenses-no paid personnel	£6,111	£33,257
£5,600	Fuel & oil-net of fuel rebate	£4,176	£6,279
£3,200	Service, repairs, tyres & vehicle hire	£3,661	£4,280
£29,000	Insurance, Parking & Lease contracts	£35,428	£28,503
£0	Depreciation/loss on scrapping vehicles	£0	£5
<b>£44,300</b>	<b>Total Costs</b>	<b>£49,376</b>	<b>£72,324</b>
<b>£33,700</b>	<b>Net revenue generated- general &amp; Buckets &amp; Spades</b>	<b>£24,201</b>	<b>£23,982</b>
	<b>Miscellaneous Income</b>		
£1	Interest received	£0	£69
£200	Donations & fundraising	£0	£2,577
£0	Membership fees	£0	£473
£11,000	VAT refunds & sundry income	£12,778	£7,656
<b>£11,201</b>		<b>£12,778</b>	<b>£10,775</b>
<b>£44,901</b>	<b>Total Net Revenue</b>	<b>£36,979</b>	<b>£34,757</b>
<b>£89,201</b>	<b>Note- Total Income</b>		<b>£107,081</b>
	<b>Expenditure</b>		
£2,500	Admin volunteers expenses-no paid employees	£1,060	£8,640
£10,000	Office/depot-rent, telephone, electcncty etc	£7,843	£15,636
£100	Subscriptions	£0	£71
£900	Stationery & printing	£1,466	£1,810
£0	Training-admin and drivers assistants	£0	£1,250
£0	Training- Volunteers-drivers assistance & admin	£0	£1,250
£0	Publicity & conferences	£0	£0
£0	Accountancy, bookkeeping & payroll	£0	£280
£0	Legal & professional fees	£0	£289
£180	Insurance	£190	£173
£0	Volunteers refreshments expenses	£0	£1,835
£750	Bank charges, Loan Interest & Depreciation	£550	£596
<b>£14,430</b>	<b>Total Expenditure</b>	<b>£11,109</b>	<b>£31,830</b>
<b>£58,730</b>	<b>Note-total expenditure</b>		<b>£104,154</b>
<b>£30,471</b>	<b>Net- Surplus Income</b>	<b>£25,870</b>	<b>£2,927</b>

WEDNESDAY



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\*A21MB1FD\*  
06/02/2013  
COMPANIES HOUSE

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**Balance Sheet as at 31st March 2012**

			2011
<b>Fixed Assets</b>	<b>Cost</b>	<b>Depn to date</b>	<b>Net Book Value</b>
Depot-Portakabin & Fencing	£7,521	£7,521	£0
Office Furniture, Equip & Computer	£3,683	£3,683	£0
<b>Vehicles-</b>			
Renault Master- K579 XRX-ramp-sold	£2,800	£2,800	£0
Renault Traffic- L466 UKB-ramp-sold	£3,950	£3,950	£0
Renault Master- L713 XFB-ramp-sold	£4,500	£4,500	£0
LDV-Daly-N881VVO with tailift-scrapped	£900	£900	£0
Ford Transit-R982 DKP-with tailift-sold	£5,790	£5,790	£0
<b>Note 6</b>	<b>£29,144</b>	<b>£29,144</b>	<b>£0</b>
<b>Current Assets</b>			
Cash at Bank		£402	£2,606
Goodwill settlement		£60,000	£0
Debtors & prepayments		£39,618	£65,541
<b>Note 2</b>		<b>£100,020</b>	<b>£68,147</b>
<b>less- Current Liabilities</b>			
Sundry Creditors & accruals		£26,729	£18,878
Natwest loan		£3,983	£6,015
<b>Note 1</b>		<b>£30,712</b>	<b>£24,893</b>
<b>Net Current Assets</b>			<b>£69,308</b>
<b>Net Assets</b>			<b>£69,308</b>
<b>Represented by,</b>			
<b>Reserves</b>			
b/fwd 2009		£43,438	£40,511
Current period generated		£25,870	£2,927
c/fwd 2010		<b>£69,308</b>	<b>£43,438</b>
<b>Allocated as follows-</b>			
<b>Restricted-</b>			
Running costs		£69,308	£35,438
Vehicles replacement		£0	£8,000
		<b>£69,308</b>	<b>£43,438</b>
		<b>£69,308</b>	<b>£43,438</b>

### Accounts 31st March 2012

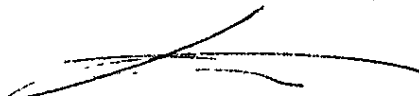
For the year ending 31st March 2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime

  
Max Barton  
Co-chair & director/trustee

  
Kevin Powell  
Director/Trustee

### Notes to the accounts for the year ended 31st March 2012 (form part of the accounts)

	2012	2011
<b>1 Creditors-</b>		
Amounts falling due within 12 months	£26,729	£18,878
Bank overdraft	£0	£0
	<b>£26,729</b>	<b>£18,878</b>
Amounts to be repaid within 5 years		
NatWest	£3,983	£6,015
<b>Total Creditors</b>	<b>£30,712</b>	<b>£24,893</b>
<b>2 Debtors-</b>		
Goodwill and revenue	£77,378	£38,084
Deposits & prepayments	£22,240	£27,457
	<b>£99,618</b>	<b>£65,541</b>

### **3 Principal Accounting Policies**

- (a) Prepared under historical cost convention and in accordance with the applicable accounting standards for both Charity Commission and Companies House
- (b) Assets over £200 are capitalised where necessary and within the framework of the purchase contract/agreement
- (c) Unrestricted funds are used at the trustees discretion to further the service provision for members. These funds are generated from the charges made for the service provided
- (d) Donations by funders are only identified in the accounts where the donor have agreed to be identified
- (e) Service provision costs are those required to provide the service to the members of the charity. Other expenditure necessary to administer the charity's activities
- (f) Resources expended are accounted for on an accrual basis and classified under relevant cost headings pertinent to the activity of the charity. Costs include VAT and the VAT recovered has been shown separately

#### 4 Employment

There were no paid employees in the year (2011-4)

Wages	£0	£39,156
Social Security Costs	£0	£2,741
	<b>£41,897</b>	<b>£41,897</b>

Including Admin wages paid of	£0	£8,640
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#### 5 Not included in the accounts are the hours given to the charity by volunteers-

Volunteer hours donated to the charity-@ £7 50 per hour

Drivers	£9,750	£8,250
Admin- 20 hours pw( 2011-30)	£6,500	£9,800
Drivers assistants	£1,500	£2,650
Trainers/supervision	£0	£350
	<b>£17,750</b>	<b>£21,050</b>

#### 6 Tangible Assets

Assets under lease/purchase agreements, made possible by donations from-  
BW Charitable Trust, JT Foundation, B Charitable Trust, C Charities  
BL Trust and W Foundation

Because of the nature of the agreement, these vehicles will not be shown as  
assets until the end of their agreements

Reg yr	Type	Make	Capacity	Seated
57	Tail lift minibus	Renault	2 wc	4
57	Ramp-Berlingo	Citroen	1 wc	4
57	Ramp-Berlingo	Citroen	1 wc	4

Depreciation- no charge made in year due to re-evaluation of assets  
These come off hire in 2013

#### 7 Donations & Grants-

Service provision	£13,577	£19,710
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Income from donations are reported in the accounts on the date they are received into the  
charity's bank account No funder has specified a timescale on the donation, however  
where the donation/grant is for a specific purpose-eg vehicle- the funds are used for that  
purpose as soon as is practicable and within a reasonable timescale Where donors  
request a report, the report is forwarded to them within the specified timescale unless there  
are extenuating circumstances

#### 8 Trustees-

No trustees received any expenses or benefit in kind during the year (2011-nil)

#### 9 Taxation-

The charity is exempt from Corporation Tax on its charitable activities

#### 10 Company-

The charity is a limited liability by guarantee company and as such has no  
issued share capital In the event of the company being wound up the liability  
of the members is limited to £1 each

#### 11 Goodwill-

This has been transferred to a not for profit company who will continue the service  
and expand it further afield via franchise in next 10 years to enable more  
vulnerable people access transport that serves their requirements  
Something the charity was unable to do because of lack of resources

## **Disabled Travel Service**

**Company Number- 4185249**

**Charity Number- 1089539**

### **Trustees Annual Report for the year ended 31st March 2012**

#### **Trustees served in year**

John Allen-resigned April 2011  
Max Barton  
Robin Corser-Langford  
Janet Bright-resigned April 2011  
Jaimee Simpson-resigned April 2011  
Martyn Hancock  
Rosie Mundy  
Kevin Powell  
Jeanette Hancock  
Alan Bennett

Trustees resign annually, one third by rotation at the Annual General Meeting

#### **Legal**

##### **Solicitors-**

Veale Wasbrough-Orchard Court, Orchard Lane, Bristol BS1 5WS  
Wards- Fountain Court, Bradley Stoke, Bristol, BS32 4LA

##### **Bankers-**

NatWest, Fishponds, Bristol  
Barclays, Fishponds, Bristol

#### **Overview**

The charity's trustees have seen it difficult to expand and develop the service to other areas around the South West due to limited resources both in money and personnel terms

Therefore the service has been transferred to a not for profit company that has the same aims and objectives but is able to create a broader and further afield service through the UK

A limited service has been maintained for some members, using volunteer drivers and drivers assistants where necessary

The costs having been covered from limited charges and grants from charitable trusts

The handover of the service was finalised in April 2011 and from that date drivers and admin staff became employed by the new organisation

#### **Financial activities**

Income in the year was £86,355 compared to budget of 89,201 with a reduction of £20k on 2011 due to the changes in service provider

Vehicles on lease are on a 5 year contract that expires in 2013 Therefore lease charges are the responsibility of the charity and the new organisation has included the use of these vehicles costs as part of the settlement figure agreed

There is a net income excess of £25,870 compared with a budget of £30,471 However this is an increase on 2011 by £3k

NatWest loan will be cleared in 2013 as will all creditors included in the £26,729 above

#### **Reserves & policy**

Reserve of £69,308 is funded by debtors after creditors As debtors are paid into the charity contracts and creditors will be paid until such time as the excess reserves will be used to sustain the charity in 2013 to clear the vehicle lease contracts and into 2014

The running costs of the charity are minimal as most functions are now carried out by volunteers and activities become less

**Development**

The charity no longer provides transport as all activities in this area have been passed to the new organisation. However the charity will oversee the service provision to ensure the members receive a service commensurate to their needs and requirements. The charity will continue to campaign and act on behalf of vulnerable and disabled people so that physically and financially accessible transport can be available to Bristol people. Working with many other organisations in this

**Debtors & prepayments-see also note 2**

Goodwill agreement and revenue debtors include prepaid expenses and deposits on vehicles on contract and office lease deposit

**Creditors-see also note 1**

NatWest is on line to be clear in 2013  
Other creditors will be clear as debtors are received

