



Companies House

**AR01** (ef)

**Annual Return**



Received for filing in Electronic Format on the: **21/03/2016**

**X537W14Z**

*Company Name:* **SOUTHERN SECRETARIAL SERVICES LIMITED**

*Company Number:* **04184162**

*Date of this return:* **21/03/2016**

*SIC codes:* **82990**

*Company Type:* **Private company limited by shares**

*Situation of Registered Office:* **WEY COURT WEST UNION ROAD  
FARNHAM  
SURREY  
UNITED KINGDOM  
GU9 7PT**

**Officers of the company**

## *Company Secretary 1*

Type: **Person**  
Full forename(s): **MRS SHARMINI**

Surname: **WOODINGS**

Former names:

*Service Address recorded as Company's registered office*

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## *Company Director 1*

Type: **Person**  
Full forename(s): **MARK JOHN**

Surname: **DICKINSON**

Former names:

*Service Address recorded as Company's registered office*

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **\*\*/05/1968** Nationality: **BRITISH**  
Occupation: **CHARTERED ACCOUNTANT**

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*Company Director*    **2**

*Type:*                                **Person**

*Full forename(s):*                **MR STEPHEN MICHAEL**

*Surname:*                         **SOUTH**

*Former names:*

*Service Address recorded as Company's registered office*

*Country/State Usually Resident:*   **UNITED KINGDOM**

*Date of Birth:*   **\*\*/05/1970**

*Nationality:*   **BRITISH**

*Occupation:*    **ACCOUNTANT**

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*Company Director*    **3**

*Type:*                                **Person**

*Full forename(s):*                **ROGER FRANK**

*Surname:*                         **WISE**

*Former names:*

*Service Address recorded as Company's registered office*

*Country/State Usually Resident:*   **UNITED KINGDOM**

*Date of Birth:*   **\*\*/10/1946**

*Nationality:*   **BRITISH**

*Occupation:*    **ACCOUNTANT**

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*Company Director* 4

Type: **Person**  
Full forename(s): **MRS SHARMINI**

Surname: **WOODINGS**

Former names:

*Service Address recorded as Company's registered office*

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **\*\*/11/1961** Nationality: **MALAYSIAN**

Occupation: **TAX PARTNER**

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## Statement of Capital (Share Capital)

<b>Class of shares</b>	<b>ORDINARY</b>	<i>Number allotted</i>	<b>7</b>
		<i>Aggregate nominal value</i>	<b>7</b>
<i>Currency</i>	<b>GBP</b>	<i>Amount paid per share</i>	<b>1</b>
		<i>Amount unpaid per share</i>	<b>0</b>

### *Prescribed particulars*

SHARES RANK EQUALLY FOR VOTING PURPOSES. ON A SHOW OF HANDS EACH MEMBER SHALL HAVE ONE VOTE AND ON A POLL EACH MEMBER SHALL HAVE ONE VOTE PER SHARE HELD. THE VOTING RIGHTS ARE MORE PARTICULARLY DESCRIBED IN THE ARTICLES OF ASSOCIATION. DIVIDEND RIGHTS: EACH SHARE RANKS EQUALLY FOR ANY DIVIDEND DECLARED AS MORE PARTICULARLY DESCRIBED IN THE ARTICLES OF ASSOCIATION. DISTRIBUTION RIGHTS ON A WINDING UP: EACH SHARE RANKS EQUALLY FOR ANY DISTRIBUTION MADE ON A WINDING UP AS MORE PARTICULARLY DESCRIBED IN THE ARTICLES. REDEEMABLE SHARES: THE SHARES ARE NOT REDEEMABLE.

## Statement of Capital (Totals)

<i>Currency</i>	<b>GBP</b>	<i>Total number of shares</i>	<b>7</b>
		<i>Total aggregate nominal value</i>	<b>7</b>

## *Full Details of Shareholders*

The details below relate to individuals / corporate bodies that were shareholders as at 21/03/2016 or that had ceased to be shareholders since the made up date of the previous Annual Return

*A full list of shareholders for the company are shown below*

*Shareholding 1* : **1 ORDINARY shares held as at the date of this return**  
*Name:* **MRS ALISON DICKINSON**

*Shareholding 2* : **1 ORDINARY shares held as at the date of this return**  
*Name:* **MRS JOANNA MARGARET LOCK**

*Shareholding 3* : **1 ORDINARY shares held as at the date of this return**  
*Name:* **LETITIA MARIE LUCAS**

*Shareholding 4* : **1 ORDINARY shares held as at the date of this return**  
*Name:* **MRS JOANNE MORGAN**

*Shareholding 5* : **1 ORDINARY shares held as at the date of this return**

*Name:* JULIA SOUTH

*Shareholding 6* : 1 ORDINARY shares held as at the date of this return

*Name:* MR ANDY TURNER

*Shareholding 7* : 1 ORDINARY shares held as at the date of this return

*Name:* EDWARD CHARLES WOODINGS

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### *Authorisation*

*Authenticated*

*This form was authorised by one of the following:*

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.