

AM10

Notice of administrator's progress report



Companies House

WEDNESDAY



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A20

20/05/2020

#199

COMPANIES HOUSE

1 Company details

Company number 0 4 1 7 9 0 3 8

Company name in full Steffian Bradley Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Matthew

Surname Haw

3 Administrator's address

Building name/number 25 Farringdon Street

Street

Post town

London

County/Region

Postcode

E C 4 A 4 A B

Country

4 Administrator's name ①

Full forename(s) Phillip

Surname Sykes

① Other administrator
Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number 25 Farringdon Street

Street

Post town

London

County/Region

Postcode

E C 4 A 4 A B

Country

② Other administrator
Use this section to tell us about
another administrator.

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6 Period of progress report

From date	^d 2	^d 4	^m 1	^m 0	^y 2	^y 0	^y 1	^y 9	
To date	^d 2	^d 3	^m 0	^m 4	^y 2	^y 0	^y 2	^y 0	

7 Progress report

☒ I attach a copy of the progress report

8 Sign and date

Administrator's signature	Signature X <i>Nattika</i> X								
Signature date	^d 2	^d 0	^m 0	^m 5	^y 2	^y 0	^y 2	^y 0	

AM10

Notice of administrator's progress report



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Joseph Boulton**

Company name **RSM Restructuring Advisory LLP**

Address **25 Farringdon Street**

Post town **London**

County/Region

Postcode **E C 4 A 4 A B**

Country

DX

Telephone **0203 201 8000**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

In the matter of

Steffian Bradley Limited - In Administration

('the Company')

**In the High Court of Justice, Business and Property Courts of England & Wales, Insolvency and
Companies List no 7114 of 2019**

Joint Administrators' progress report

20 May 2020

Matthew Haw and Phillip Sykes

Joint Administrators

**RSM Restructuring Advisory LLP
25 Farringdon Street
London
EC4A 4AB
Tel: 0203 201 8000
Email: restructuring.london.core@rsmuk.com**

Sections

1. Progress of the administration in the previous six months
2. Details of what remains to be done and matters preventing closure
3. Creditors' claims and dividend prospects
4. Receipts and payments summary
5. Joint Administrators' remuneration, expenses and disbursements
6. Creditors' right to information and ability to challenge remuneration and expenses

Appendices

- A. Statutory and other information
- B. Dividend information
- C. Summary of receipts and payments
- D. RSM Restructuring Advisory LLP charging, expenses and disbursements policy statement
- E. RSM Restructuring Advisory LLP current charge out and disbursement rates
- F. Statement of expenses incurred in the period from 24 October 2019 to 23 April 2020
- G. Notice to members and creditors of an extension of the period for seeking approval of administrator's statement of proposals pursuant to Section 3.40 of the Insolvency England and Wales Rules 2016

This report has been prepared in accordance with insolvency legislation to provide creditors with information relating to the *progress of the administration in the period from 24 October 2019 to 23 April 2020*. This report should be read in conjunction with any previous reports that have been issued, copies of which are available on request.

This report has been prepared solely to comply with the statutory requirements of the relevant legislation. It has not been prepared for use in respect of any other purpose, or to inform any investment decision in relation to any debt or financial interest in the Company. Any estimated outcomes for creditors are illustrative and may be subject to significant change.

Neither the Administrators nor RSM Restructuring Advisory LLP accept any liability whatsoever arising as a result of any decision or action taken or refrained from as a result of information contained in this report.

1. Progress of the administration in the previous six months

This report has been produced during the Covid-19 restrictions. Due to limited access to the physical case files, the information has been obtained from electronic records, which may not be as complete as the physical records. Every effort has been made to ensure the information is as accurate as possible. However, any omissions or inaccuracies will be rectified in the next progress report issued after the current restrictions have been lifted.

1.1 Realisation of assets

The Joint Administrators are obliged to realise and get in the Company's property and maximise realisations. In some cases this does not result in sufficient realisations to result in a financial return to creditors, after taking into account the costs and expenses of realisation and dealing with the legislative requirements of administering the case. Details of the realisations made are set out below, with information relating to dividends, if any, contained within Appendix B.

As noted in the proposals, the Administrators were appointed on 24 October 2019 and immediately visited the Company's leased trading premises in London to secure the physical assets (mainly office furniture and equipment), the IT equipment and the Company's books and records.

1.1.1 Transfer of Company Contracts

With the assistance of legal advice, the Administrators entered into a framework agreement with the residual interested party from the AMA process, Ryder Architecture Limited ("Ryder"), an unconnected third-party architect practice. The main purpose of this agreement was for the Administrators to receive a pre-agreed payment for each former Company client that novated their contract to Ryder. The level of each payment corresponded to the value left in the customer contract.

A total of £2,120 was been received by the Administrators pursuant to the framework agreement and no further realisations are expected. The level of realisations from this was been lower than expected owing to certain contracts being less attractive to Ryder than was initially anticipated.

1.1.2 Debtors

Prior the Company entering into Administration, the directors raised invoices for the work undertaken in the final pre-appointment period. The debtor ledger was then updated accordingly to incorporate the latest invoices. The Book Value of the ledger was £133,210.

Since the date of the appointment, the Joint Administrators have realised £6,780 of debtors, and continue to chase the other outstanding amounts.

The Joint Administrators have been advised an additional debtor sum of £8,115 has been paid into the Company's pre-appointment bank account. As per Section 1.1.4 below, the Joint Administrators are taking steps to have this sum transferred to the Administration estate.

1.1.3 Office Equipment

An independent asset agent, Hilco Valuations ("Hilco"), was appointed to value and dispose of the physical assets and the IT equipment. In conjunction with this, an IT specialist, Vircloud, was engaged to secure a copy of the IT data and wipe the equipment ahead of its sale. The leased premises has since been offered back to the landlord and a surrender of the lease is anticipated as noted in Section 1.3.1 below.

The Company's office equipment and IT equipment was realised for £8,300 (plus VAT).

1.1.4 Cash at Bank

Following their appointment, the Joint Administrators contacted the Company's pre-appointment bankers, the Royal Bank of Scotland ("RBS"), to request the balance of funds held on the Company's pre-appointment accounts, be transferred to the Administration estate.

In the current period, a total of £15,067 has been realised in respect of balance held on three of the Companies pre-appointment accounts. The Joint Administrators are aware that a balance of £19,092 remains held on one of the pre-appointment accounts, which includes a sum paid by a pre-appointment debtor (see 1.1.2. above). We are waiting for RBS to remit this amount into the Administration estate.

1.1.5 Refund of Insurance Premium

A total sum of £584 has received in the period in respect of a refund relating to the Company's Pre-Administration buildings and contents insurance policy.

1.1.6 Bank Interest Gross

A total of £1 has been received in respect of interest accrued on the funds held on the Administration account with RBS.

1.1.7 Claim for compensation for mis- selling of Interest Rate Hedging Product ('IRHP')

The Joint Administrators have now completed their investigations and confirmed there is no evidence of mis-selling of an IRHP and therefore there no redress due to the Company.

1.2 Investigations

In accordance with our statutory obligations, we have filed the appropriate documentation in relation to the conduct of the directors.

We can advise you that, following our initial assessment, no further investigations were deemed necessary.

1.3 Case specific matters

1.3.1 Lease at Fifth Floor, 45 Gee Street, London, EC1V 3RS ("the Premises")

The Joint Administrators have been liaising with the Premises' landlord in respect of a proposed surrender of the lease. We expect to agree a surrender of the lease in the coming months.

1.3.2 Retention of Title Claims

The Administrators have dealt with a small number of Retention of Title ("ROT") claims by various creditors for assets held at the Property. Whilst adjudication and subsequent agreement of these claims have been of no direct financial benefit to creditors, any admitted ROT claim will reduce the level of unsecured claims ultimately increasing any quantum of dividend.

1.3.3 Approval of Joint Administrators' proposals

Following a decision by creditors to approve the Joint Administrators proposals, the Joint Administrators noted that the approval of the proposals occurred over 10 weeks from date of the appointment of the Administrators. Accordingly, the Joint Administrators made an application to Court to seek a retrospective extension to the time limit pursuant to Paragraph 107(1) of the Act. This was duly approved by the Court on 18 May 2020.

Notice of an extension to the period, pursuant to Section 3.40 of the Insolvency England and Wales Rules 2016, is attached at Appendix G.

1.4 Administration and planning

Certain aspects of the work that the Joint Administrators undertake are derived from the underlying legal and regulatory framework for cases of this nature. This work, which does not usually result in any direct financial return to creditors, is a necessary aspect of ensuring that the Joint Administrators are complying with both of their legislative and best practice responsibilities, and ensuring that the case is managed efficiently and effectively. It includes matters such as:

- Periodic case reviews, ongoing case planning and strategy
- Maintaining and updating computerised case management records
- Dealing with routine correspondence not attributable to other categories of work
- Ongoing consideration of ethical and anti-money laundering regulations
- General taxation matters, including seeking tax clearance from HMRC
- Preparation of receipts and payments accounts, maintenance of cashing records
- General administrative matters in relation to closing the case
- Pension schemes, liaising with PPF/Pensions Regulator/Trustees
- *Consideration of Health and Safety and environmental regulations*

2 Details of what remains to be done and matters preventing closure

2.1 Assets remaining to be realised

2.1.1 Debtors

As noted in Section 1.1.2 above, the Joint Administrators are continuing to seek repayment of pre-appointment book debts.

2.1.2 Cash at Bank

As noted in Section 1.1.4 above, the Joint Administrators are liaising with RBS to arrange realisation of the remainder of the funds held with the Company's pre-appointment bankers.

2.2 Other outstanding matters

Once the above matters have been completed, the Joint Administrators will take steps to de-register the Company from VAT and seek tax clearance from HM Revenue & Customs ("HMRC").

The Joint Administrators will then settle the remaining costs of the Administration and place the Company into dissolution following their cessation as Joint Administrators.

3 Creditors' claims and dividend prospects

Dividend prospects and projected returns to creditors, where known, are detailed in Appendix B, including any amount under the prescribed part. Please note that these are indicative only and should not be used as the sole or principal basis for any bad debt provision or other purposes. They may be subject to revision and additional costs.

The agreement of creditors' claims by the Joint Administrators (or any subsequently appointed Supervisor or Liquidator) is a separate matter and will be dealt with as appropriate in due course, initially by reference to the proofs of debt lodged in the proceedings by creditors themselves.

The Joint Administrators are obliged to deal with a number of matters in relation to creditors to comply with both the legislative and best practice requirements and to ensure creditors are kept informed. Creditors will only derive an indirect financial return from this work on cases where a dividend has been paid. These matters include:

- Preparation and issue of progress reports and associated documentation
- Maintenance of schedules of preferential and unsecured creditors' claims
- Dealing with correspondence and telephone calls
- Where necessary, consideration of creditors' claims; acceptance or rejection of claims and complying with legislative obligations in relation to adjudication of creditors' claims generally for voting and, if applicable, dividend purposes

4 Receipts and payments summary

We attach as Appendix C a summary of our receipts and payments for the period from 24 October 2019 to 23 April 2020, along with cumulative figures where applicable. Receipts and payments are shown net of VAT with any amount due to or from HM Revenue and Customs shown separately.

5 Joint Administrators' remuneration, expenses and disbursements

5.1 Pre-administration costs

The Joint Administrators' proposals dated 19 December 2019 detailed un-paid pre-administration costs totalling £12,532. The sums below have been approved by the creditors' creditors:

Pre - administration costs charged / incurred			
To whom paid	Amount approved £	Date approved	Date paid
RSM Restructuring Advisory Limited	6,901	13 January 2020	Unpaid at present
Pinsent Masons LLP	5,631	13 January 2020	Unpaid at present

5.2 Authority for remuneration

The Joint Administrators' remuneration was approved on 13 January 2020 by the general body of creditors' on the following basis:

For a fixed amount of £45,000 (plus VAT) in accordance with the fee scope and assumptions dated 19 December 2019 attached to the Joint Administrators' proposals.

5.3 Remuneration and expenses incurred in the period from 24 October 2019 to 23 April 2020 and since appointment

Sums drawn in respect of remuneration in the period covered by this report are shown in the attached receipts and payments account.

5.4 Expenses and disbursements

Attached are the Joint Administrators' charging, expenses and disbursement policy statement, together with the current rates. Details of the expenses (including category 1 and category 2 disbursements) that the Joint Administrators have incurred in the period of the report are also attached, along with cumulative figures.

The quantum of the expenses incurred to date is in line with the estimate provided to creditors on 19 December 2019.

5.4.1 Other professional costs

Whilst professional costs are not subject to approval by the relevant approving body, all professional costs are subject to review before being paid.

Pinsent Masons LLP, solicitors, have been retained as legal advisors in view of their expertise in these matters. They have advised me following my appointment, and in respect of the transfer of the Company's work in progress. We have agreed their remuneration based on their standard hourly charge-out rates, plus VAT and disbursements. To date, no funds have been paid to Pinsent Masons.

Hilco Global were retained as agents to dispose of the Company's tangible assets. We have agreed that they be remunerated based on their standard commission rates, plus disbursements and VAT. They have submitted invoices totalling £2,750 which have been paid.

Vircloud were retained to assist with collection and back-up of the Company's servers. We have agreed they be remunerated based on their standard rates, plus disbursements and VAT. To date, they have submitted invoices totalling £1,516, which have been paid.

Clumber Consultancy Limited were retained to provide advice on the Company's pension schemes, together with assisting with the relevant submission and notification required by the Joint Administrators. We have agreed they be remunerated based on their standard rates, plus disbursements and VAT. To date, they have submitted invoices totalling £1,250, which have been paid.

6 Creditors' right to information and ability to challenge remuneration and expenses

In accordance with the provisions of the relevant legislation creditors have a right to request further information about remuneration or expenses (other than pre-administration costs) and to challenge such remuneration or expenses.

A request for further information must be made in writing within 21 days of receipt of this report.

Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the unsecured creditors (including that creditor) or the permission of the court, may apply to court that the remuneration charged, the basis fixed or expenses incurred by the Administrator are in all the circumstances excessive.

Any such challenge must be made no later than eight weeks after receipt of the report which first discloses the charging of remuneration or incurring of the expenses in question.

A Creditors' Guide to Administrators' Fees, which provides information for creditors in relation to the remuneration of an Administrator, can be accessed at <https://rsmuk.ips-docs.com/case/1113563/3akdeqrB> under 'general information for creditors'. A hard copy can be requested from my office by telephone, email or in writing.

Should you have any further queries please do not hesitate to contact me.



Matthew Haw
RSM Restructuring Advisory LLP
Joint Administrator

Matthew Haw & Phillip Sykes are licensed to act as Insolvency Practitioners in the UK by the Institute of Chartered Accountants in England and Wales

Insolvency Practitioners are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment

The affairs, business and property of the Company are being managed by the Joint Administrator who act as agents of the Company and without personal liability

Appendix A

Statutory and other information

Company Information	
Company name:	Steffian Bradley Limited
Company number:	04179038
Date of incorporation:	14 March 2001
Trading name:	Steffian Bradley Architects
Trading address	5 th Floor, 45 Gee Street, London, EC1V 3RS
Principal activity:	Architectural activities
Registered office:	RSM Restructuring Advisory LLP, 25 Farringdon Street, London, EC4A 4AB
Previous company names:	None

Administration Information		
Joint Administrators:	Matthew Haw and Phillip Sykes	
Date of appointment:	24 October 2019	
Functions:	<p>The Joint Administrators' appointment specified that they would have power to act jointly and severally.</p> <p>The Joint Administrators' have exercised, and will continue to exercise, all of their functions jointly and severally as stated in the notice of appointment.</p>	
Appointor:	The Directors of the Company	
Details of any extension:	None	
Proposed exit route:	Dissolution	
Correspondence address & contact details of case manager:	<p>Robert Young</p> <p>0203 201 8000</p> <p>RSM Restructuring Advisory LLP, 25 Farringdon Street, London, EC4A 4AB</p>	
Name, address & contact details of Joint Administrators:	<p>Primary Office Holder</p> <p>Matthew Haw</p> <p>RSM Restructuring Advisory LLP</p> <p>25 Farringdon Street, London, EC4A 4AB</p> <p>0203 201 8000</p> <p>IP Number: 9627</p>	<p>Joint Office Holder:</p> <p>Phillip Sykes</p> <p>RSM Restructuring Advisory LLP</p> <p>25 Farringdon Street, London, EC4A 4AB</p> <p>0203 201 8000</p> <p>IP Number: 6119</p>

Appendix B

Dividend prospects

Dividend prospects	Owed	Paid to date	Estimated future prospects
Secured creditor	N/A	N/A	N/A
Preferential creditors	£13,489.00	NIL	Not known
Unsecured creditors*	£1,580,230.19 (as per the Statement of Affairs)	NIL	Not known
Estimated net property	N/A		
Estimated prescribed part available for unsecured creditors	N/A		

* As per the Statement of Affairs. Any estimated outcome for creditors is illustrative and may be subject to change.

Appendix C

Summary of receipts and payments

Statement of Affairs		From 24 October 2019 To 23 April 2020	
£			£
	RECEIPTS		
0.00	Bank Interest Gross	11.39	
0.00	Book Debts	6,780.00	
16,000.00	Cash at Bank	15,067.48	
8,550.00	Furniture & Equipment	8,300.00	
2,120.00	Novation of Company Contracts	2,120.00	
0.00	Refund of Insurance Premium	584.25	
			32,863.12
	PAYMENTS		
0.00	Agents/Valuers Fees	(2,750.00)	
0.00	Bank Charges	(1.48)	
0.00	IT Agent Fees	(1,516.67)	
0.00	Pension Agent Fees	(1,250.00)	
0.00	Storage Costs	(298.76)	
			(5,816.91)
			<u>27,046.21</u>
	REPRESENTED BY		
	Bank 1 Current	27,543.13	
	VAT Receivable (Payable)	(496.92)	
			<u>27,046.21</u>

Appendix D

RSM Restructuring Advisory LLP charging, expenses and disbursements policy statement

Charging policy

- Partners, directors, managers, administrators, cashiers, secretarial and support staff are allocated an hourly charge out rate which is reviewed from time to time.
- Work undertaken by cashiers, secretarial and support staff will be or has been charged for separately and such work will not or has not also been charged for as part of the hourly rates charged by partners, directors, managers and administrators.
- *Time spent by partners and all staff in relation to the insolvency estate is charged to the estate.*
- Time is recorded in 6-minute units at the rates prevailing at the time the work is done.
- The current charge rates for RSM Restructuring Advisory LLP LONDON are attached.
- Time billed is subject to Value Added Tax at the applicable rate, where appropriate.
- It is the office holder's policy to ensure that work undertaken is carried out by the appropriate grade of staff required for each task, having regard to its complexity and the skill and experience actually required to perform it.
- RSM Restructuring Advisory LLP's charge out rates are reviewed periodically.

Expenses and disbursements policy

- Only expenses and disbursements properly incurred in relation to an insolvency estate are re-charged to the insolvency estate.
- Expenses and disbursements which comprise external supplies of incidental services specifically identifiable to the insolvency estate require disclosure to the relevant approving party, but do not require approval of the relevant approving party prior to being drawn from the insolvency estate. These are known as 'category 1' disbursements.
- Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs) or payments to outside parties that the firm or any associate has an interest, require the approval of the relevant approving party prior to being drawn from the insolvency estate. These are known as 'category 2' disbursements.
- A decision regarding the approval of category 2 disbursements at the rates prevailing at the time the cost is incurred to RSM Restructuring Advisory LLP have been sought and approved from the relevant approving party in accordance with the legislative requirements.
- General office overheads are not re-charged to the insolvency estate as a disbursement.
- Any payments to outside parties in which the office holder or his firm or any associate has an interest will only be made with the approval of the relevant approving party.
- Expenses and disbursements re-charged to or incurred directly by an insolvency estate are subject to VAT at the applicable rate, where appropriate.

Appendix E

RSM Restructuring Advisory LLP (London) current charge out and category 2 disbursement rates

Hourly charge out rates	Rates at commencement £	Current rates £
Partner	625	625
Directors / Associate Directors	450 to 575	450 to 575
Manager	165 to 345	165 to 345
Assistant Managers	280	280
Administrators	105 to 210	105 to 210
Support staff	90 to 190	90 to 190

Category 2 disbursement rates	
Internal room hire	£50 to £200 dependent on room
Subsistence	£25 per night (from 3 rd September 2013) £23 per night (up to 2 nd September 2013)
Travel (car)	38p per mile (up to and including 31 March 2010) 40p per mile (from 1 April 2010) 42.5p per mile (from 1 April 2011)
'Tracker' searches	£10 per case

Appendix F

Statement of expenses incurred in the period from 24 October 2019 to 23 April 2020

	£			
	Original estimate	Incurred to date	Paid to date	Unpaid to date
Expenses (excluding category 2 disbursements)				
Type and purpose				
Agents/Valuers Fees	2,500.00	2,750.00	2,750.00	NIL
Bank Charges	NIL	1.48	1.48	NIL
Bond	100.00	85.00	NIL	85.00
IT Agent Fees	2,520.00	1,516.67	1,516.67	NIL
Legal Fees	3,972.00	8,103.00	NIL	8,103.00
Pension Agent Fees	NIL	1,250.00	1,250.00	NIL
Statutory advertising	71.00	71.00	NIL	71.00
Website fee	8.00	13.00	NIL	13.00
Storage agent (collection/storage of records)	399.75	298.76	298.76	NIL
Sub Total	9,171.00	13,790.15	5,518.15	8,272.00
Category 2 disbursements				
Recipient, type and purpose				
Mr M Haw, Ms S Davies – Travel to Company Premises	NIL	28.20	NIL	28.20
Sub Total	NIL	28.20	NIL	28.20
Total	9,171.00	13,818.35	5,518.15	8,300.20

NOTE: This Appendix may include estimated amounts where actual invoices have not been received. The amounts paid in the period are shown in the attached receipts and payments account. Invoices may have been paid in a period after that in which they were incurred.

Appendix G

Rule 3.40 of the
Insolvency (England
& Wales) Rules 2016

Notice to members and creditors of an extension of the period for seeking
approval of administrator's statement of proposals
(where the court has ordered an extension on the application of an administrator)

Steffian Bradley Limited
04179038

In the High Court of Justice, Business and Property Courts of England & Wales,
Insolvency and Companies List

No. 7114 of 2019

1. Notice is given that the administrator(s):

Matthew Haw
RSM Restructuring Advisory LLP
25 Farringdon Street, London, EC4A
4AB

Phillip Sykes
RSM Restructuring Advisory LLP
25 Farringdon Street, London, EC4A 4AB

Of:
Steffian Bradley Limited c/o RSM Restructuring Advisory LLP
25 Farringdon Street, London, EC4A 4AB ('the company')

Made application to the above-named court under Paragraph 107 of Schedule B1 of the
Insolvency Act 1986 for an extension of the prescribed period of time for seeking
approval for their statement of proposals in respect of the company.

2. The court extended the period of time to 16 January 2020.

3. Members may request a copy of the notice by writing to the Joint Administrators at
RSM Restructuring Advisory LLP, 25 Farringdon Street, London, EC4A 4AB



Name in BLOCK LETTERS

MATTHEW HAW

AM05

Notice of extension of time to seek approval of administrator's proposals



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1	Company details	
Company number	0 4 1 7 9 0 3 8	→ Filling in this form Please complete in typescript or in bold black capitals.
Company name in full	Steffian Bradley Limited	
2	Court name	
	In the High Court of Justice, Business and Property Courts of E&W, Insolvency and Companies List	
3	Court number	
	7 1 1 4 2 0 1 9	
4	Administrator's name	
Full forename(s)	Matthew	
Surname	Haw	
5	Administrator's address	
Building name/number	25 Farringdon Street	
Street		
Post town	London	
County/Region		
Postcode	E C 4 A 4 A B	
Country		
6	Administrator's name	
Full forename(s)	Phillip	① Other administrator Use this section to tell us about another administrator.
Surname	Sykes	

AM05

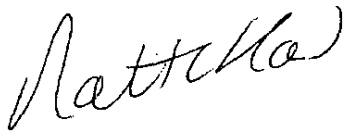
Notice of extension of time to seek approval of
administrator's proposals**7 Administrator's address**

Building name/number	25 Farringdon Street
Street	
Post town	London
County/Region	
Postcode	E C 4 A 4 A B
Country	

Other administrator
Use this section to tell us about
another administrator.**8 Date period extended to**

Date	^d 1 ^d 6 ^m 0 ^m 1 ^y 2 ^y 0 ^y 2 ^y 0
------	---

9 Sign and date

Signature	<div>Signature</div> <div>X  X</div>
Signature date	^d 2 ^d 0 ^m 0 ^m 5 ^y 2 ^y 0 ^y 2 ^y 0

AM05

Notice of extension of time to seek approval of administrator's proposals



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Joseph Boulton				
Company name	RSM Restructuring Advisory LLP				
Address	25 Farringdon Street				
Post town	London				
County/Region					
Postcode	E	C	4	A	4 A B
Country					
DX					
Telephone	0203 201 8000				



Checklist

We may return forms completed incorrectly or with information missing.

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- ☐ You have signed and dated the form.



Important information

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Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse