In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

LIQ03

Notice of progress report in voluntary winding up

Companies House

For further information, please refer to our guidance at www.gov.uk/companieshouse

1 Company details

Company number	0 4 1 6 8 2 1 5
Company name in full	Babcock Leaseco Limited

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

2 Liquidator's name

Full forename(s)	Malcolm
Surname	Cohen

3 Liquidator's address

Building name/number	55 Baker Street
Street	
Post town	London
County/Region	
Postcode	W 1 U 7 E U
Country	

4 Liquidator's name ❶

Full forename(s)	Matthew
Surname	Chadwick

❶ **Other liquidator**
Use this section to tell us about another liquidator.

5 Liquidator's address ❷

Building name/number	2nd Floor, 2 City Place
Street	Beehive Ring Road
Post town	Gatwick
County/Region	
Postcode	R H 6 0 P A
Country	

❷ **Other liquidator**
Use this section to tell us about another liquidator.

6 Period of progress report

	d	d	m	m	y	y	y	y
From date	2	3	0	3	2	0	2	2
To date	2	2	0	3	2	0	2	3

7 Progress report

☑ The progress report is attached

8 Sign and date

Liquidator's signature

Signature

X

X

	d	d	m	m	y	y	y	y
Signature date	0	2	0	4	2	0	2	3

LIQ03

Notice of progress report in voluntary winding up

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Malcolm Cohen
Company name	BDO LLP
Address	5 Temple Square
	Temple Street
Post town	Liverpool
County/Region	
Postcode	L 2 5 R H
Country	
DX	
Telephone	+44 (0) 1512 374 500

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

Important information

All information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Babcock Emergency Services Limited
Babcock Leaseco Limited
Babcock Technical Services Limited
HCTC Limited
KML UK Limited
Touchstone Learning & Skills Ltd
Westminster Education Consultants Limited
In Members' Voluntary Liquidation

Joint Liquidators' Progress Report from

23 March 2022 to 22 March 2023

IDEAS | PEOPLE | TRUST

BDO

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GLOSSARY OF TERMS

Abbreviation or term	Meaning
'Act'	Insolvency Act 1986
'Emergency Services'	Babcock Emergency Services Limited
'HCTC'	HCTC Limited
'HMRC'	HM Revenue & Customs
'Joint Liquidators' or 'we'	Malcolm Cohen and Matthew Chadwick
'KML'	KML UK Limited
'Leaseco'	Babcock Leaseco Limited
'members'	Members whose names are entered in the register of members
'period'	23 March 2022 to 22 March 2023
'preferential creditors'	Claims for unpaid wages earned in the four months prior to liquidation up to £800, holiday pay and unpaid pension contributions in certain circumstances and where a Company enters into Liquidation on or after 1 December 2020, claims for unpaid VAT, PAYE deductions, Employee National Insurance Contributions (NICs) deductions, student loan repayment deductions and amounts withheld under the construction industry scheme
'Progress Report'	Prepared in accordance with Rules 18.3 and 18.7 of the Rules
'Rules'	Insolvency (England and Wales) Rules 2016
'secured creditors'	Creditors whose debt is secured, in accordance with Section 248 of the Act
'Technical Services'	Babcock Technical Services Limited
'Touchstone'	Touchstone Learning & Skills Ltd
'the Companies'	Babcock Emergency Services Limited Babcock Leaseco Limited Babcock Technical Services Limited HCTC Limited KML UK Limited Touchstone Learning & Skills Ltd Westminster Education Consultants Limited
'unsecured creditors'	Creditors who are neither secured nor preferential
'Westminster'	Westminster Education Consultants Limited

KEY INFORMATION

Background

Malcolm Cohen and Matthew Chadwick were appointed Joint Liquidators of the Companies on 23 March 2022.

Purpose of this report

This is the Progress Report for the period from 23 March 2022 to 22 March 2023.

The main purpose of the Progress Report is to provide you with an update of the liquidations' progress during the period.

Members' rights

An overview of the rights of members are detailed in Appendix B.

Contact details

Contact:	Pauline Durrant Business Restructuring, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH
Tel:	+44 (0)20 7486 5888
Email:	Pauline.Durrant@bdo.co.uk
Reference:	00408421

PROGRESS IN THE PERIOD

Asset realisations

Receipts and payments accounts are attached at Appendix C.

Emergency Services and Leaseco do not have any assets to realise.

The remaining five Companies all have amounts due from group companies which will be distributed in specie to their respective members prior to the closure of the liquidations.

In addition, KML holds the share capital in Touchstone which is not shown on the Company's declaration of solvency.

HMRC

We are required to obtain clearances from both the Corporation Tax office, and the Enforcement & Insolvency Service which provides VAT and PAYE clearances, and which also issues HMRC's claim in respect of all taxes.

Emergency Services, HCTC, Touchstone and Westminster were all part of a parent company VAT group. Following our appointment we made application to remove the Companies from the group and we are waiting for confirmation of this.

The Companies' tax advisors confirmed that a corporation tax return was only required for Emergency Services, the other Companies being dormant for corporation tax purposes. Clearances were sought for the dormant Companies in July 2022, and for Emergency Services in November 2022 once the final pre-liquidation tax return had been submitted.

To date we have received just under half of the required clearances and are following up with periodic requests to HMRC for the remainder. It should be noted that HMRC have a significant backlog arising from the COVID-19 pandemic, and at present it is uncertain when all clearances will be received.

Creditors

There were no known creditors as per the Declarations of Solvency sworn by the Companies' directors. Following our appointment, statutory advertisements were placed in the London Gazette and Times newspaper inviting creditors to submit their claims to us. No claims have been received.

Return on capital

No distributions have been made in the period. Distributions in specie of the amounts due from group companies will be made as applicable once we are in a position to conclude the liquidations.

Other matters

In addition to the above matters, we have dealt with all statutory matters required by legislation and administrative work incidental to our duties as Joint Liquidators in these liquidations.

Joint Liquidators' remuneration

The Joint Liquidators' remuneration was approved on a time cost basis by the members. The Joint Liquidators have not drawn any remuneration in the period, and as the Companies do not have any cash assets, the costs of liquidation, including expenses, will be met by a group company.

Company	Time costs	Hours	Average per hour
Emergency Services	£3,868.85	12.85	£301.08
Leaseco	£3,203.90	10.25	£312.58
Technical Services	£3,263.85	9.55	£341.76
HCTC	£3,982.42	15.45	£257.76
KML	£3,666.35	12.05	£304.26
Touchstone	£3,551.55	13.65	£260.19
Westminster	£3,274.90	10.10	£324.25

A detailed report of the time incurred by the Joint Liquidators and a narrative of the work done during the period is attached in Appendix D.

Joint Liquidators' expenses

A breakdown of expenses incurred and paid is set out in Appendix E.

OUTSTANDING MATTERS

Steps will be taken to conclude the liquidations once the below matters have been dealt with.

- Confirmation of removal from the VAT group:
- Final clearances from HMRC;
- Distributions in specie;
- Preparation of the proposed final account to conclude the liquidations.

APPENDIX A

STATUTORY INFORMATION

Information	
Company names and registration numbers	Babcock Emergency Services Limited - 01944631 Babcock Leaseco Limited - 04168215 Babcock Technical Services Limited - 03463928 HCTC Limited - 03560828 KML UK Limited - 05157562 Touchstone Learning & Skills Ltd - 02847388 Westminster Education Consultants Limited - 02731629
Registered office	c/o BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH
Date of appointment	23 March 2022
Joint Liquidators	Malcolm Cohen Matthew Chadwick *Under the provisions of section 231 of the Act the Joint Liquidators carry out their functions jointly and severally meaning any action can be done by one Liquidator or by both of them.*
Joint Liquidators' address	BDO LLP, 55 Baker Street, London, W1U 7EU
Data Control and GDPR	Malcolm Cohen and Matthew Chadwick are authorised to act as Insolvency Practitioners by the Institute of Chartered Accountants in England and Wales in the UK. The Joint Liquidators are Data Controllers as defined by the General Data Protection Regulations. BDO LLP will act as Data Processor on the instruction of the Data Controllers. Personal data will be kept secure and processed only for matters relating to the liquidations of the Companies. Please see the privacy statement at https://www.bdo.co.uk/en-gb/privacy-notices/insolvencies

APPENDIX B

MEMBERS' RIGHTS

Within 21 days of receipt of the Progress Report, members with at least 5% in value of the total voting rights of all members having the right to vote at general meetings of the Companies or any member with the permission of court, may request in writing that the Joint Liquidators provide further information about their remuneration or expenses which have been itemised in the Progress Report.

Within 14 days of receipt of the request, the Joint Liquidators must provide all of the information asked for, unless they think that:

- the time or cost in preparing the information would be excessive, or
- disclosure of the information would be prejudicial to the conduct of the Liquidation or might reasonably be expected to lead to violence against any person, or
- they are subject to confidentiality obligations in respect of the information.

The Joint Liquidators are also required to give reasons for not providing all of the requested information.

Members with at least 10% in value of the total voting rights of all members having the right to vote at general meetings of the Companies may, within eight weeks of receipt of the Progress Report, make an application to court that the basis fixed for the Joint Liquidators' remuneration, the remuneration charged, or the expenses incurred by the Joint Liquidators, as set out in the Progress Report, are excessive.

Members may access a copy of BDO LLP's charging and expenses policy at https://www.bdo.co.uk/en-gb/insights/advisory/business-restructuring/creditors-guides.

The Insolvency Service has established a central gateway for considering complaints in respect of Insolvency Practitioners. In the event that you make a complaint to us but are not satisfied with the response, then you should visit https://www.gov.uk/complain-about-insolvency-practitioner where you will find further information on how you may pursue the complaint.

The Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to this Liquidation. A copy of the code can be found at https://www.icaew.com/technical/ethics/icaew-code-of-ethics/icaew-code-of-ethics.

APPENDIX C
RECEIPTS AND PAYMENTS ACCOUNT

Babcock Emergency Services Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 23/03/2022 To 22/03/2023 £	From 23/03/2022 To 22/03/2023 £
		NIL	NIL
	REPRESENTED BY		
			NIL

Babcock Leaseco Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 23/03/2022 To 22/03/2023 £	From 23/03/2022 To 22/03/2023 £
		NIL	**NIL**
	REPRESENTED BY		
			NIL

Note:

Babcock Technical Services Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 23/03/2022 To 22/03/2023 £	From 23/03/2022 To 22/03/2023 £
	ASSET REALISATIONS		
2.00	Amounts due from Group Companies	NIL	NIL
		NIL	NIL
2.00		**NIL**	**NIL**
	REPRESENTED BY		
			NIL

Note:

HCTC Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 23/03/2022 To 22/03/2023 £	From 23/03/2022 To 22/03/2023 £
	ASSET REALISATIONS		
1.00	Amounts due from Group Companies	NIL	NIL
		NIL	NIL
1.00		**NIL**	**NIL**
	REPRESENTED BY		
			NIL

KML (UK) Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 23/03/2022 To 22/03/2023 £	From 23/03/2022 To 22/03/2023 £
	ASSET REALISATIONS		
1.00	Amounts due from Group Companies	NIL	NIL
		NIL	NIL
1.00		**NIL**	**NIL**
	REPRESENTED BY		
			NIL

Note:

Touchstone Learning & Skills Ltd
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 23/03/2022 To 22/03/2023 £	From 23/03/2022 To 22/03/2023 £
	ASSET REALISATIONS		
2.00	Amounts due from Group Companies	NIL	NIL
		NIL	NIL
2.00		**NIL**	**NIL**
	REPRESENTED BY		
			NIL

Westminster Education Consultants Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 23/03/2022 To 22/03/2023 £	From 23/03/2022 To 22/03/2023 £
	ASSET REALISATIONS		
1.00	Amounts due from Group Companies	NIL	NIL
		NIL	NIL
1.00		**NIL**	**NIL**
	REPRESENTED BY		
			NIL

Note:

APPENDIX D
JOINT LIQUIDATORS' REMUNERATION

Total time costs of £24,811.82 have been incurred during the period and a breakdown is detailed below, together with details of the work undertaken.

Emergency Services

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
Pre-appointment	-	1.00	-	1.00	2.05	-	4.05	1,305.30	322.30
Steps on appointment	0.50	0.55	-	-	0.85	0.70	2.60	1,154.00	443.85
Planning and strategy	-	0.20	-	-	0.55	1.45	2.20	385.85	175.39
General administration	-	-	0.10	-	0.50	1.65	2.25	225.95	100.42
Creditors	-	-	-	-	-	0.05	-	0.05	16.40
Post appointment taxation	-	0.65	0.05	0.10	0.90	-	1.70	781.35	459.62
TOTAL	0.50	2.40	0.15	1.10	4.90	3.80	12.85	3,868.85	301.08

Leaseco

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
Pre-appointment	-	1.25	-	1.00	1.45	-	3.70	1,397.70	377.76
Steps on appointment	-	0.55	-	-	0.80	0.70	2.05	679.10	331.27
Planning and strategy	-	0.20	-	-	0.55	1.45	2.20	385.85	175.39
General administration	-	-	0.10	-	0.35	-	0.45	80.00	177.78
Post appointment taxation	-	0.40	0.15	-	0.80	0.50	1.85	660.65	357.11
TOTAL	-	2.40	0.25	1.00	3.95	2.65	10.25	3,203.90	312.58

Technical Services

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
Pre-appointment	-	1.25	-	0.50	1.50	-	2.25	1,098.70	488.31
Steps on appointment	-	0.55	-	-	0.80	0.70	2.05	679.10	331.27
Planning and strategy	-	0.20	-	-	0.55	1.00	1.75	347.15	198.37
General administration	-	-	0.10	-	0.25	-	0.35	65.25	186.43
Post appointment taxation	-	0.65	0.15	-	0.85	0.50	2.15	863.05	401.42
TOTAL	-	2.65	0.25	0.50	3.95	2.20	9.55	3,263.85	341.76

HCTC

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
Pre-appointment	-	1.25	-	1.00	1.55	-	3.80	1,427.70	375.71
Steps on appointment	-	0.55	-	0.10	0.90	0.45	2.00	717.40	358.70
Planning and strategy	-	0.20	-	-	0.55	1.85	2.60	391.98	150.76
General administration	-	-	0.10	-	1.60	1.35	3.05	158.40	51.93
Assets	-	-	-	-	0.55	-	0.55	308.64	561.16
Post appointment taxation	-	0.55	-	0.50	1.15	1.25	3.45	978.30	283.57
TOTAL	-	2.55	0.10	1.60	6.30	4.90	15.45	3,982.42	257.76

KML

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
Pre-appointment	-	1.25	-	1.00	2.05	-	4.30	1,515.60	352.47
Steps on appointment	-	0.75	-	-	1.20	0.70	2.65	938.70	354.23
Planning and strategy	-	0.20	-	-	0.55	1.45	2.20	385.85	175.39
General administration	-	-	0.10	-	0.65	-	0.75	121.80	162.40
Post appointment taxation	0.10	0.40	-	-	0.90	0.75	2.15	704.40	327.63
TOTAL	0.10	2.60	0.10	1.00	5.35	2.90	12.05	3,666.35	304.26

Touchstone

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
Pre-appointment	-	1.25	-	1.00	1.50	-	3.75	1,412.80	376.75
Steps on appointment	-	0.55	-	-	0.85	0.70	2.10	694.00	330.48
Planning and strategy	-	0.20	-	-	0.55	3.15	3.90	532.05	136.42
Statutory reporting and decisions	-	0.10	-	-	-	-	0.10	77.20	772.00
General administration	-	-	0.10	-	0.45	0.85	1.40	159.10	113.64
Post appointment taxation	-	0.40	-	0.10	0.90	1.00	2.40	676.40	281.83
TOTAL	-	2.50	0.10	1.10	4.25	5.70	13.65	3,551.55	260.19

Westminster

Activity	Partner	Director	Senior manager	Manager	Senior executive	Executive	Total hours	Time costs £	Av. rate £
Pre-appointment	-	1.55	-	1.25	0.95	0.45	4.20	1,658.85	394.96
Steps on appointment	-	0.55	-	-	0.85	0.70	2.10	694.00	330.48
Planning and strategy	-	0.20	-	-	0.55	1.15	1.90	360.05	189.50
General administration	-	-	0.10	-	0.35		0.45	80.00	177.78
Post appointment taxation	-	0.30	-	-	0.70	0.45	1.45	482.00	332.41
TOTAL	-	2.60	0.10	1.25	3.40	2.75	10.10	3,274.90	324.25

Pre-appointment

- Assisting with the preparation of documentation to place the Companies into liquidation and appointing the Joint Liquidators
- Liaison with the Companies' parent group and tax advisors to ensure the Companies were prepared for liquidation

Steps on appointment

- Initial statutory notifications and advertisements

Planning and strategy

- Case reviews

- Internal meetings and discussions

General administration

- General updates to the parent group

Post appointment taxation

- Seeking removal from the VAT group
- Seeking clearances from HMRC

The current charge out rates per hour of staff within the firm who may be involved in working on the liquidations are as follows:

Grade	**£**
Partner	690-920
Director	386-772
Senior Manager	322-643
Manager	176-470
Senior Executive	141-328
Executive	86-173

APPENDIX E

JOINT LIQUIDATORS' EXPENSES

The Joint Liquidators' expenses incurred and paid are detailed below.

	Incurred in Period 23/03/2022 to 22/03/2023 £	Total Incurred 23/03/2022 to 22/03/2023 £	Total Paid 23/03/2022 to 22/03/2023 £
Category 1			
Statutory Advertising	1,548.35	1,548.35	1,548.35
Bonding	20.00	20.00	20.00

The expenses shown are self-explanatory.