

Registered number: 04144745
Charity number: 1087550

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2018



**CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

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CORNWALL COMMUNITY DEVELOPMENT LIMITED
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2018

Trustees appointed by the council fall into two categories: a) independent trustees, and b) representative trustees, nominated by certain bodies to serve as their representative:

Independent trustees appointed by the council

Independent Trustees

Ms S Guard (appointed 28 July 2017)
Ms K Jackson
Ms K McCavana
Mr P Parkin
Mr L Rich (appointed 28 July 2017)
Mr N Robertson, Vice Chair (resigned 28 June 2018)
Mr A Shepherd (appointed 28 July 2017)
Mrs S Tregidgo
Mr E Trehwella, Previous Chair (resigned 21 August 2017)
Mr P Willoughby
Mrs K Stokes, Chair (from December 2017) (appointed 21 September 2017)

Representative Trustees

Lady M Berkeley (appointed 21 September 2017)
Cllr H Frank, Representative trustee (appointed 28 July 2017)
Cllr Mrs E M Peacock, Represented trustee (resigned 15 May 2017)
Cllr J Dyer, Representative trustee (resigned 28 July 2017)
Cllr L Rich, Representative trustee (resigned 28 July 2017)

**Company registered
number**

04144745

**Charity registered
number**

1087550

Registered office

2 Princes Street
Truro
Cornwall
TR1 2ES

Other addresses

ClayTawc
Fore Street
St Dennis
PL26 8AF

The Penwith Centre
Parade Street
Penzance
TR18 4BU

Company secretary

Mr P Coyne

Chief executive officer

Mr P Jefferson

Independent auditors

Bishop Fleming LLP
Chartered Accountants
Statutory Auditors
Chy Nyverow
Newham Road
Truro
Cornwall
TR1 2DP

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2018**

Advisers (continued)

Bankers	Lloyds Bank plc Truro Cornwall TR1 2QT
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**CORNWALL COMMUNITY DEVELOPMENT LIMITED
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**CHAIR'S STATEMENT
FOR THE YEAR ENDED 31 MARCH 2018**

The chairman presents her statement for the year.

Introduction

2017/2018 has been another highly productive year for Cornwall Community Development Limited (CCDL) and its trading arms of CRCC and PCDT. The range and depth of work supporting many groups and thousands of individuals across Cornwall continues to have a meaningful benefit to the people that we serve. We can be confident in this based on the feedback and the case studies that we can draw from our work. Our extraordinary staff have continued to listen, to support and then act to help our communities.

What We Have Done

The extent and range of our support has benefitted all of the corners of Cornwall and the Isles of Scilly. Four trips to the islands have been undertaken in the last 12 months, sometimes by a lone worker supporting households to reduce their energy bills and other trips as a team of six providing digital skills, financial inclusion drop in advice, training, plus advice on carers support. Village halls across Cornwall continue to benefit from our help. In 2017/18 we took a plan to Pensilva Millennium Hall, to station an Age UK Cornwall & IOS electric vehicle and charging point at their community building.

Our community development work has supported groups such as sports and arts clubs, memory cafés, brass bands and pantomime groups and we also support businesses that benefit the community, for instance village halls and social enterprises. The support provided focuses on the compliance and structure of the groups to ensure compliance with the Charity Commission, along with support in identifying and applying for funding opportunities. Although this area of work is seen as critical, it is effectively proving to be un-fundable.

Over the past five years we have moved from 100% grant funding, to all of their income being derived from consultancy type work. Despite our best efforts this switch to multiple, micro contracts and effectively charging by the hour is proving unsustainable in the medium term. In 2018/19 CCDL will further review just how this important support to our communities can be maintained and it is likely that the solution will be in collective group sessions for example, events for village hall trustees to raise their awareness of funding opportunities, bid writing and other development work being embedded within our other projects..

Part of the funding solution for projects or work that we aspire to deliver, but cannot draw in support for, must rest with bringing in our own income. As a stepping stone to this and to allow us to export our good work beyond the boundaries of Cornwall and the Isles of Scilly we have this year established CCDL Innovation Ltd; a private limited company wholly owned by the CCDL charity. In 2018/19 this will deliver a fishery support project that delivers beyond our charitable purpose across the whole of the UK. Profits from this company will be gift aided in their entirety back to the CCDL charity. It is planned that future projects that have been successfully developed in Cornwall will also be 'sold' to other parts of the UK via this mechanism and bring more funds back into Cornwall to support our work.

Our Partnerships

CCDL continues to closely monitor the partners that it works with to ensure that we can collectively deliver the maximum value for our client group. During the year our work with Age UK Cornwall & IOS has gone from strength to strength not only with project delivery but also with shared back office functions. Active Plus and Improving Lives Plymouth remain key partners for our veterans programme and the Learning Partnership and Young People Cornwall work with us in the same way with our youth work. Our collective voluntary sector skills project has brought together many local charity CEOs to share learning and best practice.

Other 'working' partners include Action for Children, Rose Regeneration, Seafarers UK and the Westbank charity in Devon.

Strategic Planning

New to the role of Chair, at a time when funding changes are a real risk to charitable organisations, the coming year will be focused on ensuring we have sustainable funding and project delivery plans, resulting in a three-year strategy to set out our direction. With a greater need than ever for communities to support healthy lifestyles, reduce isolation and develop opportunities and skills. CCDL has a strong base that trustees have a responsibility to ensure continues going forward. I look forward to the challenges and celebrating the successes in the future.

Over the last 12 months, CCDL has commenced a comprehensive review of the relevance, effectiveness and affordability of its work. This is the right time to carry out such a review as we have the merger between CRCC and PCDT behind us and we need to prepare for a Cornwall that is no longer in receipt of EU funding and where

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**CHAIR'S STATEMENT
FOR THE YEAR ENDED 31 MARCH 2018**

the constraints on the public purse require communities to be more self-sufficient.

In carrying out this work we have built on the report on the state of Cornwall that has been developed by the Cornwall Community Foundation (CCF) brought to it our experience of Cornwall's current issues and the expected future changes that the wider UK and Cornwall will be going through. To help us in our development we have brought in the Pilotlight team of volunteer consultants from the city of London. Together into 2018/19 we will develop and shape CCDL so that we can remain at the top of our performance into the future.

Future Cornwall

Our strategic planning work has led us to believe that debt, access to affordable credit and barriers in the banking system will be major factors for the people of Cornwall in the near future. We plan to grow our work with the Kernow Credit Union and to support them as we can. Digital inclusion and online financial skills will also continue to be priority projects for us to deliver.

The other half of the challenge for Cornwall sits with the human resource within our communities. There is a fear that the expectations of the state on volunteers to be the panacea that resolves all of our health and social care problems will undermine the very nature of our communities. To help guard against this, CCDL expects to be working extensively to encourage, support and even de-risk the development of trustees for all manner of organisations across Cornwall. We envisage focusing on developing trustee mentors and trying to shift corporate volunteers into long term community group relationships.

Name Mrs K Stokes
Chair

Date 28/3/2018

**CORNWALL COMMUNITY DEVELOPMENT LIMITED
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**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2018**

The Trustees (who are also directors of the Charity for the purposes of the Companies Act) present their annual report together with the consolidated financial statements of the Charity and its subsidiary for the year ended 31 March 2018.

The Trustees confirm that the Annual Report and financial statements of the Charity comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the Charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

OBJECTIVES AND ACTIVITIES

• OBJECTIVES OF THE CHARITY

The objectives of the charity are to promote any charitable purposes for the benefit of communities in the geographical county of Cornwall, including the Isles of Scilly, by, amongst other things:

- Improving the understanding of the social and economic strengths of Cornwall through research;
- Raising awareness of the importance of community services and encouraging and promoting their affordable provision;
- Supporting and promoting best value in the work of community and voluntary organisations;
- Promoting, developing and initiating activities for the welfare of disadvantaged individuals and groups;
- Encouraging economic diversification and strengthening and supporting measures to provide and create sustainable employment;
- Working with others to ensure that policy makers and service providers take the needs and circumstances of local communities and voluntary organisations into account.

The charity seeks to promote and organise co-operation in the achievement of the above objects and to that end bring together on our Board, representatives of the authorities and organisations engaged in the furtherance of these objectives within the geographical county of Cornwall and the Isles of Scilly.

• AIMS OF THE CHARITY

CCDL's aim is to empower individuals and groups across Cornwall and the Isles of Scilly in order to sustain and enhance the quality of life in the community.

To achieve this aim we will adopt the following philosophies:

- Give people and communities the tools to determine their own priorities and paths;
- Respond to demands from them and the needs expressed by them, encouraging self advocacy and the effective representation of those needs;
- Strengthen and support the social, community and economic regeneration of Cornwall and the Isles of Scilly, and voluntary activities and self help within them.

In working with individuals and groups, the CCDL will respect the following values:

- We will be flexible, adaptable and responsive;
- We will respect views expressed to us and ensure that those views are given an appropriate hearing;
- We will not seek to impose our views on others;
- We will be proactive where we see potential solutions to needs brought to our attention;
- We will pursue an active policy of equal access to our services, equal opportunity for customers and staff and sensitivity to the needs of individuals and groups;

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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018**

- We will promote dialogue and mediation.

The trustees have referred to the guidance contained in the Charity Commission's information on public benefit when reviewing the charity's aims and objectives in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives.

Our strategic plan created in August 2016 sets out the direction for the organisation as a whole. Separate project business plans for each project area are used so that there is a tailored plan for each project. Progress against each plan will be reviewed and new outcomes and measures set annually where relevant.

• **ABOUT CCDL**

CCDL is a Cornish Charity that informs and guides local groups and individuals to achieve their aspirations and develop sustainable, inclusive communities.

It is part of a network of 38 Community Councils across England, all sharing the aim of enhancing rural communities.

There is a staff of 26 full time and 56 part time. Many are out in the field offering face to face support and information and are complimented by a small robust core of staff supporting them.

CCDL's Vision

CCDL's Vision is of thriving and self confident Cornish communities.

Vibrant

A community that has a local voice, a good quality of life and one that is addressing deprivation and supporting its local culture.

Sustainable

A community that is striving to be sustainable in terms of food, farming, energy, people, jobs and homes.

Inclusive

A community that can fully participate in life through good health and the accessibility and affordability of services.

OUR ACHIEVEMENTS AND PUBLIC BENEFIT

During 2017/18 and in support of our objectives we achieved the following:

Examples of community groups we have supported during this period are sports and arts clubs, memory cafés, brass bands and pantomime groups. We also supported businesses that benefit the community, for instance village halls and social enterprises. We conveyed the various skills and knowledge needed, which in turn has generated many positive results. Approximately 260 charities and social enterprises have been supported with the development of their governance, organisational structure and funding. More than 30 community spaces were given detailed support and advice in the form of one to one support, workshops, factsheets and signposting.

Our partnership work with Seafarers UK has gone from strength to strength in this period. We were commissioned to write Fishing for a Future, the first full and comprehensive report analysing need, challenges and opportunities in UK fishing communities.

We have delivered training opportunities to individuals and groups of various ages and abilities with 452 learners receiving training altogether. Approximately 150 of these learners were from 20 VCSE organisations being trained in a wide range of subjects such as Information, Advice and Guidance, Education and Training, Management, Social Value, Lone Working, Mental Health, Universal Credit and Youth Work. Others were via our Aged Veterans programme and Get F+IT (Finance and IT advice) sessions. We also held a consultation with strategic leaders in the sector, by developing a peer support training programme for CEOs in the VCSE.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018

Through this programme nine CEOs benefitted from eight sessions delivered across the year.

The NEA (New Enterprise Allowance) contract with the Department of Work and Pensions has supported 59 unemployed entrepreneurs to develop their own business ideas as a way in to employment. The types of new business were caterers, artist, graphic designers, digital marketing, dog groomers, beauty therapists and photographers.

We have continued to administer five grant programmes funded by Cornwall Council and the NHS; these include Memory Café/ Dementia Support Groups, Together for families VCSE, Carers Wellbeing, Mental Health Self-Help Groups and Carers Groups. We administered over £88k of grants in this period. Separately, through Kernow Carers Service we have supported 5037 carers via one to one interventions.

We have been delivering the 11Plus youth support programme commissioned by Cornwall Council. In partnership with Young People Cornwall this work has delivered extensive youth work and enabled the employment of ten apprentices.

Of particular note this year, has been our in depth energy advice and debt support work. This is work at the sharp end one household at a time. More collectively our youth work which is delivered in partnership with Young People Cornwall sees a team of staff, apprentices and volunteers bringing young people together, opening doors for their lives and careers, mentoring and supporting them across West Cornwall.

Examples of places our work has taken us outside of Cornwall are - Slovenia, Azores, Scotland, London, Northern Ireland, Wales.

Clean Cornwall

Clean Cornwall is the project vehicle for a partnership of both huge and micro organisations who share the common vision for the environment of Cornwall. The role of Clean Cornwall has been to coordinate and maximise value of the partners work in this field. Regrettably as this is not frontline delivery of picking up litter, it has proved impossible to fund from charitable sources however, Cornwall Council has now recognised this challenge and next year anticipate trebling the budget to support this programme.

● **VOLUNTEER POLICY**

The Charity is grateful for the unstinting efforts of its volunteers who are involved in many aspects of our work.

FINANCIAL REVIEW

● **GOING CONCERN**

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

● **FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES**

As at 31 March 2018, the balance sheet on page 18 shows the total funds of CCDL stood at £1,231,447. This was represented by investments of £437,263 and tangible fixed assets of £493,845. Unrestricted funds of £718,293, including designated reserve of £275,209 represent the reserves available to the organisation to fulfil its existing commitments over the long term.

Unrestricted funds

The statement of financial activities on page 17 shows total unrestricted incoming resources for the year ended 31 March 2018 of £1,657,846 and total resources expended were £1,618,085. After adjustments for gains in investment assets of £75 and interfund transfers, net incoming resources for the year were £177,103.

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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018**

Restricted funds

As shown in the statement of financial activities, total incoming resources were £347,645 and total resources expended were £424,404. After adjustments for interfund transfers, the net resources expended for the year were £214,026.

Irrecoverable VAT

During the year ended 31 March 2018 the Charity incurred irrecoverable VAT of £19,990 due to the partial exemption rules.

• **RESERVES POLICY**

Sufficient reserves are required to provide:

- Working capital equivalent to three months' unrestricted funds expenditure
- Protection against the unpredicted loss of grant funding and
- A hedge against liabilities

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to approximately three months' unrestricted fund expenditure. Based on the accounts to 31 March 2018, this target level would be £400,000. At present the free reserves amount to £718,293, which includes the already designated reserve of £275,209, and given anticipated reductions in future funding this is acceptable to the trustees. Sufficient reserves should be retained under each of the restricted funds to meet the company's obligations under that fund.

• **INVESTMENT POWERS**

Under the memorandum and articles of association, the charity has the power to make any investment which the trustees see fit.

• **INVESTMENT POLICY**

Surplus cash is placed on bank deposit in order to maximise interest receivable subject to security of the funds and their availability to meet the needs of the business. All cash investments are made in the form of government securities or unit trusts. There will be no investments in the shares of individual companies and there will be no speculative investment in land or buildings. Investments are valued annually by stockbrokers Charles Stanley & Co Ltd.

A reserves and investment report is submitted to the Executive Committee at every meeting of that committee. The trustees consider investment performance for the year to be reasonable considering prevailing global market conditions but are looking for better investment opportunities in the future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

• **CONSTITUTION**

The Charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 19 January 2001, as amended on 24 March 2016 and is a registered charity number 1087550.

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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018**

• **METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The organisation seeks trustees who can provide advice and guidance, based on individual experience, on all aspects of the CRCC's and PCDT's work, utilising their specific skills, knowledge or expertise to assist in the making of sound decisions. They must have the following attributes:

- Commitment to the CRCC and PCDT, a working knowledge of RCCs in general and CRCC and PCDT in particular
- An acceptance and understanding of the duties, responsibilities and liabilities of Trusteeship
- The willingness to devote the necessary time and effort to the duties of a Trustee
- Integrity mixed with good independent judgement plus the desire to be an effective team member
- The ability to think creatively and strategically and a willingness to speak their mind

As previously stated, representative trustees were nominated by certain organisations to serve on the board, the main nominating organisation being Cornwall Council.

• **POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

The CRCC aims to provide a carefully considered induction programme for each new Trustee in order to absorb them quickly and effectively into the organisation and make them feel valued and welcome. They will be given:

- Access to relevant documentation regarding the role of Trustee
- Information regarding CRCC – its mission, role, working systems, policies and procedures
- Good level of support from fellow trustees and CRCC staff members
- Opportunity to meet CRCC staff and find out more about work in progress

The induction programme is laid out in phases, allowing the new Trustee to be trained on all aspects of the CRCC, the work that it undertakes and their own role in the organisation. On completion of the induction, feedback from the new Trustee enables the organisation to assess if further training is required.

• **ORGANISATIONAL STRUCTURE AND DECISION MAKING**

CCDL is an independent charitable company employing 29 full time and 54 part-time staff (as at 31 March 2018). The policy and general affairs of the charitable company are directed by the full Council of Trustees who may exercise all the powers of the charitable company as set out in its Memorandum and Articles of Association.

Prior to each meeting of the full Council, presentations are given by project staff enabling the trustees to better review and evaluate CCDL's performance and targets and thereby providing trustees with a greater understanding of CCDL's project activities and allowing them to meet and consult with key staff.

Day to day responsibility for the overall operation of CCDL is delegated to the Chief Executive, supported by the Programme Management Group, a small team of senior staff with responsibility for key work areas. The membership of this group is as follows:

Chief Executive
Business Operations Manager (Business Dev)
Business Operations Manager (Quality & Dev)
X3 Community Managers

Development Lead (Social Fabric)
Development Lead (Rural Development)
Management Accountant
Financial Accountant

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018

Contracts and Funding bids are discussed by trustees at full Council meetings in advance of submission although authority for final approval is sometimes delegated to a senior trustee for reasons of timing and application deadlines. In every case, contracts are signed, usually the Chair and counter-signed by the Chief Executive or the Company Secretary.

• **PAY POLICY FOR SENIOR STAFF**

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings.

A remuneration panel of three trustees has oversight of non-standard pay rises where the CEO makes a recommendation. There has been increasing attention paid to salary differentials between the lowest and highest salary within organisations. The salary differential at CCDL is no more than 2.5 times.

• **EQUALITY AND DIVERSITY**

CCDL is an equal opportunities employer. It aims to ensure that no job applicant, employee or trustee receives less favourable treatment on the grounds of sex, age, disability, marital status, sexual orientation, religion, colour, nationality or ethnic or national origin, nor is disadvantaged by conditions or requirements which cannot be shown to be justifiable. This principle will apply to recruitment, promotion, transfer, training, benefits, facilities, procedures and all terms and conditions of employment. Selection criteria and procedures will be regularly reviewed to ensure that individuals are selected, promoted and treated on the basis of their relative merits and abilities. All employees will be given, where appropriate and possible, the equal opportunity to progress within the organisation. The CCDL will ensure that any future changes of office location will be easily accessible to all.

This policy aims to challenge discrimination and encourage diversity in all areas of the organisation. We aim to ensure that the organisation reflects and meets the needs of the community and incorporates equal opportunities into all areas of work.

• **RISK MANAGEMENT**

The trustees regularly review the major strategic, business and operational risks faced by the charity. These risks are identified in participation with project managers, volunteers, users and by the management and administrative staff of the charity. The trustees are involved in a continuous process of carrying out risk assessments at all CCDL premises and establishing systems to mitigate these risks. The trustees recognise that they need to understand:

- The respective roles of board and staff
- The good practice that needs to be followed in the recruitment and induction of new trustees
- That regular reviews need to be undertaken of trustee and organisational performance
- That compliance is essential with relevant laws affecting the organisation
- That they must ensure that good employment procedures and practices are in place in order to provide a well supported staff

PLANS FOR FUTURE PERIODS

The 10 key strands that have been identified to work on and improve next year include:

1. A focus on turning aspirational projects into deliverable opportunities – We need to be more selective in our work and focus on the project areas that are most beneficial to Cornwall and ones that are deliverable
2. Delivering a Front of House Function - to manage all of the information around our work.
3. Overall Financial Viability- to balance the budget to keep us sustainable
4. To Implement A Working Practice That Optimises Our Skills – using the right staff skills at the right time to achieve best effect.
5. Quality Assurance – to confirm and improve our work.

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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018**

6. Valuing And Supporting Our Staff – they are our key asset, we need to nurture and support them.
7. Data and Evidence Capture – Key to identifying future need and for evidence in funding bids
8. Collective Project Decision Making Process – joining up our management teams so that we take a holistic and efficient approach and avoid silo working
9. Clear Consistent Offer To All Our Consumers – we need to simplify our offer to individuals and communities so that they can identify and derive the best from our work
10. Strategy For Stakeholder Engagement – We need to continue to develop selective strategic relationships so that we can keep our work relevant and widely recognised and supported.

We will also have to pay close attention to the changing political landscape around us. We will be preparing for the end of European funding and monitoring closely the development of the Devolution for Cornwall agenda. As it stands the key needs across Cornwall are expected to be linked to: Affordable Housing, Access to Services, Digitization (including digital inclusion and affordable energy) and the introduction of Universal Credit.

INFORMATION ON FUNDRAISING PRACTICES

Fundraising is carried out in the context of generating funds for specific projects on a project by project basis, whether from grants or from contracts, with the intention that each project is able to fund its activities from its own particular funding source.

General fundraising from the public or other bodies is not undertaken, the services of a professional fund-raiser or a commercial participator are not used. No complaints have been received regarding fundraising activities.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Cornwall Community Development Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**CORNWALL COMMUNITY DEVELOPMENT LIMITED
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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018**

DISCLOSURE OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

This report was approved by the Trustees, on **28/8/2018** and signed on their behalf by:



Mrs K Stokes, Chair

CORNWALL COMMUNITY DEVELOPMENT LIMITED
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CORNWALL COMMUNITY DEVELOPMENT LIMITED

OPINION

We have audited the financial statements of Cornwall Community Development Limited (the 'Charity') for the year ended 31 March 2018 set out on pages 16 to 34. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CORNWALL COMMUNITY DEVELOPMENT LIMITED

OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a Strategic report.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

USE OF OUR REPORT

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CORNWALL COMMUNITY DEVELOPMENT LIMITED

company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Alison Oliver FCA (Senior statutory auditor)

for and on behalf of

Bishop Fleming LLP

Chartered Accountants

Statutory Auditors

Chy Nyverow

Newham Road

Truro

Cornwall

TR1 2DP

Date: 4/9/18

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
(Including income and expenditure account)
FOR THE YEAR ENDED 31 MARCH 2018

	Note	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
INCOME FROM:					
Donations and legacies	2	84,318	32,073	116,391	917,659
Charitable activities	5	1,112,758	196,491	1,309,249	1,101,261
Other trading activities	3	451,189	119,081	570,270	238,386
Investments	4	9,581	-	9,581	10,963
TOTAL INCOME		1,657,846	347,645	2,005,491	2,268,269
EXPENDITURE ON:					
Raising funds		137,185	-	137,185	103,311
Charitable activities	6	1,480,900	424,404	1,905,304	1,512,001
TOTAL EXPENDITURE		1,618,085	424,404	2,042,489	1,615,312
NET INCOME / (EXPENDITURE) BEFORE INVESTMENT GAINS					
Net gains on investments	13	39,761 75	(76,759) -	(36,998) 75	652,957 18,452
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS		39,836	(76,759)	(36,923)	671,409
Transfers between Funds	16	137,267	(137,267)	-	-
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		177,103	(214,026)	(36,923)	671,409
NET MOVEMENT IN FUNDS		177,103	(214,026)	(36,923)	671,409
RECONCILIATION OF FUNDS:					
Total funds brought forward		541,190	727,180	1,268,370	596,961
TOTAL FUNDS CARRIED FORWARD		718,293	513,154	1,231,447	1,268,370

The notes on pages 19 to 34 form part of these financial statements.

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)
REGISTERED NUMBER: 04144745

BALANCE SHEET
AS AT 31 MARCH 2018

	Note	£	2018 £	£	2017 £
FIXED ASSETS					
Tangible assets	12		493,845		510,108
Investments	13		437,263		509,305
			<u>931,108</u>		<u>1,019,413</u>
CURRENT ASSETS					
Debtors	14	292,717		195,970	
Cash at bank and in hand		193,135		244,198	
		<u>485,852</u>		<u>440,168</u>	
CREDITORS: amounts falling due within one year	15	(185,513)		(191,211)	
NET CURRENT ASSETS			<u>300,339</u>		<u>248,957</u>
NET ASSETS			<u>1,231,447</u>		<u>1,268,370</u>
CHARITY FUNDS					
Restricted funds	16		513,154		727,180
Unrestricted funds	16		718,293		541,190
TOTAL FUNDS			<u>1,231,447</u>		<u>1,268,370</u>

The Charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 28/8/2018 and signed on their behalf, by:



Mrs K Stokes, Chair

The notes on pages 19 to 34 form part of these financial statements.

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2018

	Note	2018 £	2017 £
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	18	<u>(123,180)</u>	<u>31,992</u>
Cash flows from investing activities:			
Dividends, interest and rents from investments		(2,909)	(4,540)
Proceeds from sale of investments		<u>75,000</u>	<u>-</u>
Net cash provided by/(used in) investing activities		<u>72,091</u>	<u>(4,540)</u>
Change in cash and cash equivalents in the year		(51,089)	27,452
Cash and cash equivalents brought forward		<u>244,198</u>	<u>216,746</u>
Cash and cash equivalents carried forward	19	<u>193,109</u>	<u>244,198</u>

The notes on pages 19 to 34 form part of these financial statements.

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

1. ACCOUNTING POLICIES

General information

The Charity is a company limited by guarantee incorporated in England (Company no: 04144745). The registered office is 2 Princes Street, Truro, Cornwall, TR1 2ES.

1.1 COMPANY STATUS

The Charity is a company limited by guarantee. The members of the charitable company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the Charity.

1.2 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Cornwall Community Development Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.3 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

1. ACCOUNTING POLICIES (continued)

1.5 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the Charity's educational operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

1.6 TANGIBLE FIXED ASSETS AND DEPRECIATION

All assets costing more than £1,000 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is not charged on freehold land. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% per annum on straight line basis
Fixtures and fittings	-	Between 3 and 10 years on straight line basis
Computer equipment	-	Between 3 and 4 years on straight line basis
Solar panels	-	4% per annum on straight line basis

Certain assets used by specific projects are written off over the remaining term of the project and this may be shorter than the timescale stated above.

**CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

1. ACCOUNTING POLICIES (continued)

1.7 INVESTMENTS

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

1.8 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.9 INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

1.10 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.11 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.12 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.13 FINANCIAL INSTRUMENTS

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Donations	84,318	32,073	116,391	222,277
Assets on combination	-	-	-	695,382
	<u>84,318</u>	<u>32,073</u>	<u>116,391</u>	<u>917,659</u>
Other grants and donations	84,318	32,073	116,391	917,659
	<u>84,318</u>	<u>32,073</u>	<u>116,391</u>	<u>917,659</u>
Total 2017	<u>396,173</u>	<u>521,486</u>	<u>917,659</u>	

3. FUNDRAISING INCOME

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Project fees	370,992	119,081	490,073	220,348
Other income	80,197	-	80,197	18,038
	<u>451,189</u>	<u>119,081</u>	<u>570,270</u>	<u>238,386</u>
	<u>451,189</u>	<u>119,081</u>	<u>570,270</u>	<u>238,386</u>
Total 2017	<u>183,526</u>	<u>54,860</u>	<u>238,386</u>	

4. INVESTMENT INCOME

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Listed investments	6,672	-	6,672	6,423
Cash deposits	2,909	-	2,909	4,540
	<u>9,581</u>	<u>-</u>	<u>9,581</u>	<u>10,963</u>
	<u>9,581</u>	<u>-</u>	<u>9,581</u>	<u>10,963</u>
Total 2017	<u>10,963</u>	<u>-</u>	<u>10,963</u>	

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

5. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Community Development	1,177	-	1,177	25,193
Capacity Building	-	6,223	6,223	102,261
Economic Development	18,607	-	18,607	8,331
Kernow Carers Service	511,398	-	511,398	536,763
Health and Wellbeing	-	162,430	162,430	169,175
Clean Cornwall	-	25,000	25,000	45,000
Penwith Community Development	581,576	2,838	584,414	214,538
	<u>1,112,758</u>	<u>196,491</u>	<u>1,309,249</u>	<u>1,101,261</u>
Total 2017	<u>784,825</u>	<u>316,436</u>	<u>1,101,261</u>	

6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Community Development	145,838	-	145,838	154,141
Capacity Building	-	141,271	141,271	129,985
Economic Development	198,591	-	198,591	117,653
Kernow Carers Service	604,179	-	604,179	634,301
Health and Wellbeing	-	209,752	209,752	211,439
Clean Cornwall	-	55,195	55,195	48,510
Penwith Community Development	532,292	18,186	550,478	215,972
	<u>1,480,900</u>	<u>424,404</u>	<u>1,905,304</u>	<u>1,512,001</u>
Total 2017	<u>1,313,032</u>	<u>302,280</u>	<u>1,615,312</u>	

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

7. DIRECT COSTS

	Fundraising expenses £	Community Develop- ment £	Capacity Building £	Economic Develop- ment £	Kernow Carers Services £
Grants payable	-	-	-	-	-
Project Service Delivery	-	2	2	29,901	9,200
Legal & Professional	-	8,490	2,118	30,216	4,166
Training/Conf./Seminars	-	-	-	-	-
Purchases & Provisions	-	6	214	2,321	4,207
Other	-	-	-	-	-
Other staff costs	-	2,798	3,962	25,408	39,532
Wages and salaries	123,621	86,405	89,183	62,158	378,183
National insurance	-	10,863	8,997	7,073	35,764
Pension cost	-	2,439	2,400	718	6,981
	123,621	111,003	106,876	157,795	478,033
Total 2017	81,805	129,082	97,949	93,538	501,639

	Health and Wellbeing £	Clean Cornwall £	Penwith Community Develop- ment £	Total 2018 £	Total 2017 £
Grants payable	-	-	-	-	2,500
Project Service Delivery	2	2,557	120,182	161,846	25,583
Legal & Professional	4,586	279	3,728	53,583	23,715
Training/Conf./Seminars	-	-	-	-	4,084
Purchases & Provisions	1,452	114	2,106	10,420	10,410
Other	-	-	-	-	34,889
Other staff costs	13,861	1,855	23,563	110,979	81,937
Wages and salaries	120,840	34,476	268,086	1,162,952	1,004,014
National insurance	14,478	3,929	22,522	103,626	85,538
Pension cost	3,133	545	4,724	20,940	18,097
	158,352	43,755	444,911	1,624,346	1,290,767
Total 2017	160,506	38,711	187,537	1,290,767	

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

	Fundraising expenses £	Community Develop- ment £	Capacity Building £	Economic Develop- ment £	Cornwall Carers Services £
Legal & Professional	-	21	18	8	103
Training/Conf./Seminars	-	241	299	106	1,307
Purchases & Provisions	-	24	22	1,356	967
Premises and Equipment	-	12,175	11,882	13,927	44,805
Office Expenses	-	632	1,757	2,366	2,964
Subscriptions	-	606	533	2,775	4,109
Depreciation	-	92	86	37	313
Irrecoverable VAT	-	1,176	1,025	7,769	4,571
Other	-	116	140	4,667	601
Other staff costs	-	291	766	114	1,283
Audit fees	-	940	863	371	3,145
Wages and salaries	13,564	18,521	17,004	7,300	61,978
	<u>13,564</u>	<u>34,835</u>	<u>34,395</u>	<u>40,796</u>	<u>126,146</u>
Total 2017	21,506	25,059	32,036	24,115	132,662

	Health and Wellbeing	Clean Cornwall	Penwith Community Development	Total 2018	Total 2017
	£	£	£	£	£
Legal & Professional	28	6	104	288	9,012
Training/Conf./Seminars	2,977	39	1,541	6,510	3,662
Purchases & Provisions	34	7	59	2,469	2,348
Premises and Equipment	16,760	3,912	31,698	135,159	95,181
Office Expenses	956	162	2,524	11,361	14,071
Subscriptions	785	144	1,261	10,213	8,615
Depreciation	130	26	15,577	16,261	6,776
Irrecoverable VAT	2,039	310	3,100	19,990	9,929
Other	140	26	379	6,069	6,622
Other staff costs	568	1,376	1,719	6,117	3,644
Audit fees	1,303	262	2,299	9,183	6,090
Wages and salaries	25,680	5,170	45,306	194,523	158,595
	<u>51,400</u>	<u>11,440</u>	<u>105,567</u>	<u>418,143</u>	<u>324,545</u>
Total 2017	50,933	9,799	28,435	324,545	

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

8. SUPPORT COSTS (continued)

During the year ended 31 March 2018, the Charity incurred the following Governance costs: Audit fees of £9,183 (2017: £6,090) and trustees' training and other expenses of £288 (2017: £1,389).

9. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2018 £	2017 £
Depreciation of tangible fixed assets: - owned by the charity	16,263	6,775

During the year, no Trustees received any remuneration (2017: £NIL).

During the year, no Trustees received any benefits in kind (2017: £NIL).

During the year, no Trustees received any reimbursement of expenses (2017: £NIL).

10. STAFF COSTS

Staff costs were as follows:

	2018 £	2017 £
Wages and salaries	1,357,475	1,162,609
Social security costs	103,626	85,538
Other pension costs	20,940	18,097
	1,482,041	1,266,244

The average number of persons employed by the Charity during the year was as follows:

	2018 No.	2017 No.
Community Development	5	5
Capacity Building	4	3
Economic Development	2	2
Kernow Carers Service	19	19
Health and Wellbeing	5	5
Consultancy and Support	9	10
PCDT	14	6
	58	50

No employee received remuneration amounting to more than £60,000 in either year.

The Trust considers its key management personnel comprise the trustees and the Chief Executive Officer. The total employment benefits including pension contributions of the key management personnel were £45,143 (2017: £44,236).

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

11. TAXATION

The charity is exempt from tax on income and gains falling within section 478, 486 and 488 CTA 2010 and s256 TCGA 1992 to the extent that these are applied to its charitable objects. There was no UK Corporation Tax payable by Cornwall Community Development Limited in 2016 or 2017.

12. TANGIBLE FIXED ASSETS

	Freehold property £	Office equipment £	Solar panels £	Total £
COST				
At 1 April 2017 and 31 March 2018	482,146	17,151	32,960	532,257
DEPRECIATION				
At 1 April 2017	5,587	15,754	808	22,149
Charge for the year	13,410	913	1,940	16,263
At 31 March 2018	18,997	16,667	2,748	38,412
NET BOOK VALUE				
At 31 March 2018	463,149	484	30,212	493,845
At 31 March 2017	476,559	1,397	32,152	510,108

The freehold property noted above relates to the property transferred from Penwith Community Development Trust, following the merger on 1 November 2016. There is a legal charge on the freehold property in favour of Cornwall Council.

13. FIXED ASSET INVESTMENTS

	Listed securities £	Unlisted securities £	Total £
At 1 April 2017	162,021	347,284	509,305
Net movements	-	(72,117)	(72,117)
Net unrealised investment gains/(losses)	75	-	75
At 31 March 2018	162,096	275,167	437,263
HISTORICAL COST	117,860	275,167	393,027

The historical cost of the above listed investments as at 31 March 2018 was £117,860 (2017: £117,860). The difference between the cost of the investments and their market value is £44,236 and is detailed further in the statement of funds note.

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

INVESTMENTS

	2018 £	2017 £
Listed investments		
Charities Official Investment Fund	90,165	88,584
M&G Charifund Income	71,931	73,437
	<u>162,096</u>	<u>162,021</u>
Other investments		
Charities Deposit Fund	2,537	2,531
Scottish Widows Charity Account	4,974	4,973
Monmouthshire BS	86,744	161,432
United Trust Bank	91,907	90,415
Shawbrook Bank	89,005	87,933
	<u>437,263</u>	<u>509,305</u>
Total	<u><u>437,263</u></u>	<u><u>509,305</u></u>

All investment assets are in the United Kingdom.

14. DEBTORS

	2018 £	2017 £
Trade debtors	209,134	165,784
Other debtors	1,000	1,071
Prepayments and accrued income	82,583	29,115
	<u>292,717</u>	<u>195,970</u>
	<u><u>292,717</u></u>	<u><u>195,970</u></u>

CORNWALL COMMUNITY DEVELOPMENT LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Trade creditors	42,248	30,307
Other taxation and social security	35,685	36,337
Other creditors	-	40,039
Accruals and deferred income	107,580	84,528
	<u>185,513</u>	<u>191,211</u>

DEFERRED INCOME

	£
Deferred income at 1 April 2017	39,735
Resources deferred during the year	54,075
Amounts released from previous years	<u>(12,961)</u>
Deferred income at 31 March 2018	<u>80,849</u>

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

16. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2018 £
DESIGNATED FUNDS						
Relocation and refurbishment fund	65,209	-	-	-	-	65,209
PCDT designated funds	60,000	-	-	-	-	60,000
CRCC redundancy funds	150,000	-	-	-	-	150,000
	<u>275,209</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>275,209</u>
GENERAL FUNDS						
General Funds	126,357	741,305	(669,477)	180,276	-	378,461
Kernow Carers Service	92,222	629,469	(604,179)	(97,125)	-	20,387
Revaluation reserve	44,161	-	-	-	75	44,236
Eco Development	3,241	194,009	(198,591)	1,341	-	-
Community Planning Development	-	93,063	(145,838)	52,775	-	-
	<u>265,981</u>	<u>1,657,846</u>	<u>(1,618,085)</u>	<u>137,267</u>	<u>75</u>	<u>443,084</u>
Total Unrestricted funds	<u>541,190</u>	<u>1,657,846</u>	<u>(1,618,085)</u>	<u>137,267</u>	<u>75</u>	<u>718,293</u>
RESTRICTED FUNDS						
Capacity Building Team	(9,650)	101,214	(141,270)	49,706	-	-
Clean Cornwall	12,652	37,336	(55,196)	-	-	(5,208)
Health and Wellbeing Reserve	82,318	206,257	(209,751)	(78,824)	-	-
Village Halls and Micro loans fund	32,945	-	-	(32,945)	-	-
Young Carers Reserves	27,827	-	-	(27,827)	-	-
Health and Wellbeing Reserve	20,055	-	-	(20,055)	-	-
Carers Reserves	38,133	-	-	(13,133)	-	25,000
PCDT - Penwith Centre Building	475,752	-	(13,408)	-	-	462,344
PCDT - Sunshine on the Penwith Centre	32,959	-	(1,941)	-	-	31,018
PCDT - Dulverton Youth Project	5,000	2,838	(2,838)	(5,000)	-	-
Other Restricted Funds	9,189	-	-	(9,189)	-	-
	<u>727,180</u>	<u>347,645</u>	<u>(424,404)</u>	<u>(137,267)</u>	<u>-</u>	<u>513,154</u>
Total of funds	<u>1,268,370</u>	<u>2,005,491</u>	<u>(2,042,489)</u>	<u>-</u>	<u>75</u>	<u>1,231,447</u>

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

16. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2017 £
DESIGNATED FUNDS						
Relocation and refurbishment fund	65,209	-	-	-	-	65,209
PCDT designated funds	-	60,000	-	-	-	60,000
CRCC redundancy funds	-	-	-	150,000	-	150,000
	<u>65,209</u>	<u>60,000</u>	<u>-</u>	<u>150,000</u>	<u>-</u>	<u>275,209</u>
GENERAL FUNDS						
Cornwall Carers Service	23,827	666,805	(634,301)	35,891	-	92,222
Revaluation reserve	25,709	-	-	-	18,452	44,161
Eco Development	-	111,790	(117,655)	9,106	-	3,241
Community Planning Development	-	107,730	(154,139)	46,409	-	-
General fund	283,230	429,162	(312,888)	(273,147)	-	126,357
	<u>332,766</u>	<u>1,315,487</u>	<u>(1,218,983)</u>	<u>(181,741)</u>	<u>18,452</u>	<u>265,981</u>
Total Unrestricted funds	<u>397,975</u>	<u>1,375,487</u>	<u>(1,218,983)</u>	<u>(31,741)</u>	<u>18,452</u>	<u>541,190</u>
RESTRICTED FUNDS						
Capacity Building Team	5,226	111,047	(129,985)	4,062	-	(9,650)
Clean Cornwall	-	47,947	(48,510)	13,215	-	12,652
Health and Wellbeing Reserve	-	-	-	20,055	-	20,055
Health and Wellbeing	122,535	213,682	(211,439)	(42,460)	-	82,318
Village Halls and Micro loans fund	32,945	-	-	-	-	32,945
Young Carers Reserves	25,146	-	-	2,681	-	27,827
Carers Reserves	-	-	-	38,133	-	38,133
PCDT - Penwith Centre Building	-	482,147	(6,395)	-	-	475,752
PCDT - Sunshine on the Penwith Centre	-	32,959	-	-	-	32,959
PCDT - Dulverton Youth Project	-	5,000	-	-	-	5,000
Other Restricted Funds	13,134	-	-	(3,945)	-	9,189
	<u>198,986</u>	<u>892,782</u>	<u>(396,329)</u>	<u>31,741</u>	<u>-</u>	<u>727,180</u>
Total of funds	<u>596,961</u>	<u>2,268,269</u>	<u>(1,615,312)</u>	<u>-</u>	<u>18,452</u>	<u>1,268,370</u>

CORNWALL COMMUNITY DEVELOPMENT LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

16. STATEMENT OF FUNDS (continued)

DESIGNATED FUNDS

Relocation and Refurbishment Fund is monies for costs of relocating the charity, or to be put towards the costs of a property.

PCDT designated funds consists of £25,000 repair and £35,000 redundancy funds.

CRCC redundancy fund has been designated in the year by the trustees for the specific purpose of covering the redundancy payments of all staff if future funding becomes unavailable.

RESTRICTED FUNDS

Capacity Building Team is specific funding for the capacity building team. It is the intention of the board to have close scrutiny and review of this fund going forward to ensure that the deficit balance is reversed.

Clean Cornwall fund is specific funding received for the Clean Cornwall activities.

Health and wellbeing is money received to be used in the Health and Wellbeing activity. A reserve fund has also been set aside, for specific projects.

Village Halls and Micro loans fund is to provide loans to village halls and local micro projects.

Young Carers Reserve is money gifted the charity to support young careers.

Other funds includes all funds which are not individually material.

Where a project has ceased or there is an over or under spend, and the funder has given their permission, a transfer to or from Unrestricted Funds is made as set out above.

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2018 £
Designated funds	275,209	-	-	-	-	275,209
General funds	265,981	1,657,846	(1,618,085)	137,267	75	443,084
	541,190	1,657,846	(1,618,085)	137,267	75	718,293
Restricted funds	727,180	347,645	(424,404)	(137,267)	-	513,154
	1,268,370	2,005,491	(2,042,489)	-	75	1,231,447

CORNWALL COMMUNITY DEVELOPMENT LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

16. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2017 £
Designated funds	65,209	60,000	-	150,000	-	275,209
General funds	332,766	1,315,487	(1,218,983)	(181,741)	18,452	265,981
	<u>397,975</u>	<u>1,375,487</u>	<u>(1,218,983)</u>	<u>(31,741)</u>	<u>18,452</u>	<u>541,190</u>
Restricted funds	198,986	892,782	(396,329)	31,741	-	727,180
	<u>596,961</u>	<u>2,268,269</u>	<u>(1,615,312)</u>	<u>-</u>	<u>18,452</u>	<u>1,268,370</u>

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	482	493,363	493,845
Fixed asset investments	437,028	235	437,263
Current assets	457,763	28,089	485,852
Creditors due within one year	(176,980)	(8,533)	(185,513)
	<u>718,293</u>	<u>513,154</u>	<u>1,231,447</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total funds 2017 £
Tangible fixed assets	1,397	508,711	510,108
Fixed asset investments	509,070	235	509,305
Current assets	218,183	221,985	440,168
Creditors due within one year	(187,460)	(3,751)	(191,211)
	<u>541,190</u>	<u>727,180</u>	<u>1,268,370</u>

CORNWALL COMMUNITY DEVELOPMENT LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

18. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2018 £	2017 £
Net (expenditure)/income for the year (as per Statement of Financial Activities)	(36,923)	671,409
Adjustment for:		
Depreciation charges	16,263	6,775
Gains on investments	(75)	(18,452)
Non cash donations	-	(516,746)
Increase in debtors	(96,747)	(131,499)
(Decrease)/increase in creditors	(5,698)	20,505
Net cash (used in)/provided by operating activities	(123,180)	31,992

19. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2018 £	2017 £
Cash in hand	193,109	244,198
Total	193,109	244,198

20. PENSION COMMITMENTS

The Charity operates defined contribution pension schemes and the pension cost charged for the period represents contributions payable by the Charity to these schemes and amounted to £20,940 (2017: £18,097).

No contributions were outstanding at the year end.

21. OPERATING LEASE COMMITMENTS

At 31 March 2018 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
AMOUNTS PAYABLE:		
Within 1 year	30,537	24,000
Between 1 and 5 years	12,903	32,000
Total	43,440	56,000