In accordance with Section 276 of the Companies Act 2006

# TM02

# Termination of appointment of secretary



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

✓ What this form is for
You may use this form
to terminate the appointment of a
secretary (individual or corporate)

What this form is NOT for You cannot use this form if yo terminating the appointment director To do this, please use TM01 'Termination of appoin of director'



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A31 03/04/2010
COMPANIES HOUSE

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1	Company details	
ompany number	0 4 1 4 3 9 4 9	Please complete in typescript or in bold black capitals  All fields are mandatory unless specified or indicated by *
Company name in full	A Catlow Civil Engineering Limited	
2	Secretary's current details on the Register	
	Please give us the current appointment details of this secretary held on the public Register	
Title*	Ms	
Full forename(s)	Tracey Jane	
Surname/Corporate name	Churms	
3	Termination date <b>⁰</b>	
Date of termination of appointment	$\begin{bmatrix} d & 2 & & & & & & & & & & & & & & & & &$	Only one secretary appointment car be terminated per form
4	Signature	
	I am signing this form on behalf of the company	Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006
Signature	× M'callow A. What X	
	This form may be signed by Director , Secretary, Person authorised, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor	

#### TM02

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## **Presenter information** You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record Kevin Parkes Landin Wilcock and Co Address 68 Queen Street Queen Street Chambers Post town Sheffield County/Region South Yorkshire R S 1 Country DX 0114 2754321 Checklist We may return forms completed incorrectly or

We may return forms completed incorrectly or with information missing

# Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- You have correctly entered the name of the secretary being terminated
- $\hfill \square$  You have included the date of termination

#### ☐ You have signed the form

### Important information

Please note that all information on this form will appear on the public record

### ✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS DX 481 N R Belfast 1

### Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk